



INFORMATION BULLETIN

ISSUE NO. 21/2012

22 November 2012

Information Bulletin

Issue No. 21/2012

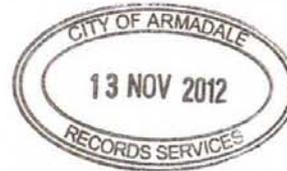
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AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

9 November 2012

City of Armadale
Locked Bag No 2
ARMADALE WA 6992



Dear Mayor, Councillors and CEO

Update on the progress of constitutional recognition

I am writing to inform you of recent developments in our campaign to achieve constitutional recognition and to seek your support. It is vitally important that every council is behind the constitutional campaign and reinforces the key points supporting constitutional recognition.

Establishment of a joint parliamentary committee into constitutional recognition of local government

- ◆ A Joint Parliamentary Committee has been established by Federal Parliament to look at the report of the Expert Panel into the constitutional recognition of local government, the level of support for the proposal by the States and Territories, and the potential consequences for Local Government and the States and Territories of such an amendment. Last year, the Expert Panel recommended to the government that a referendum on financial recognition of local government was a viable option.
- ◆ Establishment of a joint parliamentary committee will allow the Commonwealth Parliament examine the local government question. A parliamentary committee can test the level of bipartisan support at the State/Territory level as well as test public opinion through submissions. It can then make recommendations about the best way to proceed.
- ◆ This will be a fairly short and sharp inquiry, with the Parliament asking the Committee to report its initial findings by the end of this year and a final report by February/March 2013. This time frame is necessary if the option of a referendum held in conjunction with a Federal Election in 2013 is to remain open to consideration.
- ◆ One of the Committee's roles will be to assess the level of support for a referendum and whether the referendum is likely to be successful. It is vitally important that the Committee receives a large number of submissions supporting the financial recognition of local government. It needs to be convinced that the referendum has broad support.
- ◆ Submissions from councils are critically important in convincing the Committee of the level of support within local government, and to counter negative comments. Recent experience with the Expert Panel, which received a majority of submissions against the proposal (most of which were very short and possibly part of a campaign), means that every council must lodge a submission to the Committee.
- ◆ We expect the Committee to call for submissions immediately after it is established in early November, with a deadline of around the end of November. In any event, councils can make submissions without waiting for such a call.

Making a submission - some key points

Submissions need not be an arduous task, but they do need to contain key points. Some guidance on these key points is provided below. We ask your council to:

- ◆ Reinforce that your council supports financial recognition. Most councils have already passed resolutions supporting financial recognition. You could refer to the date that this resolution was passed by council (a new council resolution is not necessary and submissions should be lodged quickly to meet the Committee's timeframe);
- ◆ Reinforce that your council supports the Federal Government having the power to be able to provide funding directly to local government where this is in the national interest;
- ◆ Reinforce that your council needs certainty of funding so that programs like Roads to Recovery can continue;
- ◆ Reinforce that your council supports an amendment to Section 96 of the Constitution so that it would read: "Parliament may grant financial assistance to any state or **local government body formed by or under a law of a state or territory**";
- ◆ Reinforce that bi-partisan support is an essential precondition if a referendum is to have the best chance of success;
- ◆ Reinforce that your council supports the referendum being held at a time which maximises its chance of success;
- ◆ Reinforce that your council supports a publicly funded national education and awareness campaign to inform the public about the Constitution, how to change it, and about the question being asked before the referendum. An informed voter is more likely to cast an informed vote, which is based on facts rather than misinformation.

Once you've made a submission let your community know through mayoral columns and speaking with your local media.

ALGA has produced a document outlining the case for changing the Constitution to include local government, called *The Case for Change*, which you can use to add to your submission. It will be available on the ALGA website shortly and copies will be sent out to councils, to promote the need for change in your communities.

Another important resource, our weekly electronic newsletter *ALGA News*, features regular stories and my President's column on progress and developments on constitutional recognition. I urge all councillors to subscribe to *ALGA News* via the website at www.alga.asn.au. Subscription is free and will ensure you stay right up to date with committee developments and news on the constitutional recognition campaign.

I ask each council to make a submission and show their support to the parliamentary committee. I will continue to keep you informed of developments.

Yours sincerely



Mayor Felicity-ann Lewis
President



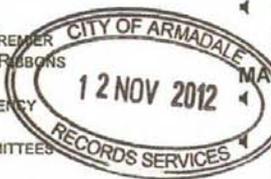
Issue No. 45.12

12 November 2012

Please copy and distribute to interested readers

HEADLINES

- ◀ BI-ANNUAL MEETING WITH THE PREMIER
- ◀ HAVE YOU ORDERED YOUR WHITE RIBBONS YET?
- ◀ 2012 LOCAL GOVERNMENT EMERGENCY MANAGEMENT FORUM
- ◀ VACANCIES ON BOARDS AND COMMITTEES
- ◀ OFFICER TRAINING
- ◀ ELECTED MEMBER TRAINING
- ◀ ROADBUILDING SUPPLIES



- ◀ NEW TV PROGRAM PROMOTIONAL OPPORTUNITY

- ◀ INFOPAGE: VACANCIES FOR BOARDS AND COMMITTEES – NOVEMBER 2012
- ◀ INFOPAGE: CASH FOR CONTAINERS
- ◀ ADVOCACY CAMPAIGN: WEEK OF ACTION (17 – 25 NOVEMBER 2012)

ISSUES UPDATE

BI-ANNUAL MEETING WITH THE PREMIER

The Association and the Local Government Managers Australia meet with the Premier, Colin Barnett and the Minister, John Castrilli twice a year. On Monday, 5 November, the second meeting for 2012 took place in the Premier's new office. The purpose of the meeting was to raise important issues for the sector – our submission to the State Budget process; a request for the Premier to consider the key policies for Local Government as they consider their election platform; and of course the metropolitan Local Government reform process. President, Mayor Troy Pickard indicated his preference to be able to develop an alternative recommendation around the WALGA endorsed policy of 15 – 20 Councils in the metropolitan area. The Premier was quick to respond and stated unequivocally that he would not engage in discussion around the reform agenda or Local Government issues. He stated that the focus for the State would be on the coming election and that he would be focusing on reform after the election in March, 2013. It is up to the sector now to decide if it accepts this position. WALGA is willing to try to work with the State Government on workable and sustainable reform. Of course the Association will respond to the 30 recommendations in the Robson Report on Reform in Metro Local Government and will look for direction from State Council which meets on Wednesday, 5 December.

For further information please contact CEO, Ricky Burges on 9213 2025 or email rburges@walga.asn.au

HAVE YOU ORDERED YOUR WHITE RIBBONS YET?

With the 2012 *White Ribbons™* for Road Safety campaign due to launch in nine days on Sunday, 18 November, if you have not yet ordered your white ribbons and wish to, please download an order form from www.roadwise.asn.au The WALGA RoadWise Program is encouraging Local Governments to get involved and we thank those who have already sent an order through. A suite of resources for download is available in the lead

up to the campaign including a template media release, newsletter article, speech template, posters and info pages.

For further information contact Road Safety Project Officer, Natalie Pizzata, on 9213 2084 or email npizzata@walga.asn.au

2012 LOCAL GOVERNMENT EMERGENCY MANAGEMENT FORUM

The Local Government Emergency Management Forum follows on from the successful event held at the Burswood Entertainment Centre in June 2012. Guided by feedback received at the previous forum, attendees will hear from the State Emergency Management Committee and the Office of Bushfire Risk Management on recent State developments. Attendees will be provided with an update on the outcomes from WALGA's Emergency Management workshops held across the State in August and September, and will have an opportunity to contribute to the development of WALGA's strategy in addressing issues raised. The Forum is open to all Local Government representatives, including Elected Members, CEOs, Senior Management and Officers.

Date: Monday, 19 November.

Time: 9:30am – 4:30pm

Venu: Technology Park Function Centre, Bentley

Cost: \$95 (incl GST)

RSVP: Monday, 12 November

For further information please contact Marketing & Events Support Officer, Ulla Wolter, on 9213 2043 or email uwolter@walga.asn.au

VACANCIES ON BOARDS AND COMMITTEES

The Association is pleased to announce that nominations are now being sought for the following vacancies:

- Landgate's Customer Service Council (Re-advertised)
- Local Health Authorities Analytical Committee

Nominees are required to submit a completed

nomination form, statement addressing the selection criteria and short curriculum vitae (2 pages maximum) before the close of business on Thursday, 22 November.

Nomination Forms are available from <http://walga.asn.au/MemberResources/GovernanceStrategy/CurrentCommitteeVacancies.aspx>

OFFICER TRAINING

Introduction to Local Government **New Course**

Do you have staff members that are new to Local Government? *Introduction to Local Government* contains all the essentials to understand Local Government and how to work effectively in Local Government. It provides the underpinning knowledge about the way Local Governments are constituted, the separation of roles between the Council and the administration and the responsibilities of working in a compliance environment. The course is interactive with a concentration on enhancing skills necessary to work to a high standard in the interests of the community, to participate in quality improvement, team work and team building. Great course to bundle with the Local Government Act: Introduction training for new staff inductions.

Date: Tuesday, 27 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$425.00 (+ GST)

Customer Service and Complaint Handling

Customer Service and Complaints Handling outlines the competencies required when providing customer service in a Local Government environment, including identification of customer needs and the use of effective communication skills. It requires an ability to understand and work with a diverse range of customer groups and is appropriate for all areas of Council. This is the last time this course will be offered in 2012.

Date: Wednesday, 28 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$395.00 (+ GST)

ELECTED MEMBER TRAINING

Councillor Roles and Responsibilities

Councillor Roles and Responsibilities covers the behaviours and actions required of Elected Members in meeting their roles and responsibilities. Sessions contained within the course include powers and influences; roles, responsibilities and jurisdiction; expectations of Elected Members; meetings, chairmanship, debating and public communication; and decision making and handling conflicts of interest.

Date: Tuesday, 20 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$395 (GST exempt)

Change Management

Change Management includes planning for and initiating organisational change. It stresses the leadership role of the Council in sponsoring change and recognises that there is a need for the Council and the

CEO to work together to achieve significant change. Topics covered within the course include identifying and implementing change management strategies and cause and effects of change.

Date: Friday, 23 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$395 (GST exempt)

Course flyers can be downloaded at www.workplacesolutions.asn.au. Contact the training team at training@walga.asn.au to secure your place.

ROADBUILDING SUPPLIES

The WALGA Preferred Supplier Contract for Roadbuilding has been enhanced with the addition of new category areas for Concrete and Cement, Road Profiling and Stabilisation, and Erosion Control/Foreshore protection. Eight new suppliers have been appointed and prequalified incumbent suppliers have been appointed to the new panels. The WALGA website has been updated (Products and Services) and eQuotes has also been updated to provide information regarding the new categories, model specification documents, and appointed suppliers.

For further information please contact Andrew Blitz, Business Development Manager on 9213 2046 or email ablitz@walga.asn.au

NEW TV PROGRAM PROMOTIONAL OPPORTUNITY

Infinat Consulting and Visage Productions are currently in development of a culture/community travel TV series that will feature the State and provide an opportunity for Local Governments to promote their communities, activities and attractions.

The investment required by each Local Government would start at \$13,000 (ex GST) to shoot and edit a three to four minute segment to be included in the program. Each segment will also be available to the Local Government to use ongoing as they believe appropriate and beneficial. Such applications could be to include the segment on the Council website; use as part of staff inductions; present at community forums; or even broadcast on a loop in customer service areas.

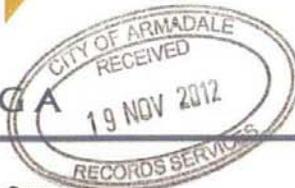
The first series will be filmed in Western Australia in early 2013. Filming is planned in 10 locations across all regions in Western Australia with a view to broadcast in mid 2013 on Channel 9, WIN and Gold. The Series will have a strong grass roots community/culture travel focus and the producers hope to feature at least one Local Government from each region.

For more information including confidential access to the pilot of the program, please contact Natalie Drake-Brockman from Infinat Consulting on 0401 293 841 or natalie@infinat.com.au

DIRECTORY CHANGES

Mr Raymond Griffiths is the new CEO at the Shire of Kellerberrin.

Ms Allison Mills is the new CEO at the Shire of Perenjori.



Issue No. 46.12

19 November 2012

Please copy and distribute to interested readers

HEADLINES

- ◀ STATE GRAVEL SUPPLY STRATEGY
- ◀ PUBLIC FORUM ON WETLAND SYSTEMS
- ◀ WHERE WILL YOU DISPLAY YOUR WHITE RIBBONS?
- ◀ OFFICER TRAINING
- ◀ ELECTED MEMBER TRAINING
- ◀ ENVIRONMENT MATTERS SEMINAR SERIES – CASH FOR CONTAINERS
- ◀ APPLICATIONS OPEN FOR COMMUNITY ENERGY EFFICIENCY PROGRAM – ROUND TWO
- ◀ RECREATIONAL BOATING FACILITIES SCHEME - ROUND 18 NOW OPEN

- ◀ AWARE 2012 AWARENESS PACKAGE – WORKING NEAR UNDERGROUND PIPES AND CABLES
- ◀ FINAL CHANCE – IPWEA LECTURE & GOLD MEDAL AWARD DINNER, FRIDAY 23 NOVEMBER

MAILBAG

- ◀ 2013 LOCAL GOVERNMENT DIRECTORY ORDER FORM
- ◀ INFOPAGE: COMMUNITY RESOURCE NETWORK
- ◀ INFOPAGE: STATE EMERGENCY MANAGEMENT PLAN FOR SEVERE STORM (WEST PLAN STORM)
- ◀ ADT BROCHURE
- ◀ NS PRODUCTS BROCHURE

ISSUES UPDATE

STATE GRAVEL SUPPLY STRATEGY

The State Gravel Supply Strategy is a WA State Government initiative introduced to prevent a shortage of gravel and other road building materials. A State Gravel Supply Strategy document was released in 1998 and contained the following objectives;

- Establish a Management Group;
- Determine supply and demand;
- Ensure availability of supply;
- Improve efficiencies, and
- Monitor environmental standards.

WALGA represents Local Government on the State Gravel Supply Strategy Management Group. The Group has initiated numerous projects to achieve its objectives and a project status report can be viewed at http://standards.mainroads.wa.gov.au/NR/rdonlyres/109C3066-6009-4ACA-8B6D-872CE37CC64C/0/E6907_20120213084444764.PDF

Local Governments are particularly encouraged to note the changes to the *Local Government Act 1995* (Project 11, LG Act Part 3 Division 3 s.3.27) which allows gravel to be sourced on private land that has been cleared for the planting of pasture for grazing. WALGA would like to know if this change has benefited you or if you have other gravel supply issues that you would like the Group to action.

For further information or to submit your feedback to the please contact Manager Transport and Roads, Mark Bondiotti on 9213 2040 or email mbondiotti@walga.asn.au

PUBLIC FORUM ON WETLAND SYSTEMS

A public forum is being held in conjunction with the 13th IWA International Conference on Wetland Systems for Water Pollution Control. This forum is an opportunity to hear different perspectives on issues and experiences in relation to Perth's

wetlands and waterways and how they are managed.

Date: Tuesday, 27 November

Time: 5.15pm for a 5:30pm start

Where: Canning City Council Hall, 1317 Albany Highway, Cannington, WA

No RSVP is required. Light refreshments will be provided after the meeting.

For further information, please contact Environment Policy Officer, Julia Beijeman on 9213 2039 or email jbeijeman@walga.asn.au.

WHERE WILL YOU DISPLAY YOUR WHITE RIBBONS?

...wear a White Ribbon; tie it to the antenna of your car or fleet vehicles; at your Local Government foyer, library, recreation or community centre; as part of your festive display or download an e-White Ribbon and send it to a colleague or friend to display on their computer? The 2012 *White Ribbons™ for Road Safety* campaign is now underway. More than 29,000 ribbons have been distributed so far, Local Governments who still wish to order White Ribbons are encouraged to download an order form from www.roadwise.asn.au The RoadWise Program has prepared a suite of resources for download to use during the campaign, including template media release, newsletter article, speech template, posters and info pages.

For further information contact Road Safety Project Officer, Natalie Pizzata, on 9213 2084 or email npizzata@walga.asn.au.

OFFICER TRAINING

Introduction to Local Government - Essential training for those new to Local Government *Introduction to Local Government* contains all the essentials to understand Local Government and how to work effectively in Local Government. It

provides the underpinning knowledge about the way Local Governments are constituted, the separation of roles between the Council and the Administration and the responsibilities of working in a compliance environment.

Date: Tuesday, 27 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$415 (+GST)

Customer Service and Complaints Handling

Customer Service and Complaints Handling outlines the competencies required when providing customer service in a Local Government environment, including identification of customer needs and the use of effective communication skills. It requires an ability to understand and work with a diverse range of customer groups and its appropriate for all areas of Council.

