

**ORDINARY MEETING OF COUNCIL**  
**MONDAY, 22 OCTOBER 2012**

**MINUTES**

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# CITY OF ARMADALE

## MINUTES

OF ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON MONDAY, 22  
OCTOBER 2012 AT 7.00 PM.

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### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

*The Mayor, Cr Zelones, declared the meeting open at 7.00 pm.*

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### 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

#### PRESENT:

Mayor, Cr H A Zelones JP presided over	River Ward
Deputy Mayor, Cr R Butterfield	River Ward
Cr J A Stewart	Heron Ward
Cr D M Shaw	Heron Ward
Cr C M Wielinga	Jarraah Ward
Cr C J MacDonald	Lake Ward
Cr J H Munn JP CMC	Lake Ward
Cr M H Norman	Minnawarra Ward
Cr M Geary	Neerigen Ward
Cr M S Northcott	Palomino Ward
Cr L Sargeson	Palomino Ward

#### IN ATTENDANCE:

Mr R S Tame	Chief Executive Officer
Mr A F Maxwell	Executive Director Corporate Services
Mr I MacRae	Executive Director Development Services
Mr G Davies	A/Executive Director Technical Services
Ms Y Coyne	Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 3

#### LEAVE OF ABSENCE:

Leave of Absence previously granted to Cr G Nixon and Cr K Busby

#### APOLOGIES:

Apology received from Cr G A Best.



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**7 CONFIRMATION OF MINUTES**

7.1 PREVIOUS ORDINARY COUNCIL MEETING  
HELD ON 8 OCTOBER 2012.

MOVED Cr J A Stewart that the Minutes of the Ordinary Council Meeting held on 8 October 2012 be confirmed as a true and accurate record.

385/10/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

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**8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**1 Consultation and Communication**

- On Sunday the 14<sup>th</sup> October 2012, the Mayor attended a meeting with the Kelmscott RSL regarding their Remembrance Day function at Rushton Park and other issues regarding the Sub Branch.
- From 15<sup>th</sup> to 19<sup>th</sup> October the Mayor along with Cr Macdonald attended the ICTC Conference- Gold Coast Queensland. We will be submitting a joint report once we have received the various presentations.
- On Sunday 21<sup>st</sup> October the Mayor attended the funeral of local resident Dennis Baker. Special mention is made of Dennis's passing in that Dennis, his wife Roselyn and children are well known Kelmscott residents. The Bakers were lucky to escape the devastating 2011 Kelmscott fires only to lose Dennis to cancer this past week. Our condolences have been passed on to the family.

**2 Marketing and Public Relations**

- On 13<sup>th</sup> October the Mayor attended a meeting with James Wray from Heritage FM, the discussion entailed items highlighted in the September edition of Business News.
- Later that same day held an interview with ABC TV in relation to Bushfire Preparedness. The key messages that were communicated were:
  - The City has been working hard with residents to ensure properties are bushfire ready.
  - Heightened awareness - residents are playing a greater role in preparing their properties and taking responsibility to ensure their homes and their families are fire ready.
  - A range of services are offered by the City to assist residents – Rangers, FESA information, City communications (City Views, Bushfire Info Booklet).
- On 19<sup>th</sup> and 20<sup>th</sup> October the Mayor along with Councillors: Butterfield, Munn, Northcott, Stewart, Norman, Geary, Wielinga and Shaw rostered on at the Kelmscott Show City of Armadale Tent. The Kelmscott Agricultural Society would like to pass on their thanks for the City's ongoing support and in particular to Paul Lanternier and his staff, the Rangers and Councillors for their participation at the marquee.

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**9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION**

Nil

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**10 REPORTS**

**10.1 DEVELOPMENT SERVICES COMMITTEE MEETING**  
Report of the Development Services Committee on 15 October 2012 .

MOVED Cr D M Shaw that the report be received.

