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# **INFORMATION BULLETIN**

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**ISSUE NO. 15/2012**

**23 August 2012**

# Information Bulletin

Issue No. 15/2012

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Government of **Western Australia**  
Department of **Local Government**

Our Ref: 219-12; E1219895

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>o</sup> 21-2012

**GOVERNANCE BULLETIN**

I am pleased to inform you that the Department has developed an e-bulletin on governance and related legislation information that aims to support local governments in the provision of good governance.

The *Governance Bulletin* will soon be emailed directly to elected members and Chief Executive Officers across Western Australia, providing real case studies and relevant information to help meet the legislative requirements of the *Local Government Act 1995* and its associated regulations.

The *Governance Bulletin* aligns with the Department's Compliance Framework and aims to proactively support good governance within local governments.

It will be distributed to coincide with key compliance dates each quarter and will also be available to download from the Department's website [www.dlg.wa.gov.au](http://www.dlg.wa.gov.au) under 'Compliance Framework'.

Elected members and Chief Executive Officers can update their details or send inquiries about the *Governance Bulletin* to the Department via [goodgovernance@dlg.wa.gov.au](mailto:goodgovernance@dlg.wa.gov.au)

A handwritten signature in cursive script, appearing to read 'J Mathews'.

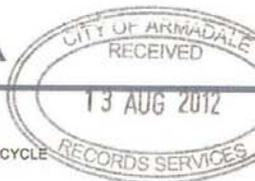
Jennifer Mathews  
DIRECTOR GENERAL

10 August 2012



Issue No. 32.12

13 August 2012



Please copy and distribute to interested readers

**HEADLINES**

- ◀ BANNER WINNERS
- ◀ REGISTER NOW – WASTE & RECYCLE CONFERENCE 2012
- ◀ OFFICER TRAINING
- ◀ ELECTED MEMBER TRAINING
- ◀ CAT ACT IMPLEMENTATION GRANT PROGRAM
- ◀ LONG TERM NETWORK DEVELOPMENT PLANS
- ◀ INTERNATIONALS GREEN AWARDS – ASIA PACIFIC SUSTAINABILITY SUMMIT

- ◀ GREAT BIKE HIKE LAUNCH COMMUNITY EXPO
- ◀ UPDATE ON WA STATE AVIATION STRATEGY

**MAILBAG**

- ◀ INFOPAGE: SAT DETERMINATION – REFUSAL OF A BUILDING PERMIT
- ◀ INFOPAGE: LOCAL ALCOHOL MANAGEMENT ISSUE – PLANNING
- ◀ LGIS – SERVICES DIRECTORY
- ◀ CASH FOR CONTAINERS SCHEME – LOCAL GOVERNMENT TOOLKIT

**ISSUES UPDATE**

**BANNER WINNERS**

Congratulations to the Shire of Roebourne for winning the 2012 Banners in the Terrace Competition. The entries this year were of a tremendous standard and full of vibrant colours.

The 2012 Banners in the Terrace images are now available to view at [www.mcbphotographics.com](http://www.mcbphotographics.com)

If this is the first time you are viewing the site you will need to register. A confirmation email will then be sent through to your email and you will be able to access the photographs.

The Banners are located in the gallery under "2012 Banners in the Terrace", please note the 2011 banners are also available to view. You are able to download pictures of the banners by clicking on the green arrow icon below each picture.

For a full list of the 2012 winners please visit <http://www.walga.asn.au/NewsPublications/tabid/66/id/9a890b2b-bd44-43d3-bc5f-36e85db0c22a/Default.aspx>

For further information please contact PR Assistant, Portia Jones on 9213 2085 or email [pjones@walga.asn.au](mailto:pjones@walga.asn.au)

**REGISTER NOW- WASTE & RECYCLE CONFERENCE 2012**

Registration for the Waste & Recycle Conference 2012 is out now! The Conferences runs from **11-14 September** and is held at The Esplanade Hotel, Fremantle. The theme for this year's event is *Great Expectations: fostering an environment for commitment*. There are a range of tours and workshops as well as fantastic local, national and international speakers.

For further information, please visit the Waste & Recycle Conference website [www.wasteandrecycle.com.au](http://www.wasteandrecycle.com.au)

**OFFICER TRAINING**

Customer Service and Complaints Handling

Customer Service and Complaints Handling outlines the competencies required when

providing customer service in a Local Government environment, including identification of customer needs and the use of effective communication skills.

**Date:** Tuesday, 4 September

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$395 (+ GST)

**ELECTED MEMBER TRAINING**

Councillor Roles and Responsibilities

*Councillor Roles and Responsibilities* covers the behaviours and actions required of Elected Members in meeting their roles and responsibilities. Topics covered within the course include: powers and influences; roles, responsibilities and jurisdiction; expectations of Elected Members; meetings; chairmanship; debating and public communication; and decision making and handling conflict of interest.

**Date:** Friday, 31 August

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$395 (+ GST)

Ethics and Conduct of an Elected Member

*Ethics and Conduct of an Elected Member* principally explores the personal attributes needed by Elected Members to perform their role in Local Government. The course introduces leadership concepts and the behaviours required of Elected Members in their role as leaders of council and prominent leaders in the community.

**Date:** Thursday, 30 August

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$395 (+ GST)

Course flyers can be downloaded at [www.workplacesolutions.asn.au](http://www.workplacesolutions.asn.au). Contact the training team at [training@walga.asn.au](mailto:training@walga.asn.au) to secure your place.

#### CAT ACT IMPLEMENTATION GRANT PROGRAM

All Local Governments are encouraged to apply to the Department of Local Government by Friday, 26 October to access grant funding relating to the *Cat Act 2011*.

Funding is available for:

- Cat Management Facilities – joint arrangements are encouraged
- Miscellaneous costs (microchip readers, training, cat traps etc), and
- Sterilisation Programs

Guidelines have been released and are available from the Department of Local Government website.

For further information and to download copies of the guidelines visit <http://dlg.wa.gov.au/Content/Legislation/CatActGrant.aspx>.

#### LONG TERM NETWORK DEVELOPMENT PLANS

Western Power is developing 'Long Term Network Development Plans' (LNDPs) which will guide the development of the transmission network for the next 25 years to deliver safe, quality and reliable power supplies. Once created, the LNDPs will guide network engineering decisions along a clear, economically sound investment path and underpin future funding submissions. Western Power is holding workshops to discuss with stakeholders their preferential long term options for future supply for Load Areas. The purpose of the workshops will be to:

- Outline Western Power's intent to develop Load Area Long-Term Network Development Plan
- Develop an understanding of any LGA long term plans of that may impact energy infrastructure and implications for scenario planning
- Capture opportunities and constraints within the LGA Load Area

The first workshop in the Cannington Load Area workshop will take place at on Thursday, 30 August at Canning River Eco Education Centre (CREEC), Canning River Regional Park, Cnr Kent Street & Queens Park Road, Wilson from 10 am – 12 pm.

Dates for remaining workshops are yet to be confirmed and will be communicated when available, however Councils are encouraged to share any relevant plans with Western Power before, during or after the workshops.

For further information please contact Claire Vanderplank on 9326 6775 or email [claire.vanderplank@westernpower.com.au](mailto:claire.vanderplank@westernpower.com.au)

#### THE INTERNATIONAL GREEN AWARDS - ASIA PACIFIC SUSTAINABILITY SUMMIT

The International Green Awards for Creativity in Sustainability in association with Models of Success & Sustainability (MOSS) would like to invite you the Asia Pacific Sustainability Summit. The International Green Awards is the leading platform for sustainability intelligence, leadership and innovation.

The free knowledge sharing summit will be held in Perth at the Novotel Perth Langley on the Thursday, 23 August. This is an opportunity to be part of an open

discussion on business sustainability, sharing learnings from some of the International Green Awards past winners, Banksia and UNAA award winners as well as organisations and individuals who are taking a leadership role, innovating in their industries and adding hundreds of millions to their bottom line.

For further information or to register, visit <http://www.greenawards.com/city-summits/australia-roadshow> or <http://www.greenawards.com/cms/wp-content/uploads/2012/06/IGA-Summit-Australia-original.pdf>.

#### GREAT BIKE HIKE LAUNCH COMMUNITY EXPO

The Great Bike Hike is a unique and major event involving a team of cyclists riding 2500km from Perth to Broome.

The event is designed to encourage and showcase achievements in making our community a welcoming and affirming place for people with disabilities, mental illness, their families and carers.

Along the route, communities and Local Governments are uniting to hold stopover celebration events. The beginning of the Hike is being marked by a Community Expo, to be held at Steel Blue Oval, Bassendean, on Sunday, 19 August from 10:00am to 2:00pm. All are welcome.

For further information on the Expo or the Great Bike Hike route please visit <http://greatbikehike.org.au>

#### UPDATE ON WA STATE AVIATION STRATEGY

The State Government is developing a new State Aviation Strategy. The Steering Committee guiding this project is led by the Department of Transport. WALGA is a member of this committee and seeks to represent the broad range of issues of concern to Local Governments.