Date: Wednesday, 28 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$395 (+ GST)

ELECTED MEMBER TRAINING

Change Management

Change Management includes planning for and initiating organisational change. The Council must introduce change using its legislated role and act within jurisdiction at all times. Relevant sections of the *Local Government Act 1995* are explained so that Elected Members have a sound basis to choose the right option for guiding the organisation and the community through change.

Date: Friday, 23 November

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: \$395 (GST exempt)

Course flyers can be downloaded at www.workplacesolutions.asn.au. Contact the training team at training@walga.asn.au to secure your place.

ENVIRONMENT MATTERS SEMINAR SERIES – CASH FOR CONTAINERS

As part of their Environment Matters Seminar Series, Conservation Council of Western Australia is hosting a free seminar on cash for containers. Come and hear from industry, Local Government and environmental charities to see why it's important to have such a program in Western Australia. Guest Speakers include; Dave West, National Policy Director, Boomerang Alliance; TOMRA; and Rebecca Brown, Manager Waste and Recycling, WA Local Government Association. The seminar will be chaired by CCWA Director, Pier Vertegen,

Date: Wednesday, 28 November

Time: 6:15pm – 8:00pm

Venue: City West Lotteries House, 2 Delhi Street, West Perth, 6005

For further information or to RSVP please email conswa@ccwa.org.au or call 9420 7266.

APPLICATIONS OPEN FOR COMMUNITY ENERGY EFFICIENCY PROGRAM – ROUND TWO

Round Two of the Community Energy Efficiency Program (CEEP) opened for applications on Tuesday, 30 October. The CEEP Round Two Guidelines are available on the Department of Climate Change and Energy Efficiency website at www.climatechange.gov.au/ceep. Stakeholders intending to develop an application for CEEP Round Two should email the Department to receive an application package. Stakeholders registered for Round One will need to re-register their details to apply for Round Two. Applications for CEEP funding will close at 5:00pm AEDT, Thursday, 7 February 2013. Currently WALGA will not be submitting a combined application, but will endeavour to support Local Government applications through linkages with our preferred suppliers and advice from our experience with CEEP Round 1.

For more information or to register for an application package please phone 1800 830 922 or email the Department at ceep2@climatechange.gov.au

RECREATIONAL BOATING FACILITIES SCHEME – ROUND 18 NOW OPEN

The Recreational Boating Facilities Scheme (RBFS) administered by the Department of Transport (DoT) is now open for application. The RBFS provides grants to eligible authorities for the planning and construction of public boating infrastructure in Western Australia which benefits recreational boat users. There is \$6.5 million grant funding available. Applications close Tuesday, 5 February 2013.

For further information please contact the Recreational Boating Facilities Officer, Department of Transport on 9435 7513 or email RBFS@transport.wa.gov.au or visit <http://www.transport.wa.gov.au/rbfs>

AWARE 2012 AWARENESS PACKAGE - WORKING NEAR UNDERGROUND PIPES AND CABLES

An awareness package has been developed for people working near underground pipes and cables. The package was created by Dial Before You Dig WA, Telstra, Western Power, ATCO Gas Australia and the Water Corporation. The package is designed to be utilised by Local Governments to increase awareness and it can be delivered in three to four hours.

For further information please contact Manager Dial Before You Dig WA, Kim Rushton, on 9424 8116 or email kim@dialbeforeyoudig.com.au

FINAL CHANCE - IPWEA LECTURE AND GOLD MEDAL AWARD DINNER, FRIDAY, 23 NOVEMBER

This is the last chance to register for inaugural IPWEA Lecture and Gold Medal Award Gala Dinner named after Dr Ken Michael AC, the 30th Governor of WA. Dr Michael will present a paper to mark this unique occasion. Other presenters include; Managing Director Main Roads, Menno Henneveld; Manager, Department of Commerce, Tamryn Barker and UWA Doctoral Candidate Jacinta Delhaize. The lecture will conclude with the formal Gala Dinner at Crown Perth on Friday, 23 November. Registrations will still be accepted, up until the event and please check the website for fees.

For further information or to register please visit www.ipwea.asn.au

DIARY DATES: WALGA ZONE MEETINGS

'Denotes Teleconference

22 November	Kimberley Country Zone
23 November	Avon Midland Country Zone
23 November	South West Country Zone
26 November	Northern Country Zone
26 November	South Metro Zone
29 November	South East Metro Zone
29 November	Central Metro Zone
29 November	North Metro Zone
29 November	Gascoyne Country Zone
29 November	East Metro Zone
29 November	Peel Country Zone
29 November	Great Eastern Country Zone
30 November '	Central Country Zone
30 November	Great Southern Country Zone
	Goldfields Esperance Country
30 November '	Zone
3 December	Pilbara Country Zone

ALGA NEWS

9 NOVEMBER 2012

Local Government gears up for National Roads and Transport Congress

Next Tuesday will mark the start of ALGA's 2012 National Local Roads and Transport Congress in Hobart, where hundreds of local government representatives from across the country will gather to discuss key issues affecting roads, transport and infrastructure provision in Australian communities.

The Congress is an opportunity to hear from speakers from the Federal Government, Local Government, the Opposition and the Greens, as well as eminent speakers on topics of importance to local government ranging from road safety, heavy vehicle usage of the road network, rural and regional transport needs.

Among the speakers are international experts in managing local road assets, Matthew Lugg, Director of Environment and Transport for Leicestershire County Council in the United Kingdom and David Adamson, Chief Executive of the Southland District Council in New Zealand.

Mr Lugg recently led a review by the English Government into the severe damage to local road networks caused by three successive extreme winters. Mr Lugg's experience is relevant to Australian councils, currently developing asset management policies consistent with the Australian Government's National Framework on Asset Planning and Management, to which ALGA has contributed.

The Congress will also hear from Catherine King, Parliamentary Secretary for Infrastructure and Transport, who will speak on behalf of the Australian Government, which is responsible for regulating safety standards of new vehicles, and for allocating infrastructure resources, including for safety, across the national highway and local road networks.

Opposition Spokesman for Infrastructure and Transport, Warren Truss is expected to address the Congress about the Coalition's commitment to the Roads to Recovery program, the Black Spot program and the strategic regional roads program.

Greens Senator Lee Rhiannon is expected to address the Congress about aspects concerning urban transport and climate friendly initiatives.

It's not too late to register! Simply click [here](#) and register online now.

To access the program, click [here](#).

Note: Due to the National Roads Congress, there will not be an edition of *ALGA News* next week but a comprehensive issue dedicated to the event will be distributed the following week.

Roads Congress to unveil results of national

infrastructure assessment

ALGA will launch a new national report at next week's National Local Roads and Transport Congress to measure the standard of community roads and infrastructure.

The *National State of the Assets Report 2012* is the first of its kind, undertaken to assess how local infrastructure is faring, whether community needs are being met and if current levels of expenditure are adequate.

The National Assets Report builds on research commissioned by ALGA in 2010 which indicated that current levels of federal expenditure would need to increase by an average of \$1.2 billion per year to avoid deterioration of the local road network. In 2006, the results of a study undertaken by PricewaterhouseCoopers found that the potential aggregate backlog for all 560 Australian local councils was approximately \$14.6 billion, with an annual sustainable funding gap of \$1.1 billion.

In the latest study to inform the National Assets Report, 55 councils contributed data about the quality, functionality and capacity of roads and bridges infrastructure.

ALGA President Felicity-ann Lewis said the report will "provide a national snapshot of the state of council infrastructure assets, including community roads, bridges and investment needs".

"The Report will reveal how local infrastructure is faring, whether community needs are being met and if current levels of expenditure are adequate. This will assist ALGA and participating councils to identify priority issues for local government which can be pursued in the forthcoming federal election," Mayor Lewis said.

Heavy vehicle charging decision to be discussed at Roads Congress

ALGA President Felicity-ann Lewis is attending this week's meeting of the Standing Council on Transport and Infrastructure (SCOTI) to discuss a range of infrastructure planning and investment issues ahead of next week's National Local Roads and Transport Congress.

SCOTI was established in September 2011 and brings together Commonwealth, State, Territory and New Zealand Ministers with responsibility for transport and infrastructure assets, as well as local government.

ALGA plays a key role in a range of government initiatives related to roads and transport infrastructure where there is likely to be an impact on local government. Such initiatives include a new National Heavy Vehicle Regulator regime that is expected to take effect from 1 January 2013 and the work associated with the Heavy Vehicle Charging Investment project that is progressing under the auspices of the COAG road reform agenda.

Heavy Vehicle Charging reform is one of the issues to be discussed by councils at next

week's Roads Congress. Heavy vehicles are attracting increasing attention in local communities and causing mixed reactions. While trucks are recognised as an essential element of Australia's economic system, they can cause problems related to safety, noise and pollution.

The total freight task is estimated to almost double by 2020. About 75 per cent of all freight is carried by road - with over 90 per cent in urban areas.

The [National Transport Commission](#) (NTC) is the agency responsible for Australia-wide road and rail regulatory reform and ALGA liaises closely with NTC on heavy vehicle issues affecting local government at a national level.

President's Column

On the day leading up to next week's National Roads and Transport Congress in Hobart, ALGA will be holding its Annual General Meeting, during which time the Board will vote on the ALGA presidency. As you would be aware, I was appointed by the Board to fill the role of ALGA President in September this year, following the retirement of long-serving Mayor of North Sydney and former ALGA President, Genia McCaffery.

While I am standing for election for the position of ALGA President, the former President of the Local Government Association of Queensland (LGAQ), Paul Bell has also nominated for the position. Depending on the outcome of the election, this may be my last column for *ALGA News*, and as such I would like to reflect on the developments that have taken place in the two months that I have been ALGA President.

When I was appointed in September, I announced that I would be working with all sides of politics to progress our proposal for constitutional recognition of local government. Our proposal to take forward the case for constitutional change of local government was presented to Government in August and included the establishment of a parliamentary committee; funding of a public education and awareness campaign; and suggestions for the specific wording of the amendment to the Constitution. I was therefore delighted when Local Government Minister Simon Crean moved a motion in Parliament last week to establish a Joint Select Committee on constitutional recognition of local government, which was then carried by both houses.

ALGA is urging councils across the country to make submissions to the parliamentary committee and will continue to argue that the only way to protect federal funding for community services and infrastructure is to have local government recognised in the Australian Constitution.

During my time as ALGA President, I wrote to every member of parliament and held face to face meetings in Canberra with more than a dozen to champion the case for constitutional change. I have also met with MPs to outline the importance of the recently announced Commonwealth review of Financial Assistance Grants for local government. The review is important because the whole question of adequate and certain federal funding for local services is of great concern to councils and communities alike.

I feel privileged to be serving and representing councils as ALGA President, and I hope that

I will have the opportunity to continue to do so.

My sincere thanks for your support and encouragement.

Mayor Felicity-ann Lewis
ALGA President

National Local Government Cultural Forum

The Cultural Development Network (CDN) this week announced the establishment of the National Local Government Cultural Forum in partnership with ALGA, Global Cities Research Institute (RMIT University) and the Australia Council for the Arts.

This National Local Government Cultural Forum will provide a clearing house for the arts activities that are shaping communities, their cultures and creativity. It will generate ideas and learn from the experiences that over 500 councils in Australia can demonstrate.

Representatives from the eight Australian capital cities and the seven state and territory local government associations will meet twice-yearly with CDN, ALGA, Australia Council for the Arts and Global Cities Research Institute to set medium to long-term objectives for local government cultural planning and the arts.

The Cultural Forum will:

- Increase understanding of the community arts and cultural development sector;
- Grow community arts and cultural development practice with councils;
- Provide support for the community arts and cultural development sector.

Local government provides insight into how the arts and other policies impact on the culture of communities. The best of these ideas would be shared through the Cultural Forum and contribute to informed advice for State and Commonwealth governments on the cultural impact of arts policies.

The creation of a National Local Government Cultural Forum is not an end in itself but a catalyst for strengthening arts across the community through local governance and local artists.

Returning lost \$30 million to councils

Nearly \$30 million of ratepayers' money lost by 13 councils in what turned out to be risky investments will be recouped after a landmark legal ruling.

The councils, mostly in rural NSW, were lured into investing their reserves into complex investment products in 2006 and 2007 with promises they were safe. In fact, the investments were high risk.

The councils were assured that the investments were iron clad because the products were

given a AAA credit rating, the strongest stamp of approval handed out by credit ratings agency Standard & Poor's.

The distributor of the derivatives, Local Government Financial Services, renamed the risky derivatives as "community income notes" and signed the councils up during a tour of country towns, assuring them their products were "tailored" especially for them.

But when the global financial crisis hit just months later the councils' investments, which were meant to build parks and pools, were wiped out.

Federal Court Justice Jayne Jagot ruled yesterday that the investment bank that created the derivatives, ABN Amro, Standard & Poor's and LGFS were negligent.

They were found to have misled the councils to invest in the "grotesquely complicated" derivatives, with only some of the risks hidden in fine print - a blow to their financial reputations.

The councils out of pocket include Parkes (\$3 million), Moree (\$2 million), Narrandera Shire (\$2 million), Cooma-Monaro (\$2 million), Orange (\$1.5 million), Bathurst, Ryde, Corowa, Murray Shire, Oberon (all \$1 million), Deniliquin (\$500,000), Eurobodalla (\$500,000) and Narromine (\$500,000).

CEEP Round 2: A few surprises, lots of money and some key advice

Round 2 of the [Community Energy Efficiency Program \(CEEP\)](#) opened for applications on Tuesday, 30 October 2012. There were a few surprises, including a strong focus on assisting low socio-economic and disadvantaged councils and projects and providing up to two-thirds of project costs for some councils. Indeed, there is a new merit criteria, "targeting low socio-economic and other disadvantaged communities" which is worth 20%.

Applications must be completed by 7 February 2013, which means this will likely be the last round of CEEP before the next election, and there is still \$160m left in the CEEP bag.

Ironbark will be holding a webinar on Tuesday 13th November (10:30am AEDT) to explain How to Develop a Killer CEEP Application. Ironbark will draw on the 25 councils it worked with for CEEP round 1 and tackle the following questions:

- How do we satisfy the low socio-economic or disadvantaged community criteria?
- How do we develop a project that is "ready to roll" within 2-3 months of signing off yet won't go ahead without CEEP funding?!
- Should we group projects together or not?
- How much should we apply for?
- How should we brand the project?

There will also be lots of time for questions. [Click here to register to attend.](#)

Even if you received information from the Department of Climate Change and Energy

Efficiency (DCCEE) for Round 1, you have to contact the Department again to express your interest for Round 2 and receive the information pack and guidelines.

Email [ceep2\(at\)climatechange.gov.au](mailto:ceep2@climatechange.gov.au) asap to get on the list.

- Click [here for specific information on applying for funding for street lighting projects](#).
- Click [here for specific information on applying for funding for buildings projects](#).

Regional socio-economic data now available on myregion.gov.au

A range of social and economic data to assist local government planning across Australia is now available on the myregion.gov.au website.

The data provides insightful, region-specific information relating to employment, education, the local economy, population growth, income, housing and internet connectivity.

The data is presented across Australia's 55 Regional Development Australia boundaries, making it easier to access regional information in one central location.

Additional data and updates to the existing information will be added over time, including data that becomes available through the census.

The data will assist local government and communities across the country Australia to understand regional circumstances and to support planning and development.

Check out data about your region at myregion.gov.au.

Council officers invited to share ideas online

Council officers from around Australia are invited to join their peers online to share and discuss sustainability and environmental issues related to internal and external local government activities. The Sustainable Councils Network is a forum restricted to current council officers and managers.

It is a great place to find out what other councils are doing and to ask for advice. One focus is the 'green team' or collaborative network activities to improve the sustainability of our council operations and local communities. You can also use the network as an online space for your internal green team to discuss ideas and activities and stay connected. The site also includes great resources for councils about how to establish (and reinvigorate) collaborative networks for sustainability.

Just click on the link to join and connect: www.sustainablecouncilsnetwork.org.au

New radio channel in tune for emergencies

A dedicated radio channel has been set aside for emergency services to provide greater access to effective communication during disasters.

Attorney-General, Nicola Roxon and the Minister for Communications, Senator Stephen Conroy announced the decision saying it followed a request to the Australian Communications and Media Authority (ACMA) for a dedicated emergency services spectrum.

"Ensuring authorities can communicate effectively on a reliable network during a disaster is critical," Ms Roxon said.

"The Commonwealth will now commence negotiations with the States and Territories to reach agreement ahead of the Standing Council on Police and Emergency Management in November."

She said the long-term project would allow State and Territory emergency services to respond faster and more effectively to disasters.

Senator Conroy said ACMA had identified 10MHz of spectrum in the 800 MHz band for the dedicated channel.

"The Government considers the allocation of spectrum from the 800 MHz band to be the best option to meet the communication needs of our public safety agencies," Senator Conroy said.

Great Barrier Reef ports strategy released

The Queensland Government has released the [Great Barrier Reef Ports Strategy](#) for consultation.

The strategy presents the vision and principles guiding the Queensland Government's approach to future port development and planning in the Great Barrier Reef coastal region to 2022.

