

# CITY OF ARMADALE

## MINUTES

OF COMMUNITY SERVICES COMMITTEE HELD IN THE COMMITTEE ROOM,  
ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON TUESDAY, 4  
MARCH 2014 AT 7:00 PM.

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**PRESENT:** Cr K Busby (Chair)  
Cr M S Northcott  
Cr G A Best  
Cr R Butterfield  
Cr C Frost  
Cr C Wielinga

**APOLOGIES** Cr J A Stewart

**OBSERVERS:** Cr J H Munn JP CMC

**IN ATTENDANCE:** Ms Y Loveland - Executive Director Community Services  
Mr N Kegie - Executive Manager Community Services  
Mrs P L Walker - Manager Library & Heritage Services  
Mr G Giles - Manager Com. Infrastructure Planning  
Ms K Charles - Manager Community Development  
Mr G Dixon - Senior Branch Librarian  
Mr C Bell - Museum Curator  
Ms S Gasior - Executive Assistant Community Services

**PUBLIC:** Nil

*“For details of Councillor Membership on this Committee, please refer to the City’s website  
– [www.armadale.wa.gov.au/your council/councillors](http://www.armadale.wa.gov.au/your_council/councillors).”*

## **DISCLAIMER**

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The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read given that no members of the public were present.

## **DECLARATION OF MEMBERS' INTERESTS**

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Nil

## **QUESTION TIME**

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Nil

## **DEPUTATION**

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Nil

## **CONFIRMATION OF MINUTES**

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## **RECOMMEND**

**Minutes of the Community Services Committee Meeting held on 4 February 2014 be confirmed.**

**Moved Cr Northcott  
MOTION CARRIED (6/0)**

## **ITEMS REFERRED FROM INFORMATION BULLETIN**

- **Outstanding Matters & Information Items**  
Report on Outstanding Matters – Community Services Committee
- **Monthly / Quarterly Departmental Reports**  
Community Development Report –Community Development Report February 2014  
Leisure Services Report –November / January 2014  
Manager Library & Heritage Services Monthly Report – January 2014  
Manager Ranger & Emergency Services Monthly Report –January 2014  
Tourism/Events &Visitor Centre Monthly Report – January 2014  
**Information Flyers**

*Committee noted the information, and no further items were raised for discussion and/or further report purposes*

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## COMMUNITY SERVICES COMMITTEE

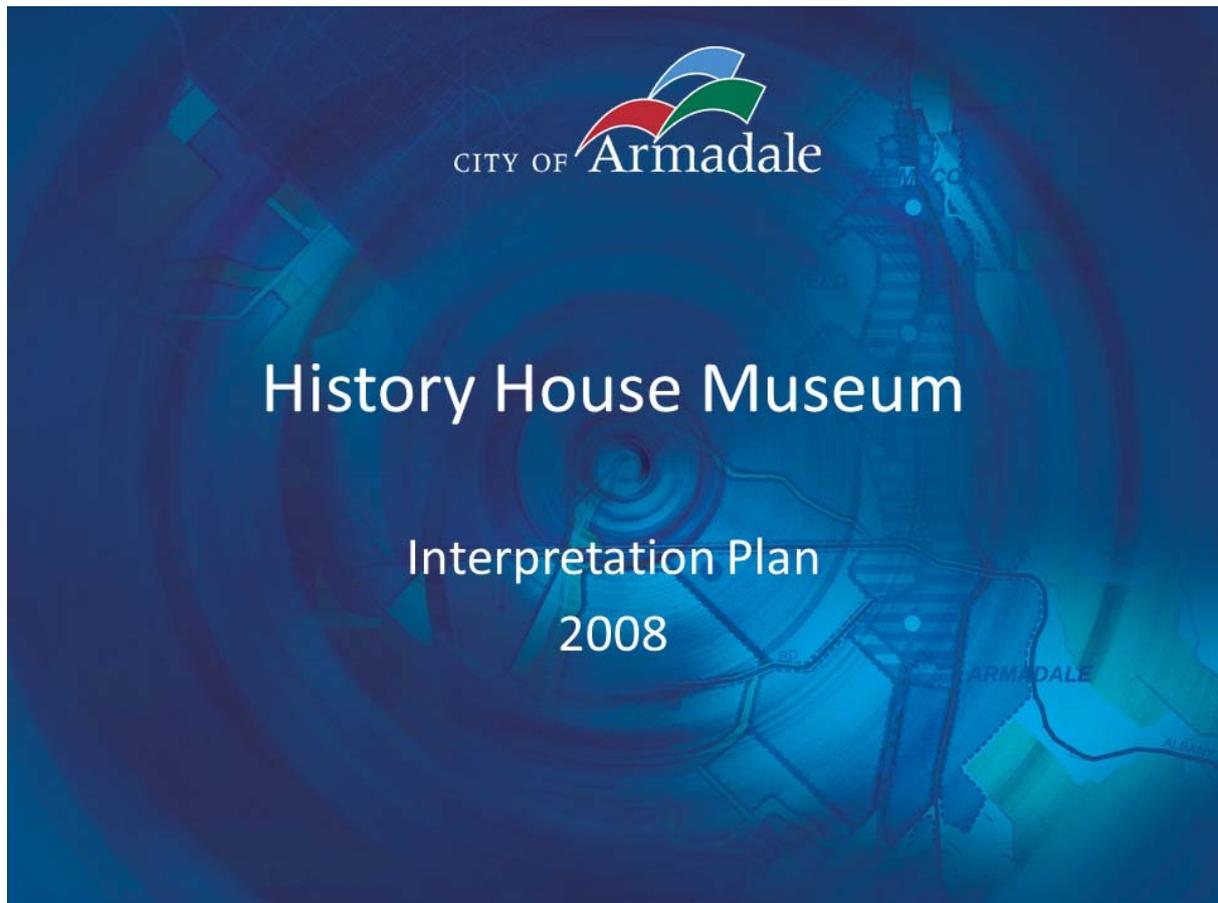
4 MARCH 2014

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***1.1 - MUSEUM INTERPRETATION PLAN***

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## Why?



- One of Lotterywest's requirements for providing funding through their Interpretation of Cultural Heritage Grant program is to have an Interpretation Plan.
- To provide a framework for the updating of permanent exhibitions at History House Museum.
- Identify significant themes, stories & objects.
- To provide a budget framework for permanent exhibitions.

## What is interpretation?



- The process of providing visitors to a place with timely and appropriate information to allow them to have a greatly enriched experience of that place.
- It is a way of imparting messages to visitors in a memorable way.
- Information with an explanation.

## Methods of interpretation



- Signage – text panels, objects labels;
- Publications – books, brochures, posters, flyers;
- Photographic and video material;
- Interactive mechanisms – audio-visual, multi-media, computers, physical;
- Exhibitions – big, small, can use all of the above;
- Artworks – public art, interactive art;
- Performance – play, dance, singing.

## Interpretation Plan 2008



### Key recommendations:

- Museum without walls – linking the museum, its collection and interpretation of the history of the COA with other places and activities within the COA;
- Investment in signage and improvements that enhance visibility, provides a welcome and create positive impressions for visitors;
- The museum continually & systematically seek feedback from specific museum user target groups;
- A series of new initiatives aimed at improving local awareness and usage of the museum site and services;
- The COA to expand on its current new resident 'welcome' strategy and kit with an event held at the Minnowarra Precinct;
- A dedicated temporary exhibition space within History House. Any future consideration of a new museum space should retain both a temporary and community access exhibition spaces;
- HHM review its contribution to visitor attraction to the COA and consider the introduction of new initiatives/improvements related to promotions and activities;
- HHM focus on the challenge of the lack of youth interest and, in collaboration with the Youth Advisory Committee, implement a range of activities designed to improve the participation and visitation of young people.
- Employment of an education officer to develop Australian curriculum based education programs and promote them to local schools;
- Enlargement of the museum to take in the future growth of the collection, and activities of the museum.

## Recommended Interpretive themes

- Bringing it home – the creation of a home
  - Early European settlement
  - Life of early settlers
  - What did they bring with them?
  - Using local resources to create an economy and a community
  - Creating the early community
- Local Government and Community
  - Municipal History

## Recommended Interpretive themes

- Protecting our Home – War Stories
  - Impact of WWI & WWII
- Urbanisation
  - Impact of English migration
  - Use of the car
  - Changing landscape
  - Urban sprawl
  - Rural to urban lifestyle
- Why do people make a new place home?
  - The different waves of migration
  - 1890s gold rush
  - Italians
  - Dutch
  - Migrant Camps
  - Modern migration



## Recommended Interpretive themes

- Indigenous History
  - Tradition owners
  - Displacement
  - State Housing
  - Social Issues
  - Contemporary culture
- Using resources wisely to make a house a home / Land use
  - Influence of the land on the community
  - Water
  - Minerals
  - Soil
  - Space
  - Clay
- Making a house a home – Children's and Women's Stories
  - Impact of War on women and children left at home
  - Women's role in early settlement
  - Children at play and work



## Recommended Interpretive themes

- Bert Tyler Vintage Machinery Museum
  - A fresh interpretation of this collection focusing on Bert, his passion and what he has done for the local community.
- Minnowarra Historic Precinct
  - Interpretation of the buildings and how this precinct came to be.
- Self guided walk trails
  - Armadale CBD

## Council Support

- November 2010 council approved agenda item C35/11/10, the interpretation project priority order and \$15,000 per annum to assist in the implementation of the interpretation plan.
- This funding has been used to primarily gain Lotterywest funding through their Interpretation of Cultural Heritage grants programs.