Fifty submissions have been received following release of an Issues Paper which provided an overview of the current and anticipated aviation-related issues for Western Australia. These are currently being reviewed.

The Department of Transport is holding regional workshops with specific groups to further discuss the Issues Papers. Regions which have already been visited include Busselton, Karratha, Exmouth and Carnarvon. Further workshops will be held in Newman, Broome, Kalgoorlie, Esperance, Geraldton and Albany. These workshops are by invitation only. The Department has recently appointed GHD to develop the WA State Aviation Strategy.

For further information please contact Peter Ryan, Director, State Aviation Strategy, Policy Planning and Investment Division, Department of Transport on 6551 6323 or email [Peter.Ryan@transport.wa.gov.au](mailto:Peter.Ryan@transport.wa.gov.au)

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#### DIRECTORY UPDATES

Mr Peter Crawford is the new CEO at the Shire of Menzies

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#### MEDIA RELEASES

6 August Colours of WA Brighten the Terrace



# Issue No. 33.12

20 August 2012

Please copy and distribute to interested readers

## HEADLINES

- REGIONAL SUBSIDIARIES – LOCAL GOVERNMENT AMENDMENT BILL (No.2) 2012
- WASTE & RECYCLE CONFERENCE 2012 – LAST CHANCE FOR EARLY BIRD REGISTRATION
- VACANCIES ON BOARDS AND COMMITTEES
- WA LOCAL GOVERNMENT CONVENTION PRESENTATIONS
- WA LOCAL GOVERNMENT CONVENTION PHOTOS
- OFFICER TRAINING

- ELECTED MEMBER TRAINING
- PIA STATE CONFERENCE
- INVITING BIDS TO HOST 2015 COMMONWEALTH LOCAL GOVERNMENT CONFERENCE
- WORKING NEAR ELECTRICITY – PROCESS ALIGNMENT BY WESTERN POWER

## MAILBAG

- VACANCIES ON BOARDS AND COMMITTEES
- BRIEFING ON STRATEGIC ASSESSMENT OF THE PERTH AND PEEL REGIONS

## ISSUES UPDATE

### REGIONAL SUBSIDIARIES – LOCAL GOVERNMENT AMENDMENT BILL (NO. 2) 2012

The Minister for Local Government has introduced the *Local Government Amendment Bill (No. 2) 2012* into Parliament which will empower two or more Local Governments to establish regional subsidiaries.

The Association has been advocating for the *Local Government Act 1995* to be amended in this way for a number of years.

Most of the detail regarding the establishment, powers and administration of regional subsidiaries as well as the content of regional subsidiary charters will be contained in regulations.

The Association has written to the Minister for Local Government seeking meaningful consultation on the development of the regulations pertaining to regional subsidiaries.

For more information please contact Executive Manager Governance and Strategy, Tony Brown, on 9213 2051 or [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au).

### WASTE & RECYCLE CONFERENCE 2012 – LAST CHANCE FOR EARLY BIRD REGISTRATION

Registration for the Waste & Recycle Conference 2012 is out now! The Conference is from Tuesday, 11, September – Friday, 14 September and will be held at The Esplanade Hotel, Fremantle.

The theme for this year's event is *Great Expectations: fostering an environment for commitment*. Keynote speakers include: Erik Conway, Historian and Author; Chris Darwin, Explorer; Robin Davidov, Independent Consultant on Waste to Energy; and, David Griggs, Director, Monash University.

Workshops and tours offer you the opportunity to visit WA waste and recycling facilities and have in depth discussions about key topics. Early bird registration closes on Friday, 24 August.

For further information, please visit the Waste & Recycle Conference website [www.wasteandrecycle.com.au](http://www.wasteandrecycle.com.au)

### VACANCIES ON BOARDS AND COMMITTEES

The Association is pleased to announce that nominations are now being sought for the following vacancies:

- Air Quality Co-ordinating Committee - Member
- Child Health Research – Development Pathways Project – new committee Member
- Keep Australia Beautiful Council - Metro and Non Metro Members and Deputy Members
- Fluoridation of Public Water Supplies Advisory Committee - Member
- National Trust Committee – Member

Nominees are required to submit a completed nomination form, statement addressing the selection criteria and short curriculum vitae (2 pages maximum) before the close of nominations at 5:00pm on Thursday, 23 August.

Nomination Forms are available from <http://walga.asn.au/MemberResources/GovernanceStrategy/CurrentCommitteeVacancies.aspx>

For more information contact Executive Officer Governance and Strategy, Janet Done, on 9213 2013 or email [jdne@walga.asn.au](mailto:jdne@walga.asn.au)

### WA LOCAL GOVERNMENT CONVENTION PRESENTATIONS

Permission has been sought for a number of presentations from the recent WA Local Government Convention & Trade Exhibition. If provided, these presentations will be made available in the Member Resources section of the WALGA website – <http://www.walga.asn.au/MemberResources/Events.aspx>

For further information, please contact Marketing & Events Support Officer, Ulla Wolter on 9213 2043 or email [uwolter@walga.asn.au](mailto:uwolter@walga.asn.au)

#### WA LOCAL GOVERNMENT CONVENTION PHOTOS

Photos of the Banners in the Terrace entrants, award recipients and social pictures from the Convention are available to view at [www.mcbphotographics.com](http://www.mcbphotographics.com)

If this is the first time you are viewing the site you will need to register. A confirmation email will then be sent through to your email and you will be able to access the photographs.

Photos are under the section marked "Photo Galleries" then "2012 Banners in the Terrace," "WALGA Awards", and "WALGA Social Pictures", and are able to be downloaded by clicking on the green arrow icon below each picture.

*For further information, please contact Public Relations Assistant, Portia Jones on 9213 2085 or email [pjones@walga.asn.au](mailto:pjones@walga.asn.au)*

#### OFFICER TRAINING

Award Interpretation for Payroll Officers

**Date:** Tuesday, 11 September

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$395 (+ GST)

Enterprise Agreements (Development and Negotiation)

**Date:** Tuesday, 18 September

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$425 (+ GST)

#### ELECTED MEMBER TRAINING

Councillor Roles and Responsibilities

**Date:** Friday, 31 August

**Time:** 9:00am – 4:30pm

**Venue:** WALGA Boardroom

**Cost:** \$395 (+ GST)

*Course flyers can be downloaded at [www.workplacesolutions.asn.au](http://www.workplacesolutions.asn.au).*

*Contact the training team at [training@walga.asn.au](mailto:training@walga.asn.au) to secure your place.*

#### PIA STATE CONFERENCE

The 2012 State Conference is being held on 12 – 14 September and will focus on some key projects occurring around WA and examine some of the solutions proposed to address issues facing our State.

Learn about the latest big ideas and projects through presentations and panel discussions with leading experts.

The conference program comprises several international and interstate key note speakers who will stimulate debate and ultimately inspire you to think big.

The conference is also an opportunity to network with your colleagues and develop new contacts.

*For registration information please visit <http://piastateconference.com.au/registration.html>*

#### INVITING BIDS TO HOST 2015 COMMONWEALTH LOCAL GOVERNMENT CONFERENCE

CLGF is inviting bids to host the 2015 Commonwealth Local Government Conference.

The conference is expected to take place during March-April 2015. The theme and title are open to bidders to suggest areas in Local Government in which they excel and can demonstrate good practice.

Suggestions will be submitted to the CLGF Board for discussion and final decision to reflect the Board's priorities and the international nature of the event.

As most regions of the Commonwealth have previously hosted the conference, CLGF encourages bids from every region to host the 2015 conference, but will take into consideration those regions which have not hosted the conference recently.

Bids must be in to CLGF by Sunday, 30 September. CLGF would prefer an initial expression of interest to be submitted by the end of August with the detailed bid in by end September. The successful bid will be announced at the 2013 Commonwealth Local Government Conference in Kampala in May 2013.

*For further information please visit <http://www.clgf.org.uk/news/inviting-bids-to-host-2015-commonwealth-local-government-conference/>*

#### WORKING NEAR ELECTRICITY – PROCESS ALIGNMENT BY WESTERN POWER

Western Power has streamlined the process for requesting asset information to assist people when working near electricity (previously known as 'working in the vicinity').

The alignment follows changes made during an initial review in March 2012. Western Power no longer conducts on-site assessments and does not issue work permits to work on, or near, Western Power electricity network assets that are sited on land that Western Power does not own.

However, assistance is provided to projects by providing detailed information of network assets, voltages and guidelines on safe distances relevant to the nominated project location.

To ensure it is safe to undertake proposed work near Western Power's electricity network assets, it is strongly recommended that a qualified service provider is engaged.