The Queensland Government's aim is to ensure that port development in the region occurs in a balanced and incremental way to support economic development while maintaining the outstanding environmental value of the Great Barrier Reef.

We want to hear from you about how we can optimise Queensland's port network, provide greater certainty and deliver economic and environmental outcomes for all Queenslanders.

Results of consultation will inform a Queensland Ports Strategy and the [strategic assessment](#) of the Great Barrier Reef Coastal Zone.

The closing date for submissions is 14 December 2012.

Submissions can be made by:

- Online survey: www.getinvolved.qld.gov.au
- Email: GBRportsstrategy@dndip.qld.gov.au

Herbicide-resistant weeds spreading on public land

Once thought to be a problem restricted to Australia's farms, weeds resistant to the popular chemical herbicide glyphosate have now been found on public lands across Australia, along roads, railways and around buildings.

Research led by Associate Professor Christopher Preston at the University of Adelaide, as part of the Australian Government's National Weeds and Productivity Research Program, has identified that herbicide resistance is far wider spread than first thought.

The research found that weed management practices on public lands were routinely adding to the risk of herbicide resistance developing, due largely to ignorance of the problem and alternative herbicides.

Dr Preston, who is also chair of the Australian Glyphosate Sustainability Working Group, said alternative practices need to be used to manage the risk of glyphosate resistant weeds on public lands.

"A worrying result was the lack of formal record keeping on herbicide efficacy. There were very few examples of formal monitoring programs in place to determine the success or failure of the spray application, which could potentially delay the detection of resistance following weed control activities," he said.

"Nearly 60 per cent of interviewees were in the poor to moderate categories regarding their level of understanding of herbicide resistance and its development, but a 92 per cent positive response was recorded from survey respondents acknowledging that additional staff from their respective organisations would benefit from herbicide resistance training on weeds.

"Management risks were particularly high for water authorities, railways, aviation areas and local government. Conversely, private contractors and consultants and transport authorities (for example, Main Roads) nominated the lowest risk strategies on average."

Dr Preston said further work was required to monitor the glyphosate resistance and to develop information packages for managers of non-agricultural land, specific to their region and the types of weeds they were treating.

A fact sheet with general tips for managers of roadsides and railway lines is available at www.glyphosateresistance.org.au

Have your say on the 2016 Census

The Australian Bureau of Statistics (ABS) this week released its initial proposals for the 2016 Census of Population and Housing, and is now inviting Australians to have their say.

The publication *2016 Census of Population and Housing: Consultation on content and procedures - cat. no. 2007.0* outlines the ABS's proposals around content and procedures for the 17th national Census to be held in 2016.

Its release also marks the beginning of a public consultation phase allowing interested parties to submit their proposals for improving the 2016 Census.

The Census takes a snapshot of our nation every five years. The ABS is undertaking this review to ensure its largest statistical collection remains relevant in our constantly changing society, and produces the highest quality data possible.

The ABS has identified a number of current topics that it will review for inclusion in the 2016 Census and topics that it is considering adding and excluding from the next Census.

The ABS will review topics such as Australian citizenship, ancestry, need for assistance and Internet access to assess their ongoing relevance while looking for ways of improving the data that is produced.

Australian Emergency Management Institute (AEMI) Training Courses

AEMI regularly runs both nationally recognised training courses and a professional development program. Upcoming courses include:

- Facilitate emergency risk management - 12-16 November 2012
- Community in emergency management - 20-23 November 2012
- Manage recovery functions and services - 27-29 November 2012
- [Risk-based](#) land use planning - 4-7 December 2012
- Facilitate emergency planning process - 11-13 December 2012

Further information about these courses is available on the AEMI [website](#). To enrol in any of these courses, please contact Alita Menchavez at aemi@ag.gov.au.

Fuel tax credit rates changed from 1 July 2012

The following information has been supplied by the Australian Tax Office to advise that communities may be affected by one or more of the following rate changes:

- an increase in the rate for liquid fuels (for example, petrol or diesel) used in some off-road business activities where the fuel is combusted
- a decrease in some rates due to the introduction of a carbon charge

- a decrease in the rate for fuel used in heavy vehicles for travelling on public roads
- changes in the rates for gaseous fuels and some blended liquid fuels.

Increase in rates for off-road activities

The rates have increased from 19.0715 cents per litre for liquid fuels used in certain off-road activities, for example – graders, street sweepers undertaking road maintenance. After deducting the carbon charge, the rate for diesel is 31.933 cents per litre and for petrol it is 32.623 cents per litre.

Heavy vehicles travelling on public road

For heavy vehicles (for example, garbage trucks) using fuel such as petrol and diesel for travelling on public roads, fuel tax credits are reduced by the road user charge. The road user charge changed on 1 July 2012. For current rates see Fuel tax credit rates and eligible fuels.

For more information on what is considered “travelling” refer to the fact sheet listed below.

Use the rate when fuel was acquired

You now need to use the fuel tax credit rate that applied when you acquired the fuel. This may not necessarily be the rate in effect when you use the fuel or claim your fuel tax credits. For heavy vehicles travelling on a public road, the rate used is the one in effect at the beginning of the tax period covered by your BAS.

For information on:

- examples relevant to local government, view the fact sheet

More information about changes to fuel rates is available at www.ato.gov.au/fuelschemes

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17 November 2012

Endorse Road safety by wearing a White Ribbon

The WA Local Government Association's RoadWise *White RibbonsTM for Road Safety* campaign is being launched on Sunday, 18 November 2012 to remind road users that everyone has a unified obligation to safeguard our roads this holiday season.

Now celebrating its sixteenth year, the *White RibbonsTM for Road Safety* campaign is a community based initiative which allows individuals to directly contribute to raising awareness about the importance of road safety, especially over the coming high traffic festive season.

WALGA President, Mayor Troy Pickard said the launch will coincide with the United Nations endorsed World Day of Remembrance for Road Traffic Victims and aligning the two campaigns highlights that road safety is a global issue which claims almost 1.3 million lives and injures or disables an additional 50 million people each year.

"It is alarming that in WA we have already surpassed last year's fatality figures and so it is vital that we remind road users of the dangers and safety precautions of being on the road throughout the holiday period." Mayor Pickard said.

"I encourage people to wear a white ribbon, tie it to the antenna of their car, download an e-White Ribbon to send to friends and family or tell people about the campaign to increase community awareness."

Free White Ribbons are available from WALGA, participating Local Government offices, police stations and many other commercial and not-for-profit organisations state-wide during the *White RibbonsTM for Road Safety* campaign which will run from 18 November 2012 - 7 January 2013.

"As we work towards a long term vision of zero deaths and serious injuries on WA roads, we need to recognise and promote that it requires shared responsibility, with everyone having a role to play in ensuring the roads are safe." Mayor Pickard said.

"In moving towards a safe system we need safe drivers, travelling at safe speeds, in safe cars on safe roads."

Road users are reminded to be cautious, wear a seatbelt no matter how short the trip, drive within the speed limit as well as to the conditions and be well rested when travelling during the holiday season.

To download an e-White Ribbon, order White Ribbons and find out more about the *White RibbonsTM for Road Safety* campaign, please visit www.roadwise.asn.au.

Ends

FOR MEDIA COMMENTS PLEASE CONTACT:
Mayor Troy Pickard, WALGA President 0409 209 649
Portia Jones, Public Relations Assistant 9213 2000

16 November 2012

Canning Inquiry a Message for All Councils

All Local Governments should take the opportunity to review their governance practices following the release of a report critical of the City of Canning.

Tabled in Parliament yesterday by Local Government Minister John Castrilli, the Inquiry report outlined investigations related to governance, recruitment, tendering processes, contract management and general performance at the City.

It found evidence of a failure by the elected Council to ensure the City of Canning performed its functions properly. The State Government is yet to determine the action that it will take in regard to the findings.

WA Local Government Association President Mayor Troy Pickard said the Association has a policy not to comment on issues related to a specific Local Government's circumstances; however the Inquiry serves as a timely reminder to all Councils.

"I am encouraging all Local Governments to take the opportunity to examine the report and reflect on their own activities," Mayor Pickard said.

"From my perspective, the report creates a catalyst for all Councils in the sector to reconsider their governance models and associated processes and to be proactive in pursuing best practice and good governance.

"Whilst I'm confident that the situation revealed at Canning is not typical of the sector, it does represent a learning opportunity and should serve as a prompt for all to review their activities."

The report is available from the Department of Local Government website at www.dlg.wa.gov.au/Content/LG/CanningInquiry

Ends

FOR COMMENT PLEASE CONTACT
Mayor Troy Pickard, WALGA President 0409 209 649
Portia Jones, Public Relations Assistant 9213 2000

20 November 2012

Emergency Management Requires Preparation and Collaboration

Emergency preparedness and the importance of developing community resilience was the focus of a Local Government Emergency Management forum held yesterday.

Addressing more than 90 Local Government representatives from across the State, WA Local Government Association President Mayor Troy Pickard said the Local Government sector faced growing challenges in meeting its emergency management responsibilities against a backdrop of sector reform.

“There is an increasing risk of emergencies and natural disasters occurring and investment in community preparedness needs to keep up,” Mayor Pickard said.

“Local Governments are committed to playing their part in building the safety and resilience of local communities, but they are limited by the resources and expertise available to them.

“More funding and expert resources need to be made available to Local Governments to enable them to work with their communities, State agencies and volunteers on emergency preparedness and mitigation.”

Mayor Pickard said WALGA was working with the sector and State Government to raise awareness and build better prepared communities for the coming bushfire season.

“Emergency management is a shared responsibility, and although everyone is willing to do all they can to ensure community safety, it’s important to recognise Local Government resources are stretched to the limit,” he said.

“Individual preparedness plays just as much a part of community resilience as government efforts.

“We’re encouraging everyone to do what they can to prepare themselves and their properties for potential emergencies, like bushfire, particularly over summer.”

Mayor Pickard encouraged members of the community to contact their Local Government to find out about more about preparedness activities as well as emergency management arrangements in their area.

Forum attendees also heard about the reformed State Emergency Management Committee, the new Office of Bushfire Risk Management, the City of Bunbury's U-4-72 initiative, the City of Greater Geraldton’s recent emergency response exercises, the Warmun community's flood recovery effort and the Black Saturday Bushfires in Victoria.

Ends

FOR COMMENT PLEASE CONTACT
Mayor Troy Pickard, WALGA President 0409 209 649
Kate Murray, Marketing and Media Manager 0448 896 435

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1.1 EMPLOYEE MOVEMENTS

New Staff:

- ❑ Community Development Officer - Children & Families (fixed-term contract) – commenced 22/11/12.
- ❑ Subdivision Engineer – commences 7/1/13.
- ❑ Asset Officer – commences 16/1/13.
- ❑ Landcare Workers x 2 – commences 21/1/13.

Staff Leaving:

- ❑ Indigenous Trainee Business/Clerical Officer – resignation effective 2/11/12.
- ❑ Environmental Health Officer – resignation effective 12/11/12.
- ❑ Community Facilities Officer – resignation effective 26/11/12.

Other Staff Movements (Internal):

- ❑ Nil

Current Recruitment Activity:

- ❑ Supervisor Streetscapes – recruitment on hold.
- ❑ Landcare Worker x 2 – recruitment complete.
- ❑ Bushcare Supervisor – recruitment complete.
- ❑ Landscape Designer – to be re-advertised as Landscape Architect/Designer – applications close 6/12/12.
- ❑ Asset Officer – recruitment complete.
- ❑ Construction Engineer (previously titled Senior Technical Officer, Civil Construction) – applications closed 15/11/12.
- ❑ Subdivision Engineer – recruitment complete.
- ❑ Coordinator Building Services (Commercial) – recruitment complete.
- ❑ Senior Building Surveyor – interviews complete, recruitment progressing.
- ❑ Plant Operator/Waste Vehicle Collection Operator – recruitment progressing.
- ❑ Activities & Promotions Officer, Positive Ageing (previously Seniors Activities & Promotions Officer) – re-advertised with new position title of– interviews scheduled.

Current Recruitment Activity (cont.):

- ❑ Customer Service Team Leader (Leisure Services) – recruitment progressing.
- ❑ Health & Fitness Team Leader – interviews scheduled.
- ❑ Coordinator Property Services – recruitment progressing.
- ❑ Human Resources Officer (Part-time) – recruitment progressing.
- ❑ Senior Environmental Health Officer – recruitment progressing.
- ❑ Community Development Officer – Children & Families (Part-time) – interviews scheduled.
- ❑ Community Development Officer (Community Partnerships) – interviews scheduled.
- ❑ Library Clerk (Part-time) – applications close 22/11/12.
- ❑ Statutory Planning Officer – applications close 29/11/12.
- ❑ Records Officer – applications close 29/11/12.
- ❑ Indigenous Children & Families Officer – applications close 29/11/12.
- ❑ Champion Centre Development Officer – applications close 29/11/12.

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TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS		
ITEM	REFERRING COMMITTEE	COMMENTS
Nil		

**Container Deposit System Policy Forum
Minutes**

1.30pm - 2.30pm, Friday, 26 October
Boardroom, Level 1, Local Government House, 15 Altona Street, West Perth

Attendance:

Cr Doug Thompson (Chair)
Mayor Alannah MacTiernan
Cr Jeff Munn
Mayor Troy Pickard

Officers:

Ms Judy Scott (City of Stirling)
Mr Mark Batty (WALGA)
Ms Rebecca Brown (WALGA)
Ms Meghan Fuery (WALGA)

Apologies:

Cr Sally Pyvis
Cr Mike Norman
Ms Heather Squire (WALGA)
Mr Zac Donovan (WALGA)

1. Previous Minutes

The Policy Forum accepted the minutes of the previous Policy Forum, held Tuesday, 16 October 2012.

2. Branding for Campaign

The WALGA President and Policy Forum Chair have expressed concerns regarding the use of the Days of Change developed branding for the campaign. These concerns relate to the ownership and use of the branding.

To address these concerns, WALGA has commissioned the development of a brand for the Association (and Local Government/Regional Councils) exclusive use. If complete, this brand will be presented at the meeting for the consideration of the Policy Forum.

Discussion at the Policy Forum:

The Forum discussed the concerns raised by the WALGA President and Policy Forum Chair. The newly commissioned branding developed by Marketforce was discussed in detail. The Forum agreed to pursue the new brand but requested the following amendments be made:

- Stronger/Bolder font;
- Strong/striking colours (such as yellow); and
- Arrows to reflect the shape of the logo.

WALGA administration, based on the direction given by the Policy Forum, will make the final determination as to the branding. When completed, this brand will be circulated to members of the Policy Forum, then to Local Governments for use.

3. November Week of Action (17 – 25 November)

Work is progressing on the week of action (17 – 25 November). Two events have been identified for this week and others are being developed by Local Government.

Discussion at the Policy Forum

The week of action was briefly discussed.

4. Reverse Vending Machine

WALGA is progressing the hiring of a Reverse Vending Machine, for use by Local Governments and Regional Councils. An update will be provided to the meeting regarding this. An Expression of Interest to use the machine will be circulated to all metropolitan Local Governments.

Discussion at the Policy Forum

An update was provided to the Policy Forum. Confirmation of insurance requirements are still in progress and once finalised will be circulated with the Expression of Interest next week. Several events have been identified for the RVM to be used. It was requested that the RVM be hired until the 10 December. It is anticipated the RVM will be hired from 8 November – 10 December.

5. Campaign Website***

A campaign website is being progressed; however its development is dependent on the Branding being complete. An outline of the website is attached (showing the main pages). It will take approximately 3 weeks for the website to be completed.

Discussion at the Policy Forum

The Forum discussed the different options available to develop the website. The website will be adopting the same format that is used by the Conservation Council and will take three weeks to be completed. There is potential to launch the website at the same time as the week of action. The Policy Forum accepted the brief outline provided. This website will contain the following:

- An electronic petition;
- An email/letter which will be sent to Elected Members and/or relevant members of Parliament

The hard copy petition was also discussed and the idea supported by the Policy Forum.

6. Post November Strategy

As discussed at the previous Policy Forum meeting, the intent of the November week of action is to encourage all political parties to declare their position on the implementation of a Cash for Containers Scheme. If this is not successful, further actions will be needed, these were identified as:

- Ongoing petition for the implementation of a Cash for Containers Scheme;
- Online action;
- Public action – A day of action in the beginning of February was suggested as the next step – the approach would be for the action to take place in the Hay Street mall on a Saturday morning, to ensure maximum exposure.

Discussion at the Policy Forum

This will be discussed in further detail at the next Policy Forum meeting.

7. Policy Forum Duration

WALGA President to indicate the intended duration of the Policy Forum and how the campaign will progress from here.

Discussion at the Policy Forum

The WALGA President explained that the Policy Forum was only convened for a relatively short period of time and to a large extent had completed its tasks, as identified in the terms of reference. After some discussion it was agreed that the Policy Forum would meet again in late November/early December to discuss future actions of the campaign and outcomes of the Week of Action.