386/10/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation D71/10/12 - Proposed Office Building, Lots 31 and 32 (43 and 45) William Street, Armadale

MOVED Cr D M Shaw

**That Council:**

**A. Approve the Application for Planning Approval, including amended plans lodged with the City on 28 June 2012, for the construction of an Office building on Lots 31 and 32 (43 and 45) William Street Armadale subject to the following conditions:**

- 1. Prior to the submission of an application for a Building Permit, revised plans shall be submitted to and approved by the City's Executive Director Development Services, in accordance with Clause 10.8 of the City's Town Planning Scheme No.4, that modify the proposal by:**
  - a) Relocation of the bin storage area to undercroft car park;**
  - b) Removal of two-car garage and replacement with open air parking bays;**
  - c) Relocation of the stairs adjoining two-car garage to office building wall;**
  - d) The front of the building/verandah and stairs being set back 1 metre from the street boundary and a planter box installed at ground level, including 2 recessed bench seats, as depicted on the notated plan entitled "Proposed modifications to be requested through conditions";**
  - e) Improving the blank wall(s) as identified on the approved site plan/elevations.**
  - f) Visually permeable railings to be installed on either side of the first section of the disabled/pedestrian access ramp**

to enable vehicles parked in the ground level car park adjacent to the ramp to view cars entering the driveway;  
and

- g) The width of the first Disabled bay, and any other bay that will abut an obstruction, being increased by 300mm on each side abutting an obstruction in accordance with AS 2890.1 Off-Street Car Parking.

All construction shall be in accordance with the approved revised plans.

2. A schedule of external colours and materials shall be submitted to and approved by the Executive Director Development Services with particular emphasis on breaking up the scale of the blank wall(s) identified on the approved site plan/elevations via methods such as colour difference and/or panel segmentation. The development shall be completed and maintained in accordance with the approved schedule to the satisfaction of the Executive Director Development Services.
3. The provision of six (6) staff Class 2 and two (2) visitor Class 3 'end of trip bicycle facilities' on the subject land in locations agreed to by the City and continuously maintained in accordance with Clause 5.12.1 and Schedule 11.B of *Town Planning Scheme No.4* to the satisfaction of the Executive Director Development Services.
4. Any walls or fencing fronting the public realm (i.e. external walls of the building) are to be treated with an anti-graffiti finish to the satisfaction of the Executive Director Development Services.
5. The external surfaces of all parapet walls that are on or adjoining a property boundary shall be painted and finished in accordance with the schedule of colours required by Condition No.2, prior to the installation of any parapet walls along a property boundary, to the satisfaction of the Executive Director Development Services.
6. A Disability Access Inclusion Plan is to be prepared and implemented for the building to the satisfaction of the Executive Director Community Services.
7. Submission and implementation of a stormwater management plan in accordance with water sensitive design principles to the satisfaction of the Executive Director Technical Services.
8. Payment of a drainage levy of \$2.94 per m<sup>2</sup> of the total area of the lot (no GST) to the satisfaction of the Executive Director Technical Services.
9. Air conditioning units, compressors and other equipment

related to utilities to be screened from public view and positioned so as to avoid any adverse effects, including noise, on the occupants of nearby residential properties to the satisfaction of the Executive Director Development Services.

10. Submission of a Landscape Plan, addressing the soft and hard landscaping requirements contained in Condition 1, to the satisfaction of the Executive Director Development Services. The development shall be completed and maintained in accordance with the approved Landscape Plan to the satisfaction of the Executive Director Development Services.
11. Existing street trees adjacent to Lots 31 and 32 are to be retained and shall be protected from damage prior to and during construction to the satisfaction of the Executive Director Technical Services.
12. Crossovers, driveway, car parking and vehicle manoeuvring spaces shall be constructed, services/infrastructure relocated, drained, sealed, kerbed, marked and continuously maintained in accordance with the approved site plan to the satisfaction of the Executive Director Technical Services.
13. Existing crossovers to be removed and all kerbing / footpaths to be reinstated to the specifications and satisfaction of the Executive Director Technical Services.
14. Evidence being provided from the Land Titles Office that amalgamation of Lots 31 and 32 has been completed and new Certificate of Title issued prior to occupation of the building.
15. A Waste Management Plan to be submitted to and approved by the Executive Director Technical Services and development to occur in accordance with those plans.
16. All rubbish bin storage areas and servicing areas associated with the development shall be appropriately screened from public vantage points to the satisfaction of the Executive Director Development Services.
17. All conditions are to be complied with prior to exercising the right of this approval, to the satisfaction of the Executive Director Development Services.