*For further information and a list of qualified third party service providers please visit [http://www.westernpower.com.au/safety/WorkingAroundPowerLines/working\\_near\\_electricity.html](http://www.westernpower.com.au/safety/WorkingAroundPowerLines/working_near_electricity.html)*

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#### DIRECTORY UPDATES

Mr Stan Smith is the new CEO at the Shire of Toodyay

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#### MEDIA RELEASES

- |           |   |
|-----------|---|
| 14 August | National Call to Action on Cash on Containers |
| 16 August | Dog legislation to Provide Greater Powers     |

DIARY DATES: WALGA ZONE MEETINGS

'Denotes Teleconference

**2012**

24 August	Avon Midland Country Zone
24 August	South West Country Zone
24 August	Gascoyne Country Zone
27 August	Pilbara Country Zone
27 August	South Metro Zone
29 August	South East Metro Zone
30 August	Great Eastern Country Zone
30 August	Peel Country Zone
30 August	Central Metro Zone
30 August	North Metro Zone
30 August	East Metro Zone
31 August	Great Southern Country Zone
31 August '	Goldfields Esperance Country Zone
31 August	Central Country Zone
2 October	Kimberley Country Zone
22 October	Pilbara Country Zone
9 November	Murchison Country Zone
22 November	Kimberley Country Zone
23 November	Avon Midland Country Zone
23 November	South West Country Zone
26 November	Northern Country Zone
26 November	South Metro Zone
26 November	South East Metro Zone
29 November	Central Metro Zone
29 November	North Metro Zone
29 November	Gascoyne Country Zone
29 November	East Metro Zone
29 November	Peel Country Zone
29 November	Great Eastern Country Zone
30 November	Central Country Zone
30 November	Great Southern Country Zone
30 November '	Goldfields Esperance Country Zone
3 December	Pilbara Country Zone

## **ALGA NEWS**

**13 AUGUST 2012**

### **Registration now open for National Roads Congress**

The Australian Local Government Association's National Local Roads and Transport Congress will return to Tasmania this year at what is a vital time for the planning and delivery of land transport in Australia, especially by councils.

ALGA has identified and agreed on a range of challenges and objectives in the National Local Roads and Transport Policy Agenda 2010-20 and the program for this year's Congress will reflect that Agenda.

This year's Congress provides councils with the opportunity to support ALGA in delivering its Local Roads and Transport Policy Agenda influencing the next phase of the Nation Building Program and, importantly, the policy agendas of each of the political parties in the lead up to next year's election.

One of the highlights of this year's Congress will be the release of the first edition of the State of the Local Road Assets Report. This Report has been commissioned by ALGA and builds on the critical work undertaken in 2010 which looked at the gap in funding for local roads. The State of the Assets Report will provide the technical basis for our campaign for increased government funding for local roads into the future.

ALGA has invited key federal politicians dealing with local roads and transport and the Congress will involve a range of sessions focused on linking people, particularly in regional Australia, with speakers drawn from government and industry. One of our key note speakers has international expertise in the area of asset management, particularly related to local roads and bridges.

The Congress will be held at the Wrest Point Conference Centre, Hobart from 14-16 November 2012. Early bird registration is available until **14 September 2012**, so don't miss out on the great conference discount!

To find out more about the 2012 National Local Roads and Transport Congress and to register, visit the conference website by clicking [here](#).

### **Northern Territory Local Government Association outlines priorities ahead of election**

In a submission to political parties and independent candidates ahead of the Northern Territory election on 25 August, the Local Government Association of the Northern Territory (LGANT) has called on potential members of the legislative assembly to support a series of position statements as part of their election

platforms.

In general terms, Northern Territory councils are seeking commitments from a future Territory government to grow and support local government both generally and constitutionally; improve local government finances; and form partnerships to enhance working relationships.

The *Submission to Political Parties and Independent Candidates* was presented to Northern Territory Chief Minister Paul Henderson; Leader of the Opposition Country Liberal Party Terry Mills and Independent Gerry Wood, in early July. It requests support for local government in the Northern Territory by advocating the inclusion of provisions in a future Territory constitution. It also calls upon political parties and independent candidates to commit to supporting the financial recognition of local government in the Australian Constitution: "Australia's forefathers regrettably failed to make any mention of local government when they drafted Australia's constitution despite local government being a sphere of government in Australia and in existence before the States themselves became separately constituted. As one of the spheres of government in Australia, local government is at least worthy of having that recognition as a partner in the federal system of government in Australia."

LGANT highlights the need for a fair share of the federal taxation revenue if "local government in the Northern Territory is to prosper in the future", with the document requesting that political parties and independent candidates "commit to the principle of local government receiving a fair share of total federal taxation revenue".

Other requests include support for "growth (at least to the level of the local government index) in the Northern Territory Operational Subsidy which is paid to shire councils" and support for "the repeal of provisions in the *Local Government Act* to do with conditionally rateable land".

The Northern Territory Legislative Assembly dissolved for the election on Monday, 6 August and rolls closed on Wednesday, 8 August.

## ALGA attends Select Council on Immigration and Settlement

ALGA Board member Cr Bill McArthur represented local government at the second meeting of the Select Council on Immigration and Settlement (SCIS) in Canberra this week. The meeting was hosted by the Commonwealth and chaired by the Federal Minister for Immigration and Citizenship, Chris Bowen. It was attended by ministerial representatives and their delegates from state and territory governments.

The SCIS members agreed to seek Council of Australian Governments' (COAG) endorsement of a change to the SCIS Terms of Reference. This change would allow the SCIS to consider any gaps in support for, or issues relating to, permanent and temporary migrants and consider options for addressing them.

The chair has also written to the chair of the Select Council on Housing and Homelessness and the chair of the Standing Council on Tertiary Education, Skills and Employment, highlighting SCIS members' concerns about the availability of affordable student accommodation for international students.

In addition, the SCIS has agreed:

- to incorporate further comments by members into the draft of the National Settlement Framework to be used as the basis for further stakeholder consultation
- to seek and consider suggestions from states and territories in the preparation of its annual research, evaluation and economic analysis program, and that this be accompanied by an annual stocktake of work that has been done over the preceding year and the key messages arising
- that the Department of Immigration and Citizenship will provide all jurisdictions with a coherent data set of statistics on a quarterly basis that will enable them to plan for and monitor the settlement of people migrating to Australia and, where available, relocating within Australia
- that the SCIS noted the National Action Plan to build on social cohesion, harmony and security, the final evaluation and its recommendations.

The SCIS also noted that the council is due to expire in December 2012 and that consideration will be given to the best mechanism for ongoing engagement between the Commonwealth, State and Territory Governments and Local Government.

## President's Column

This week, communities across the country recognised National Homeless Person's Week, holding special events to raise awareness about approximately 100,000 Australians without a place to live. The national initiative serves as a stark reminder that people of all backgrounds and ages may find themselves homeless at some stage in their life, despite Australia's affluence and economic prosperity.

Local governments are acutely aware of the challenges involved in providing affordable housing to the communities they serve. Some councils provide accommodation through partnerships with housing associations or through direct intervention in the market. Others provide relief to those seeking temporary shelter through their role as owners and managers of caravan parks.

At a recent local government and homelessness workshop in Canberra, managed by the Centre for Urban and Housing Research, ALGA emphasised that solving the problem of homelessness is a complex issue. It can't just be addressed by speeding up approvals and land subdivisions.

Local government is in the business of building sustainable communities. Many of the underlying causes of homelessness are societal but achieving sustainable communities relies on services which fall within the responsibility of state, territory

and Commonwealth governments.

As previously argued by the Chief Executive of Homelessness Australia, there are many reasons why people experience homelessness, including domestic violence; family breakdowns; a lack of affordable housing; alcohol and drug dependency; poverty and social inequality. Homelessness is a complex area but by addressing these issues and providing more affordable housing, we can go some way to fixing the problems related to homelessness.

While local government acknowledges that the Commonwealth has shown great commitment to tackling homelessness, it is clear that ongoing resources are needed to achieve a sustainable reduction in the number of homeless and address the reasons that lead to homelessness. The federal government can continue to make inroads in addressing homelessness by re-investing in the National Rental Affordability Scheme (NRAS), which is an agreement with the states and territories to invest in affordable housing and by engaging local governments in a dialogue in what additional resources they may require to make a real difference in communities.

**Mayor Genia McCaffery**  
**ALGA President**

## NSW councils vote 'YES' to form one association

In an historic decision by NSW councils, members of the Local Government and Shires Associations of NSW (LGSA) have overwhelmingly voted 'YES' to form a single, united Association to represent the views and policies of Local Government in NSW.

The Shires Association of NSW has voted 59-13 in favour, with the Local Government Association of NSW voting 16-53 in favour of forming a single Association.

President of the Shires Association of NSW, Cr Ray Donald, is delighted with the result.

"Today's result signals that the time has come for NSW councils to be represented by one united Association with one strong cohesive voice for councils across the state," Cr Donald said.

"It's long been acknowledged that we need one voice representing Local Government in NSW, to effectively lobby the state and federal government on Local Government issues."

President of the Local Government Association of NSW, Cr Keith Rhoades AFSM, is also extremely pleased, saying merging the Local Government and Shires Associations of NSW to create a single peak body will further increase the credibility

of Local Government in NSW.

"The structure of the new NSW Association will be broken up into regions - a metropolitan/urban region and a rural/regional region. This will ensure the new Association fairly represents the interests of all councils across NSW irrespective of their geographical location," Cr Rhoades said.