The meeting closed at 2.35pm.

Next Meeting: Last Week November



Municipal Waste Advisory Council

Unconfirmed Minutes

**4.00pm Wednesday
24 October 2012
Town of Victoria Park Administration Centre
99 Shepperton Road, VICTORIA PARK, WA 6100**

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9	NEXT MEETING	15

ATTENDANCE:

Mayor Hon. Alannah MacTiernan (Vincent)	Mindarie Regional Council	Chair
Mayor Don Ennis (Town of Narrogin)	WALGA State Council	Deputy Chair
Cr Julie Brown (Gosnells)	WALGA State Council	
Cr Wally Barrett (Murray)	WALGA State Council	
Cr Greg Campbell (Harvey)	Bunbury Harvey Regional Council	
Cr Graham Pittaway (Bayswater)	Eastern Metropolitan Regional Council	
Cr Jeff Munn (Armadale)	Rivers Regional Council	
Cr Robert Willis (Melville)	Southern Metropolitan Regional Council	
Mr Mark Wong	City of Greater Geraldton	OAG Chair
Mr Brian Jones	Eastern Metropolitan Regional Council	
Ms Ruth Levett	River Regional Council	
Mr Tim Youé	Southern Metropolitan Regional Council	
Ms Rebecca Goodwin	Western Metropolitan Regional Council	
Mr Sebastian Camillo (Gingin)	Non-Metropolitan Local Government	
Ms Rebecca Brown	Municipal Waste Advisory Council	
Mr Rowan Latham	Municipal Waste Advisory Council	
Ms Heather Squire	Municipal Waste Advisory Council	
Ms Meghan Fuery	Municipal Waste Advisory Council	
Cr Ron Hoffman	FORC Representative	Observer

APOLOGIES

Cr Garry Trinder (Subiaco)	Western Metropolitan Regional Council
Cr Doug Thompson (Fremantle)	WALGA State Council
Cr Ron Ashplant	City of Greater Geraldton
Cr Michelle Bagley	Mid West Regional Council
Cr Michael Aspinall (Gingin)	Non Metropolitan Local Government
Ms Suzanne Ward	Mid West Regional Council
Mr Alex Sheridan	Rivers Regional Council
Mr Brendan Doherty	Southern Metropolitan Regional Council
Mr Mark Batty	WA Local Government Association
Mayor Troy Pickard	WALGA President

1 PROCEDURAL MATTERS

1.1 MWAC Minutes Tabled at WALGA State Council

The Minutes of the Municipal Waste Advisory Council meeting held 27 June were noted at the WA Local Government Association State Council meeting on 5 September 2012.

2 MATTERS ARISING

3 MINUTES OF PREVIOUS MEETING

3.1 Confirmation of the Previous MWAC Minutes

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (MAYOR ENNIS/CR BARRETT)

That the Minutes of the meeting of the Municipal Waste Advisory Council held on 22 August 2012 be confirmed as a true and accurate record of the proceedings.

3.2 Business Arising from the Previous MWAC Minutes

A	Issue	April 2012 MWAC Item 5.2 Household Hazardous Waste Presentation		
	Action	Actions from the discussion: 1. The Waste Authority is yet to consider the proposed budget reallocation of the Program. This will occur in May, and the decision provided to MWAC.		
	Timeframe		Status	1. Complete. The Waste Authority have endorsed the revised HHW Program Budget (see Information item 6.5)

B	Issue	June MWAC item 4.2 Draft E-Waste Collection Standard		
	Action	A request was made for feedback on the submission from Standards Australia; this will be provided to MWAC once received.		
	Timeframe		Status	In Progress

Discussion at the Municipal Waste Advisory Council meeting

A: April 2012 MWAC Item 5.2 Household Hazardous Waste Presentation

Elected Members requested further information on the budget reallocation and the rationale behind the Temporary Collection Days. Staff will provide further information on Temporary Collection Days (including mapping) prior to the December meeting.

A presentation on the Program will be provided at the December meeting. There was a general discussion on the aspects of the Program that MWAC has influence over. The Executive Officer indicated that MWAC's input was through the HHW Advisory Committee, which oversees the implement of the Program, and on which MWAC has a representative (Peter Hoar).

B: June MWAC item 4.2 Draft E-Waste Collection Standard

Elected Members requested a status update on this item.

4 DECISION ITEMS

4.1 Methodology for Selecting Priority Products for Extended Producer Responsibility (EPR) Schemes***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (MAYOR ENNIS/CR MUNN)

That the Municipal Waste Advisory Council endorses the methodology (as amended) for determining Priority Products for Extended Producer Responsibility Schemes.

In Brief

- Developing EPR Schemes takes time and resources, to ensure this effort is focused on the most important products, it is important to take a rigorous, evidenced based approach;
- To allow Local Government to provide a clear rationale to its recommendations regarding which products should be subject to EPF, a Draft Methodology for determining Priority Products for Extended Producer Responsibility Schemes has been developed.

Relevance to Strategic / Business Plan:

- Key Results Area: Advocacy & Information Exchange.
 - Strategy: 1.2 Making comment on relevant policy, programs legislation and regulation.
 - Strategy: 4.3 Undertake research into key issues identified by MWAC, with a view to developing discussion papers, positions papers or Policy Statements.

Policy Implications: LINKS TO THE EPR POLICY STATEMENT

Budgetary Implications: N/A

Actions/Advocacy Activity

- To survey Local Government to determine priority products for EPR.
- Provide above information to State and Federal Government. This information will also be used in ongoing advocacy.

Background

At the August MWAC meeting there was discussion on priority products for Extended Producer Responsibility (EPR) Schemes. Given the considerable effort to develop and implement an EPR Scheme it is important that a systematic and measured approach be taken to identifying and prioritising products. To that end a draft methodology has been developed. This approach will assist Local Governments in providing a well reasoned and researched approach to making recommendations to Government on priority products for EPR.

Comment

The Draft Methodology is based on a Position Paper (on EPR Priority Products) developed by MWAC in 2008 as well as the WALGA EPR Policy Statement. The Draft Methodology, provides an approach to determining priority products which includes a survey to ascertain the sectors views, then applies the EPR Policy Statement criteria to filter these materials to determine in which cases EPR would be a recommended approach. If approved, the methodology will be used in the coming months to determine Local Government priority products for EPR. The Officers Advisory Group highlighted the issue of contamination of other recyclables as a key rational for product stewardship for problematic material types.

Attached pg 1: Methodology for determining Priority Products for EPR Schemes.

Discussion at the Municipal Waste Advisory Council meeting

The Executive Officer provided a background on the rationale for the process. The methodology was slightly amended to indicate that a list of possible priority products should be included in the Survey, with an opportunity to prioritise. Survey responses will be provided to the December meeting.

4.2 Waste Authority – Strategic Partnership Agreement***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR BROWN/CR WILLIS)

That the Municipal Waste Advisory Council endorse:

1. Correspondence to the Waste Authority and Environment Minister strongly expressing concern regarding the decision to reduce funding;
2. A Carbon Copy of the Environment Ministers correspondence being sent to the Minister for Local Government;
3. Option 3 as the approach to revising the MWAC Budget 2012/13;
4. Correspondence to Regional Councils seeking support for Option 3; and
5. Bringing this matter to the attention of State Council.

In Brief

- MWAC receives funding from the Waste Authority under a Strategic Partnership Agreement;
- For the 2012/13 financial year, \$100,000 had been included in the MWAC Budget as income from this Partnership, this amount was based on previous amounts provided by the Authority and initial discussions with the Office of the Waste Authority;
- The funding could not be confirmed until the Waste Authorities Business Plan has been signed off;
- WALGA received a letter following the sign off of the Business Plan indicating that funding of only \$70,000 would be provided under the Strategic Partnership Agreement;
- MWAC needs to determine the direction for budget readjustment, either reducing expenditure to meet reduction in funding or seeking further funding from WALGA and Regional Councils – 3 budget options have been developed; and
- The budgets provided are indicative only, and a final budget will be provided to MWAC in December following the WALGA mid term Budget review.

Relevance to Strategic / Business Plan: Funding related to implementation of Plans.

Policy Implications: Potential effect on MWAC capacity.

Budgetary Implications: Reduction in funding of \$30,000 representing approximately 8% of MWAC income.

Actions/Advocacy Activity

MWAC to determine other funding options for the future and identify where funding from the Landfill Levy is being expended.

Background

MWAC receives funding from the Waste Authority, through a Strategic Partnership Agreement. The purpose of the Agreement is to provide WALGA with the capacity to engage with Local Government to work towards achieving the targets in the WA Waste Strategy.

For the 2012/13 financial year, funding of \$100,000 excl. GST was expected from the Authority (and was included in the Budget). This inclusion was based on a draft Agreement with the Office of the Waste Authority and previous funding amounts received from the Authority for this purpose.

As the Waste Authorities Business Plan had not been approved, funding was not able to be confirmed at the beginning of the financial year. With the approval of the Waste Authority's Business Plan WALGA was notified that the full amount of funding discussed would not be forthcoming. Instead the funding amount granted was \$70,000. This has an impact on the MWAC budget, representing approximately 8% of income.

Comment

To ensure MWAC's budget balances, three options were developed:

Option 1

- Reduction in Waste Management Support Officer role to 0.7 FTE – this position is currently being filled on a short term contract (at a 0.7 FTE level);
- Reducing meeting expenses;
- Removal of the line item for Legal Expenses; and

- Limited Conference attendance/travel for the remainder of the financial year.

Option 2

- Additional funding from WALGA and Regional Councils for the entire deficit amount; and

Option 3

- Additional funding from WALGA and Regional Councils to maintain full staffing levels.

These options are further explored in the attachments. Correspondence from the Waste Authority has also been provided, on the funding amount and the review of the Strategic Partnership Agreement Program.

Attached pg 3: MWAC Budget Options AND Waste Authority correspondence.

Discussion at the Municipal Waste Advisory Council meeting

Elected Members expressed concern at the reduction in funding and expressed support regarding the importance of MWAC's role for Local Government. The Metropolitan Local Government Review was mentioned and that the emphasis on regional cooperation in the Review again highlighted the importance of MWAC as a forum for this to occur. MWAC agreed to write to the Waste Authority and Environment Minister strongly expressing concern regarding the reduction in funding and its effect on MWAC's ability to engage. Given the potential impact of the Metropolitan Local Government Review, it was also agreed that a carbon copy of the letter will be provided to the Minister for Local Government.

In relation to the MWAC Budget, after some discussion, Option 3 was endorsed. MWAC will send correspondence to Regional Councils identifying the reduction in funding and seeking support for Option 3. State Council Elected Members will raise this at the next State Council meeting. Elected Members requested updates on any developments. It was also suggested that each Regional Council could write to the Waste Authority regarding this decision.

4.3 Standard MWAC Submission Preamble

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (MAYOR ENNIS/CR CAMPBELL)

That the Municipal Waste Advisory Council endorse the standard background preamble (as amended) for MWAC Submissions.

In Brief

- MWAC makes a number of Submissions to Government, frequently these agencies these Submissions are made to have limited knowledge of Local Government; and
- Officers identified that a standard preamble for submissions, outlining the role and contribution of Local Government in the waste management area would be useful.

Relevance to Strategic / Business Plan:

- Key Results Area: Strong representation for Local Government
 - Strategy: Identify Local Government's Role

Policy Implications: N/A

Budgetary Implications: N/A

Actions/Advocacy Activity

The preamble will be included in future Submission.

Background

A request was made for a general preamble to be developed that can be included in all Submissions identifying the role of Local Government in managing waste in WA and the contribution of the sector to this area.

Comment

The following text is a draft preamble on the role of Local Government. It identifies Local Governments legislative responsibility and current role.

Under the [Western Australian Waste Avoidance and Resource Recovery Act 2007](#), Local Government is responsible for managing Local Government waste (this includes household waste and waste generated by Local Government operations). Practically however, Local Government plays a key role in managing a variety of different waste streams throughout the State. This is particularly the case in the non-metropolitan area, where Local Government is frequently the main service provider. There is a strong historical expectation from the community, as well as State and Federal Government, that managing waste is Local Governments role, regardless of legislative responsibility, capacity, and external market factors/conditions. Local Government operates landfills, provides waste and recycling kerbside collection and processing services, transfer stations, community education programmes and recycling drop off facilities. Local Government has a role in managing litter and illegal dumping. According to the 2010/11 Local Government Waste and Recycling Census (DEC 2012), the Statewide cost to Local Government in providing domestic waste and recycling services was about \$211 million. Local Governments in the metropolitan area reported spending \$159 million on domestic waste and recycling services.

Discussion at the Municipal Waste Advisory Council meeting

Elected Members amended the preamble as detailed above. This was endorsed with the understanding that the financial figures will be updated when new figures become available. MWAC officers were also asked to distribute a glossary of commonly used terms and acronyms in waste management.

4.4 MWAC and OAG Meeting Dates 2013***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR BARRET/CR BROWN)

That the Municipal Waste Advisory Council endorse the meeting dates for the Municipal Waste Advisory Council and Officers Advisory Group, for the 2013 calendar year.

In Brief

- MWAC to consider the proposed meeting dates for the 2013 calendar year.

Relevance to Strategic / Business Plan:

- Key Results Area: Enhancing capacity.
 - Strategy: Provide Local Governments with access to contemporary information and advice.

Policy Implications: N/A

Budgetary Implications: N/A

Actions/Advocacy Activity

MWAC and OAG commit to attendance at meetings.

Background

A list of dates for the MWAC and OAG meeting dates for the 2013 calendar year has been developed. These meetings take into account public holidays.

Comment

The October 2013 MWAC meeting may be subject to change, as Local Government elections are held during this month.

Attached pg 5: MWAC and OAG meeting dates for 2013.

Discussion at the Municipal Waste Advisory Council meeting

Elected Members requested meetings be held on the third Wednesday of every second month with the exception of December. MWAC staff were requested to report back if the change of dates where possible, with an Updated Calendar to be provided at the December MWAC meeting.

4.5 Regional Investment Plan Advisory Group (RIPAG)

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR WILLIS/CR BROWN)

That the Municipal Waste Advisory Council endorses Rebecca Goodwin as the metropolitan MWAC representative on the Regional Investment Plan Advisory Group.

In Brief

- The RIPAG assess application from Local Government for funding through the Strategic Waste Management Plan scheme;
- The Group includes representatives from the Department of Environment and Conservation, Office of the Waste Authority and Local Government (MWAC Executive Officer, Metropolitan and Non-Metropolitan Local Government Officers); and
- The metropolitan Local Government officer has stepped down from the role and a new delegate has been recommended by the Officers Advisory Group.

Relevance to Strategic / Business Plan:

- Key Results Area: Member Engagement and Services
 - Strategy: Facilitate Local Government engagement on key issues relating to Government policy, legislation or regulation.

Policy Implications: N/A

Budgetary Implications: N/A

Actions/Advocacy Activity

New delegate to participate in the Advisory Group.

Background

The RIPAG assesses the Regional Investment Plans (RIP) put forward by Regional Councils and groups of Councils. MWAC has three representatives on the Group, the MWAC Executive Officer, a Metropolitan and Non-Metropolitan Local Government officer.

Comment

Rebecca Goodwin (WMRC) was nominated for the Group at the October OAG meeting to replace Adam Johnson (WMRC) on the RIPAG.

Discussion at the Municipal Waste Advisory Council meeting

The Executive Officer provided a brief overview of the role of the Group. There was limited discussion on this item.

5 DISCUSSION ITEMS

5.1 Presentations at MWAC Meetings

In Brief

Guidance is sought on preference for presentations prior to each MWAC meeting and key topics for next meetings.

For Discussion

- Approach taken to presentations. For example, one approach could for MWAC to identify topics of interest and MWAC staff to identify and arrange speakers.
- If this approach is supported, what topics would MWAC be interested in.

Background

Following this MWAC meeting, Alan Nelson from EarthCare Recycling will present on the C&D recycling system his company have developed. MWAC has identified that it would be useful to have information provided on a range of issues. To guide speaker selection and allow for time to source speakers guidance is sought on areas of interest.

For the December MWAC meeting, the Waste Authority will be invited. There will also be a presentation by MWAC staff on tyres (following up on research undertaken).

Discussion at the Municipal Waste Advisory Council meeting

Elected Members requested presentations on the following topics:

- Rural disposal options;
- Waste to Energy;
- CFLs;
- Colmax/glass processing;
- Standards for C&D recycling, and
- MRF engagement.

MWAC Staff undertook to follow up on the Waste to Energy Forum and provide MWAC with access to information about the event. Elected Members also discussed future ways of engaging the Waste Authority – it was suggested that the MRF engagement activity could be a topic of discussion. EMRC offered to share information on gaining the relevant environmental approvals for new waste technologies. For the next meeting, as part of the tyre discussion, it was requested that Elan Tyre recyclers be invited to provide an outline of their activities.

6 INFORMATION ITEMS

6.1 Colmax

- Officers reported that Colmax are now accepting glass and currently resolving issues associated with markets for materials.