## What we have implemented

- New permanent exhibition (2009 & 2012) focusing on the Creation of a Home for European settlers, what they brought with them, development of the local economy, interaction/conflict with traditional owners, the creation of a community.



## What we have implemented

- Temporary Exhibition Gallery (2011)



- Education Officer, part time (2011)



## What we have implemented

- An more visible entrance



- The museum has a visitor/comments book and seeks feedback from museum events and education programs.

## What we have implemented

- Have started to run a series of public programs to try and tap into new audiences.



## What we have implemented

- Australian curriculum based education programs

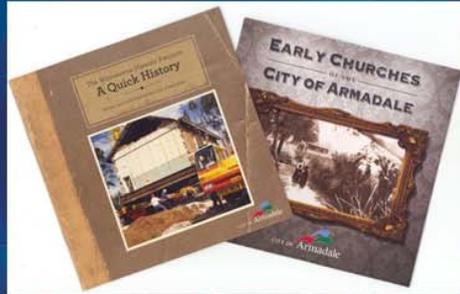


- School holiday program



## What we have implemented

- A series of booklets available to the public on local history



ARMADALE

## The future!

- Review the interpretation plan and its timetable in accordance with council resolution C35/11/10
- Our aims are:
  - to make sure the interpretation plan is still relevant to the local community and the City of Armadale.
  - update the plan to take into account recent renovations and structural changes at the museum.
  - improve the visibility of the museum through signage and promotional activities.
  - improved visibility at the Visitor Centre.
  - target new residents.
  - explore new ways to target new audiences.
  - keep up to date with interpretive methods.

ARMADALE

## **2.1 COMD1 REQUESTS FOR FINANCIAL ASSISTANCE POLICY REVIEW**

WARD : ALL  
FILE No. : M/81/14  
DATE : 10 February 2014  
REF : KC  
RESPONSIBLE : Executive Director  
MANAGER : Community Services

### **In Brief:**

- This report presents an amended policy and management practice COMD 1 - Requests for Financial Assistance.
- Recommends that Council endorse the amended policy COMD 1 - Requests for Financial Assistance for continued application and operation for a further three (3) years or such earlier date as Council may determine from time to time.

### **Tabled Items**

Nil

### **Officer Interest Declaration**

Nil

### **Strategic Implications**

- 1.1 Services that support community growth and development.
  - 1.1.2 Support and strengthen community groups, organisations and volunteer services.
- 1.2 Optimum quality of life for all citizens.
- 1.3 Access to a wide range of cultural, arts and learning opportunities.
- 1.4 Accessible health and other support services that meet the needs of our community.
- 1.5 Sport, recreation and leisure opportunities that contribute to community health and wellbeing.
- 1.6 A community that feels safe.
- 4.1 Good governance and leadership
- 4.5 Effective and efficient administrative services.

### **Legislation Implications**

Section 2.7 of the Local Government Act 1995 states:

#### *2.7 The role of the Council*

*(1) The council –*

- (a) directs and controls the local government's affairs; and*
- (b) is responsible for the performance of the local government's functions.*

*(2) Without limiting subsection (1), the council is to –*

- (a) oversee the allocation of the local government's finances and resources; and*
- (b) determine the local government's policies*

### **Council Policy/Local Law Implications**

Assessment of Policy/Local Law indicates that the following are applicable:

1. Policy Manual – COMD 1 – Requests for Financial Assistance

### **Budget/Financial Implications**

Funds are allocated to meet the needs of this policy. As the population increases a review of the allocation of funds may be required to meet requests for financial assistance.

## **Consultation**

### 1. MANEX

## **BACKGROUND**

At its meeting of 4 March 2003 Council formally adopted (C6/2/03) the Policy Manual and associated management practices, and endorsed the procedure for developing, amending and reviewing policies and management practices.

Part 3.1 of the Procedures states:

*“A review of every policy is to be made every 3 years by the relevant Executive Directorate, with a third of the policies reviewed each year.”*

The COMD 1 - Requests for Financial Assistance policy and related management practice guides how Council responds to requests for financial assistance from individuals, groups and organisations for the benefit of residents of the City of Armadale.

The Policy identifies three categories by which requests for financial assistance are may be considered.

1. Donations
2. Community Grants
3. Annual Contributions

Policy COMD 1 - Requests for Financial Assistance was last reviewed and reaffirmed by Council on 19 December 2011 (C41/12/11).

Council has recently requested consideration be given to developing a Policy and Management Practice to guide how it will respond to assistance in relation to natural and other disasters. To date, Council has made donations to the Lord Mayors Distress Appeal for Bushfires in Mundaring and Margaret River/Augusta and made a significant contribution to the City of Whittlesea in relation to the 2009 Victorian Bushfires. Officers are currently drafting a Policy and Management Practice for Council consideration.

## **DETAILS OF PROPOSAL**

Following a review of the policy COMD 1 - Requests for Financial Assistance, a revised policy is presented for endorsement. The related management practice is provided as an attachment to this agenda.

The revised policy includes amendments to wording of the policy rationale to make it more concise without affecting the intent, and inclusion of ‘Community’ to correctly refer to the City’s Community Strategic Plan.

Amendments to the COMD 1 management practice include:

- Inclusion of secondary delegation to the Manager Community Development for donations that recognise achievement for Armadale residents (Donation 1.1) to the value of \$150.
- Inclusion of wording which enables a request for donation in relation to natural and other disasters (Donation 1.2) to be considered by Council where the value of the request exceeds \$1,000. *Note:* If Council determines to endorse a new Policy for Assistance in relation to natural and other disasters this clause would be superseded. A

recommendation will be made in this regard when the new Policy is presented for consideration.

- Community Grants 2.0: simplified wording and inclusion of criteria to require clear demonstration of need for the identified project.
- Annual Contributions 3.0: simplified wording, inclusion of criteria to require clear demonstration of need for the identified project and an increase in the discretionary maximum value of request from \$20,000 to \$25,000.

## COMMENT

It is intended that the proposed amendments to the COMD 1 Requests for Financial Assistance policy and management practice will:

- Improve donation administrative processes,
- Provide opportunity for Council to make determinations on donations in relation to disaster appeals, and,
- Improve the assessment of community grant and annual contribution applications.

## OPTIONS

1. Endorse the application and operation of the policy as presented.
2. Recommend alternate wording for the Policy.

## CONCLUSION

It is recommended that the amended policy COMD1 – Requests for Financial Assistance be endorsed in accordance with Council process, that it continue to apply and operate for a further three (3) years or such earlier date as Council may determine from time to time.

## ATTACHMENTS

1. COMD 1 Requests for Financial Assistance Policy & Management Practice

C8/3/14

### RECOMMEND

**That Council**

**Pursuant to Section 2.7(2)(b) of the Local Government Act 1995:  
Endorse Policy COMD 1 – Requests for Financial Assistance as  
presented for a further three (3) years or such earlier date as  
Council may determine from time to time.**

**Moved Cr M S Northcott  
MOTION CARRIED (6/0)**

### ***3.1 - FORRESTDALE HUB (ALFRED AND WILLIAM SKEET RESERVES) MASTER PLANNING - MASTER PLAN CONCEPTS***

WARD : ALL  
FILE No. : M/75/14  
DATE : 6 February 2014  
REF : GG  
RESPONSIBLE : Executive Director  
MANAGER : Community Services

#### **In Brief:**

- This report presents the draft Master Plan concepts for the Forrestdale Hub (Alfred and William Skeet Reserves) for consideration, following site analysis, opportunities and constraints analysis and community consultation.
- Following public advertising of the three master plan options, this report presents a recommended consolidated master plan for consideration.
- Recommend that Council approve a consolidated final Concept 3 Master Plan.
- Note that the design elements will be costed and prioritized and presented to Council for consideration as part of the annual and long term budgeting process.
- A priority initiative for the Forrestdale Hub is the reinstatement of an art based entry statement noting the significant community support for this idea.

#### **Tabled Items**

1. Outcome summary of community engagement
2. Master Plan Concepts 1, 2 and 3
3. Consolidated Concept 3 Master Plan

#### **Officer Interest Declaration**

Nil

#### **Strategic Implications**

- 1.1 Services that support community growth and development
  - 1.1.1 Ensure social and cultural needs are considered in planning new residential developments
- 1.5 Sport, recreation and leisure opportunities that contribute to community health and wellbeing
  - 1.5.1 Provide and promote Council sport, recreation and leisure facilities.
- 2.4 Attractive and user-friendly streetscapes and open space
  - 2.4.2 Maintain and improve where required the quality, amenity and accessibility of open spaces
- 2.6 Council buildings and facilities that meet community needs.
  - 2.6.2 Implement improvements to buildings, amenities and facilities as required to enhance the service to the community
- 2.7 Assets and infrastructure managed over the long term to meet current and future needs.
  - 2.7.2 Address the infrastructure requirements of the various community plans

### **Legislation Implications**

Any works associated with the master planning would need to be carried out in accordance with the Building Code of Australia and any other relevant legislation.