The LGSA will now work with Fair Work Australia and the NSW Industrial Registry to complete all administrative steps and set a date for amalgamation, which will most likely occur in early 2013.

Following the amalgamation date, an Interim Board will take over from the current Shires Association and LGA Executive Boards until all members gather together for their first conference as One Association. It is at this first Conference that members will vote on who should be appointed to the new Association Executive Board and as the first President.

The ballot to decide whether the Local Government and Shires Associations of NSW should merge was run independently by the Australian Electoral Commission from 12 July to 7 August 2012.

## Call for a Commission for Rural Australia

A Commission for Rural Australia could be established to better represent the interests of regional Australians, a conference on the future of rural and regional Australia has heard.

Dr Anthony Hogan, head of the Australian National University's National Institute for Rural and Regional Australia presented a paper he co-wrote to the institute's conference in Narrabri.

The paper outlined how such a commission could be created to ensure the socio-economic well-being of rural Australia by making government partner with local communities.

"The commission could be responsible for developing a national strategy for rural and regional Australia, including the identification of priority areas, outcome targets, minimal level of service delivery requirements and service delivery mechanisms," Dr Hogan wrote.

"It would need to address challenges between spreading resources too thinly to be effective, over whether specific areas need to be progressed ahead of others."

The paper was one of several presented on the future of rural and regional Australia during the two-day conference, which concluded on Thursday, discussing the challenges of making sure rural Australians' voices were heard by policy-makers.

## New Fellows of Regional Australia Institute

A number of prominent Australian researchers have accepted invitations to become Fellows of the Regional Australia Institute (RAI). These include Professor Andrew Beer, Professor A. J. Brown, Professor Chris Cocklin, Professor Graeme Hugo, Professor John Martin, Professor Fiona Haslam McKenzie, Professor John Tomaney, and Adjunct Professor Tony Sorensen, all of whom will be well known to members of the Australia New Zealand Regional Science Association International (ANZRSAI).

A Research Advisory Committee has been established consisting of Professor Sandra Harding (Chair), Professor Ngiare Brown, Professor Andrew Beer, Professor Graeme Hugo, and Professor John Tomaney. The committee will assist in the development of research aligned with the vision and framework set by the RAI.

A research agenda has been published and contains imperatives of:

- bringing forward community perspectives, each piece of major research will be required to devote some of its resources to an investigation of relevant community perspectives;
- developing practical solutions, going beyond the identification and analysis of problems and focusing on realistic pathways for change, and
- building on existing work by related institutions domestically and internationally.

The research themes are:

- providing accessible and robust benchmark information on position and potential;
- realising the most important opportunities in regions with significant unrealised potential, such as coal seam gas, broadband and fly-in fly-out mining;
- documenting consequences and perceptions of change, such as mining investment, downsizing of steel and aluminium, water buy-backs and the Murray-Darling Basin Plan, and urban to regional migration, and solutions providing successful transitions; and
- better government service delivery models and technologies and more effective engagement.

## BITRE Road Construction and Maintenance Price Index 2012 update

The Bureau of Infrastructure, Transport and Regional Economics (BITRE) produces a Road Construction and Maintenance Price Index annually. The index estimates changes in the price of road construction and maintenance by monitoring the price

of a variety of inputs: materials such as asphalt and concrete, equipment hire and operating costs, and labour. The index is used to inform decisions about road pricing and road infrastructure funding at all levels of government.

As part of the 2012 update, BITRE is undertaking a survey of organisations which conduct road construction and maintenance, including local government authorities. The information collected will be used to recalibrate weights which determine how changes in the prices of each input affect the index. This is necessary to maintain the accuracy of the index over time as technology and engineering practices change. The survey will be conducted by email during August.

The Road Construction and Maintenance Price Index is available on the [BITRE website](#) in the *Public Road-Related Expenditure and Revenue* series and in *BITRE Road Construction and Maintenance Price Index-2011 update*.

## Report findings on local government powers in dealing with CSG released

A legal report on coal-seam gas activity shows local councils may have more rights than was first thought.

The advice was commissioned by the seven member councils of the Northern Rivers Regional Organisation of Councils (NOROC).

It was received more than two months ago, but only made public this week.

The Lismore Mayor, Jenny Dowell, says it shows coal-seam gas companies may be denied permission to use council- owned roads.

"And the grounds for that refusal... is the definition of improvement," she said.

"It could be argued that the road-side reserves and the public roads are an improvement of the land and therefore council has the right to refuse access and drilling and other work on that improvement."

The advice also indicates that councils will not be able to refuse consent if the coal-seam gas activity is classified as a state significant development.

## New industry code for mobile phone base stations

*The following article has been provided by the Australian Mobile Telecommunications Association:*

A new industry code for the deployment of mobile phone base stations came into effect on 1 July, 2012. The new code - 564:2011 Industry Code for Mobile Base

Station Deployment - has been published by the Communications Alliance (CA) and is registered as a mandatory code by the Australian Communications and Media Authority (ACMA).

The new regulations are the result of a scheduled five year review of Australia's network deployment legislation by a Communications Alliance working committee made up of key stakeholders including prominent consumer, community, industry and government representatives.

The Code provides essential mandated processes for mobile network operators to follow to give the community and other stakeholders the opportunity to be fully informed about facilities that are deemed "low impact" under the Telecommunications Act. In recent years, approximately 60-70 per cent of new or upgraded facilities were "low impact" with the remaining 30-40 per cent requiring Council Development Applications (DA).

The revision process has resulted in many improvements to the Code including requiring carriers to develop and evolve consultation plans which are specific to any new proposals for mobile phone base stations. The consultation plans must be submitted to local councils, and will be available online, improving transparency and visibility of the consultation process with local councils and communities. The timeframes for local councils and communities to comment on proposals for new infrastructure have been extended, and consultations will now incorporate new and revised methods of communicating with local councils and the community (e.g. websites, letters, signage).

Residents who may be concerned about a proposed network antenna in their neighbourhood will now be able to log on to the updated Radio Frequency National Site Archive ([www.rfnsa.com.au](http://www.rfnsa.com.au)) website and access information about a proposal under the new 'consultation' tab. This database also provides all the regulatory site safety information.

The new consultation page provides information about the proposed deployment, including technical details, location and proposed consultation activities such as community information session details and contact details.

The Industry Code and the RFNSA website together are best practice processes for mobile operators to demonstrate that all relevant stakeholders are informed and consulted about mobile phone network deployment and that compliance with relevant exposure limits and protection of the public is met.

## Gold Coast to fast track \$1 billion housing plan

The Gold Coast City Council has moved to speed-up the approval process for housing projects in the city, starting with a \$1 billion residential development.

Mayor Tom Tate says Maddison Estate will give the local construction industry a

much-needed shot in the arm.

The 118-hectare development at Pimpama will cater for about 3,500 residents.

In an effort to fast-track the housing project, Councillor Tate will today announce a memorandum of understanding has been signed between council and the company acting on behalf of investors, LM Investment Management Limited.

"I'm making sure that we'll be closely working with developers and making sure the whole thing is streamlined," Cr Tate said.

He says it is the first agreement of its kind.

The project is expected to take seven years to complete and he says cutting red tape will ensure that deadline is met.

## New emergency warning system

Western Australian authorities will replace the current state-wide emergency warning system with a national model.

The Emergency Alert phone messaging system will be used in the case of emergencies such as bushfires later this year, rather than StateAlert.

Emergency Services Minister Troy Buswell today announced that StateAlert, which was created in 2005, would be replaced in time for the 2012-13 bushfire season.

"The decision to adopt the national Emergency Alert system follows a functional and cost review of the StateAlert system by the State Emergency Management Committee," he said.

"The bottom line is there are significant benefits to move across to the national system."

Mr Buswell said the national Emergency Alert system would deliver improvements in the capacity, flexibility and technology of distributing messages.

"Under the Emergency Alert system there is the capacity to deliver more messages. It can prioritise messages closer to the emergency threat, making it easier for operational staff to operate the system," he said.

"Emergency Alert will also have location-based technology available, starting from later this year, which will allow people travelling through an area under threat to receive messages."

## Highest number of overseas trips on record

Australian residents made a record eight million short-term trips overseas in 2011-12, according to the latest figures released this week by the Australian Bureau of Statistics (ABS).

This is up from 7.4 million trips in 2010-2011, and more than double the numbers from ten years ago.

The most popular destination for Australian residents going overseas on short-term trips (under a year) was New Zealand, with over 1.1 million trips across the Tasman occurring in the last financial year.

The next most popular destinations were Indonesia (911,000 movements), the USA (819,000), Thailand (600,000) and the UK (487,000) . These top five destinations alone, accounted for just under half of all short-term resident departures for the year.

The most frequently cited reason for journey was for a holiday, making up over half (57 per cent) of all short-term resident departures. Other common reasons were visiting friends and relatives (23 per cent) and business (10 per cent).

## Local government urged to enter 2012 Banksia Awards

Banksia is once again looking to inspire and be inspired by examples of environmental excellence in Australia's most prestigious environmental awards and urge local governments leading the way in environmental sustainability to enter the awards.