6.2 Contaminated Sites Act 2003 Review

- In response to issues raised at OAG and MWAC, WALGA have developed a submission on the Review of the Contaminated Sites Act 2003. Key points include:
 - Availability of data - Local Government asked for full access to all contaminated sites data (incl. removal of current data access fees);
 - Cost associated with existing Contaminated Sites management. State Government to partially fund site remediation for inherited sites; and
 - Future clarity – including communication templates, voluntary management plans, guideline review and investigation/reporting requirements.

6.3 CDS Events and Branding

- Work continues on developing the advocacy campaign to highlight the need for a WA based Cash for Containers Scheme in the pre-election period.
- 26 LG's actively involved – representing over 500,000 people.
- Two Local Government information sessions have been held.
- Elected Members Information sessions are being developed and will be held in October/November.
- Activity has been undertaken on developing a campaign website, calendar of events and branding.
- Political tactics have been discussed.

Discussion at the Municipal Waste Advisory Council meeting

The invitation to participate in the Cash for Containers Week of Action (17-25 November) was reiterated, interested parties should contact WALGA. A report from Victoria on the benefits of a CDS was highlighted and will be circulated to MWAC.

Elected Members were notified that concerns had been raised with the branding. An update will be provided once these concerns have been addressed.

6.4 Materials Recovery Facilities Engagement

- A number of issues have been raised in the past months which relate to Material Recovery Facilities (MRF) operations and activities. These issues include:
- Ongoing issues with glass processing, including the operations of Colmax and the recent reduction in price paid for glass by OI;
 - Problematic products in the waste stream that cannot be recycled (opportunity to link to the Australian Packaging Covenant complaints process in a systematic way);
 - Contamination of the recycling stream; and
 - Development of Best Practice Guidelines (identified in the Waste Authority Business Plan) for kerbside recycling and consequent implications for education and material accepted by MRF's.
- A full discussion of current issues for MRF operators will be held. MRF operators include both Local Government and commercial operators (with Local Governments as their customers).

6.5 Revised HHW Program Budget

- A review of the HHW Program budget has been undertaken by the HHW Advisory Committee.
- Estimated costs have been revised based on the actual activities undertaken in 2011-12, including the change in transport and disposal costs associated with the new HHW contract.
- The submission for a reallocation of the HHW Program budget was endorsed at the meeting of the Waste Authority in September 2012. Key changes in the revised budget include:
 - Funding for upgrades to existing infrastructure
 - Provision of Temporary Collection Days
 - Increased training for operations staff.

6.6 Battery Transport – Update on the Status of the Exemption

- MWAC staff have continued to work closely with the Australian Battery Recycling Initiative (ABRI) and the Department of Mines and Petroleum towards resolving the current transport restriction.
- The Exemption is currently with the Competent Authority Panel, where it will be passed out of session, and then adopted by each State.
- MWAC officers are currently working with the DMP and HHW Program Contractor to ensure compliance with packaging condition P903(b) which the exemption is likely to adopt. Compliance requires retrofitting existing containers with an appropriate venting device and preparing the current stockpile for transport.

6.7 Regional and Remote Landfill Guidelines

- A request has been made for clearer guidance on licensing conditions and site selection for landfills.
- The Department of Environment and Conservation in conjunction with the Waste Authority have released the *Global Landfill Regulation & Waste Levy Review*, a report prepared by SLR consultants
- The DEC are yet to advise the sector on which approach will be employed in the future. The report is available at: <http://www.zerowaste.wa.gov.au/news/landfill-regulation-review-august-2012>.

6.8 Garage Sale Trail

- Local Governments and Regional Councils were invited to participate in the Nationwide *Garage Sale Trail*, a waste minimisation scheme aimed at reducing material sent to Landfill.
- The Scheme secured in principle support from the Office of the Waste Authority to provide funding equal to the contribution made by Local Government.
- Unfortunately the 2013 Program for WA has now been deferred, due to competing commitments to establish the scheme in the UK.

6.9 National Waste Policy Reports

- The Department of Sustainability, Environment, Water, Population and Communities (SEWPaC) have released the following policy reports:
- Beneficial Reuse and Resource Recovery of Waste Materials Report
- Australian Waste Definitions Report, and
- Food and Garden Organics Best Practice Collection Manual
- These documents are available from www.environment.gov.au/wastepolicy/publications/

6.10 Waste Authority Business Plan

- The Waste Authority released their Business Plan for 2012/13 and projections to 2016/17 on Monday 27 August.
- The Business Plan does not contain any indication regarding the Landfill Levy increase, however does provide a timeline for the Authority advice to Government about potential increases.
- The Business Plan is available from <http://www.zerowaste.wa.gov.au/news/business-plan-2012-2017>
- An InfoPage on the Waste Authority Business Plan has also been distributed to Local Governments.

6.11 Asbestos Guidelines

- The DEC has developed Guidelines for Managing Asbestos at Construction and Demolition Waste Recycling Facilities
- The Waste Authority is considering providing funding to help C&D recyclers achieve initial compliance with the sampling and testing and training requirements of the Guidelines.
- The WALGA Submission on the Guidelines is due Monday, 22 October

6.12 Strategic Waste Infrastructure Planning Session

- The Waste Authority will be hosting an Information Session on Wednesday 24 October.
- A summary of the session will be included at the November OAG meeting and an update provided to MWAC.

7 REPORTS

7.1 Regional Delegates Report

Due to time constraints the Regional Delegates Reports were not included. The SMRC tabled their Report for inclusion in the Minutes.

1. **Chairs Report**
2. **Country Reports**
3. **Bunbury Harvey Regional Council (BHRC)**
4. **Eastern Metropolitan Regional Council (EMRC)**
5. **City of Greater Geraldton (CoGG)**
6. **Mid West Regional Council**
7. **Mindarie Regional Council (MRC)**
8. **Rivers Regional Council (RRC)**

9. **Southern Metropolitan Regional Council (SMRC)**

DEC Licence Conditions Progress

Condition 22 (c) Implement and complete refurbishment of Cells 1, 2, & 3 of Bio-filter 1.

All three cells have now been completed and recent odour monitoring results show they are compliant with the licence. In addition to the licence cells 4 and 6 have also been with cell 5 to follow..

Cell 6 has been completed and cell 4 is currently underway to be followed by cell 5 in approximately two weeks.

Condition 17 (b). Install & commission, by 15 December 2012 a wet scrubbing system (humidifier) for Bio-filters 1 & 2 and designed to achieve not less than 85% humidity.

The off-site fabrications of the humidifier equipment has commenced with delivery and installation of the first humidifier next week equipment for completion by mid-December. The electrical ground works and footings have been constructed in preparation for installation



Condition 26 (b)

Construct a fully enclosed bin storage area with a negative pressure system ducting air through Pollution Control Equipment to permanently store all bins containing waste. Footings have been constructed and the shed is being fabricated.



Noise

To comply with noise regulations the SMRC has engaged specialist acoustic consultants to design and install lagging (insulation) to the discharge ducting and fan areas which has been endorsed by the DEC.

The SMRC has been in close liaison with the DEC and we have reduced fan speeds late evening and early morning as an interim measure to mitigate noise. The SMRC will be taking all steps possible to bring the completion date forward and will undertake further noise testing to ensure ongoing compliance

The photo below shows the completed ducts and the remaining 4 are 75% complete.

MRF Progress

MRF is in final commissioning and product testing phase and is progressing toward final handover . Product is being audited for contract compliance and baled for sale into recycling markets.

An official opening of the MRF by Minister Marmion is scheduled for 20 November to which MWAC and OAG will receive invites this week.

10. Western Metropolitan Regional Council (WMRC)

11. Forum of Regional Councils (FoRC)

7.2 Working Groups/Committee Reports

1. Waste Management Association of Australia (WA)

Representative: MWAC Executive Officer

WMAA are still progressing the Strategic Partnership Agreement with the Waste Authority.

2. Australian Packaging Covenant (APC)

Delegates/Nominees: MWAC Executive Officer

The Australian Packaging Covenant Council met on 27 September, key items discussed included the Packaging Complaints line, kerbside recycling systems and governance issues.

3. MWAC Data Working Group

Delegates/Nominees: MWAC Staff, Mr Keith Boase, Mr Len Calneggia, Mr Stuart McAll, Cr Lawrie Short

The Data Working Group has not met since the last MWAC meeting.

4. National Waste Policy Working Groups

Delegates/Nominees: MWAC Executive Officer and MWAC Policy Coordinator

The Executive Officer is a representative of ALGA on three working groups relating to the National Waste Policy (Markets & Standards, Landfill, Reducing hazards and risk). These working groups have not met since the last MWAC meeting.

5. Electrical, Utilities and Public Administration Training Council – Waste Industry Working Group

Delegates/Nominees: MWAC Executive Officer

The Working Group met on 5th October to discuss the Waste Authority Strategic Partnership Agreement that EUPA is seeking and specifically to review the job description for the role planned through this funding.

6. Regional Investment Plan Assessment Group

Delegates/Nominees: MWAC Executive Officer, Mr Mark Wong

This Group has commenced assessing applications. There is a change of membership proposed, see Decision Item 4.5.

7. Contaminated Sites Working Group

Delegates/Nominees: MWAC Executive Officer, Mr Bernie Burnett, Mr Brian Jones, Mr James McGovern, Ms Jodie Holbrook, Ms Vanessa Jackson and Ms Karen Barlow.

This Group met to finalise the Submission to the Review of the Contaminated Sites Act.

8. HHW Program Advisory Committee

Delegates/Nominees: Mr Peter Hoar

The Committee met on Thursday 11 October to discuss the Waste Authorities approval of the revised budget. The outcomes of this meeting are covered under Information Item 6.5

7.3 Correspondence

The Municipal Waste Advisory Council correspondence report from 22 August to 24 October 2012 was tabled at the meeting, but due to time constraints was not discussed.

8 OTHER GENERAL BUSINESS

8.1 Waste & Recycle Conference

The Waste & Recycle Conference was discussed, issues raised included the frequency of the Conference (with some members expressing support for a Conference every 2 years only), the quality of the speakers (there were varying opinions regarding this) and the role of MWAC in influencing the direction of the Conference.

Further information regarding the Waste & Recycle Conference will be provided to the next meeting.

The meeting closed at 5:40pm, and was followed by a presentation by Alan Nelson from EarthCare Recycling on Construction and Demolition Waste Recycling.

9 NEXT MEETING

The next meeting of the Municipal Waste Advisory Council will be held at Local Government House, Boardroom at **4:00pm on Wednesday 19 December 2012.**

Bridge Maintenance Works on Local Roads by Main Roads WA

The following is an update, from Main Roads, regarding the status of certain bridges within the City.

Bridge No 4429 Araluen Lane – Project Manager Mathew Baker, call tenders (selective) in December, construction completion in February 2013.

Bridge No 4903 Agostina Road – Project Manager Mathew Baker, called tenders (selective) closing next week, construction completion in December 2012 (January the latest)

Bridge No 4463 Thompson Road – Completed

Bridge No 4412A Lady McNess – Project Manager Wrankmore, concrete overlay design (drawings) are completed. Call tenders via public tender process. Construction starts in March 2013 i.e. after completion of Bridge 4429 Araluen Lane, which will be used as a detour.

J GOSSMANN
A/MANAGER TECHNICAL SERVICES
1 November 2012

Information Bulletin

Issue No. 21/2012

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COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – OCTOBER 2012		
	DEPT.	ACTION/STATUS
“That the matter of profiling local business at events held at Champion Lakes be referred to the Community Services Committee.”	Community Development	C16/3/12 That the City investigate the possibility of a higher profile of regional attractions at Champion Lakes Events with a future report to be received.
That the portion of the Armadale-Fremantle Railway Line remnants from Nicholson Road to Taylor Road is worthy of entry in the MHI at an “A” Management level in its entirety.	Libraries and Heritage Services	D1/6/12 Resolve that the preservation and enhancement of historical items be referred to Community Services Committee for further investigation.
That the matter of a policy in regard to acquisitions, commissioning and funding of public artworks be referred to the Community Services Committee.	Community Planning Infrastructure	C45/11/12 Request the development of a Public Art Policy for consideration.
That the matter of free play opportunities via the dumping of clay/loam piles on reserves be referred to the Community Services Committee.	Community Services	C46/11/12 That the City investigates sites where amounts of clay/loam/soil could be used for free play.

COMMUNITY PLANNING:

Don Simmons Reserve

As part of the Public Open Space Strategy to upgrade Don Simmons Reserve, the City has concluded working with a community artist and Gwynne Park Primary School on the art-tile project. The tiles have all been printed with art work from the students and are ready for installation, integrating with the new path throughout the reserve. It is anticipated there will be some media coverage when the first tiles are laid.

Bakers House

The Baker's House "*Opening Event*" has been scheduled for Sunday the 10th March, coinciding with the Concerts in the Park Series at Baker's Park. It is anticipated that it will be a family orientated event.

Master Planning

Springdale Park, Cross Park, John Dunn Reserve and Rushton Park

Draft concept plans and options have been prepared and were discussed at a Councillor workshop on 13 November 2012. Further stakeholder and resident workshops to discuss the draft concepts and options will be held on the 26 and 27 November.

Following these workshops, draft options will be presented to the Council in December, for approval to advertise for broader community comment over December 2012, January and February 2013.

Shared Use Sites in Piara Waters and Harrisdale

The City is continuing to work with the Department of Education to produce concept plans to guide the development of three community and sporting sites shared with schools in Piara Waters and Harrisdale.

The sites include two Primary Schools (yet to be developed) in Piara Waters and the future High School site in Harrisdale. First draft concept plans have been prepared and are being refined by the City officers, representatives of the Department of Education and the consultant team.

COMMUNITY DEVELOPMENT:

YOUTH:

Community Development Officer - Youth

Bianca Zanetti has recently commenced in the position of *Community Development Officer - Youth*. Bianca has had extensive experience in Event Coordination and Youth Work. She will be coordinating a range of existing youth initiatives as well as developing new projects in partnership with local youth and community organisations.

Youth Activity Area (YAA)

The YAA continues to be utilised every day by young people and families. As a valued partner agency of the City, Drug ARM WA Youth Workers provides youth services at the YAA three times a week. Other service providers contracted to conduct programs at the YAA include Freestyle Now and Skateboarding Australia - organisations who offer professional clinics and other activities for skateboarding, BMX riding and scooter riding. The City partners with Polytechnic West on a regular basis to assist with digital media and at present are working with the students there to produce promotional material for the Freestyle Now program, to be shown on the plasma screen at the YAA.

Ramped School Holiday Program

The City's Ramped School Holiday program will take place once again across January in the summer school holidays, providing free activities for young people in Armadale.

Activities will include a Hip Hop dance program, based on the program's past popularity with young participants. The program will provide young people with the opportunity to learn a series of Break Dance steps with both group and individual training while providing a fun environment for them to hang out with their friends and get active. Participants of the Hip Hop program will have the potential to perform at upcoming YAA events during the holiday period.

As part of Ramped, the YAA Event Mentoring Project will see the 6112 Youth Crew work with a mentor from Teensoul Magazine to plan and host an event to wrap up the summer school holidays. The 6112 Youth Crew will drive the event from facilitating the planning sessions to what will happen on the day. A skate competition, live bands and dance performances - the choice will be in the hands of our local young people! Funding for this program was secured through the Department for Communities.

CHILDREN AND FAMILIES:

Children's Week

The annual event of Children's Week was held from Monday 5 - Friday 9 November with the theme 'Let's Make Noise'. Three Storytime sessions were held at the City's Libraries through out the week featuring songs, stories and crafts. The popular Toddler Activity Morning was held at Memorial Park with many families enjoying the craft activities, music and interaction with local service providers. A Rhythm Fix session was held at the Armadale Library for older children to give them the opportunity to use a range of musical instruments, try out some traditional African dance moves and participate in some rhythm games. Children's Week was the result of a partnership between the City of Armadale and Communicare, with funding from the Department for Communities.

SENIORS, ACCESS AND INCLUSION:

Seniors Housing Seminar

Southside Care hosted a seminar on housing in partnership with the City of Armadale. The seminar on 'Modifying Your Home' was presented by the 'Seniors' Housing

Centre'. This was the last of the series of housing seminars. All five subjects on housing have been presented throughout 2012. 'Independent Living' complemented the previous presentation showcasing equipment that can help modify the home to be more accessible. Participants were very happy with both presentations and were interested in further information. Twenty six people attended the seminar.

Positive Ageing Working Group

The 'Positive Ageing Working Group' met on the on the 5 November. Results from the 'Ask Armadale' community consultation were discussed. Suggested projects for the group to work with in 2012 included a focus on housing and parks.

