

CITY OF ARMADALE

MINUTES

OF SPECIAL COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 10 JULY 2012 AT 7.00PM.

PRESENT: Cr J A Stewart (Chair)
Cr K Busby
Cr G A Best
Cr H A Zelones JP (Deputy for Cr R Butterfield)
Cr C J MacDonald
Cr G Nixon
Cr M S Northcott

APOLOGIES: Cr R Butterfield

OBSERVERS: Cr L Sargeson
Cr.M Geary

IN ATTENDANCE: Ms Y Coyne - Executive Director Community Services
Mr R. S Tame - CEO
Mr G Giles - Manager Community Planning Infrastructure
Ms F Grieves - Manager Leisure Services
Mrs P L Walker - Manager Library & Heritage Services
Mr B Watkins - Manager Ranger & Heritage Services
Ms S Gasior - Minute Secretary

PUBLIC: Nil

“For details of Councillor Membership on this Committee, please refer to the City’s website – [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONTENTS

SPECIAL COMMUNITY SERVICES COMMITTEE

10 JULY 2012

1.	COMMUNITY SERVICES	
	1.1 COMMUNITY SERVICES DIRECTORATE 2012 - 2013 DRAFT BUDGET	4
2.	COUNCILLORS' ITEMS	
	Nil	
3.	EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT	
	NIL	
SUMMARY OF "A" ATTACHMENTS.....		8

1.1 - COMMUNITY SERVICES DIRECTORATE 2012 - 2013 DRAFT BUDGET

WARD : ALL
FILE No. : M/427/12
DATE : 21 June 2012
REF : SG
RESPONSIBLE : Executive Director
MANAGER : Community Services

In Brief:

- This Report presents the 2012-2013, Draft Budget for the Community Services Directorate
- The Report recommends that, the Directorate Draft Budget Report as presented, be referred (with or without modification) to the Special City Strategy Committee Budget Meeting to be held 31st July 2012, for further consideration in the context of the Draft 2012-2013 Annual Budget.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

4.2 Effective strategic and business planning

4.2.1 – Develop, implement and report on Council’s Strategic and Business Plans;

4.6 Financial sustainability and accountability for performance

4.6.3 – Develop and maintain long term financial planning management and reporting to ensure resources are provided to deliver services and manage Council’s assets.

Legislation Implications

Section 6.2 of the *Local Government Act 1995* refers, ie.

6.2. Local government to prepare annual budget

- (1) *During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*
- (2) *In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of—*
 - (a) *the expenditure by the local government;*
 - (b) *the revenue and income, independent of general rates, of the local government; and*
 - (c) *the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.*
- (3) *For the purposes of subsections (2) (a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.*

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

In accordance with the agreed 2012-13 Budget Adoption Timetable, this Report presents the Community Services Directorate 2012-13 Draft Budget, for Committee's consideration and recommendation purposes.

Consultation

- Management Executive

BACKGROUND

Nil

DETAILS OF PROPOSAL AND COMMENT

Committee is referred to the 2012-2013 Draft Budget Report for the Community Services Directorate.

Committee's task in considering the Draft Budget Report is:

- to consider and confirm the Directorate's goals and initiatives to be achieved during 2012-13;
- to consider and confirm the reasonableness of the revenue and expenditure estimates as relating to each of the services and programs proposed by the Directorate for the 2012-13 year;
- to consider and confirm the Directorate's unfunded proposals noting that these proposals, together with those from other Directorates, will be collectively considered for inclusion in the Annual Budget at a subsequent stage of the budget adoption.
- to consider/identify whether there are any other unfunded Directorate services/programs, that Committee would recommend as a priority for inclusion in the draft budget, should funding levels permit.

CONCLUSION

That the Community Services Directorate 2012-13 Draft Budget Report as presented, be approved with or without modifications as agreed by Committee.

ATTACHMENTS

1. Community Services Directorate 2012/2013 Draft Budget

Refer to Community Services Directorate 2012/2013 Draft Budget document circulated previously.

Committee Discussion

The Committee considered and confirmed the Directorates goals and initiatives for 2012/2013 in doing so noting the following minor changes:

Community Development

~~Undertake~~ Continue planning in collaboration with the Department of Education for future shared school/community use sites in the City's growth areas.

Rangers and Emergency Services

Annual review of the existing Bushfire Management Arrangements ~~which require review to~~ reflect current circumstances, which will clearly define the Emergency Services role in accordance with the Emergency Management Act.

Unfunded Proposals

Committee discussed the unfunded proposals and prioritised them as follows:

Additional Unfunded Proposals	Amount	Budget Implications
Libraries E Audio	10,000	Recurrent
Libraries Point of Sale (POS)	20,000	Initially 20,000 Recurrent from 2013/2014 \$3,000
Community Infrastructure Plan Master Planning/ Studies	20,000	Recurrent
Tourism Strategy	20,000	Recurrent
Annual Contributions	10,800	Once off
Sponsorship of Major Events	6,000	Once off
St Mary's Church Organ – Donation	10,000	Once off
2013 Visitor Centre Association of WA (VCAWA) Annual Conference and GWN Top Tourism Awards	25,000	To be considered in the mid year Review
	121,800	

C37/7/12

RECOMMEND

That Council approves and refers the Draft 2012-2013 Community Services Directorate Budget Report as presented, to the Special City Strategy Committee Meeting scheduled to be held on 31st July 2012 (the business of that meeting being to make recommendation to Council on the 2012-13 Annual Budget) for consideration and inclusion in Council's 2012-2013 Annual Budget.

**Moved Cr K Busby
MOTION CARRIED (7/0)**

COUNCILLORS' ITEMS

Nil

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Nil

MEETING DECLARED CLOSED AT 8.21pm

SUMMARY OF "A" ATTACHMENTS

ATT NO.	SUBJECT	PAGE
1.1 COMMUNITY SERVICES DIRECTORATE 2012 - 2013 DRAFT BUDGET		
1.1.1	Community Services Directorate 2012/2013 Draft Budget Refer to Community Services Directorate 2012/2013 Draft Budget document circulated previously.	9

**SEE
SEPARATE
ATTACHMENT**

Refer to Community Services Directorate 2012/2013 Draft Budget document circulated previously.