Local government is a key sector in forwarding Australia's development towards a sustainable future and each and every council is encouraged to enter one of the many categories featured in the 2012 Awards Program such as the Education Award, Water Award, Large Organisation Award and many more.

The Awards seek out and recognise Australian businesses, community groups, individuals and public bodies such as local governments that are reducing their environmental footprint and using resources in innovative ways. The Awards provide an invaluable opportunity for recognition, and promotion of the leadership that Local Government is providing.

Entries close 24 August, with finalists to be announced on 26 September 2012.

Winners will be presented at the Banksia Foundation Awards Night at the Melbourne Convention and Exhibition Centre.

For further information or to download an entry kit visit: [www.banksiafdn.com](http://www.banksiafdn.com)

*See what our past winner Earthwatch has to say about the value of winning a*

*Banksia!*

<http://www.youtube.com/watch?v=bdAmtlPg0lg&feature=g-upl>

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## ALGA NEWS

17 AUGUST 2012

### Government seeks comment on aged care criteria

The newly established Aged Care Financing Authority (ACFA) is seeking comment on aged care reforms announced by the Australian Government on 20 April, 2012. Under the reforms, to come into operation on 1 July 2014, the Government will increase the maximum level of the accommodation supplement it pays in respect of care recipients who cannot meet their own accommodation costs. This increase will apply to aged care homes which have been built or significantly refurbished since the April 2012 announcement. The maximum supplement will increase from a current maximum of \$32.58 per day to an estimated \$52.84 per day.

ACFA is currently seeking comment from those involved in the provision of aged care service regarding the definition of the criteria to meet the “significant refurbishment” standard. A [discussion paper](#) has been released to facilitate comment and feedback should be provided to the [ACFA.Secretariat@health.gov.au](mailto:ACFA.Secretariat@health.gov.au) by 31 August, 2012.

The package of reforms to reshape aged care is contained in *Living Longer Living Better*, which was substantially informed by the June 2011 report of the Productivity Commission *Caring for Older Australians*. The 10 year reform program aims to provide a more flexible system for older people and to give them greater control and choice over the services they require. The reforms give priority to providing more support and care in the home, better access to residential care, more support for those with dementia and strengthening the aged care workforce.

The [Living Longer Living Better website](#) contains a range of materials to explain the changes, including a summary of the [Living Longer Living Better reforms](#), a [newsletter](#), [factsheets](#), and the [Interim Operating Framework](#).

Further information can be obtained from the ACFA Secretariat via [ACFA.Secretariat@health.gov.au](mailto:ACFA.Secretariat@health.gov.au)

### NBN Co 2012-15 Corporate Plan reflects changes in project scope

NBN Co released its second Corporate Plan last week. The 2012-2015 Corporate Plan incorporates the impact of changes and developments since the delivery of the first Corporate Plan in December 2010. By 2015, NBN Co plans to complete the transit network, deliver 121 Points of Interconnect and over 650 Fibre Access Nodes, launch two satellites which will commence commercial operation in mid-2015, and rollout the Fixed Wireless network to regions not covered by NBN Co’s Satellite and Fibre networks.

NBN Co points out that the 2012-15 Plan incorporates the financial impact of the definitive agreement between Telstra and Optus, and that in relation to Optus, the Agreement was entered into after the 2011-13 Plan and the financial impact was not, therefore, included in the first Plan. It believes the underlying business case has remained fundamentally

unchanged, with construction to be commenced on 3.5 million premises by mid-2015, with final completion of the project running 6 months behind schedule, now June 2021, due to delays in finalising the deal to gain access to Telstra's infrastructure.

The Corporate Plan forecasts an increase of \$1.4 billion in capital expenditure and \$3.2 billion in operating expenditure, due to changes in the scope of the project, but has also forecast increased revenues in the long term. Total funding requirements are now expected to reach \$44.1 billion by 2021.

The Plan reveals that NBN Co has changed the connection method from "demand drop" to "build drop", which will automatically connect all premises unless the owner opts out, saying that although this will increase capital expenditure by up to \$1.5 million, it will be more cost effective in the long run. End-users will also now be able to nominate whether they require the battery backup, with NBN Co anticipating that 50 per cent of end-users will elect not to have battery backup, consequently reducing capital expenditure. Priority Assistance households will be provided with battery backup. Additional costs experienced with connecting Multiple Premises Units have also led NBN Co to factor in additional costs.

Although conceding that capital costs and operating costs had blown out, NBN Co maintained that this would be more than offset by forecast increases in revenue after construction had finished, which would drive returns on investment from 7 per cent - 7.1 per cent. NBN Co CEO Mike Quigley responded to media questions by saying that NBN Co's task was to get wholesale prices down as fast as possible to allow a platform where competition could prosper.

The Corporate Plan is available [here](#).

## State of the Local Road Assets Report: phase one begins

ALGA has commissioned Jeff Roorda and Associates (JRA) to develop the first State of the Local Road Assets Report which will build on the critical work undertaken in 2010 that looked at the gap in funding for local roads. This new Report will form the technical base for continued advocacy for increased government funding for local roads into the future. It is expected to provide a clearer picture about the state of our local road assets in terms of their condition, functionality and utilisation. The Report will be launched at the 2012 National Local Roads and Transport Congress in Hobart in November.

More than 60 urban and non-urban councils have nominated through their State and Territory Associations to participate in phase one of the work that is required to produce the State of the Local Road Assets Report this year. Each of these councils will be receiving the material required to participate in phase one of the work over the next few days. This includes, among other things, a short questionnaire to capture the required information electronically.

The focus for phase one will be on sealed and unsealed local roads, concrete bridges and timber bridges using a community service level (good/poor/very poor) reporting framework. Subsequent phases of the work will begin to capture data on other assets (e.g. regional

airports) across all councils.

The State of the Local Road Assets Report will play an important role in terms of our understanding of the state of our local road assets and shaping our future advocacy on councils' behalf. The findings will help to inform our position in relation to both the new National Heavy Vehicle Regulator regime that is expected to take effect from 1 January 2013 and the work associated with the Heavy Vehicle Charging and Investment project that is proceeding under the auspices of the Council of Australian Governments (COAG) road reform agenda.

Under the new National Heavy Vehicle Regulator (NHVR) regime, councils, as the designated 'road manager' will be required to give their consent for the Regulator to authorise access to heavy vehicles over 4.5 tonnes. The NHVR Project Office is currently developing a set of Ministerial guidelines that road managers must adhere to when making access decisions. ALGA will be working with state associations and the NHVR Project Office to ensure these guidelines meet the needs of local government.

JRA is well known to most councils through their work for ALGA and other key groups. JRA has been undertaking on-site audits over the last few months of councils in Tasmania, New South Wales and Victoria to test the take up of the National Asset Management Framework (NAMF).

## President's Column

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As my home state of New South Wales swings into election mode ahead of the local government polls on 8 September, I thought it timely to highlight the benefits that women can bring to councils, particularly in leadership roles.

It's no secret that in order for councils to be successful, they need to be representative of their communities. This presents a problem when women continue to be under-represented in local government, both as council members and within senior staffing positions.

Nationally, 45 per cent of the local government workforce is made up of women and only 20 per cent of these women are in professional positions. In New South Wales, just over a quarter of our councillors are women.

After 17 years in local government and having served four terms as North Sydney Mayor, I have decided that I will not be standing for re-election next month. While this has been a difficult decision to make, I'm happy to pass on the reins to a new generation. In my own council area, the race for the position of Mayor is between three women, with many women also nominating for councillor positions. I think the North Sydney electorate is extremely lucky in this regard.

I would like to encourage women to seriously consider a career in local government and I would also urge councils to invest in strategies for attracting women to the sector. A lot of work has been done to make information available about local government processes and the role of councillor. The Australian Local Government Women's Association recently developed a program - *50:50 Vision, A national Program for Gender Equity in Local Government* - which is designed to help councils achieve diversity. A brochure - *Stand For*

*Your Community, Be A Councillor* - has also been developed by the NSW Government to encourage women and other under-represented groups to think about standing for election.

I hope that more women across the country will nominate for local government elections this year but for future reference, there is information about the national program for gender equity at [www.algwa.net.au](http://www.algwa.net.au) and the brochure to inform women and other under-represented groups to think about standing for election can be found at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

**Mayor Genia McCaffery**  
**ALGA President**

## Fact sheets released for home building and home contents insurance policies

Severe flooding in Queensland, New South Wales and Victoria in 2010-11 highlighted the large number of people affected by the floods who held inadequate insurance cover and high level of confusion over the extent to which policies provide cover for flood and what cover for flood means.

On 15 April 2012, the *Insurance Contracts Amendment Act 2012* - which provides a legislative framework to allow regulations to require insurers to provide consumers with a one page key fact sheet for home building and home contents insurance policies - received Royal Assent.

The Hon Bill Shorten MP, the Minister for Financial Services and Superannuation, has now [released](#) an exposure draft of the Insurance Contracts Amendment Regulation 2012 (No.2) which will amend the *Insurance Contracts Regulations 1985* to require an insurer to provide a consumer with a one page fact sheet for home building and home contents insurance contracts.