Seniors Week Festival 2012

The City of Armadale held a range of activities that acknowledge the contributions of seniors in the local community during 'Seniors Week Festival 2012', 11 November to 16 November. These were:

- 'STAR Showcase' was hosted by the Armadale Arena on Monday 12 November. The fitness and exercise session for the older person included a presentation on healthy eating, blood pressures checks, demonstration of how to use the gym equipment including a light exercise session and light refreshments. All participants enjoyed the social interaction and information given.
- 'Positive Ageing Expo' The City of Armadale in partnership with Dale Cottages, Southside Care, Armadale Home Help and community members hosted a 'Positive Ageing Expo' at the Greendale Centre on 13 November. Council on the Ageing WA in partnership with Lotterywest and the Department for Communities invited organisations to apply for funding to assist with the cost of hosting events during Seniors Festival 2012. Dale Cottages and the City of Armadale were successful in receiving funding to assist with expenses associated with the 'Positive Ageing Expo'. There were 40 information displays from peak health and sector organisations. Local entertainment was provided by Sounds Fiddle Group, Kelmscott High School, the Greendale Singers and a showcase by Kimbo's Fashions. Light refreshments were available with the Lions Club cooking the sausage sizzle. Fifteen people volunteered their time to ensure the smooth running of the event. There were many positive comments such as : *'Very good expo, well organised and lots of activities and services available. Itinery of entertainment was fun and entertaining. Full marks to all staff and volunteers for making it an enjoyable event'*.
- 'Armadale Ramble' was hosted by the History House Museum on Wednesday 14 November. 'Armadale Ramble' was a guided walk through historic sites around the Armadale CBD. This was a very informative session with some of the participants have lived in the area as a child telling the group their own history of the area. The walk ended with a morning tea and the opportunity to view History House Museum.
- 'Family History Open Day' and 'Discovery Tour' was hosted by the City of Armadale library on Thursday 15 November. The community had the opportunity to find out more about their family history and to discover the resources and programs at the City's libraries. Ten people enjoyed the morning.

- 'Bert Tyler Museum' was hosted by the Visitors Centre on Friday 16 November. This was an interactive tour of Bert Tyler Vintage Machinery Museum collection and Armadale Outpost Telegraph Centre. Bert Tyler told the history of the vintage machinery and then was joined Don Tyler and Alan Greenslade in the Outpost Telegraph Centre where the art of morse code was shown. Twenty people were booked for this activity. The participants enjoyed morning with Bert, Don and Alan answering any questions and discussing old times.

Disability Advisory Team

The Disability Advisory Team met on 16 October. Items discussed included an update from the Local Government Disability Networking Group, the new concession website, pool hoist, selectiveness of the companion card and updates of the building act.

Special Olympics Australia

Di Bruce from Special Olympics Australia broached the City of Armadale and the City of Gosnells to propose Special Olympics Australia for the South - East corridor. The mission of Special Olympics is to provide year round sports training and olympic competition in a variety of Olympic-type sports for children and adults with an intellectual disability, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in the sharing of gifts, skills and friendship with their families, other Special athletes and the community. An information forum will be held on the 26 November at the City of Gosnells Administration Centre at 7.00pm. This forum is for any interested group, person or parent to find out more about what Special Olympics is about, discuss partnerships (Council, Sporting Associations, Clubs), the requirement of volunteers and where we go from here. This project is in partnerships with Special Olympics Australia, City of Armadale, City of Gosnells, Therapy Focus and Healthways.

VOLUNTEERING:

"Volunteering - Everybody Wins"

Armadale Volunteer Services in partnership with Active Clubs Armadale will be hosting a volunteer recognition function in Memorial Park on Friday 23 November from 3.30 - 5.30pm. To date 150 RSVPs have been received and this family friendly event is shaping up to be a great event. The theme "Volunteering - Everybody Wins!" follows on from the summer Olympics. Olympians Hope Munro and Glenn Loftus will be coming along to talk about how volunteers have supported them through their sporting careers. Entertainment will be provided by MC Chris Korner and music by Gavin Shoemith and band. There will be a series of lucky draws and prizes in which the MC and Olympians will informally draw and present.

October 2012

LIBRARY SERVICES

Statistical Performance Indicators

The Library Department's statistical performance indicators report for the month of October is attached.

Reports on activities and community information sessions held during the month.

39 regular sessions were held. These include: story time, Baby Rhyme Time, Books on Wheels, World of Words Multicultural Group, reading & writing groups, computer training sessions, games mornings, Men's Social Group, Crime Club and Family Tree Group. A total of 355 people participated in these various activities. Additionally, 35 people were reached with an external visit to the Older Women's Network.

7 additional Library and Heritage community engagement sessions were held in the City's libraries this month, with more than 200 people participating.

Reports on some these are detailed below. :

“E”xtension Activities (Enrich, Educate, Explore, Escape, Entertain, Evolve)

Reports on activities and community information sessions held during the month:

“E” (Explore, Escape, Entertain) Session

Report – *October 2012 School Holiday Programme*

Prepared by – *Shirley Reilly and Rita Lennon, Librarians at Seville Grove and Armadale Libraries*

Topic: Active in Armadale

Presenters: Rita Lennon, Jan Pedroli, Aaron Smyth – Balloon twisting

Dates: Wednesday 3rd October, Friday 5th October, Tuesday 9th October, Thursday 11th October 2012

Venue: Armadale, Kelmscott and Seville Grove Libraries

No. Attending: 78 children ; 39 adults

ARM (2 sessions) - PJ Storytime 1: 20 children, 10 adults ; PJ Storytime 2: 15 children, 10 adults ; KMS - Balloon Twisting: 18 children, 10 adults. SVG - Hotdog books: 25 children, 9 adults

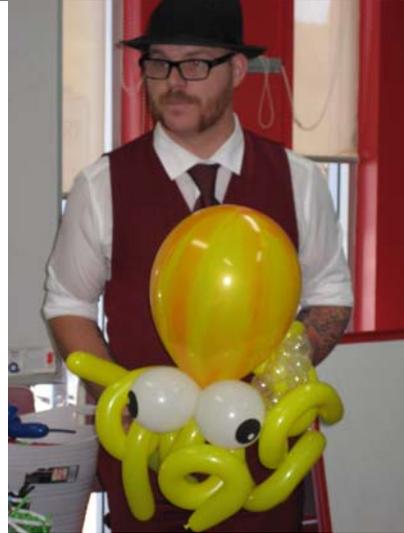
Comments:

Our school holiday program blasted off to an adventurous start with a space-themed Pyjama Storytime at Armadale Library. Children from ages 2 to 13, and their parents/grandparents participated in an alien tea on the Planet Zum-Zee, went along for the ride with some sheep in space and found out that the moon is made of cheese, except when it is a blue moon! The stories were interspersed with space songs and

action poems and were followed by a rocket making craft session, which was enjoyed by all.



The fun continued at Kelmscott Library where balloon artist Aaron Smyth held a session on balloon twisting. The children and their parents were all invited to make a selection of balloon animals and creations, and with Aaron's guidance even the least confident participants were able to twist the balloons into recognizable animals. It was a feast of colour, excitement and enjoyment.



Seville Grove Library hosted a session of hotdog bookmaking, which has been a popular activity in previous school holiday programmes. Children were encouraged to create a book with a space theme and some fantastic books were made. A sheet of A3 paper is folded and cut to make the book. The kids then add text, illustrations and decorations and their finished books are photocopied in colour. The copied book is folded and cut so each child now has their finished book to keep and share. A copy of each book is kept for the library to place in the book cubby when it is in the library. This is a wonderful technique that promotes literacy and self esteem.



A second Pyjama Storytime at Armadale Library rounded off the school holiday programme at the libraries. This time we gambolled with the dragons and the fairies, enjoying stories, songs and poems before making dazzling dragons and magic fairy wands using an assortment of craft materials.



A wonderful selection of stories and activities was enjoyed by a wide age range of children who came to the library for a lively and interactive experience.

“E” (Enrich, Educate, Evolve) Session

Report: Community Engagement Session

Prepared by: Jan Pedroli – Librarian Community Engagement

Topic:	NaNoWriMo Introduction
Presenter:	Simon Haynes
Date:	Sunday 14 October 2012
Time:	2.00 – 3.30 pm
Venue:	Armadale Library Reading Room
No. Attending:	37

Comments:

A large, very interested and animated crowd attended on this afternoon. The session was our first on a Sunday afternoon and was very well received. Simon Haynes, author of, amongst others, the Hal Spacejock series (YA books) and many times NaNoWriMo veteran shared his knowledge and experiences with the National Novel Writers Month phenomenon.

The intention of the session was to give potential participants in NaNoWriMo the opportunity to find out what to expect if they decide to take part in the writing event. After an introduction of NaNoWriMo the attendees were invited to ask whatever questions they had and this opportunity was not wasted on the potential authors in attendance.

After more than an hour the session ended with an explanation of what the City of Armadale Library will offer people participating in the November challenge, viz. support and use of the Reading Lounge that will become a Writing Lounge for the four weekends in November, as well as access to the Community Meeting Room and its kitchen facilities for refreshments. Detail were given on who the contact staff member will be on both Saturday and Sunday. The offer of a session on publishing, with a focus on e-publishing, was met with great approval. A large crowd is expected for Peter Ramshaw’s session on December 8th.

At the end of the talk a large number of people wanted more advice from Simon Haynes who was kind enough to stay around for a refreshments and a chat with fellow writers. This is a good sign of things to come when people gather in the library to write during the month of November.

It was wonderful to hear from many attendees that it was “great to see Armadale Library hosting this kind of event”, and other comments along those lines.

“E” (Enrich, Explore, Evolve) Session

Report: Community Engagement Session

Prepared by: Jan Pedroli – Librarian Community Engagement

Topic:	Author Talk
Presenter:	Anna Jacobs
Date:	23 October 2012
Time:	2.00 – 3.00 pm
Venue:	Seville Grove Library Meeting Room
No. Attending:	37

Comments:

Well before commencement of the talk by Anna Jacobs the Seville Grove Library Meeting Room was filling up rapidly. It was obvious that Anna has plenty of fans amongst our readers!

Anna started off by distributing raffle tickets for the book that she gave away at the end of the talk to one of the many people attending. Very soon the author had her audience engrossed in the story of her life and the story of how she became first a published author and later an internationally know one.

It was wonderful to see how Anna engaged with her readers. They all seemed to know characters, titles and situations by heart and they absolutely loved hearing where all these tales came from. With an audience that knew her books so well it was not surprising to find that people felt very comfortable asking questions of Anna and she was more than happy to engage with her readers and answered whatever question were asked of her.

After wrapping up her talk Anna was more than happy to sign books – both old ones and ones purchased after the session and pose for photographs. Most of the people stayed after the talk and enjoyed afternoon tea and a chat with their fellow booklovers and Anna Jacob fans. This was a very successful and much appreciated session.

HERITAGE SERVICES

Statistical Performance Indicators

Birtwistle Local Studies Library				
	Current	Year to date		
	Month			
	Oct 12	Oct 11	Jul 12-Oct 12	Jul 11–Oct 11
Reference Enquiries	13	12	38	35
Research Enquiries	7	11	51	37
Visitor Attendance	134	37	426	407
Volunteer Hours	16	117	140	478
Digitising Records	9	12	95	57
Oral History				
Letters Sent	1	2	6	19
Interviews Completed	1	1	7	9
Transcripts	2	3	9	10
Completed/ reviewed				
Volunteer Hours –	41	49	147	178
Transcribing				
Volunteer Hours -	5	5	35	25
Interviewing				
Family History Research				
Reference	1	6	28	28
Research	38	37	124	134
Volunteer Hours	51	16	155	96

(Report prepared by Susan Hall Historian/Local Studies Librarian)

The following projects and activities have involved the BLSL staff, volunteers or visitors:

Pioneers' Reunion afternoon tea

The theme for the annual Pioneers' Reunion afternoon, and for the cake decoration, commemorated Dr Roberta Jull (1872 to 1961). Dr Jull married the Armadale identity Martin Jull in 1898. She was the first woman doctor to practice medicine in the Colony and spent much of her life fighting for women's and children's equality. In March 2012, Dr Jull was inducted into the International Women's Hall of Fame. It was appropriate to honour her in this manner as she lived with her husband at Brookside until 1905.

The Local Studies Librarian attended the annual reunion to become acquainted with a few of the well-known and less well-known members of the community who have been in the district for forty or more years. Several of these people visited or contacted the local studies library soon after the event.

Grant application

Notification has been received from Lotterywest that the submission for funding for the Decision Makers of Armadale oral history project has been accepted but a decision will not be made until early 2013.

International contact

Steve Ward, living in the UK and a descendent of William Gaze who was killed in 1832 in Kelmscott, was contacted as a result of an article in a family history periodical. Mr Ward, on a brief visit to Perth in mid-November, will meet the Kelmscott History Group to share information about one of the first English settlers of the Swan River Colony to be speared by the indigenous people as a result of the invasion of their food and hunting grounds.

Research enquiries

- Poplars homestead: A representative from the Fidock & Co Real Estate, Roleystone, sought the history of the original historical property called 'The Poplars'. The property has been used as a B&B for several years but it is anticipated it will soon be released for sale.
- Sister Kate's Cottage aka Darjeeling: Deb Rosser from the Find and Connect, a web resource for forgotten Australians and former child migrants, is researching the history of the guest house locally known as Darjeeling, but used for two years as a Sister Kate's cottage for mainly aboriginal children during World War 2.
- Armadale Brickworks and Cornish Family enquiry: A descendent of the Victorian branch of the Cornish family is seeking information concerning Albert and Bertram Cornish who were involved with the Armadale and Byford Brickworks in the early 1900s.

Oral history interviews

- Commemoration of 130 years for the Kelmscott Primary School choir will take place early in November. In anticipation of this, former choir director, Sally Christmass was interviewed with a focus on her time coordinating and directing the choir's repertoire for public and inter-school competitions.
- A telephone interview was conducted with Wandie & Bill Mitchell from Roleystone.

Serpentine – Jarrahdale library staff

A visit was made to the BLSL by a staff member and a volunteer from the SJ Library which is in the process of establishing a local studies collection as part of the library service. There is an overlap of history with that of the district of Armadale. The visitors were interested in methods of storage, digitisation of the collection, treatment of newspapers and cuttings and oral history procedures. An inspection of the BLSL facilities was followed by a question and answer session.

Report – General session

Prepared by – *Susan Hall– Historian/ Local Studies Librarian -BLSL - library*

Topic: Photo care and handling
Date: 25 October 2012
Venue: Armadale Library Meeting Room
No attending: 20

A representative from the State Library of WA was the guest speaker at the October meeting of the BLSL Family Tree Group.

City of Armadale library members and others were invited to join the group in hearing a brief history of photography and learning of ways to care for family photographs.

Cristina Albillos conducted the presentation in the Armadale Library meeting room. The twenty attendees were shown examples of the different types of photographs they might find in a family's heirloom collection. Advice was given about the most suitable ways to store the photos, where to go to have them restored, the treatment of digital photographs and a warning given about colour prints from the 1960s and 1970s.

The presentation was well received with questions asked at the conclusion of the session.

2.3 History House Museum

(Report prepared by Christen Bell, Museum Curator)

Installation of Welcome to Armadale 1830-1913

History House Museum was closed for the majority of October to facilitate the installation of this new permanent exhibition. This exhibition was possible thanks to a Lotterywest Interpretation of Cultural Heritage Grant worth \$18,640.

The new exhibition explores the early developments of the City of Armadale prior to the upheaval and world changing events of World War One. It looks at the people, community organisations and industries that allowed the region to grow and become a home for thousands of people.

As part of the new exhibition History House also had installed new LED lighting to provide a lighter and environmentally sustainable environment for visitors.

Museums Australia (WA) State Conference

The state conference of Museums Australia [WA] was held in Mandurah and the education officer attended the first day. The presentations were on the theme of contemporary trends, community engagement. The presentations looked at some of

the major issues affecting the management and interpretation of natural and cultural heritage in WA today.

Staff from History House along with the education officer from the Mandurah Community Museum presented a workshop on developing an education program at the MA (WA) state conference, which was held in Mandurah. The workshop was well attended and looked at the practical side of setting up and running a successful education program.

What Were They Reading Then Exhibition

As part of the Year of Reading, History House has installed a temporary exhibition that explores the history of reading. This exhibition primarily uses the museum's book collection to look at how reading over time has changed and the types of book people used to read. This exhibition will run through to March 2013.