#### Advice Notes

- a) With respect to Condition 1, the revised plans must be submitted to and approved by the City's Planning Services, prior to making application for a Building Permit.
- b) The modifications detailed in Condition 1 d) are required to provide an acceptable level of aesthetic amenity at street level



by screening the 2 metre to 2.6 metre blank front wall to the verandah and stairs. Setting back the building by 1m will also provide a visual truncation for vehicles exiting the undercroft parking area which will address pedestrian safety on the public footpath.

- c) With respect to Conditions 1 e) and 2, aside from paints, stains and pigmented concrete, options that can be considered to improve the appearance of blank walls include cast-in features like brick and stone, and erosion finishes like sandblasting and acid-etching. Panel tops can be pedimented or curved, and facades that are curved, segmented or that include openings, feature windows, significant areas of glazing or other materials are encouraged.
- d) Compliance with the Building Code of Australia 2012 is required. In this regard, a Building / Demolition Permit application shall be submitted to the City's Building Department and approved prior to the erection / demolition of any structures on the subject site.
- e) With regard to Condition 6 above, guidelines on preparing a Disability Access Inclusion Plan and designing buildings and their surrounds to achieve maximum accessibility can be found on the Disability Services Commission website [www.disability.wa.gov.au](http://www.disability.wa.gov.au).
- f) With regard to Condition 10, please refer to the City's Landscaping Guidelines – Industrial and Commercial and the Landscaping Guidelines – Plants to Avoid, to assist you to formulate a satisfactory landscaping proposal. Copies of this document are available on the City's website at: [www.armadale.wa.gov.au/publications/](http://www.armadale.wa.gov.au/publications/)
- g) A planning application will need to be submitted to Council indicating the comprehensive advertising sign format for the site. Subsequent applications for sign licences shall conform to the planning consent as issued by Council.
- h) The developer is reminded of the requirement under the provisions of the Environmental Protection Act that all construction work (which includes earthworks and similar) be managed with due regard for noise control. Works generating noise, and rock breaking in particular, are not permitted:-
  - Outside the hours of 7.00am to 7.00pm; or
  - On a Sunday or Public Holiday.
- i) The applicant and landowner are advised that it is a statutory requirement to comply with all conditions of this approval, and that not complying with any condition is therefore illegal. Failure to comply with any condition of this approval or the

**approved plans constitutes an offence under the Planning Development Act 2005. The City can issue a Planning Infringement Notice of \$500 (without notice) and/or commence legal action with higher penalties up to \$200,000 for each offence and a daily penalty of \$25,000 per day for the continuation of that offence. It is the responsibility of the applicant and/or landowner to inform Council in writing when they consider the development to be complete and all conditions of this approval have been satisfied.**

**B. That the State Administrative Tribunal be advised of the Council's decision in this regard.**

387/10/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation D72/10/12 - Road Naming - Lot 9001 Whiteley Road and Lot 95 Eleventh Road, Hilbert

**Committee Recommendation:**

That Council Approach the Geographic Names Committee (GNC) seeking approval for the following new road names (or suitable road types acceptable to the GNC) in subdivision on Lot 9001 Whiteley Road and Lot 95 Eleventh Road, Hilbert, as shown on the attached plan:

Bowes Lane; Calder Way; Ernest Way; Harding Street; Ingra Place (to rename a portion of Whiteley Road); Maddox Street; Mears Way; Minnie Grove (over its full extent including the portion outside the current proposed subdivision); and Snowy Lane.

MOVED Cr L Sargeson SECONDED Cr J A Stewart  
OPPOSED Cr Shaw

**That Recommendation D72/10/12 be adopted with the exception of the name "Snowy Lane" and that this name be recommitted to the Development Services Committee for consideration.**

388/10/12 MOTION LOST (4/7)

MOVED Cr M H Norman SECONDED Cr C Wielinga  
OPPOSED Cr Shaw

**That Recommendation D72/10/12 be not adopted and be recommitted to the Development Services Committee.**

389/10/12 MOTION DECLARED CARRIED (7/4)

Recommendation D73/10/12 - Road Naming - Lot 9015 Skeet Road,  
Harrisdale

MOVED Cr D M Shaw

**That Council:**

1. **Approach the Geographic Names Committee (GNC) seeking approval for the following new road names (or suitable road types acceptable to the GNC) in the Heron Park subdivision on Lot 9015 Skeet Road, Harrisdale, as shown on the Location Plan (included in this report), being:**
  - **Ogilvie Way; Glenora Way and Wyoming Loop.**
2. **Extend the existing name Nikon Road.**
3. **Hold in reserve for the present the name “Hyview” until the Geographic Names Committee has approved the names above, or use it as necessary where any of the names may not meet GNC approval or for other roads in the area.**