The fact sheet aims to reduce consumer confusion about what is included in insurance contracts and provide consumers with a mechanism to compare the key aspects of insurance contracts.

Interested parties are now invited to comment on the consultation papers.

Closing date for submissions: Friday, 24 August 2012

Address written submissions to:

Manager  
Financial Services Unit  
The Treasury  
Langton Crescent  
PARKES ACT 2600

## Australia-New Zealand Emergency Management Committee

At its last meeting of 25 July, 2012, the Council of Australian Governments (COAG) welcomed New Zealand's move from a long-term observer to a member of the National Emergency Management Committee (NEMC) to ensure the closest possible coordination and cooperation on emergency management issues. COAG also noted NEMC'S revised terms of reference and change of name to the Australia-New Zealand Emergency Management Committee (ANZEMC). The ANZEMC Secretariat will update all references to the Committee in the coming weeks.

## Latest Australian airport survey results released

The number of car parking spaces at Australian airports has increased, as has the rate charged for airport parking, according to new research from Knight Frank.

The National Comparison of Airport Parking & CBD Daily Rates report suggests that while the cost of airport parking has increased, CBD parking rates are still higher across east coast markets.

	Average daily CBD casual rate	Daily airport rate
Sydney	\$72.50	\$56
Brisbane	\$67.80	\$52
Melbourne	\$65	\$54
Perth	\$33.50	\$38
Adelaide	\$23.50	\$30
Hobart	\$21	\$16
Darwin	\$5	\$20

The majority of major Australian airports are either currently, or have recently completed, car parking expansions:

- Sydney Airport will open a new 2800-bay international car park in August.
- Brisbane has recently completed a new 5000-bay, multi-level facility at the domestic terminal.
- Adelaide is currently developing a multi-level car park, due for completion in September, providing 1600 public bays adding to the existing 830.
- Canberra's terminal has been upgraded to provide two covered facilities of 1200 bays with a further two open car parks at 450 spaces each (total: 3300 bays).
- Perth's terminal expansion project will see the addition of a new multi-storey car park in 2014.
- Darwin currently has 624 bays at its short term car park with an additional 160 bays planned.

Melbourne has future plans for two new car parks providing up to 6000 bays.

## Council wants mining company to invest in local community

A southern Queensland council says it will only allow Xstrata Coal to develop a coal mine if it funds \$100 million worth of local projects.

Xstrata is seeking state approval to develop what would be the Southern Hemisphere's biggest open-cut coal mine at Wandoan.

Western Downs Mayor Ray Brown says it will have an enormous impact on the local community and the company must pay.

"A lot of that funding in that deed agreement is for roads, major infrastructure and moving of roads," councillor Brown said.

"But obviously water, sewerage [and] waste all factored into that.

"We've come to a very good arrangement with Xstrata and that deed's back with Xstrata at the moment to look at and certainly this is what sort of impact that will be occurring in that town."

## Conference discusses strengthening local government revenue

ALGA attended a conference hosted by the Australian Centre of Excellence for Local Government (ACELG) in Melbourne last Friday to discuss local government revenue and capacity. The conference was the start of a consultation and research process that will culminate in the release of working paper in November 2012.

Attendees discussed key themes such as the long term fiscal outlook for governments, responses to tax reform proposals such as the Henry Review, alternative streams of own-source revenue for local government, improvements to rating systems, and the potential for revenue sharing across the sector.

While the research is in the initial stages, it was agreed that a comprehensive range of measures will be required to address the issue of the ongoing strength of local government revenue.

The conference aimed to explore the findings of local government reviews, contextual research, and analysis of local governments' financial performance and capacity. It also considered responses that may be warranted by all three spheres of government.

The event was facilitated by ACELG Director Graham Sansom and leading local government expert, John Comrie. Organisations represented included local government associations, local government finance professionals, plus councils, universities, consulting

firms and individuals.

The project's working paper (due at the end of November) will draw together available information and research to develop a sound evidence base and fresh ideas that can inform forums and discussion taking place in policy making circles around Australia about local government revenues and capacity. This will cover a wide range of issues concerning property tax and other sources of revenue. The research and paper will coincide with work undertaken by the Independent Local Government Review Panel conducted by the NSW Government later in the year.

The Background Paper by John Comrie is available from [www.acelg.org.au](http://www.acelg.org.au)

## Australia Council for the Arts grants

The Australia Council for the Arts offers a broad range of grants for Australian artists and arts organisations. In 2010-11, it invested more than \$163 million in artists and arts organisations to support Australian artists to make art for Australian and international audiences.

A total of 1,897 grants and projects were funded, including 917 grants to individual artists (emerging, mid-career and established) and 1,085 grants to small, medium and large organisations. The grants covered a wide range of activities including the creation, presentation, publication, performance, and exhibition of artistic works.

The Council funded special programs and initiatives to strengthen the arts sector and develop audiences for Australian art, both nationally and internationally. Funding was also used by artists to develop new skills, undertake residencies and fellowships, and access domestic and international markets for their art.

There are 50 grant categories and 40 initiatives on offer in 2012. All Australian artists, groups and arts organisations are welcome to apply for grant programs and initiatives.

For more information about the Australian Council for the Arts, click [here](#).

## Queensland cities race to win Bolt visit

Two Queensland centres have launched rival social media campaigns to bring the world's fastest man to their shores.

Usain Bolt has indicated he may holiday in Australia next month, prompting Gold Coast Mayor Tom Tate to hatch a plan to lure him to the south east.

Gold Coast Tourism (GCT) has thrown its support behind moves to bring the Jamaican to the city and GCT chief executive Martin Winter says it is a smart move.

"Look, we see this as a brilliant idea for there to be more publicity, especially leading up to

the Commonwealth Games," he said.

"Usain Bolt is in the Commonwealth, he'll be coming here one way or another, either running or as an official when it comes around in 2018.

"We're right behind the council and right behind the mayor with this great initiative."

Member for Cairns Gavin King says the far north is also lobbying the dual gold medallist to book a flight to their region.

"I don't think it's about who hatched the plan first, I think it's about who does the plan best," he said.

"We've got a sensational campaign plan and the Gold Coast can try to claim any credit it likes - we're firmly focussed on the finish line."

Mr King says they will appeal to Bolt's musical tastes.

"One of the aces up our sleeve is that in early September our great city hosts the fantastic reggae town festival so not only can he visit the Great Barrier Reef and hang out with a croc, he can also chill out with some awesome reggae music."

## SCOA sports and settlement discussion paper released

The Settlement Council of Australia has released a discussion paper on sports and settlement. Given the recent international focus on sports and the Olympics, SCOA wanted to add the voice of the settlement sector, and the work that of the many diverse migrant and refugee communities, to the national conversation on sports in Australia.

The discussion paper provides a useful blend of discussion and recommendations. It recognises that each community has its own needs in relation to sports, and that these vary across states and towns. These differences impact on sporting programs, and requirements to support full inclusion in sports.

The Settlement Council of Australia (SCOA) is the national peak body representing migrant and refugee settlement agencies across Australia.

The discussion paper can be found [here](#).

## Riverprize finalists announced

*Riverprize* is the world's most prestigious environmental award, giving recognition, reward and support to those who have developed and implemented outstanding, visionary and sustainable programs in river management.

[International RiverFoundation](#) awards the [Thiess International Riverprize](#) and the [Australian Riverprize](#) (funded by the Australian Government's *Water Smart Australia* program, under the *Water for the Future* initiative) annually at the *Riverprize* Gala Dinner, as part of the *International Riversymposium*.

#### Thiess International Riverprize finalists

The International RiverFoundation (IRF) has announced the finalists of the 2012 Thiess International Riverprize (in alphabetical order):

- Nushagak River (USA),
- Okavango River (Angola, Namibia and Botswana),
- Prespa Lakes (Greece), and
- Willamette River (USA).

#### Australian Riverprize finalists

International RiverFoundation has announced the finalists of the 2012 Australian Riverprize (in alphabetical order):

- Condamine River (QLD),
- Georges River (NSW), and
- Swan and Canning Rivers (WA).

All the finalists will present during the 15th *International Riversymposium* in the *Riverprize* finalists session on Tuesday 9 October. This will be followed by the announcement of the winners at the 2012 *Riverprize* Gala Dinner and the winners presentations during the plenary session on Wednesday 10 October.

[View the program](#) to better acquaint yourself with where *Riverprize* will be highlighted during the conference and don't forget to [register](#)!

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<p>➔ <b>Community Services</b> Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters &amp; Information Items</b></li> <li>Report on Outstanding Matters – Community Services Committee .....C-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b></li> <li>Community Development Report –Community Development Report July2012 ..... C-2</li> <li>Manager Library &amp; Heritage Services Monthly Report –July 2012..... C-7</li> <li>Manager Ranger &amp; Emergency Services Monthly Report –July 2012..... C-17</li> <li>Tourism/Visitor Centre Monthly Report –July 2012..... C-25</li> <li>▪ <b>Minutes/Notes of Occasional/Advisory Committees</b></li> <li>Disability Advisory Team7 August 2012..... C-28</li> <li>▪ <b>Miscellaneous</b></li> <li>Flyer – Volunteer Management Network ..... C-34</li> </ul>
<p><b>City Strategy</b> Lilac Divider</p>	<p>Nil</p>
<p><b>Development Services</b> Yellow Divider</p>	<p>Nil</p>

## **1.1 EMPLOYEE MOVEMENTS**

### **New Staff:**

- Casual Creche Assistant – commences 13/8/12.