School Holiday Program

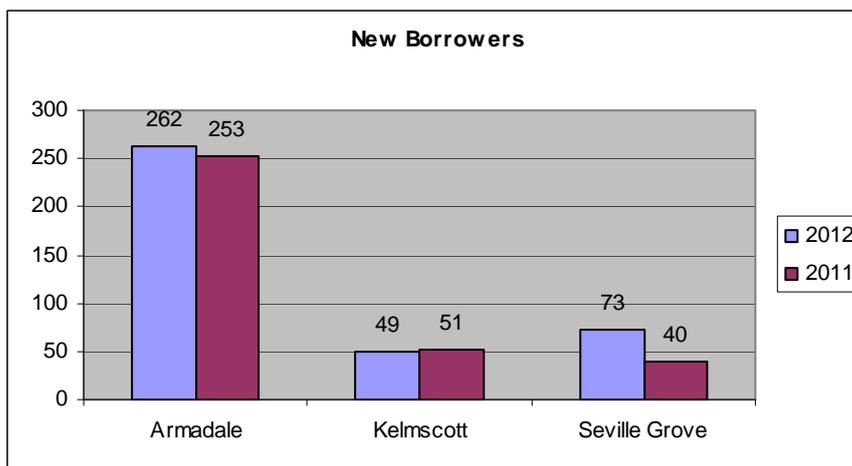
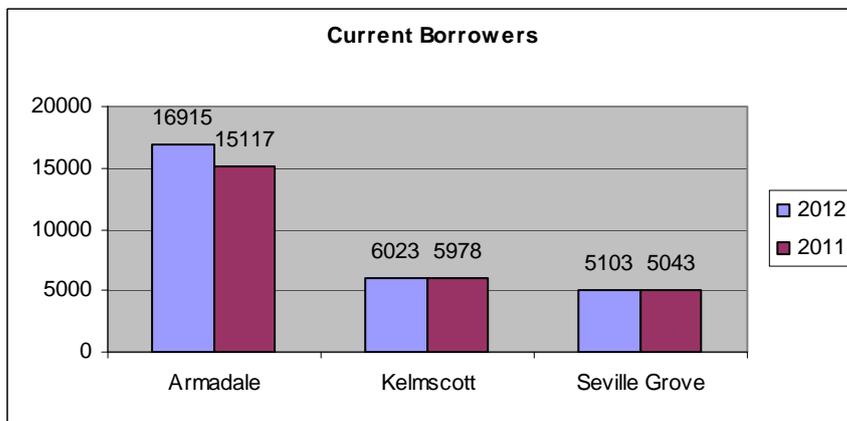
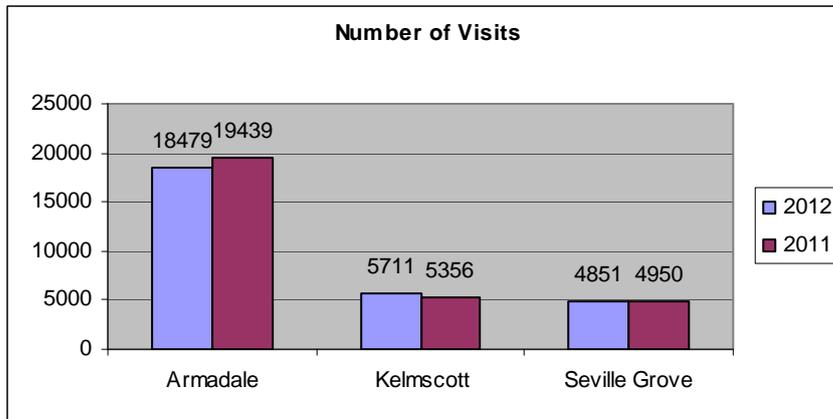
Due to the installation of the Welcome to Armadale permanent exhibition the school holiday program was held at Seville Grove Library. There were 24 participants in Creative Book making where the children make an X-Book, a snake book and an accordion book. Many started to illustrate and write in their books.

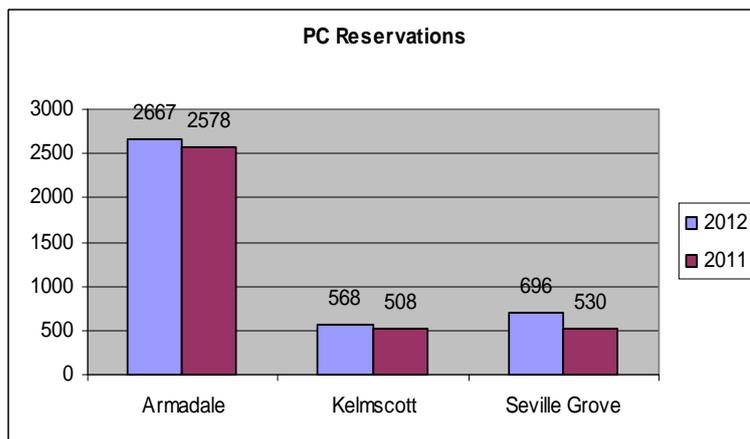
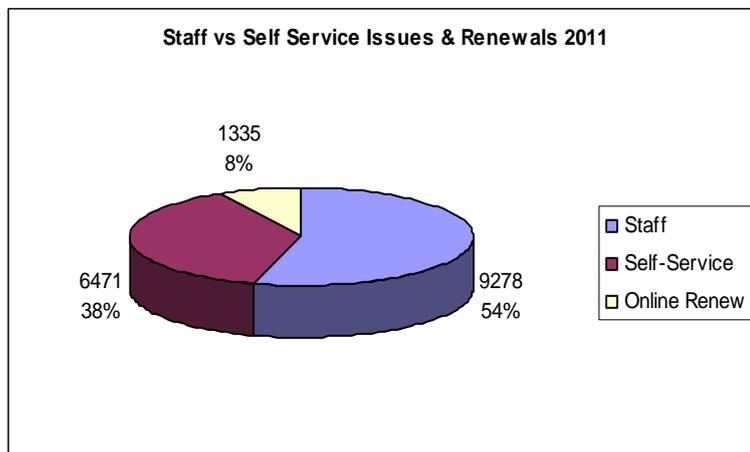
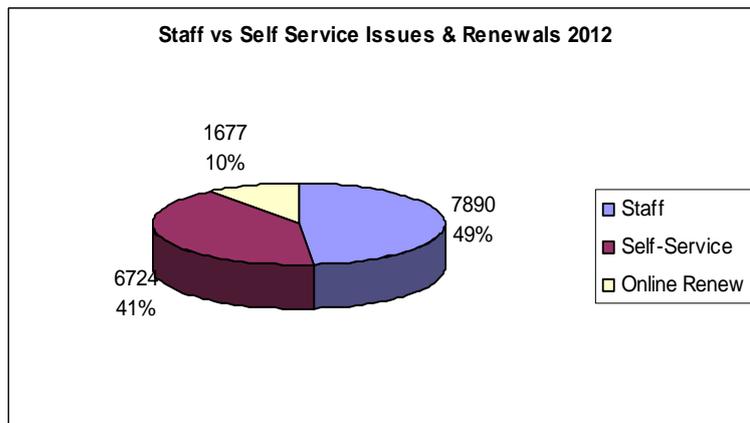
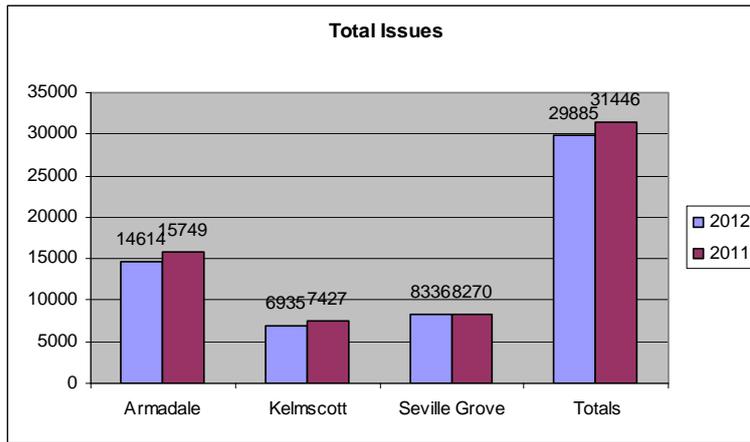
Seniors Program

The topic for this month was Picture Armadale and Jeff Walker from Armadale Library did a presentation on this dynamic new website. Interest was high and many were eager to have a play on the site at home. This program is averaging 33 participants a month.

LIBRARIES AND HERITAGE

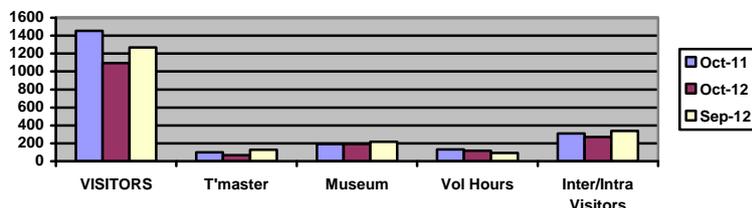
Statistics:





TOURISM DEVELOPMENT

Statistics:



OCTOBER 2012

Visitors	Ticketmaster	TOTAL Visitors Less Ticketmaster	Inter State Visitors	Overseas Visitors	TOTAL O/seas & Interstate VISITORS	Volunteer Hours	Museum
1093	69	1024	141	130	271	117	193

SEPTEMBER 2012

Visitors	Ticketmaster	TOTAL Visitors Less Ticketmaster	Inter State Visitors	Overseas Visitors	TOTAL O/seas & Interstate VISITORS	Volunteer Hours	Museum
1267	130	1137	207	131	338	94	217

VISITOR CENTRE OPENED FOR 199 HOURS

AVERAGE VISITORS PER WEEK: 273

VOLUNTEER HOURS PER WEEK: 29

VISITOR CENTRE - DOLLAR VALUE TO THE COMMUNITY:

Average Visitor Spend – Day Visitor:

\$ 1,829 per day = **\$ 12,800** per week = **\$ 51,200** per month

Based on \$50 per person who came into the Visitor Centre staying one day in our area, This is a conservative figure as current guidelines are based on \$80 per person each day. Figure calculated as - Visitors less Ticketmaster.

Average Spend – Including Accommodation:

\$1,452 per night = **\$ 10,162** per week = **\$ 40,650** per month

Figure is calculated by Using Inter and Overseas figures only for the month, based on \$150 per person.

TOTAL TOURISM DOLLAR VALUE – OCTOBER 2012: \$91,850

Armadale Visitor Centre and Tourism Development.

During the month of October our statistics showed an equal amount of International Visitors with a decrease in Interstate travellers. The United Kingdom is now leading the way of international visitors followed by Germany.

A report from a local B & B in Armadale indicated occupancy levels for the last three months averaging 98% including visitors both local and international, along with corporate bookings.

Statistics from Araluen Botanic Park indicate 7,364 visitors to the park in August with 36,429 visiting in September. We have seen clear indications that our marketing campaign into Asia has produced results across many tourism areas within our City.

Recently Experience Perth attended the South East Asia Mission in Kula Lumpur. Tourism Australia has identified the youth without children from 25-40 as our main target audience.

Malaysia and Indonesia seem to be the most promising markets for Perth as Singapore has slowed down. The challenge for the Singapore market is the high Australian dollar and their strong familiarity with Perth.

The average stay for Indonesians is 4 days – 3 nights as they enjoy sightseeing and golf.

Since the launch of our new website in September we are showing some positive results with 83% new visitors and 17% returning visitors.

A majority of visitors to our site are from within our traditional areas of the UK, Singapore and Indonesia.

Meetings

- Our Visitor Centre Coordinator attended Tourism Council WA's AGM and a Visitor Centre Association of WA board meeting teleconference during the month.
- Meetings were held with the Visitor Centre Coordinator and Graphic designers to discuss signage within the Visitor Centre and the production of an Events calendar.
- The Visitor Centre Coordinator attended the Experience Perth AGM and a FACET forum and AGM at Kings Park.

Staff

- Trim training sessions were given to the Tourism Coordinator and Visitor Centre Coordinator by the Records Department of the COA.
- The Visitor Centre Coordinator and Tourism Officer attended a FACET (Forum advocating cultural & eco tourism) forum on placemaking in Northbridge.
- Our Visitor Centre Coordinator and Tourism Officer conducted a familiarization tour of the new displays at History House.
- We have accepted another local TAFE student as part of their programme of gaining work experience within a business environment.

Marketing

- The Tourism Officer and Visitor Centre Coordinator attended the Karragullen Expo promoting the region and handing out information packs.
- We continue in the preparation and editorial component of the new 2013 Regional Visitor Guide which will be printed in December and distributed early January 2013.

- The Tourism Coordinator and Visitor Centre Coordinator met with Inbound Media to develop a 'Things to Do and See in Armadale' brochure. This brochure is currently at the printers with an expected delivery date of December 2012.
- We have undertaken to market across four pages within the Experience Perth '2013 Experience Perth Planner'. This planner has a vast distribution across the international, intrastate, interstate.

Membership

- Visitor Centre Coordinator has met with local operators assisting them with Bookeasy training.
- Several meetings have been conducted with members to discuss and encourage their advertising in the 2013 Armadale regional guide and the Western Australian Tours & Listing publication.
- We continue to assist our membership enquiries and in the building of positive member relationships including the distribution of our monthly tourism e'newsletter.

Tourism Development

- The Tourism Coordinator and Visitor Centre Coordinator met with the Coordinators from Shire of Mundaring and the City of Swan to discuss working partnerships for staff famils and updating on local products and activities.
- Visitor Centre Coordinator met with the Brand Executive from Jetstar Asia magazine visiting from Singapore. We conducted a famil tour, showcasing the region including Araluen Golf Course and Araluen Botanic Park.
- Destinalional marketing continues with Jetstar Asia In-flight Magazine, Runway Perth Airport Magazine and full page in the Experience Perth Planner and Your guide to Perth and Fremantle.
- Meetings have been held with Experience Perth marketing team discussing editorial in the 'Summer Escapes' and the 'Weekenders' publications currently being prepared for the Summer Season.
- The new summer overarching marketing concept for tourism within the COA has been developed with our Graphic designers, continuing with the 'Ticket to Armadale' concept. The summer campaign will feature Champion Lakes and the Roleystone Theatre using the 'tag' Drama or Dragons.

EVENTS

Summer Major Event Calendar

The summer major event calendar is finalised with details now on the City website. Major Events include the Highland Gathering; Carols by Candlelight; Australia Day Concert and Fireworks; three Concerts in the Park; two Summer Cinema events and the Minnowarra Festival.

Highland Gathering

The Highland Gathering is being held on Sunday 18 November between 11am and 5pm incorporating the Armadale Cycling Classic.

The event features Highland Dancing and Piped Band competitions, Heavy Events and a full program of entertainment on the main stage.

This year the West Australian Medieval Alliance have been contracted to coordinate the Medieval Fair, and have put together a wide range of activities and demonstrations for all including children visiting the event.

The main stage will feature performances by Highlander – the nationally acclaimed Celtic Rock Band, David Hyams and the Miles to Go Band, Roleystone based – The Ferrymen, the Heel and Toe Band and a performance by a nationally awarded Highland dancing group.

The Highland Gathering event has grown considerably. The newly developed Youth Activity Area situated beside Minnowarra Park now encroaches on what has always been the warm up space for the Piped Band competition. The decision has been made to relocate the Piped Band competition to the Frog Hollow Park on the opposite side of Minnowarra Park. Additional traffic management staff are booked to oversee pedestrians crossing Orchard Avenue between Frog Hollow Park and Minnowarra Park.

An additional 10x10m roof only marquee has been added to the bar area and significantly more chairs and tables will be available to patrons across the site overall. An increase in directional signage throughout the event and a MC for the entire Event are also in place.

Central Shopping Centre has expressed concern re the impact of 10,000 plus visitors to Armadale on their existing customer parking facilities, over what are their normal Sunday trading hours.

Permission has been granted by Civil Works to access the land adjacent to Abbey Road for additional parking. The Westfield Scout Group will undertake the parking management of this area.

After the Abbey Road and Armadale Road major changes, including the introduction of Armadale Road lights, open later this month consultation and consideration must be addressed as to available parking for future events – particularly those that fall within local shopping precinct trading hours and the location of the parks.

Marketing

Nova FM

Nova FM will promote the Highland Gathering via two Morning Live reads on Wednesday 13th and Thursday 14th plus a Breakfast Live Read on Friday 16th

The Casanovas will attend the Highland Gathering for 40 minutes from 10:50am to 11:30am on the Sunday. They will perform a 'live cross' to the station as well to encourage listeners to come down to our event. They will be providing prizes and giveaways on the day.

Radio Fremantle & Curtin 6 NR

We have also engaged Radio Fremantle -120 spots (4 - 5 spots per day) over one month and Curtin 6NR - 60 spots over the 2 weeks approaching the event.

Previous event surveys have shown that both are effective channels for extending our reach, facilitating an increase in attendance of patrons.

Carols by Candlelight (LED)

After significant consultation with key stakeholders, our community carols event has moved to the upgraded Memorial Park amphitheatre and, in accordance with the venue, the name be amended to Armadale Carols by Candlelight (LED).

The event will start an hour later to take maximum advantage of the hours after sunset facilitating a light show and the turning on of lights within two of the Park's trees. These will provide an enchanting backdrop for the stage area. There will be an exciting visual display of Christmas images projected on to the adjacent shopping centre (Grand Cinema) wall.

Father Christmas will arrive just after 6.00pm and the Carols will commence at 6.45pm. 1500 LED candles have been ordered to distribute to children and patrons.

It is anticipated that this year's event will create a more intimate shared experience, foster goodwill and community spirit.

Carols Sponsorship

We are pleased to announce that Armadale Central Shopping Centre has committed to a sponsorship of \$5k as the major sponsor of the Armadale Carols by Candlelight (LED) 2012.