### **Council Policy/Local Law Implications**

ENG 13 Asset Management Vision

ENG 14 Landscaping

RECN 1 Lighting on Sporting Reserves

RECN 3 Club/Community Group Application(s) for Council Support of Capital Works Projects

### **Budget/Financial Implications**

Endorsement of the recommendation in this report does not have direct financial implications. With the final consolidated Master Plan developed and endorsed by Council, the various design elements will be costed and prioritised, and then presented to Council for consideration as part of the annual and long term budgeting process.

Concurrent with the master planning process, the City has applied to the Department of Sport and Recreation (DSR) for a contribution to the construction of female change rooms at the pavilion facility on the Alfred Skeet Reserve (report reference CS85/9/13). The proposal nominates a financial contribution from Council as an allocation in the Developer Contribution Plan No. 3 (DCP No. 3), schedule 8a "*A contribution to the cost of provision of sporting facilities for district sporting facilities, including change rooms, toilets, associated facilities and a multiple purpose sporting oval.*" There is a total of \$860,177 allocated in the DCP No. 3 schedule 8a for the development of district level facilities. The cost estimates for the change rooms is \$500,000. Should the City be successful, the CSRFF grant will fund one third of the project cost at \$166,000 and the Council fund the remaining two thirds of \$333,000 through the DCP No. 3.

### **Consultation**

1. Two community and stakeholder workshops (6 June 2013 and 21 August 2013) were attended by;
  - Local residents
  - Forrestdale Community Kindergarten and Playgroup
  - Forrestdale Sporting Association
  - Armadale Soccer Club
  - Forrestdale Primary School
  - Friends of Forrestdale
  - WA Police (6 June 2013)
  - Forrestdale Residents Association
  - Armadale Youth Resources
2. Planning Services
3. Technical Services (Property, Parks and Reserves and Engineering)
4. Public advertising from 2 December 2013 to 3 January 2014, including signs on site

### **BACKGROUND**

Master Planning for the Forrestdale 'Hub' that incorporates William and Alfred Skeet Reserves and the facilities on or adjacent to those reserves, is part of a more significant initiative that incorporates consideration of current and future use of community

infrastructure on twelve major community hubs in the City's established areas. So far, Master Plans have been completed and endorsed by Council for Cross Park and Springdale Park (C8/3/13), and for Rushton Park and John Dunn Reserve (C31/9/13).

Future master planning project will involve Gwynne Park/Bob Blackburn Reserve (Feb - July 2014) and then studies considering Creyk Park, Karragullen Oval, Morgan Park and Frye Park. Once completed the overall Master Planning project covering these hubs will provide a sound overview of the most significant community infrastructure elements in the City's established areas. This information will provide Council with a City wide context when considering decisions about more significant maintenance and redevelopment initiatives relating to these hubs.

In practical terms this means a series of recommendations over the twelve hubs that prioritise short and medium term upgrade elements with more aspirational goals identified (such as the duplication of the Springdale Playing Fields) if and when conditions permit.

Once the Forrestdale Hub master planning is finalised, six individual Master Planning studies will have been completed. It is anticipated that the overall Master Planning project will be completed by December 2015. In the meantime reports such as this one are provided to Council for consideration on each of the individual Master Plan studies.

### **Forrestdale**

In 2006, the City undertook a place making project for the Forrestdale area which resulted in the Forrestdale Place Plan 2006, endorsed by the Community Services Committee at its meeting of 26 September 2006 (C55/9/06) and subsequent Council meeting of 3 October 2006 (C250/10/2006).

The aims of the Forrestdale Placemaking Project were to:

Establish community/public arts based reference points of Forrestdale cultural expression;

- Provide community members with an opportunity to participate in the design, development and making of artistic expressions of their cultural identity;
- Provide ownership and control over the way their cultural identity and perception of place is expressed;
- Consolidate a successful community partnership between the Forrestdale Community and the City.

Following the adoption of the Forrestdale Place Plan, the following identified works were undertaken;

- The Forrestdale Hall (north facing wall) with a scenic mural depicting flora and fauna particular to the Forrestdale Lake environs. Installation in November 2008 by local artist Ian Dickenson
- Forrestdale Lake Viewing Platform, designed in collaboration with local designer/artist Rod Coleman and the (then) Department of Environment and Conservation. The artwork includes a series of metal descriptive panels including text and images generated by the Forrestdale Primary School students and community members (installed in May 2009).

- Weld Street Pedestrian Pathway includes impressions of various human and fauna imprints invoking a procession of movement starting from the Forrestdale Hall and leading to the boardwalk situated at Forrestdale Lake. Designed by Rod Coleman and installed early 2009.

In April 2013, Council received a report in response to a Councillor item (C10/3/13) relation to a number of community issues in Forrestdale affecting the wellbeing of its residents and resolved the following:

(C12/4/13) *That Council:*

*Endorse a strategy to help address anti-social behaviour and to improve community wellbeing in Forrestdale that comprises the following components;*

*Targeted Approach*

- *Interagency Collaboration*
- *Effective Reporting*
- *Direct Action by the City in instances of non-compliance*

*Community Wide Approach*

- *Bringing forward the Forrestdale Community Hub Master Planning project including an initial community forum in the master planning work to link identified issues with a revitalized Forrestdale Community Hub*
- *Effective referrals to link 'at risk' young people with appropriate support organisations*
- *Creating more effective links with and between local organisations*
- *Promoting the benefits of good early childhood development*
- *Identifying and assisting in the development of other initiatives in collaboration with stakeholders*

This report presents on the Forrestdale Community Hub Master Planning project aspect of the broader Forrestdale Community Initiatives.

An initial meeting was held with relevant Council officers to identify opportunities and constraints relating to the site. The following constraints were identified;

- Future road widening of Armadale Road
- Location of Water Corporation DN 1400 pipe along Armadale Road
- Private land ownership to west and to the south
- Forrestdale Lake environmental aspects
- Significant trees
- Location of gas services
- Easements

Analysis identified the site is relatively constrained.

The following opportunities were identified for the site;

- Integration into adjacent Local Centre zoned lot

- Alternate connection via Weld, Commercial and Robinson
- Connection (path and interpretation) to Forrestdale Lake
- Relocation of skate park and tennis club on site
- Co-location of junior and senior sporting facilities
- Retention of significant trees
- Extension to car park
- Female change rooms
- Connecting pathways
- Community use space (garden opportunities)

A community and stakeholder workshop was held on the 6 June 2013. The purpose of the workshop was to provide a forum for the community to articulate positive aspects of the Forrestdale community as well as issues and problems occurring in the area. Participants then provided input into how various uses and activities on the Forrestdale Hub could improve the negative aspects of the area. The attendees were advised that this input would feed into themes for a second workshop that would focus on master planning design. The workshop was well attended and included approximately 50 participants, with a variety of age groups and community organisations represented (including WA Police). A summary of the results is provided as an attachment to this report.

The second community workshop was held on 21 August 2013 which was attended by approximately 30 participants. This workshop focused around master planning design elements for the site.

Constraints to the site were explained and the attendees were asked to provide input into the opportunities for the master planning. The five main opportunities and themes identified at the workshop were:

- Revitalising the hub through increased community use and inviting aesthetics – including entry statement
- Connectivity and Links
- Youth and family focused facilities and activities
- Revitalisation and development of Forrestdale Hall into multi-use facility
- Access and Parking

An opportunity for additional community input was provided at the opening of the Forrestdale skate park on 13 September 2013. The three master plan concepts were also publically advertised from 2 December 2013 to 3 January 2014, in the Examiner and Comment News, with plans available at the City's libraries, City Administration Centre and on the City's website. Signs were also erected on site.

The Master Plan concepts have been prepared from the themes and ideas emerging from the workshops whilst taking into account significant site constraints.

As reported to Council in September 2013 (C30/9/13) and in November 2013 (C37/11/13), two initiatives for improvements to the Forrestdale facilities were already underway at the commencement of the Master Planning project. These initiatives are the refurbished skate park and planning for additional change rooms at the sports facility on Alfred Skeet reserve to accommodate both male and female teams.

While the merits of both initiatives had already been identified, the Master Planning process provided an opportunity for them to be consolidated into the long term plan for the Forrestdale Community Hub.

The City has recently been advised that the Department of Sport and Recreation funding application for the additional change rooms at the William Skeet pavilion has been successful and it is anticipated that the change rooms will be constructed in 2014/15. Funds to complement the DSR grant are available through the Developer Contribution Plan No. 3 (DCP) that relates to the North Forrestdale development area.