390/10/12

**MOTION not opposed, DECLARED CARRIED**

**(11/0)**

Recommendation D74/10/12 - Final Consideration - Amendment No. 48 -  
Town Planning Scheme No.4 - Rezoning of Lot 810 South Western Highway  
Wungong from Rural Living 4 Zone to Special Residential Zone

MOVED Cr D M Shaw

**That Council:**

1. **Resolve not to proceed with Amendment No.48 on the following grounds:**
  - a. **The proposal can not achieve a minimum of two access points and Main Roads WA has objected to the proposed main and most important access to South Western Highway; and**
  - b. **The proposal represents an unacceptable bush fire risk as it has not been demonstrated by the applicant that an acceptable solution for vehicle access in accordance with the Planning for Bush Fire Protection Guidelines and the City’s requirements can be achieved.**
2. **Pursuant to Clause 6.A.3.7 (b) of City of Armadale Town Planning Scheme No.4, refuses to adopt the proposed structure plan for the following reasons:**
  - a. **It does not achieve the minimum lot size permitted of 4 hectares under the lot’s current zoning of Rural Living 4;**
  - b. **It can not achieve a minimum of two access points and Main Roads WA has objected to the proposed main and most important access to South Western Highway; and**
  - c. **The proposal represents an unacceptable bush fire risk as it has**

not been demonstrated by the applicant that an acceptable solution for vehicle access in accordance with the Planning for Bush Fire Protection Guidelines and the City's requirements can be achieved.

3. Forward the amendment and Structure Plan documentation, including Council's resolution, to the Western Australian Planning Commission for its consideration.
4. Endorse the comments made in *Attachment "3.1.3" of the Minutes* regarding the submissions received on this scheme amendment and Structure Plan for inclusion in the schedule of submissions to be forwarded to the Western Australian Planning Commission.
5. Advise the submitters and the applicant of its decision.
6. Advise the applicant that the City would be prepared to consider a structure plan for the site in accordance with its current Rural Living 4 zoning providing the proposed lots have a minimum size of 4 hectares and the lots achieve an "acceptable solution" for vehicle access under the Planning for Bush Fire Protection Guidelines, in addition to other matters being addressed to the City's satisfaction.

391/10/12

**MOTION not opposed, DECLARED CARRIED**

**(11/0)**

Recommendation D75/10/12 - Final Adoption - Amendment No.67 - Town Planning Scheme No.4 Modifications to North Forrestdale Development Contribution Plan No.3

MOVED Cr D M Shaw

**That Council:**

1. Pursuant to Part 5 of the *Planning and Development Act 2005* adopt, without modification, Amendment No.67 to Town Planning Scheme No.4 to modify Part 6B and Schedule 13B – Development Contribution Plans – Development Contribution Plan No.3 as follows:
  - a) Modify Clause 3.4.1 of Schedule 13B by deleting the number "10" and inserting the number "10.6".
  - b) Modify Clause 3.4.2 (a) (i) of Schedule 13B for the calculation of payments to date (B) after the words "Area equivalent of the land holding of an owner" by inserting the following "prior to the gazettal of Amendment No.67 and the lots produced at the rate of 10.6 lots per hectare for the Area equivalent of the land holding of an owner after the gazettal of Amendment No.67".
  - c) Modify Clause 3.4.2 (a) (i) of Schedule 13B for the calculation of Common Infrastructure Works cost (C) by deleting the numbers "10" and inserting the numbers "10.6".