### **Staff Leaving:**

- Nil

### **Other Staff Movements (Internal):**

- Nil

### **Current Recruitment Activity:**

- Seniors Activities & Promotions Officer – position on hold, to be re-advertised.
- Customer Service Officer (Cashier) – interviews complete, recruitment progressing.
- Library Clerk – interviews complete, recruitment progressing.
- Circulation Clerk x 3 – interviews complete, recruitment progressing.
- Manager Asset Management – applications close 23/8/12.
- Building/Health Information Officer – applications close 23/8/12.
- Aquatic Centre Staff – applications close 30/8/12.
  - Pool Supervisors
  - Pool Lifeguards
  - Customer Service Officers
  - Swim Instructors
  - Aqua Instructors

# Information Bulletin

Issue No. 15/2012

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<b>Information to Standing Committees</b>	
<p>➔ <b>Technical Services</b> Green Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters and Information Items</b></li> <li>Nil ..... T-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b></li> <li>Technical Services Works Programme ..... T-2</li> </ul>
<p>➔ <b>Community Services</b> Beige Divider</p>	<ul style="list-style-type: none"> <li>▪ <b>Outstanding Matters &amp; Information Items</b></li> <li>Report on Outstanding Matters – Community Services Committee .....C-1</li> <li>▪ <b>Monthly / Quarterly Departmental Reports</b></li> <li>Community Development Report –Community Development Report July2012 ..... C-2</li> <li>Manager Library &amp; Heritage Services Monthly Report –July 2012..... C-7</li> <li>Manager Ranger &amp; Emergency Services Monthly Report –July 2012..... C-17</li> <li>Tourism/Visitor Centre Monthly Report –July 2012..... C-25</li> <li>▪ <b>Minutes/Notes of Occasional/Advisory Committees</b></li> <li>Disability Advisory Team7 August 2012..... C-28</li> <li>▪ <b>Miscellaneous</b></li> <li>Flyer – Volunteer Management Network ..... C-34</li> </ul>
<p><b>City Strategy</b> Lilac Divider</p>	<p>Nil</p>
<p><b>Development Services</b> Yellow Divider</p>	<p>Nil</p>

<b>TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS</b>		
<b>ITEM</b>	<b>REFERRING COMMITTEE</b>	<b>COMMENTS</b>
<b>Nil</b>		

**TECHNICAL SERVICES DIRECTORATE**  
**Works Programme – July – September 2012**



Department	July 2012	August 2012	September 2012
<b>Civil Works</b>	<p><u>Construction</u></p> <ul style="list-style-type: none"> <li>• Nicholson Road – between Harrisdale Drive and Road I.</li> <li>• Abbey Road/Armadale Road realignment.</li> <li>• Ranford Road – Lake Road to Armadale Road.</li> <li>• Jull Street/Third Avenue pedestrian crossing.</li> <li>• Brookton Highway/Lefroy Road pipe open drain.</li> <li>• Armadale Road/Seville Drive – traffic signals.</li> <li>• Warton Road – median paving and retaining walls.</li> <li>• South West Highway cul-de-sac upgrade.</li> <li>• Turner Place upgrade road.</li> </ul> <p><u>Maintenance:</u></p> <ul style="list-style-type: none"> <li>• Routine Maintenance as per Programme.</li> <li>• Contract Road Sweeping.</li> </ul>	<p><u>Construction</u></p> <ul style="list-style-type: none"> <li>• Nicholson Road – between Harrisdale Drive and Road I.</li> <li>• Nicholson Road – between Road I and Piara Drive.</li> <li>• Abbey Road/Armadale Road realignment.</li> <li>• Ranford Road – Lake Road to Armadale Road.</li> <li>• Jull Street/Third Avenue pedestrian crossing.</li> <li>• Brookton Highway/Lefroy Road pipe open drain.</li> <li>• Armadale Road/Seville Drive – traffic signals.</li> <li>• South West Highway cul-de-sac upgrade.</li> <li>• Turner Place upgrade road.</li> <li>• Wright Road / Harrisdale Drive – widen intersection.</li> <li>• Champion Centre carpark extension.</li> </ul> <p><u>Maintenance:</u></p> <ul style="list-style-type: none"> <li>• Routine Maintenance as per Programme.</li> <li>• Contract Road Sweeping.</li> </ul>	<p><u>Construction</u></p> <ul style="list-style-type: none"> <li>• Nicholson Road – between Harrisdale Drive and Road I.</li> <li>• Nicholson Road – between Road I and Piara Drive.</li> <li>• Abbey Road/Armadale Road realignment.</li> <li>• Ranford Road – Lake Road to Armadale Road.</li> <li>• Jull Street/Third Avenue pedestrian crossing.</li> <li>• Brookton Highway/Lefroy Road pipe open drain.</li> <li>• Armadale Road/Seville Drive – traffic signals.</li> <li>• Turner Place upgrade road.</li> <li>• Wright Road / Harrisdale Drive – widen intersection.</li> <li>• Champion Centre carpark extension.</li> <li>• Townley Street – LATM.</li> <li>• River Road cul-de-sac.</li> </ul> <p><u>Maintenance:</u></p> <ul style="list-style-type: none"> <li>• Routine Maintenance as per Programme.</li> <li>• Contract Road Sweeping.</li> </ul>

Department	July 2012	August 2012	September 2012
	<ul style="list-style-type: none"> <li>Footpath Defects.</li> <li>Drainage maintenance in various locations.</li> </ul>	<ul style="list-style-type: none"> <li>Footpath Defects.</li> <li>Drainage maintenance in various locations.</li> </ul>	<ul style="list-style-type: none"> <li>Footpath Defects.</li> <li>Drainage maintenance in various locations.</li> </ul>
<b>Development</b>	<p><u>North Forrestdale</u></p> <ul style="list-style-type: none"> <li>6 active areas of civil works.</li> <li>7 civil works submissions under review.</li> <li>1 structure plan amendments under review.</li> <li>1 Local Water Management Strategy submission under review.</li> <li>2 Urban Water Management Plan submissions under review.</li> <li>1 active major public utility installation.</li> </ul> <p><u>Churchman Brook</u></p> <ul style="list-style-type: none"> <li>1 WAPC subdivision submission under review.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>2 WAPC subdivision submissions under review.</li> <li>1 civil works submissions under review.</li> </ul> <p><u>MRA - Forrestdale Business Park West</u></p> <ul style="list-style-type: none"> <li>1 structure plan under review.</li> </ul>	<p><u>North Forrestdale</u></p> <ul style="list-style-type: none"> <li>7 active areas of civil works.</li> <li>9 civil works submissions under review.</li> <li>1 Urban Water Management Plan submissions under review.</li> <li>1 active major public utility installation.</li> <li>6 Landscaping submissions under review.</li> </ul> <p><u>Churchman Brook</u></p> <ul style="list-style-type: none"> <li>1 WAPC subdivision submission under review.</li> </ul> <p><u>Brookdale</u></p> <ul style="list-style-type: none"> <li>1 active areas of civil works.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>2 WAPC subdivision submissions under review.</li> <li>1 civil works submissions under review.</li> </ul> <p><u>MRA - Forrestdale Business Park West</u></p> <ul style="list-style-type: none"> <li>1 structure plan under review.</li> </ul>	<p><u>North Forrestdale</u></p> <ul style="list-style-type: none"> <li>8 active areas of civil works.</li> <li>11 civil works submissions under review.</li> <li>2 Urban Water Management Plan submissions under review.</li> <li>1 active major public utility installation.</li> <li>4 Landscaping submissions under review.</li> </ul> <p><u>Churchman Brook</u></p> <ul style="list-style-type: none"> <li>1 WAPC subdivision submission under review.</li> </ul> <p><u>Brookdale</u></p> <ul style="list-style-type: none"> <li>1 active areas of civil works.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>2 WAPC subdivision submissions under review.</li> <li>1 civil works submissions under review.</li> </ul> <p><u>MRA - Forrestdale Business Park West</u></p> <ul style="list-style-type: none"> <li>1 structure plan under review.</li> </ul>