### **DETAILS OF PROPOSAL**

The Master Planning is to provide guidance on future development of these important community assets with the guiding principles for design being;

- Equitable access to facilities across the City for sporting and community groups
- Financial sustainability relating to operational, maintenance and renewal costs
- Optimal usage of facilities
- Multi-functional community and sporting facilities

As such, the various design concepts seek to achieve these principles as well as;

- Maintain and improve pedestrian and vehicle access to, and through the site.
- Improve building facilities
- Improve integration through building location and pathways, to and from the surrounding area
- Acknowledge Crime Prevention Through Environmental Design (CPTED) aspects
- Provide flexible spaces for multiple uses and activities

In summary, the three draft Master Plan design concepts identify a variety of the design elements as follows;

1. Formalisation of the informal car park area with the hardstand car park area, connecting the two in an alignment that will not be affected by the future widening of Armadale Road.
2. Rationalisation of the two vehicle entry points from Armadale Road into one shared entry point. When Armadale Road is widened, the entry to the William Skeet Reserve (entry to Forrestdale Sporting Club pavilions) will be removed due to the close proximity to the roundabout intersection of Weld Street and Armadale Road (for traffic safety and deceleration distances required by Main Roads WA).
3. Option to improve traffic flow with a meandering internal access way between Alfred and William Skeet Reserves through to Commercial Road (subject to detailed environmental study and civic design).
4. Retention of mature trees, to retain the bush aspect of the site, retain shade and animal habitat.
5. Long term rationalization of the two pavilions on William Skeet Reserve into one modern facility, located towards Armadale Road or to a location that maximizes sport field viewing (e.g. existing junior football pavilion location). This could also include an option for one multi use sport and community facility, including kindergarten.
6. Expanded sports pavilion on Alfred Skeet Reserve to provide female change rooms to maximize sport participation.

7. Location of seating around the principle competition soccer pitch.
8. New or refurbished Forrestdale Hall and kindergarten building which better addresses the Weld Street frontage, improves functionality, connection with Local Centre zoned lot (Lot 457 Dumsday Drive) and connection with the skate park, tennis facilities, playing field and open space.
9. Improved pedestrian access and signage through to Forrestdale Lake. Whilst not located on site, the Master Plan option concepts also identify opportunity to extend the path around Forrestdale Lake, dependent on Department of Environment Regulation approval.
10. Way-finding signage on Armadale Road.
11. Expanded and landscaped skate/BMX/scooter facility, including shade structures. Note that further community input following the installation of the new skate park advises that any future development of the skate park could include more BMX elements.
12. New half-court basketball and netball (court space).
13. Opportunity for community use of open space in the south east corner of William Skeet Reserve (e.g. community garden).
14. Entry statement (including public art).

Following design analysis and community and stakeholder engagement, a consolidated Concept 3 Master Plan has been prepared which includes the design elements in Concept 1 and 2, with the following being consolidated into the master plan;

- As per Concept 1, a new northern vehicle access way adjacent to the tennis courts to connect with the Forrestdale Hall car park and allows exit on to Weld Street. This access way provides for an improved vehicle movement through the site, following access restrictions resulting from the future Armadale Road widening.
- Potential access way (previously termed “road”) option to improve pedestrian and vehicle access through the site. When Armadale Road is widened and access is restricted this route will provide an additional path and exit route, working with the northern Weld Street exit. This would be subject to further environmental investigation.

Other design elements remain unchanged;

- Formalisation of the informal car park area.
- Rationalisation of the two vehicle entry points from Armadale Road into one shared entry point.
- Retention of mature trees, to retain the bush aspect of the site, retain shade and animal habitat.
- Long term rationalization of the two pavilions on William Skeet Reserve into one modern facility, located towards Armadale Road or to a location that maximizes sport field viewing (e.g. existing junior football pavilion location). This could also include an option for one multi use sport and community facility, including kindergarten.
- Expanded sports pavilion on Alfred Skeet Reserve to provide female change rooms to maximize sport participation.
- Location of seating around the principle competition soccer pitch.
- New or refurbished Forrestdale Hall and kindergarten building which better addresses the Weld Street frontage, connection with Local Centre zoned lot and connection with the skate park, tennis facilities, playing field and open space.
- Improved pedestrian access and signage through to Forrestdale Lake.

- Way-finding signage on Armadale Road.
- Expanded and landscaped skate/BMX/scooter facility.
- New half-court basketball and netball (court space).
- Opportunity for community use of open space in the south east corner of William Skeet Reserve (e.g. community garden).
- Entry statement (including public art).

## **COMMENT**

### **ANALYSIS**

The three draft Master Plan design concepts have resulted from site analysis, opportunities and constraints analysis, CPTED analysis, landscape design and community and stakeholder input. Following public advertising, a total of 23 complete responses were received of which over half the recipients preferred draft Option 3, mainly to retain and enhance the existing Forrestdale Hall at its current location.

Whilst community input is one of many factors considered when master planning the Forrestdale Hub, the consolidated Option 3 Master Plan is recommended as;

- Provides improved vehicle and pedestrian movement through the site (particularly at peak times) when access is restricted due to Armadale Road widening.
- Takes into account the significant site constraints.
- Provides a consolidated sport/community pavilion reducing the building and maintenance cost of two buildings to one in accordance with best practice asset management.
- Improves the functionality of the community hall.
- Provides spaces for use for a variety of ages groups (e.g. skating, winter and summer sports, passive use, playground, courts)
- Increases car parking
- Provides opportunity for interpretive and public art installation to create a sense of place

### **OPTIONS**

Council could;

1. Endorse the proposed consolidated Option 3 Master Plan.
2. Request modification of the proposed consolidated Option 3 Master Plan.
3. Endorse Concept 1 Master Plan
4. Endorse Concept 2 Master Plan
5. Not endorse the proposed consolidated Concept 3 Master Plan

Option 1 is preferred.

### **CONCLUSION**

The proposed consolidated Concept 3 option design represents the culmination of discussions and workshops with City officers, stakeholders, community, local residents and the broader Armadale community. This option will improve the functionality of the hub over time and as population increases in the nearby areas of Piara Waters and Harrisdale. The finalisation of the master plan for the Forrestdale Hub is part of the overall master planning of the twelve community and sporting hubs throughout the established areas of the City. Once this

initiative is completed, it will provide a plan for redevelopment for each hub with the principle that each hub will be a “*vibrant, accessible, where the community, social enterprise, community groups and sporting clubs meet, share resources and facilities, to build proud, strong and healthy local communities*”.

### Committee Discussion

*Committee discussed the concept plan as presented including:*

- *parking being a high priority*
- *potential access way between playing fields being gated*
- *parking area not necessarily needing to be hard surface, grass surrounds of Frye Park sited as an example*
- *location of existing /additional play areas.*
- *Public toilet access particularly with regards to the new female change rooms. (to be discussed with Technical Services)*
- *Exercise equipment locations*
- *Landscaping along Armadale Road.*

*Discussion comments were noted by officers for further consideration beyond the concept plan stage. At the conclusion of the discussion Committee determined to add an additional part 4 to the recommendation to further investigate additional parking.*

*Committee acknowledged and expressed appreciation for the process undertaken by officers with the community consultation aspect of the Forrestdale Hub Masterplan.*

### **ATTACHMENTS**

1. Skeet Oval Concept Final option 3
2. Consolidated consultation and engagement outcomes for Forrestdale community hub

C9/3/14

### **RECOMMEND**

**That Council:**

- 1. Endorse the consolidated Concept 3 Master Plan for the Forrestdale Hub (Alfred and William Skeet Reserves).**
- 2. Note that the design elements will be costed and prioritized and presented to Council for consideration as part of the annual and long term budgeting process.**
- 3. Endorse further investigation into an entry statement/public art as supported by the Forrestdale community.**
- 4. Endorse further investigation into additional parking opportunities.**

**Moved Cr C Frost  
MOTION CARRIED (6/0)**

**\*\*4.1 - IMPOSITION OF FEES AND CHARGES**

WARD : ALL  
FILE No. : M/72/14  
DATE : 6 February 2014  
REF : PW  
RESPONSIBLE : Executive Director  
MANAGER : Community Services

**In Brief:**

- 3D printing services can be made available to the community from the City's Library Service.
- Recommend that Council impose fees and charges relating to 3D printing.

**Tabled Items**

**Officer Interest Declaration**

Nil

**Strategic Implications**

1.3.1 Provide Libraries for leisure, pleasure and inspiration and life long learning  
Review and implement appropriate digital resources

**Legislation Implications**

Sections 6.16.(1) and 6.19 of the Local Government Act 1995 (LGA)

**Council Policy/Local Law Implications**

Nil

**Budget/Financial Implications**

The adoption of the recommendation will create the ability to increase budgeted income in the Library Service.

**Consultation**

Other Local Government Authorities

**BACKGROUND**

3d printing is a relatively new concept and libraries world-wide are trending to offering 3D as well as regular printing services to customers. There is one known public library service in the Perth metropolitan area, viz. Victoria Park that currently offers this service, and they reported a high level of public interest when offering sessions demonstrating its capabilities.