- d) **Modify Clause 3.4.2 (a) (ii) of Schedule 13B for the calculation of the Estimate Lot Yield (D) by deleting the number “10” and inserting the number “10.6”.**
  - e) **Modify Clause 6B.5 (f) by deleting the reference to a “Building Licence” and replacing it with “Building Permit or Building Approval Certificate”;**
  - f) **Insert a new Clause under 6B.7.3 as follows:**
    - “6B.7.3 (a) Within any Development Contribution Area the City may satisfy the provisions of Clause 6B.7.1 by establishing separate reserve accounts for Cost Contributions by individual owners or groups of owners.**
    - (b) Such separate reserve accounts can be kept for accounting or administration purposes including, but without limiting the generality of the foregoing, for the purpose of accounting to each owner for interest accrued on the owner’s Cost Contributions relevant to a particular Development Contribution Area.**
    - (c) Notwithstanding 6B.7.3 (b), any reserve account for an individual owner is to contain only funds relevant to Cost Contributions for a particular Development Cost Contribution Area, and all individual accounts for a particular Development Contribution Area are to be identified as belonging to that Development Contribution Area.”**
2. **Authorise the Mayor and Chief Executive Officer to execute the Amendment documents.**
  3. **Forward the amendment documentation to the Western Australian Planning Commission for its consideration and requests the Hon Minister for Planning grant final approval to the amendment.**
  4. **Endorse the comments made in this report regarding the submissions received on this scheme amendment for inclusion in the schedule of submissions to be forwarded to the Western Australian Planning Commission.**
  5. **Advise the submitters of its decision.**

Recommendation D76/10/12 - Implications of the Banjup Metropolitan Region Scheme amendment

MOVED Cr D M Shaw

**That Council:**

1. **Note the progress of the Banjup Amendment to the MRS and its implications for land immediately east of Warton Road within the City.**

393/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

Recommendation D77/10/12 - Consideration of the "Devereux Residence" for Inclusion in the Municipal Heritage Inventory

MOVED Cr D M Shaw

**That Council:**

1. **Advertise its intent to include the "Devereux Residence" in the City's MHI at a "B" Management Category to the owners and occupants of the place in accordance with the provisions of Clause 7.1.3 (a) and (b) of Town Planning Scheme No.4.**
2. **Resolve that, should no submissions of objection be received, the "Devereux Residence" be included forthwith in the City's MHI at a "B" Management Category.**
3. **Recommit the matter for consideration once the advertising period is concluded, should there be any submissions of objection made.**

394/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

Recommendation D78/10/12 - Proposed Naming of School Pavilion, Rushton Park, Kelmscott

MOVED Cr D M Shaw

**That Council:**

1. **Approve the name 'The Merv Rose School Pavilion' to be applied to the school pavilion in Rushton Park, Kelmscott, and advise the Kelmscott Agricultural Society (Inc.) accordingly.**
2. **Advise Kelmscott Agricultural Society (Inc.) to liaise with the City's Property Services regarding the installation of signage at the school pavilion in Rushton Park, Kelmscott.**

395/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

Recommendation D79/10/12 - Review of Delegations of Authority to the  
Development Services Directorate

MOVED Cr D M Shaw , SECONDED Cr R Butterfield

**That Council:**

1. Pursuant to Section 5.46(2) and 5.42(1) of the *Local Government Act 1995* approves the following current delegations to the Chief Executive Officer as having ongoing applications, relevance and accuracy:

Delegations numbered 13, 22, 23, 100, 240 and 260 outlined at Attachment "4.4.2" of the Minutes.

2. Acknowledges the review of Delegations of Authority under Section 5.46 of the *Local Government Act 1995* and grant the authority under delegation in accordance with Clause 11.3.1 of the City's Town Planning Scheme No. 4 as follows:

Delegations numbered 21, 702, 712, 714, 719, 721, 731, 732 and 733 outlined at Attachment "4.4.2" of the Minutes.

3. Pursuant to Section 127 of the *Building Act 2011*, delegate as a permit authority the following:

Delegations numbered 800, 801, 802, 803, 804, 805, 806, 807 and 808 outlined at Attachment "4.4.2" of the Minutes.

4. Note that Delegation 727 is revoked and deleted from the Delegations Register.

**\*\* ABSOLUTE MAJORITY RESOLUTION REQUIRED**

396/10/12 **MOTION DECLARED CARRIED BY AN ABSOLUTE MAJORITY  
DECISION OF COUNCIL (11-0)**

**10.2 CITY STRATEGY COMMITTEE MEETING**

Report of the City Strategy Committee on 16 October 2012.

**CORRECTION:**

Page 161 Cr Stewart's interest declaration to be corrected to read as follows:

*"Councillor Stewart disclosed that he is a carer for a family member who suffers from a disability and on that basis....."*

MOVED Cr M H Norman that the report, subject to the above correction, be received.