Summer Concerts

The Event Coordinator met with Planning; to discuss the combining of the usual annual Bakers House Concert in the Park with the official opening of the newly refurbished Bakers House, enabling people within our community to attend the opening and have the choice of staying on for the Concert. It is anticipated that this will demonstrate to all those attending the opening, the community use of the venue.

This important opening and concert will be held on Sunday 10 March. The official opening will commence at 5pm followed by a concert featuring the 80's tribute super group 'Oats Supply' on the main stage. The event will close at 7pm.

RANGER AND EMERGENCY SERVICES

October - 2012

Animal Control

Dogs

Ranger Services received six hundred and ninety (690) requests for assistance during the report period. It is of interest to note that there is only a slight increase in the number of requests for assistance in the progressive totals from October 2011 to October 2012.

The primary focus of Ranger Services is managing the response to the community for requests for service.

Livestock

During this report period Ranger Services attended to thirty (30) requests for assistance in dealing with stock wandering. The majority of incidents involving stock on public roads, and highways, occur outside normal working hours generally late night or early hours of the morning.

Court Action

The following information relates to legal action taken by Ranger Services. These matters were heard and determined in the Armadale Magistrates Court during the report period.

OFFENCE	FINDING OF COURT	PENALTY \$	COSTS \$	TOTAL \$
Dog Attack (on animal)	Guilty	1200.00	1325.70	2525.70
Dog Attack (on animal)	Guilty	1200.00	1125.70	2325.70
Dog Attack (on Person)	Guilty	2500.00	1125.70	3625.70
Dog Attack (on Person)	Guilty	1000.00	1125.70	2125.70
Dog Attack (on Person)	Guilty	1500.00	1125.70	2625.70
Dog Attack (on animal)	Guilty	1500.00	1125.70	2625.70
Dog Attack (on Person)	Guilty	1200.00	1249.20	2449.20
Dog Attack (on animal)	Guilty	1000.00	1262.30	2262.30
Dog Attack (on animal)	Guilty	1400.00	825.70	2225.70
Dog Attack (on animal)	Guilty	1100.00	825.70	1925.70
Parking	Guilty	70.00	425.70	495.70
Dog Attack (on animal)	Guilty	800.00	2391.75	2447.70

Vehicles

Parking

Ranger Service attended to one hundred and fifty five (155) matters relating to the unlawful parking of vehicles during this report period. It is envisaged that this area of Ranger Service operations will steadily increase as development within the CBD increases.

Control of Vehicles (Off Road Areas)

Ranger Service attended seventeen (17) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

Abandoned Vehicles

The number of abandoned vehicles continues to increase, and the cost to the City in the collection and disposal of the vehicle (most of which have no commercial value) is far in excess of projected budget estimates. This is a problem currently being shared by most Metropolitan Local Governments.

Litter

Ranger Services have received several complaints, from concerned members of the community, regarding household rubbish being deposited onto reserves and road verges throughout the district. Keeping roadsides, reserves and other areas litter free is a major focus of the City of Armadale and Rangers are ever vigilant in identifying and apprehending litter offenders.

During this report period Ranger Services attended to thirty five (35) requests for service. The overall number of litter related incidents for 2012/2013 shows a 40% increase in litter enquires from the corresponding period of 2011/2012.

Fire Services

There were four hundred and sixty five (465) enquires relating to fire incidents during the October report period which is a slight decrease from the 2011 corresponding period.

Statistics

October 2012 Statistics

<i>DOGS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Wandering	44	63	256	298	Down 14%
Dogs for Pick Up	42	23	150	172	Down 13%
Barking	54	36	138	167	Down 17%
Attacks	24	22	75	85	Down 12%
Lost & Found	149	139	490	366	Up 34%
Multiple / Restricted Inspections	0	10	15	23	Down 35%
Vet collection & Cremation	13	19	48	48	Same
General Information	12	22	60	79	Down 24%
Sub Total	338	334	1232	1238	Down
Office Phone Enquiries	352	292	821	811	Up 1%
Total	690	626	2053	2049	Up

<i>PARKING / VEHICLES</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
General Parking	31	24	127	98	Up 30%
Trucks	5	4	22	15	Up 47%
School Parking	46	29	209	204	Up 2%
Illegal Parking in CBD	20	15	80	62	Up 29%
Abandoned Vehicles	22	22	84	71	Up 18%
Off Road Vehicles	17	26	164	121	Up 36%
Sub Total	141	120	686	571	Up 20%
Office Phone Enquiries	14	12	159	65	Up 146%
Total	155	132	845	636	Up 33%

<i>LIVESTOCK</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Lost & Found	1	0	6	1	Up
General	20	16	65	76	Down 14%
Sub Total	21	16	71	77	Down 8%
Office Phone Enquiries	9	3	22	14	Up 57%
Total	30	19	93	91	Up 2%

<i>LITTER</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
General Information	0	0	4	0	Up
Private Property	4	10	14	26	Down 46%
Roadside / Reserve	10	5	48	27	Up 78%
Verge	17	17	70	56	Up 25%
Sub Total	31	32	136	109	Up 25%
Office Phone Enquiries	4	2	36	14	Up 157%
Total	35	34	172	123	Up 40%

<i>FIRE</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Burning Off / General Information	6	9	11	26	Down 58%
Firebreak / Hazard	91	93	117	117	Same
Firebreak Variation	58	36	64	46	Up 39%
Fire Permit Enquiries	13	40	13	44	Down

					70%
Permits Issued	153	213	153	213	Down 28%
Nuisance Smoke - Legal Burning Off	9	n/a	18	n/a	
Sub Total	330	391	376	446	Down 16%
Office Phone Enquiries	135	115	202	164	Up 23%
Total	465	506	578	610	Down 5%

<i>GENERAL</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
General Information	0	0	3	5	Down 40%
Shopping Trolleys	4	2	41	12	Up 242%
Sub Total	4	2	44	17	Up 159%
Office Phone Enquiries - Trolleys	6	5	24	17	Up 41%
Office Phone Enquiries - Cats	36	13	79	56	Up 41%
Office Phone Enquiries - General	129	158	330	401	Down 18%
Total	171	178	433	491	Down 12%

<i>TOTAL</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Sub Total Reports / Complaints	865	895	2545	2458	Up 4%
Total Office Phone Enquiries	685	600	1673	1542	Up 8%
Total Reports / Complaints	1550	1495	4218	4000	Up 5%

<i>WARNINGS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Dogs	22	9	65	72	Down 10%
Parking	4	1	10	1	Up
Off Road Vehicles	0	0	11	0	Up
Litter	4	0	7	10	Down 30%
Fire & Fire Orders	77	74	94	102	Down 8%
Shopping Trolleys	0	0	0	0	Same
Other (Inc Abandoned Vehicles)	18	11	58	40	Up 45%
Total	125	95	245	225	Up 9%

<i>INFRINGEMENTS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Dogs	42	41	172	207	Down 17%
Parking	134	88	466	324	Up 44%
Off Road Vehicles	0	0	0	3	Down
Litter	3	1	13	11	Up 18%
Fire	0	4	3	4	Down 25%
Shopping Trolleys	0	0	0	0	Same
Other	1	0	2	4	Down 50%
Total	180	134	656	553	Up 19%
NUMBER WITHDRAWN	21	48	104	118	Down 12%
Number Paid	150	121	545	592	Down 8%

<i>IMPOUNDED DOGS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Claimed	42	44	164	208	Down 21%
Sold	0	0	0	0	Same
Destroyed	0	14	14	42	Down 67%
Vet / Rescue	22	9	70	47	Up 49%
Stolen	0	0	0	0	Same
Total	64	67	248	297	Down 16%

<i>IMPOUNDED VEHICLES</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Vehicles	7	2	15	11	Up 36%
Motor Cycles	0	0	0	1	Down
Total	7	2	15	12	Up 25%

<i>IMPOUNDED LIVESTOCK</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Impounded	9	2	14	2	Up
Released	9	2	13	2	Up
Total	18	4	27	4	Up

<i>ABANDONED TROLLEYS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Impounded	0	0	0	1	Down
Released	0	0	0	0	Same
Total	0	0	0	1	Up

<i>COURT PROSECUTIONS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Dog	11	2	23	11	Up 109%
Fire	0	0	0	1	Down
Parking	1	0	2	0	Up
Litter	0	0	0	0	Up
Off Road Vehicles	0	0	0	0	Up
Total	12	2	25	12	Up 108%
No. of Guilty Verdicts	12	2	25	12	Up 108%
Withdrawn	0	0	0	0	Up

<i>FINES ENFORCEMENT</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
Infringements sent to FER	0	0	294	397	Down 26%

<i>DOG REGISTRATIONS</i>	October 2012	October 2011	2012/2013 Progressive Total	2011/2012 Progressive Total	
New Dog Registrations	362	353	1046	883	Up 18%
Renewed Dog Registrations	1274	973	1305	1064	Up 23%
Total	1636	1326	2351	1947	Up 21%
Total Animals on System	12445	12278			
<i>PHONE CALLS</i>	October 2012	October 2011	2012/2013 Progressive Total	2012/2013 Progressive Total	
Office – Rangers calling Office	98	68	363	295	Up 23%
Office – Messages for Staff	33	33	95	156	Down 39%
Office – Referred to Other	45	23	119	150	Down 21%
Calls to Rangers' Private Residences from After Hours Service	0	0	14	15	Down 6%
TOTAL	176	124	591	616	Down 4%

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

NOTES

DISABILITY ADVISORY TEAM MEETING

Bi-Monthly Meeting
Held at the City of Armadale Committee Room
7 Orchard Avenue Armadale
Tuesday 16th October 2012 at 9:30 AM

1.0 Attendance & Apologies

Name	Title
Wendy Hill	Community Development Officer – Seniors Access and Inclusion – City of Armadale
Cr Melissa Northcott	Councillor – City of Armadale - Chair
Lynne Darby	Local Organisation Representative
John Glassford	Property services Manager – City of Armadale
Susan Hillel	Building Services Manager – City of Armadale
Gail Nesci	Local Organization Representative
Sheila Anne MacLoud	Local Organisation Representative
Apologies:	
Sheila Parker	Community Representative
Ron Fisher	Community Representative
Pat Hart	Community Representative
Lorraine Gill	Local Organisation Representative

2.0 Minutes

Minutes to be taken by City of Armadale staff member, Wendy Hill.

3.0 Declaration of Members' Interest

Nil

4.0 Business Arising

4.1 Actions from August Meeting: promotion to local businesses of disability inclusion and accessibility to be postponed until next year.

5.0 General Business

Updates

5.1 Disability Awareness Week –

Sheila-Anne MacLoud

Thursday 6th December 10am- 2 pm

Business to exhibit re: Craft, interactive Act

- Theme Celebration of abilities in our community
- Ask the group for any ideas and help on the day

5.2 Local Government Networking Meeting

Wendy Hill attended the Local Government Disability Networking meeting, Items Discussed were “Big Swamp Playground”, Pedestrians Safety, ‘You’re Welcome’ and ‘Disability Team/ Community - Local Government.

5.3 ‘Big Swamp Playground’

A Local Government Officer from the City of Bunbury showed slides and talked about their inclusive and accessible Park. “Big Swamp Playground” The playground has a variety of interesting fully accessible and inclusive playground equipment. They received a grant of \$310,000 to implement the playground.

5.4 Pedestrian Safety

RAC talked about the “walk ability audit” and the “ability of body absorb” project. The “walk ability audit” will soon be done on an ipad and a report will be able to be produced afterwards. The RAC is working with the Local Government to lower speed limits on the roads and on “self explaining roads”. This involves removing the lines and signs on roads and replacing with trees to slow the cars down.

5.5 You’re Welcome

DSC introduced new promotional material. After the marketing has been implemented DSC will evaluate “You’re Welcome”. DSC has modified their website and the local Governments now have the capacity to have a link from their website to the “You’re Welcome” website. DSC is conducting a training session on “You’re Welcome” on the 21st November 2012.

5.6 Disability Awareness Training

Disability Awareness Training will be rolled out tomorrow - 17th October 2012. The training will be conducted approx every 2 months by Lynne Darby CEO of Directions for 18 months.

6 Any Other Business

6.1 Pool Hoist- Wendy Hill

A Pool Hoist has been found for the aquatic Centre. We are hoping “Variety” will fund the pool hoist. If this is not possible we will be looking for funding.

6.2 Concession Website- Sheila Anne MacLoud and DSC

New website has been launched for concessions. The link is www.concession.wa.gov.au

6.3 Selectiveness of the Companion Card- Lynn Darby CEO Directions.

An employee at Directions sent an email to Sue Ellery MLC, member for South Metro Region, Shadow Minister for Disability Services about certain businesses not accepting the companion card. Sue Ellery stated she was going to ask a Parliamentary Question when the Parliament resumes about the above to see if government is planning to take stronger action to actually enforce the provisions relating to businesses recognizing the card.

6.4 Update of the Building Act - Susan Hillel Building Services Manager – City of Armadale.

A very high percentage of plans are non-complaint with the private industry with ninety percent of certified plans lacking in relation to the “Building Standards”.

7. Meeting Closure

The Meeting closed at 10:50 am

8. Next Meeting

The next Disability Team Meeting will be held on Tuesday, 4th December 2012.

NOTES

Meeting name: Positive Ageing Working Group
**Venue: City of Armadale Committee Room – 7 Orchard Avenue
Armadale**
Date: Monday 5 November 2012
Time: 10.00am

1.0 Attendance & Apologies

Attendance:	
Cr Ruth Butterfield	Deputy Mayor – City of Armadale
Ms Wendy Hill	CDO - Seniors Access & Inclusion Officer- City of Armadale
Ms Stephanie Kerse	Temporary Community Development Support Officer- City of Armadale
Ms Trudi Hodges	CEO- Dale Cottages Inc
Ms Cheryl Samborski	CEO – Armadale Home Help
Ms Doreen Southam	Community Representative
Apologies:	
Geoff Chandler	Resigned –Albert Chamber will take his place from Roleystone /Karragullen Seniors Club
Ms Chris Bloomer	Community Representative
Ms Lorraine Gill	Disability Services Commission - Accommodation
Ms Caroline Dryland	CEO – Southside Care

2.0 Meeting Notes

Notes from the previous meeting on 3rd September were endorsed by the working group.

3.0 Outstanding Actions

Awaiting response from Chris Bone, Executive Director Armadale Health Services to join the working group.

4.0 Ask Armadale ‘ Summary

Wendy Hill talked about the summary of ‘Ask Armadale’ from the Councillors Presentation and further research in the challenges for Armadale for the older person. Questions were asked about the demographic of the people being surveyed and if the data can be collated from the Community Perceptions Survey that took place to see what areas are of concern for the seniors in the area.

Committee suggested that the ‘Ask Armadale’ survey was too broad to be relevant. Cheryl Samborski noted that the needs of older persons are diverse and that some people are well and active – where is the infrastructure to cater for them?

Councillor Butterfield requested the results from the Community Perceptions Survey.

Action 1: Wendy Hill to provide results of the ‘Community Perceptions Survey’ which are relevant for the older person.

5.0 Potential Projects from ‘Ask Armadale’ connected to ‘Positive Ageing Strategy’ and ‘Age Friendly Communities’

Councillor Butterfield requested the Committee revisit the Positive Ageing Strategy.

The Committee agreed to wait for the outcomes of the ‘Community Perceptions Survey’ before progressing further.

Cheryl Samborski commented that people can not go to one place to get the information they need – they have to go to multiple places.

6.0 Set Projects for 2013

6.1 Housing

Housing for the elderly was discussed.

Councillor Butterfield asked about the results from the housing seminar and what the committee should be trying to achieve in terms of housing being the focus. Wendy Hill told the group the housing seminars provided information to the community and were not consultation forums with the community.

Cheryl Samborski suggested identifying the gaps in the housing system and the causes of the gaps. It was suggested to distribute information so that people can know their options. Trudy Hodges suggested using the Web and providing hard copies.

Trudi Hodges requested a group analysis from the Department of Housing focusing on risk groups in the elderly and the lack of supply of appropriate housing for them. Trudi suggested using the ‘Ask Armadale’ survey to see what is meaningful to Armadale.

Cheryl Samborski requested input from the planning department and suggested distributing a pamphlet providing information to people before they build so they can be aware of age friendly building. Wendy Hill said the Department for Communities distributes a package on ‘Age Friendly Housing’.

Action 2: Wendy Hill to seek a gap analysis from the Department of Housing and housing options available in the local area.

6.2 Parks

Trudy Hodges agreed stated it is important to support independence for the older person and utilisation of Parks is a way of achieving that.. Wendy Hill suggested working in co-operation with Parks to discuss Age – Friendly parks.

Action 3: Wendy Hill to extend an invitation to Paul Lanternier, Manager of Parks to join the meeting for January to discuss Age Friendly parks.

7.0 Other Business

Action 4: Wendy Hill to provide regular updates on projects she is working on.

8.0 Next meeting

Monday 14 January 2013

Meeting closed at 11.10 am