The City's Library Department, with approval of the City's Manager IT and Communications realized the opportunity to purchase a 3D printer in the 2012/13 Budget. Delivery of the printer was taken in November 2013, and to now it has been used in-house in a learning mode. The 3D printer has been used to make a violin stand for a History House Museum display, plus numerous other objects. Future opportunities for use in the heritage area offering a 'hands on' experience for visually impaired members of community are exciting,

as copies can be made of historical objects. Some museums are now doing this, and opportunities will be further explored with the History House Museum Curator.

Orders placed for 3D models at the Victoria Park Library have been high, especially from local students. To reduce their backlogs of requests for printing they have contracted some of their printing jobs to our library service. More recently requests have been received by the library from some local businesses to have 3D printing models done. It is of particular interest to architects and those in related building industries. This interest has prompted the desire to commence offering this service outside to the Budget process for the adoption of Fees and Charges.

**DETAILS OF PROPOSAL**

This proposal seeks approval of proposed fees and charges for 3D printing, and to publish these fees and charges in terms of the requirements of S. 6.19 of the LGA.

		Ex GST	GST	Total
3D Printing per model	Flat charge (includes up to 4 hours of printing time)	\$9.09	0.91	\$10
3D Printing per model	Each additional hour of printing or part thereof	\$2.73	0.27	\$3
3D Printing per model	Use of specialist filaments - surcharge per print	\$4.55	0.45	\$5

**COMMENT**

**ANALYSIS**

Under S.6.16. (1) of the LGA, Council “may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed”.

Additionally S.6.16(2) states “A fee or charge may be imposed for the following –  
 (b) supplying a service or carrying out work at the request of a person;”

When determining an appropriate charge for use of the 3D printer staff time, materials and maintenance of the machine were taken into consideration. The following charges were determined to be fair and reasonable when considering all of these aspects:

- Flat charge of \$10.00 – includes up to 4 hours of printing time.
- Each additional hour printing or part thereof - \$3.00.
- Use of specialist filaments - \$5 surcharge per print.

In order for these fees and charges to be applied, it will be necessary to have them published in the form of Public Notice, as required in S.6.19 of the LGA. S.1.7 defines Local Public Notice in this instance as:

- needs to be advertised for a period of 7 days (advising the date the fee is to be imposed)
- the notice needs to be advertised in a paper circulating generally in the district
- be placed on the Notice Board in reception and every library in the district

**OPTIONS**

1. Adopt these charges and make 3D printing available as a community service
2. Review and change the proposed charges
3. Not make 3D printing available to the public

## CONCLUSION

Offering 3D printing fulfils the City's adopted Corporate Business Plan "Review and implement appropriate digital resources" for the Library and Heritage Department.

Amended  
at Full  
Council  
on 10  
March  
2014

C10/3/14

## RECOMMEND

### That Council:

1. **That Council, pursuant to ~~S.16.(1)~~ 6.16(1) and (3)(a) of the Local Government Act 1995, impose \* the following schedule of fees and charges, noting that these fees and charges will apply from the day immediately following the required local public notice period.**

		Ex GST	GST	Total
3D Printing per model	Flat charge(includes up to 4 hours of printing time)	\$9.09	0.91	\$10
3D Printing per model	Each additional hour of printing or part thereof	\$2.73	0.27	\$3
3D Printing per model	Use of specialist filaments - surcharge per print	\$4.55	0.45	\$5

## ABSOLUTE MAJORITY RESOLUTION REQUIRED

Moved Cr M S Northcott  
MOTION CARRIED (6/0)

## ATTACHMENTS

There are no attachments for this report.

***COUNCILLORS' ITEMS***

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Nil

***EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT***

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Nil

**MEETING DECLARED CLOSED AT 8.30pm**

COMMUNITY SERVICES COMMITTEE		
<b>SUMMARY OF “A” ATTACHMENTS</b>		
4 MARCH 2014		
ATT NO.	SUBJECT	PAGE
<b>2.1 COMD1 REQUESTS FOR FINANCIAL ASSISTANCE POLICY REVIEW</b>		
2.1.1	COMD 1 Requests for Financial Assistance Policy & Management Practice	30
<b>3.1 FORRESTDALE HUB (ALFRED AND WILLIAM SKEET RESERVES) MASTER PLANNING - MASTER PLAN CONCEPTS</b>		
3.1.1	Skeet Oval Concept Final option 3	35
3.1.2	Consolidated consultation and engagement outcomes for Forrestdale community hub	36



**POLICY**

**COMD 1 – Requests for Financial Assistance**

**Management Practice**

**COMD 1**

**Relevant Delegation**

Chief Executive Officer

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**Rationale**

Council is committed to recognising and assisting individuals, groups and organisations that provide services and support to residents of the City of Armadale.

This policy guides how Council responds to requests for financial assistance from individuals, groups and organisations in line with the City's Community Strategic Plan. The policy aims to optimise the use of Council funds to support capacity building of community groups and organisations.

**Policy**

Council will consider requests for assistance according to the following categories:

1. Donation
2. Community grant
3. Annual contribution

Within each category there are criteria against which requests will be assessed. These criteria are outlined in the Management Practice.

**Related Local Law**

N/A

**Related Policies**

N/A

**Related Budget Schedule**

M8, M57, M61

**Last Reviewed**

19 December 2011

**Next Review Date**

March 2014

**Authority**

Council Meeting of :  
3 May 2004 (C59/4/04)  
6 March 2007 (C14/2/07)  
8 March 2010 (C7/3/10)  
19 December 2011 (C41/12/11)

## **MANAGEMENT PRACTICE**

### **COMD 1 | Requests for Financial Assistance**

Requests for financial assistance will be based on the following guidelines and criteria:

1. Requests must be received *in writing*, the form of which may vary depending on the category.
2. The following *General Criteria* will apply to all requests:
  - a. Primarily benefit residents of the City of Armadale;
  - b. Individuals must be a resident or ratepayer in the City of Armadale; and non-profit groups or organisations must be based in or primarily service residents of the City of Armadale;
  - c. Considered to be a worthy contribution made on behalf of City of Armadale residents.

#### **1. DONATIONS**

Donations may be awarded to requests that:

##### **1.1** Recognise achievement for Armadale residents who:

- a. Have been selected to represent the State or Nation in an interstate or overseas competition in a sport, recreational, educational or arts activity.
- b. Can supply supporting documentation from the relevant governing association of the activity.
- c. Only one application will be approved for any individual in the City's financial year.
- d. The City does not require any acknowledgement for its contribution.
- e. Maximum per individual donation \$150.
- f. *Delegated Authority: CEO*
- g. *Secondary Delegation: Executive Director Community Services  
Manager Community Development*

##### **1.2** Support an appeal for assistance in relation to natural and other disasters:

- a. In cases of emergency emanating from fire, flood, earthquake and other disasters. Delegated authority exists for requests to the maximum value of \$1,000. A donation request which exceeds \$1,000 will be referred to Council for determination.
- b. *Delegated Authority: CEO*
- c. *Secondary Delegation: Executive Director Community Services  
Executive Manager Community Services*

##### **1.3** Support community groups, individuals or organisations toward fundraising and promotional initiatives. Types of assistance may include vouchers to Armadale Aquatic Centre or Armadale Arena or from external businesses to the City.

- a. Maximum voucher value \$1,000
- b. *Delegated Authority:* CEO
- c. *Secondary Delegation:*
  - (i) up to \$1,000 Executive Director Community Services
  - (ii) up to \$500 Manager Leisure Services

#### 1.4 General Donations

The City will consider requests for financial assistance from members of the community or community organisations that will benefit the community.

- a. Maximum \$1,000
- b. *Delegated Authority:* CEO
- c. *Secondary Delegation:*
  - (i) up to \$1,000 Executive Director Community Services
  - (ii) up to \$500 Executive Manager Community Services
  - (iii) all other requests to be referred to the Community Service Committee

1.5 All donations to be included in the Councillor Information Bulletin.

## 2. COMMUNITY GRANTS

2.1 Applications will be considered in two rounds per financial year.

2.2 Applicants are eligible to receive a grant only once per financial year.

2.3 Eligibility criteria for community groups or organisations:

- a. Must be based in the City of Armadale or primarily benefit residents of the City.
- b. Applications will be received from non-profit community groups or organisations including sporting, welfare, educational (only school P&C's are eligible to apply for funding), arts, cultural, children, youth, seniors' and other relevant groups.
- c. Must be a non-profit, incorporated organisation or auspiced by an incorporated non-profit organisation.
- d. Can demonstrate the ability to manage a project of the proposed type.
- e. Can demonstrate a matching or significant contribution in cash or 'in kind'.
- f. Have satisfactorily acquitted any previous community grant allocations. Applicants with an outstanding acquittal will be ineligible to receive funding.

2.4 Community grant project criteria:

- a. Clearly demonstrated need for this project.
- b. Will be of benefit to the local community and/or the City of Armadale generally.
- c. Will not require ongoing funding from the City beyond the initial funded period.
- d. Does not duplicate an activity already available in the local area.