397/10/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

**BUSINESS ARISING FROM REPORT**

Recommendation CS95/10/12 - List of Accounts Paid - August 2012

MOVED Cr M H Norman

**That Council note the List of Accounts paid as presented in the attachment and summarised as follows:**

**Municipal Fund**

**Accounts paid totalling \$18,354,985.30 on Vouchers 18198 – 18407, Batch 1324-1334, 1336, 102056-102085, 300261, & PY01.05-PY01.06**

**Trust Fund**

**Accounts paid totalling \$81,505.75 on Vouchers 2406-2454, 400180 & Batch 1335**

**398/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS96/10/12 - Monthly Statement of Financial Activity - September 2012

MOVED Cr M H Norman

**That Council:**

**pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996 (Financial Activity Statement Report) accept the Statement of Financial Activity for the 3 month period ended 30 September 2012.**

**399/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS97/10/12 - Rate Exemption - Good Samaritan Industries - 1 Gillam Drive Kelmscott (A185854)

*Councillor Stewart disclosed that he is a carer for a family member who suffers from a disability and on that basis he had an association with this item. As a consequence, he advised that there may be a perception on the basis of his non-financial interests that his impartiality on the matter may be affected, but declared that he would set aside this association, consider the matter on its merits and vote accordingly.*

MOVED Cr M H Norman

**That Council pursuant to section 6.26(2)(g) of the Local Government Act 1995, decline the Application for rates exemption from Good Samaritan Industries for their property at 1 Gillam Drive Kelmscott (A185854), on the grounds that the property is used as shop/store which is not a charitable purpose.**

**400/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**



Recommendation CS98/10/12 - 2013 Calendar of Council & Committee Meetings

MOVED Cr M H Norman

**That Council:**

**That Council, pursuant to Regulation 12(1) of the *Local Government (Administration) Regulations 1996*, approves for local public notice purposes, the following Ordinary Council and Committee meeting dates, times and places for the period January 2013 to December 2013 inclusive.**

**1. MEETING DATES**

<b>MONTH (2013)</b>	<b>Ordinary Council</b>	<b>Technical Services Committee</b>	<b>Community Services Committee</b>	<b>Development Services Committee</b>	<b>City Strategy Committee</b>	<b>Councillor Workshops/ Information Sessions</b>
<b>Jan</b>	21/01/13	14/01/13	15/01/13	14/01/13	15/01/13	
<b>Feb</b>	11/02/13 25/02/13	04/02/13	05/02/13	18/02/13	19/02/13	
<b>Mar</b>	11/03/13 25/03/13	06/03/13	05/03/13	18/03/13	19/03/13	
<b>Apr</b>	08/04/13 22/04/13	03/04/13	02/04/13	15/04/13	16/04/13	29/04/13
<b>May</b>	13/05/13 27/05/13	06/05/13	07/05/13	20/05/13	21/05/13	
<b>Jun</b>	10/06/13 24/06/13	05/06/13	04/06/13	17/06/13	18/06/13	
<b>Jul</b>	08/07/13 22/07/13	01/07/13	02/07/13	15/07/13	16/07/13	29/07/13
<b>Aug</b>	12/08/13 26/08/13	05/08/13	06/08/13	19/08/13	20/08/13	
<b>Sep</b>	09/09/13 23/09/13	02/09/13	03/09/13	16/09/13	17/09/13	
<b>Oct</b>	14/10/13 21/10/13	07/10/13	08/10/13	07/10/13	08/10/13	28/10/13
<b>Nov</b>	11/11/13 25/11/13	04/11/13	05/11/13	18/11/13	19/11/13	
<b>Dec</b>	16/12/13	02/12/13	03/12/13	09/12/13	10/12/13	

**2. MEETING TIMES AND PLACES**

**All Ordinary Council meetings to be held in the Council Chambers, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm**

**All Committee meetings to be held in the Committee Room, Administration Centre, 7 Orchard Ave, Armadale, and commence at 7.00pm.**

**401/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS99/10/12 - Christmas Business Hours 2012

MOVED Cr M H Norman

**That Council approve the attached Schedule-1 “City Business Hours – Dec 2012-Jan 2013” (as amended) covering the 2012/13 Christmas and New Year period.**

**402/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS100/10/12 - Economic Development

MOVED Cr M H Norman

**That Council note the progress achieved to date and proposed economic development activities outlined in this report.**

**403/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS101/10/12 - Jull Street Mall Activation

MOVED Cr M H Norman

**That Council**

- 1. note the progress of works to be undertaken to activate the Jull Street Mall and the further investigation into future works and activities and indicative cost estimates.**
- 2. consider a report on priority works in the Jull Street Mall as part of the forthcoming mid-year Budget Review.**

**404/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS102/10/12 - National Growth Areas Alliance - NGAA  
Research Launch and Members Meeting, Sydney

MOVED Cr M H Norman

**That Council approve the attendance of the Mayor and CEO at the National Growth Areas Alliance Research Launch and Members' Meeting to be held in Sydney on Thursday 29<sup>th</sup> and Friday 30<sup>th</sup> November 2012.**

405/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

Recommendation CS103/10/12 – Councillors' Items

MOVED Cr M H Norman

**That Council refer the items relating to:**

1. **Christmas Markets**
2. **Free Wifi access in the Mall**

**to the relevant Directorate for action and/or report to the appropriate Committee.**

406/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

**10.3 CHIEF EXECUTIVE OFFICER'S REPORT**  
Report of the Chief Executive Officer .

MOVED Cr R Butterfield that the report be received.

407/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

**BUSINESS ARISING FROM REPORT**

Councillor's Information Bulletin - Issue No. 19/2012

MOVED Cr M S Northcott

**That Council acknowledge receipt of Issue No 19/2012 of the Information Bulletin.**

408/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

Future Accommodation of City Administration (Confidential Report)

MOVED Cr M H Norman

**That the Report in regard to "Future Accommodation of City Administration" be considered under item 14 'Matters Requiring Confidential Consideration' as the matters to be discussed, if disclosed, would reveal information that has a commercial value to a person.**

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409/10/12      **MOTION not opposed, DECLARED CARRIED**      (11/0)

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**11                    MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

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**12                    URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR  
BY DECISION**

Nil

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**13                    MATTERS FOR REFERRAL TO STANDING COMMITTEES –  
WITHOUT DISCUSSION**

**1                    Verge Treatment Program (Cr Caroline Wielinga)**

That the matter of the verge treatment program be referred to the Technical Services Committee.

**2                    Housing density (Cr Caroline Wielinga)**

That the matter of housing density around public open space be referred to the Development Services Committee.

**3                    Refurbishment of Civic Area (Cr Jeff Munn)**

That the matter of progress on the refurbishment of the City's upstairs Civic area be referred to the Technical Services Committee.

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**14                    MATTERS REQUIRING CONFIDENTIAL CONSIDERATION**

**1                    Future Accommodation of City Administration (Confidential Report)**

MOVED Cr M H Norman that the meeting be closed to members of the public as the discussions on this matter are confidential under Section 5.23(2) in that, if disclosed, would reveal information that has a commercial value to a person.

**MOTION not opposed, DECLARED CARRIED**      (11/0)

*7.25pm      Meeting declared closed. There were no members of the general public or press in attendance at this meeting. The three members in attendance which included 2 officers and the consultant remained in the meeting.*

*Brief discussion was held on the Report and Proposed Submission and Council was satisfied with the basis of the Proposal and financial analysis.*

*The CEO's recommendation was then put and resolved.*

MOVED Cr C J MacDonald

**That Council:**

**Support the submission of a Request for Proposal for the provision of suitable office accommodation for a Government tenant in the Armadale CBD, in accordance with Option-3 contained in the body of the CEO's Confidential Report and attached financial analysis by consultant Conway Highbury.**

**410/10/12 MOTION not opposed, DECLARED CARRIED (11/0)**

MOVED Cr Norman that the meeting be opened to members of the public.

**MOTION not opposed, DECLARED CARRIED (11/0)**

*7.30pm Meeting declared open.*

*As there were no members of the public in attendance there was no need for Resolution 410/10/12 to be read aloud.*

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**15 CLOSURE**

*The Mayor, Cr Zelones, declared the meeting closed at 7.30pm*

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MINUTES CONFIRMED THIS 12<sup>th</sup> DAY OF NOVEMBER 2012

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MAYOR