- e. Other avenues of funding have been exhausted and/or the project would not successfully attract other sources of funding.
- f. Requests for equipment will only be granted once in three years.
- g. Funding will *not* be made available for:
  - i. Personal items unless the applicant can demonstrate a benefit to the general community;
  - ii. Deficit funding for organisations which are experiencing a shortfall of cash revenue or anticipated revenue;

**2.5** Maximum community grant allocation is \$1,000 per application.

a. *Delegated Authority: CEO*

b. *Secondary Delegation: Executive Director Community Services  
Executive Manager Community Services*

**2.6** Successful applicants must ensure that:

- a. The City's financial support is acknowledged through promotional means such as advertising and media publicity associated with the project. Approval may be given for the use of the City's logo where appropriate.
- b. A written acquittal report detailing how the grant was utilised and the outcomes/benefits achieved to be submitted within three months of the completion of the project.

### **3. ANNUAL CONTRIBUTIONS**

**3.1** Annual contributions may be granted for a period of 12 months and recommended for up to three years, depending on the capacity of the applicant to demonstrate:

- a. A need for funding for one to three years.
- b. A longstanding service to the local community.
- c. A proven capacity to achieve intended outcomes.

There is no obligation for the City to grant beyond a 12 month period.

**3.2** Eligibility criteria for community groups or organisations:

- a. Must be based in the City of Armadale or primarily benefit residents of the City.
- b. Applications will be received from non-profit community groups or organisations including sporting, welfare, educational (only school P&C's are eligible to apply for funding), arts, cultural, children, youth, seniors' and other relevant groups.
- c. Must be a non-profit, incorporated organisation or auspiced by an incorporated non-profit organisation.
- d. Can demonstrate the ability to manage a service, project or program of the proposed type.
- e. Can demonstrate a matching or significant contribution in cash or 'in kind'.
- f. Have satisfactorily acquitted any previous community grant or annual contribution allocations. Applicants with an outstanding acquittal will be ineligible to receive funding.

**3.3 Annual contribution criteria:**

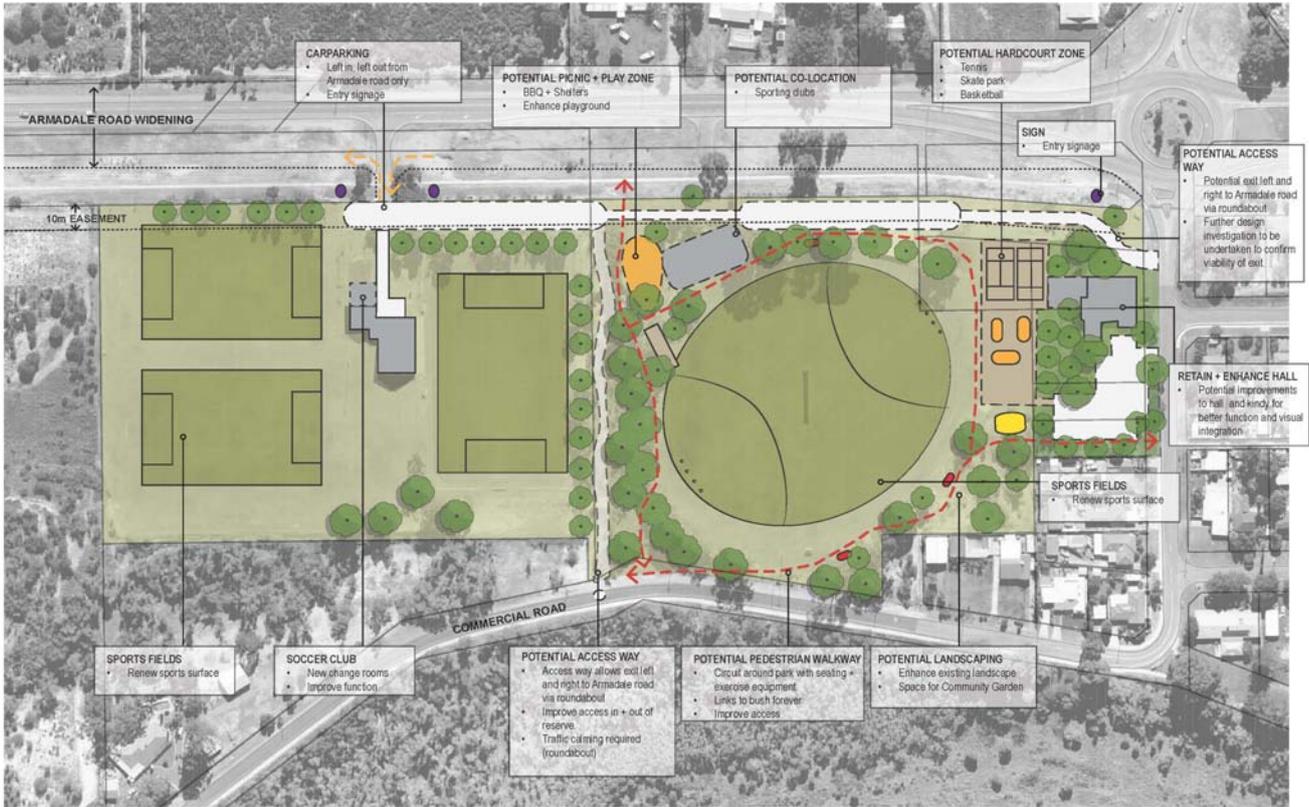
- a. Clearly demonstrated need for this project.
- b. For services, projects and programs that the City recognises as being of benefit to City of Armadale residents.
- c. Does not duplicate an activity already available in the local area.
- d. Other avenues of funding have been exhausted and/or the project is unlikely to secure other sources of funding.
- e. Funding will *not* be made available for:
  - i. Deficit funding for organisations which are experiencing a shortfall of cash revenue or anticipated revenue.

**3.4 In the event that the application is successful applicants must ensure that:**

- a. The City's financial support is acknowledged through promotional means such as advertising and media publicity associated with the service, project or program. Approval may be given for the use of the City's logo where appropriate.
- b. A written acquittal report is submitted at the end of the funded period detailing how the contribution has been utilised and the benefits/outcomes achieved.

**3.5 The contribution amount is discretionary, generally between \$1,000 to \$25,000 depending on the number and value of applications received and the total budgeted amount for annual contributions. Applications for more than \$25,000 may be awarded where the merit of such are determined.**

**3.6 All requests for annual contributions will be referred to the Community Services Committee.**



FORRESTDALE HUB MASTERPLAN PROJECT (ALFRED + WILLIAM SKEET RESERVE)

FINAL CONSOLIDATED CONCEPT 3 - FH04



## **Forrestdale Community Hub: Consultation and Engagement Outcomes**

To ensure the community and stakeholders were kept informed and actively and effectively engaged throughout the master planning process, the City prepared a Community and Stakeholder Engagement Plan (March 2013).

Importantly, the Community and Stakeholder Engagement Plan set out an agreed approach to consultation and engagement. Consultation and engagement took place at key stages during the master planning project, being before and after the preparation of the draft master plan design concepts.

A summary of these phases and their outcomes is included below:

### Stakeholder and community Workshops and Consultation

To better understand the current use, issues and operational factors and the future needs and aspiration of the current sporting and community groups operating from Alfred and William Skeet Reserves, the City invited these groups to attend a workshop held on 5 June 2013. The whole Forrestdale community was also invited to attend the workshop to offer inclusivity and transparency and work to build the community in the process. This first workshop concentrated on ascertaining values, areas of community challenges and opportunities for change.

The second all inclusive stakeholders and whole community workshop was held on 21 August 2013 at the same onsite location. This workshop reflected back the feedback from the first workshop as well as concentrate on site specific constraints and opportunities for potential development and change. Participants worked in groups to discuss opportunities for the site and reflect these back to the larger group.

Following on from the workshops, some draft concept plans were developed and displayed at the Forrestdale Skate Park launch on 13 September 2013. Further comments, ideas and feedback were taken from the local community at this event.

Draft concept plans were refined from the community's comments and prepared in a report for Council. Community comments were then sought again during a public comment period 2 December 2013 – 3 January 2014.

### The First Workshop

Approximately 50 persons attended the workshop, including representatives from the following local organisations:

- Armadale Soccer Club
- Forrestdale Community Association
- Armadale Youth Resources
- Forrestdale Sporting Association
- Forrestdale Cricket Club
- Armadale Golf Course Lessee
- Forrestdale Kindergarten
- Friends of Forrestdale
- Forrestdale Gospel Community
- Forrestdale Tennis Club

Workshop 1 feedback

**The Positives of the Forrestdale Community:**

- Small community
- Long-time residents – families have grown up together
- Young families are still moving in while retaining older families
- Great environment and bushland
- History of the area
- Close knit community
- Country town feel
- Everyone looks out for one another
- Good sporting facilities
- Good walking trails around the lake
- Lake boardwalk
- Close to great parks and bushland
- Friendly people
- Sporting clubs
- New skate park
- Men's shed
- Potential
- Good little town
- Not busy
- Motor bike riding
- Lots of family
- Multi connections
- Good neighbours
- Nature reserve / lake
- Sporting clubs
- Small suburb – one way in and one way out
- Rural atmosphere
- Freeway access
- Schools – primary / Kindy / playgroup
- Young people
- Family feel
- 2 ovals
- Lake – heritage – flora and fauna
- Playgroup
- Kindy / 3 year old
- Small community and good spirit (mostly)
- Active church
- Supportive Council
- Community willingness to maintain connectedness (majority)
- Central but country feel
- Menshed / community garden
- Rural feel – close to the city
- Good school and kindergarten
- Access to sporting facilities
- Location
- Open space – play areas

Top five <i>most agreed with</i> positive characteristics of Forrestdale:
Small, close knit, friendly community with family feel and good spirit
Rural atmosphere yet close to the city
School, playgroup and kindergarten
Great bush environment and lake
Access to sporting facilities

### Challenges in Forrestdale Community:

- Lack of phone/internet service
- Too much negativity in attitudes
- Nothing for young children or teenagers to do if not involved in sport
- Rural area but now-where to do rural activities i.e. motorbike riding
- A lot of police resources being used when communication could be used first
- More understanding between different generations on individual needs of different age groups
- Bored youth (lack of activities – besides organised sport)
- Reckless driving (hoons)
- Lack of good public transport
- Lack of footpaths / street lights
- Forrestdale rumours
- Graffiti and rubbish dumping
- Lack of Council maintenance
- Septic tanks / deep sewerage
- Bushfire control
- Alleyways – maintenance
- Break ins
- Graffiti
- Boredom
- Drugs
- Get blamed for everything
- No skate park
- Police always around
- The community is uptight
- The community think the teens are bad
- A dry lake
- No legal place to ride motor bikes
- No public transport
- Unlicensed cars / motorbikes
  
- Speeding
  
- Lack of youth facilities
  
- Antisocial behaviour

- Lack of street lights
- Motorbikes
- Hooning / burnouts
- Vandalism
- Car break ins
- Can't get take away delivered
- Buildings getting a bit old / tired
- Not safe in parks for young / not much for older kids to do
- Anti-social behaviour
- Vandalism
- Police response
- Emergency services response
- Youth disenchantment
- Access to sporting facilities from main road.
- Traffic
- Public transport access

Top five <i>most agreed with</i> negative characteristics of Forrestdale:
Anti-social behaviour (including vandalism, break ins and drug taking)
Reckless driving / speeding / burnouts / hooning
Boredom of youth and lack of youth facilities
Motor / dirt bike usage and lack of rural area for legal riding
Police response

**What Community Facilities, or space, could be provided at the Skeets' Reserves to maximise the positives, and minimise the challenges?**

- Other sporting facilities
- Good skate park for all ages
- Other youth activities

- Undercover BBQ area
- Upgrading – making a recreation centre with a gym, volleyball, basketball, cafe
- Safe footpaths
- More street lighting
- Dirt bike space / 4WD space
- Skate park
- Skid pad
- Mentoring / employment program
- Social events / festivals
- BBQ facilities
- Urban orchard
- Pool
- Dig out lake
- Change rooms
- Make tracks
- New “challenging” skate park
- Half-court basketball
- BMX track
- Youth club (with wifi, movie nights, table tennis)
- Communication that bridges the gap i.e. mentoring, young people for young people
- Police patrols
- Busses on weekends
- Motorbike track with hang out space
- Skate park – more visible and flood lit
- Bigger playground on lake parkland with exercise equipment
- Multi-purpose tennis / basketball / netball / volleyball courts
- Have youth soccer (-16) in Forrestdale

- Youth centre / drop in / hang out / computer hub / movies
- Update existing infrastructure / move public toilets
- Mega indoor community recreation centre with café and pool
- Different sporting facilities
- Indoor sporting complex – basketball / netball / hockey / dance / gym
- Facilities for the more senior residents
- Youth centre – pool, darts
- Skate park managed and controlled
- Footpath along Forrest Road connecting the school footpath to Armadale Road

**What else could be done to strengthen the Forrestdale Community?**

- Encouraging the youth to become involved in creating a better environment / community
- President (point of contact) of Skeet
- Other community activities (gatherings)
- Encouraging kids to go to school, get a trade or job
- Youth centre
- Adapting communication styles to suit youth
- Friendly connection with police
- Verge clean ups
- Bread run
- Workshops
- Bonfires
- Talk b4 dial
- Gecko racing
- Open crowd festivals
- Outdoor movies
- Chilly cook offs

- Try to fly day
- Street lighting
- Fish farm
- Forrestdale camel tours
- Verge side gardens
- Youth worker
- Put community in touch with each other
- Lawn bowls
- Sharing facilities
- Public transport
- Internet coverage and phone reception
- More whole community events i.e. street BBQs
- Street lighting and better quality
- More foot paths
- Horse and dog poo bins
- Post box
- Intergenerational respect – comes through working together on projects (ownership)
- Lake area – benches, BBQs, playground, bins, exercise equipment, drink fountain, basketball ring, water in lake
- Mentoring programs
- Community centre – meeting place for all to feel safe
- Advertise that Forrestdale exists
- Need more rural space for young adult activities
- Instead 'hire' trailers / bus / co-ordinator for day trips
- Hire fee and responsibility for use
- Buy a property near Forrest and Tonkin for expansion
- Police liaison officer – mediator, mentor, neutral

- Hoe-down
- Clean up over-grown areas around Lake to promote safety for recreation

**Other ideas from individuals:**

- Link into surrounding development areas
- Increased police presence and police follow up
- Playground
- Youth club – could meet regularly in hall
- Open toilet facilities
- Increase street lights and oval lighting
- Skate park needs to be vandal proof, flood lit and secure
- Youth disenchantment
- Distance from police and emergency services
- Catering to the more senior residents
- Growing area
- Boxing
- Physical outlet program
- Social values based drop in centre
- Capacity building
- Community festivals
- Prayer
- Goat racing
- Skid pad
- Street BBQ's
- Car mechanic workshops
- Family building initiatives
- Verge gardens
- More footpaths

- Encouraging youth to become more involved in creating a better environment

### The Second Workshop

Approximately 30 persons attended the combined community and stakeholder workshop on 21 August 2013 and provided ideas about the community hub site. As well as the broader community, representatives from the following local organisations were present:

- Forrestdale Community Association
- Armadale Youth Resources
- Forrestdale Sporting Association
- Forrestdale Kindergarten
- Friends of Forrestdale
- Forrestdale Gospel Community
- Forrestdale Primary School
- Forrestdale Football Club
- Forrestdale Tennis Club

### Workshop 2 feedback

The ideas presented expressed a strong commitment to a balanced, activated and family focused community hub. All ideas presented have been recorded and themed for clarity and ease of usable data.

### *Hall redevelopment and use*

A main focus of the meeting was the hall, how this facility could be improved or how the space could be utilised for increased community benefit.

### **Revitalisation and development of Forrestdale Hall**

- Extend building incorporating internal toilets and extra rooms
- Some historic value
- Hall upgrade that includes clear view, access to ovals, visible entry, new commercial kitchen, 2 child toilets, place for Kindy and storage upgrade
- Move tennis courts to extend hall

### **Removal of hall and replacement options**

- Potential recreation site (including youth centre) on land parcel west of reserves
- All age multi-use community drop in centre with environmental design
- Environmental centre / aspect of community centre with Forrestdale Lake history and information
- Have a drop in centre for older children
- More storage space at facility
- Future local centre
- Build new multi-function facility incorporate, Forrestdale Sporting Association, new change rooms and Kindy, with new extended car park that links in with Tennis and skate area, BBQ's and potential café – leading to a more activated space

- Extend / rebuild Forrestdale Sporting Association to include enough hall space for community during the day, like Kindy, and then sports after hours, and karate /dance, to complement existing sporting organisations
- Connect car park and pavilion to address parking issues
- Add change rooms to Forrestdale Sporting Association

#### **Suggested uses for hall or new facility**

- Friday night activities: bands, dance, table tennis, gym, consoles, make the main building capable of hosting bands and comedians
- New facility to accommodate brownies, guides, scouts, cadets (also need parade ground)
- Uses of facility: Seniors use; dance; art classes; bridge; cards; pottery; indoor volleyball; crafts; church group; dance; karate
- Forrestdale football club - dart nights and Friday night activities - increase membership

#### *Connectivity and Links*

There was a strong community desire to see better connectivity and linkages between various green spaces, suburbs and groups.

- Walkways and green link areas for exercise
- Link trail between Forrestdale Lake and Skeet park
- Near Harrisdale Rd Bunnings and Sunshine Waters are good walk trails
- New cycleway along Nicholson Rd
- Cycle bridge over Armadale Rd
- Trail to Harrisdale High School with overpass/cycle bridge
- Install walkway to Forrestdale Lake
- Bike bridge over Armadale Rd and bike link to Harrisdale and Piara Waters
- Link to growth areas
- Make Forrestdale the hub for other communities
- Bring diversity into area

#### *Child and Youth focus*

Forrestdale has a strong family focus with a desire to see more opportunities for child and youth facilities and support.

- Toddler playground with fence for safety (next to main playground)
- Pram friendly
- Youth worker
- Links with schools
- Increase youth services budget
- Protect and support Kindy – fantastic mums and young children facility in our community
- Small skeet park next to Lake - playground feels unsafe and needs lighting
- Youth facilities and events
- Family friendly play areas and BBQ's and seating and picnic shelters
- New facility to accommodate brownies, guides, scouts, cadets (need parade ground)

- Climbing wall
- Bigger playground and toilet access
- Skate park to be made fully accessible like Armadale YAA
- Rollercoaster

### *Requested Infrastructure*

#### **Sports**

- Better access to tennis
- More female friendly facilities
- Stands for seating during footy
- tennis club needs upgrading
- move tennis courts and extend hall
- add FSA and change rooms - have already submitted plans
- upgrade lighting for night games

#### **Access and Parking**

- Fix car park near hall / more parking
- Extending car park to join soccer and football
- Close truck short cut route from Nicholson Rd through Forrestdale
- Car park issues when Armadale Rd widening goes through
- Safety issues with the traffic drop lane
- Round about safety
- Connect car park and pavilion - parking issues
- Civil car park
- Close truck short cut route from Nicholson Rd through Forrestdale

#### **Public Usage**

- Install public toilets that are accessible
- Exercise equipment like at Frye Park
- BBQ's; potentially in area behind Fisher St
- BMX track
- skate park shelter and fully accessible
- Bigger and safer playground near toilet access
- Seating and picnic shelters near BBQ's
- Climbing wall
- Half-court basketball

#### **Health and Safety**

- Activate memorial park and toilets
- Drainage issues at skate park and tennis courts
- Deep sewerage
- Decent CCTV for capturing license plates of hoons

### *Other Ideas*

### **Community Use**

- Community garden
- Fruit trees

### **Aesthetics**

- Mural completed
- Signage
- Street frontage (verge landscaping)
- Community garden - to link in with school and Kindy
- Entry statement returned
- Entry statement returned
- Signage to advertise facilities to community (illuminate)
- Create attractive view for road users through signage and artwork that represents the Lake and Kindy and community

### **Eating options**

- Café
- McDonalds / fast food

### **Outdoor Exercise and Gym**

- Exercise equipment like at Frye Park
- Outdoor training / exercise
- Co-ordinate clubs and facilities for ease of use
- Gymnasium to replace existing hall
- Gym and indoor sports
- Sporting facility, like the one next to Byford BMX
- Boxing / gym

### **Police Involvement**

- Police the prohibition of trail bikes in environmental conservation areas
- Increase policing of unlicensed vehicles on roads
- Decent CCTV for capturing license plates of hoons

### **Other**

- Volunteer fire fighters
- Develop a joined soccer and footy association
- Climbing wall
- Rollercoaster
- Lawn bowls
- Revitalising hub through increased community use and inviting aesthetics – including entry statement
- Connectivity and Links
- Youth and family focused facilities and activities

- Revitalisation and development of Forrestdale Hall into multi-use facility
- Access and Parking

### Forrestdale Hub Main Themes

- Revitalising hub through increased community use and inviting aesthetics – including entry statement
- Connectivity and Links
- Youth and family focused facilities and activities
- Revitalisation and development of Forrestdale Hall into multi-use facility
- Access and Parking

### The Public Consultation Period

Following the community and stakeholder workshops, the draft master plan concepts were publically advertised between the period commencing 2 December 2013 and closing 3 January 2014. This process involved the following:

- Distribution of notification letters and feedback forms to the Forrestdale community;
- Making copies of the draft master plan options and feedback forms publically accessible on the City's website, City's
- Administrative Offices and at the Armadale, Kelmscott and Seville Grove Libraries; and
- Notifications being placed in the local newspapers.

Overall, which of the two master plan options do you prefer?	
Option 1	26% (7 responses)
Option 2	7% (2 responses)
Option 3	52% (14 responses)
No response (either provided no response or selected every response)	15% (4 responses)

Community Hall	
Retain and enhance existing hall	63% (17 responses)
Consolidate the existing hall	22% (6 responses)
No response (either provided no response or selected every response)	15% (4 responses)

Proposed Location of Community Hall	
Retain in existing spot	63% (17 responses)
On the NW side of the football oval	26% (7 responses)
No response (either provided no response or selected every response)	11% (3 responses)

What are your favourite elements of the preferred master plan option and why?

- The pedestrian walkway and circuit around park
- Access road to Commercial Rd – will open up recreation area
- The separation of the hall and Kindy from the Sporting Club
- Keeping the hall in the same spot
- Retention of and enhancing the existing hall (retaining character)
- Hard-court zone
- Increased car-parking, access and traffic flows
- Safer entrance and exits
- Roundabout on Armadale Road providing safer East-West access to overall facility
- Co-location makes sense to combine uses and bring community together
- Modernising Forrestdale will provide a fresh look
- Enhanced playground, BBQ facilities and shelters
- Community garden

Are there any elements you believe need rethinking in the preferred master plan option and why?

- Unfortunate to have a road divide the two ovals: larger space for kids to run without vehicle danger; would increase traffic on Commercial road; safety concerns; no point if no parking available from this access; how to monitor it is only 1 way; potential opportunity for hoons; would encourage more access to the Lake; will become a dumping ground and hide out for anti-social elements; nice area for birds and walking dogs; could become race-track.
- If access way goes ahead, consider a roundabout to connect access to Commercial Rd
- Consolidating sports club and Kindy is not a good idea
- Playground and BBQ near the hard-court and skate park area would be best – playground in ‘potential landscaping area’
- Why is the FSA building going to be redeveloped but soccer club remain in its entirety when it’s a redevelopment of both ovals?
- Road between car-parks on Northern side

- Remove existing Tennis Club room and build new one adjacent to courts
- The access road between ovals is of no real benefit without any side parking

**Is there anything missing from the preferred master plan option and if so, what?**

Yes – 10 (67%)

No – 5 (33%)

Comments:

- Walkway could be extended around soccer club ovals
- Dig out and fix the lake
- Pedestrian walkway to be fully accessible and accommodate wheelchairs
- Vehicle access from the hall car park directly to the ovals
- Public toilets
- Confusion over what is happening to FSA building and the clubs that make it up
- Public toilets
- Dog-poo bags
- The existing change rooms are quite old and need replacing
- Road calming or closure at some point along Commercial Rd to prevent accidents (speeding on this road is frequent and dangerous and will destroy the safety required for this worthwhile improvement)
- There needs to be a footpath connecting Armadale Road from the primary school – urgently

**Do you have any further comments you wish to add?**

- Community garden is lovely idea but would it need to wait for more residents first?
- New Catholic college might be interested in partnering with the garden as school and Kindy involvement would be great.
- It would be great to encourage more use of the Kindy from Piara Waters
- Plenty of parking and access from Armadale Road
- Forrestdale is a special place
- The visual integration of the hall/Kindy isn't a high priority compared to functionality
- With the increase of development in the area, it would be best to enhance the existing hall (why pull down a good building).

- Keep hall separate from sporting area
- Would like more meeting areas in hall
- Disappointed with final skate park which looks like temporary fix and not usable for competitions.
- Could one of the tennis courts be made into a public court that has fixed nets / screens that cannot be easily vandalised or destroyed?
- Do we as a community have any input or involvement in designing or choosing our entry signage?
- Community garden idea: plant fruit trees along the trails/circuit eg. Mulberry, citrus, and avocados - maybe we can fundraise for it?
- The planning is designed to accommodate traffic and visitors who do not live in the Forrestdale town site. I appreciate community for its natural beauty, not for its capacity to accommodate external traffic.
- If you don't play sport, does the plan offer much except road modifications?
- Basketball area needs improving
- Thanks for the hard work! Forrestdale is a great place to live.
- As all of the options have a new building built for William Skeet Reserve, why can't it be one building for both reserves? It could be situated between both reserves with access to both from either side of the building. The concept seems to favour one sporting group over others. Considering the Council is in favour of encouraging sport in the community, the concepts and previous history on the use of the new facilities would lead me to believe that several sporting clubs may not survive without the support of the FSA. The option proposed above would allow for one entity to run the facility for all sports. It would bring all the sporting communities together. It would have more efficient use of Council funds. A well designed facility would allow patrons to view the sports being played.
- Thank you for the opportunity to provide input.
- Forrestdale is a rundown area with a bad reputation. It needs a fresh look and feel so that people can appreciate what it really is.
- The soccer club and pavilion were not laid out best economically with the rear service area needing to be aligned with the road.
- Commercial Rd loop badly needs to be quietened and made safe for pedestrians and free from motorised trail bikes; otherwise every avenue will be used as a short cut for unregistered vehicles.
- Idea to rotate the main soccer pitch 90 degrees at the NW corner to provide more space for the Kindy and Hall (and maybe tennis courts) on the Southern end, away

from traffic and noise.

- The current community hall needs additional young child toilet facilities
- Friends of Forrestdale would like to provide stories and information about Forrestdale, in particular Forrestdale Lake and the Anstey-Keane damp lands to enable residents to develop a sense of place and identity by belonging to and taking ownership of the place and by caring for its sites of conservation value.
- Copies of archival photos of the lake from the 1950's are available for the City to frame and securely mount for a permanent display in the Forrestdale Community Hub in whatever form it may take.