Department	July 2012	August 2012	September 2012
	<ul style="list-style-type: none"> <li>• 1 Local Water Management Strategy submission under review.</li> </ul> <p data-bbox="362 363 768 395"><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 4 civil works submissions under review.</li> <li>• 3 structure plans under review.</li> </ul> <ul style="list-style-type: none"> <li>• 3 WAPC subdivision submissions under review.</li> <li>• 1 Local Water Management Strategy submissions under review.</li> <li>• 1 Urban Water Management Plan submissions under review.</li> <li>• 2 active major public utility installations.</li> </ul> <p data-bbox="362 919 685 951"><u>MRA - Champion Lakes</u></p> <ul style="list-style-type: none"> <li>• 1 civil works submissions under review.</li> </ul> <p data-bbox="362 1031 864 1062"><u>MRA - Lake Road - Champion Glades</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 1 Urban Water Management Plan submissions under review.</li> </ul> <p data-bbox="362 1214 871 1246"><u>MRA - Westfield Road – Gillam Drive</u></p> <ul style="list-style-type: none"> <li>• 1 active areas of civil works.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Local Water Management Strategy submission under review.</li> </ul> <p data-bbox="963 363 1368 395"><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 2 civil works submissions under review.</li> <li>• 1 landscaping submission under review.</li> </ul> <ul style="list-style-type: none"> <li>• 3 structure plans under review.</li> <li>• 3 WAPC subdivision submissions under review.</li> <li>• 1 Local Water Management Strategy submissions under review.</li> <li>• 1 Urban Water Management Plan submissions under review.</li> <li>• 2 active major public utility installations.</li> </ul> <p data-bbox="963 919 1285 951"><u>MRA - Champion Lakes</u></p> <ul style="list-style-type: none"> <li>• 1 civil works submissions under review.</li> </ul> <p data-bbox="963 1031 1464 1062"><u>MRA - Lake Road - Champion Glades</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 1 Urban Water Management Plan submission under review.</li> </ul> <p data-bbox="963 1214 1245 1246"><u>MRA - Seville Grove</u></p> <ul style="list-style-type: none"> <li>• 1 active major public utility installation</li> <li>• 1 active area of civil works</li> <li>• 1 civil works submission under review</li> <li>• 1 Urban Water Management Plan submission under review.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Local Water Management Strategy submission under review.</li> </ul> <p data-bbox="1561 363 1966 395"><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 2 civil works submissions under review.</li> <li>• 1 landscaping submission under review.</li> </ul> <ul style="list-style-type: none"> <li>• 3 structure plans under review.</li> <li>• 3 WAPC subdivision submissions under review.</li> <li>• 1 Local Water Management Strategy submissions under review.</li> <li>• 1 Urban Water Management Plan submissions under review.</li> <li>• 2 active major public utility installations.</li> </ul> <p data-bbox="1561 919 1883 951"><u>MRA - Champion Lakes</u></p> <ul style="list-style-type: none"> <li>• 1 civil works submissions under review.</li> </ul> <p data-bbox="1561 1031 2063 1062"><u>MRA - Lake Road - Champion Glades</u></p> <ul style="list-style-type: none"> <li>• 1 active area of civil works.</li> <li>• 1 Urban Water Management Plan submission under review.</li> </ul> <p data-bbox="1561 1214 1843 1246"><u>MRA - Seville Grove</u></p> <ul style="list-style-type: none"> <li>• 1 active major public utility installation</li> <li>• 1 active area of civil works</li> <li>• 1 civil works submission under review</li> <li>• 1 Urban Water Management Plan submission under review.</li> </ul>

Department	July 2012	August 2012	September 2012
<p><b>Design and Engineering</b></p>	<ul style="list-style-type: none"> <li>• Traffic Control Signals – Nicholson Road/Yellowwood Avenue.</li> <li>• Lowanna Way – local area traffic management.</li> <li>• Gillam Drive/Bruns Street - new roundabout.</li> <li>• Various culs-de-sac.</li> <li>• Rositter Road/Armada Road intersection.</li> <li>• Rowley Road Stage 1 – reconstruction.</li>   <li>• Williams Road/Challis Road – State Blackspot.</li> <li>• Raeburn Road – drainage improvements.</li> <li>• Westborn Road – drainage improvements.</li> <li>• Various line marking drawings.</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic Control Signals – Nicholson Road/Yellowwood Avenue.</li> <li>• Lowanna Way – local area traffic management.</li> <li>• Gillam Drive/Bruns Street - new roundabout.</li> <li>• Rowley Road Stage 1 – reconstruction.</li> <li>• Williams Road/Challis Road – State Blackspot.</li>   <li>• Raeburn Road – drainage improvements.</li> <li>• Westborn Road – drainage improvements.</li> <li>• Various line marking drawings.</li> <li>• Natti Court – cul-de-sac reconstruction.</li> <li>• Mahara Road – cul-de-sac reconstruction.</li> <li>• Slab Gully Road – cul-de-sac reconstruction.</li> <li>• Garland Road – cul-de-sac reconstruction.</li> <li>• Chevin Road – line marking (Blackspot Project).</li> <li>• Traffic Control Signals – Denny Avenue.</li> </ul>	<p><b>Road resurfacing Projects:</b></p> <ul style="list-style-type: none"> <li>• Princeton Street – Connell to Vistula.</li> <li>• Ryland Road – Railway to Tollington Park.</li> <li>• Shawfield Street – Third to Regina.</li> <li>• Wakehurst Road – Railway to Cul-de-sac.</li> <li>• Otway Place – Wallangarra to South Dam Entrance.</li>   <li>• Springfield Road – Wallangarra to South Dam Entrance.</li> <li>• Convine Road – Gardiner to end.</li> <li>• Simons Drive – Brookton to Irymple.</li> <li>• Westbourne Road – Brookton to Lenore.</li> </ul> <p><b>Black Spot Projects:</b></p> <ul style="list-style-type: none"> <li>• Williams Road/Challis Road – install pre-deflections on all approaches.</li> <li>• Fourth/Commerce – modify islands, ban u-turn.</li> <li>• Westfield/Champion – Anti skid surface.</li> <li>• Gillam Drive/Bruns Road roundabout.</li> <li>• Bedforddale Hill – median islands.</li> <li>• Church Avenue/Commerce Avenue – pre-deflection.</li> <li>• Nicholson Road/Rowley Road – right turn pocked.</li> </ul>

Department	July 2012	August 2012	September 2012
			<ul style="list-style-type: none"> <li>• Lowanna Way – median islands.</li> <li>• Challis Road – median islands.</li> <li>• Chevin Road – install edge lines.</li> </ul> <p><b>Drainage:</b></p> <ul style="list-style-type: none"> <li>• Gladstone Road/Lowanna Way.</li> <li>• Slab Gully Stage 6.</li> <li>• Raeburn Road.</li> <li>• Westbourne Road.</li> <li>• Upgrade compensating basins.</li> <li>• Unspecified drainage.</li> </ul>
<p><b>Parks Works</b></p>	<p><u>Capital/Asset Works</u></p> <ul style="list-style-type: none"> <li>• Memorial Park - Construction of Anzac Ribbons project in progress.</li> <li>• Palomino Park - Consolidation of oval reconstruction.</li> <li>• Fletcher Park - commencement of upgrade works. Clearing permit application approved.</li> <li>• Continue Playground upgrades Churchman’s Brook and Matthew Stott Reserve.</li> <li>• Completion of Neerigan Street landscape upgrade</li> <li>• Morgan Park lighting asset renewal.</li> <li>• Reg Williams Reserve Precinct C - POS Strategy upgrade.</li> <li>• Don Simmons Reserve Precinct C - POS Strategy upgrade.</li> <li>• Harber Drive/ Chiltern Reserve</li> </ul>	<p><u>Capital/Asset Works</u></p> <ul style="list-style-type: none"> <li>• Memorial Park - Construction of Anzac Ribbons project in progress.</li> <li>• Palomino Park - Consolidation of oval reconstruction.</li> <li>• Fletcher Park - commencement of upgrade works. Clearing permit application approved.</li> <li>• Continue Playground upgrades Churchman’s Brook and Matthew Stott Reserve.</li> <li>• Morgan Park lighting asset renewal.</li> <li>• Reg Williams Reserve Precinct C - POS Strategy upgrade.</li> <li>• Don Simmons Reserve Precinct C - POS Strategy upgrade.</li> <li>• Harber Drive/ Chiltern Reserve</li> </ul>	<p><u>Capital/Asset Works</u></p> <ul style="list-style-type: none"> <li>• Memorial Park - Construction of Anzac Ribbons project in progress.</li> <li>• Fletcher Park - commencement of upgrade works - pending clearing permit application approval.</li> <li>• Continue playground upgrades - Churchman’s Brook completed, and Matthew Stott Reserve postponed awaiting POS Precinct B works commencing onsite.</li> <li>• Morgan Park lighting asset renewal ongoing.</li> <li>• Reg Williams Reserve Precinct C - POS Strategy upgrade underway.</li> <li>• Don Simmons Reserve Precinct C - POS Strategy upgrade underway.</li> <li>• Harber Drive/ Chiltern Reserve Precinct C - POS Strategy upgrade.</li> <li>• Rotary Park Precinct C POS Strategy</li> </ul>

Department	July 2012	August 2012	September 2012
	<p>Precinct C - POS Strategy upgrade application sent for bore license.</p> <ul style="list-style-type: none"> <li>• Rotary Park Precinct C POS Strategy upgrade.</li> <li>• Creyk Park Precinct G - POS Strategy upgrade.</li> <li>• Sanctuary Lake Reserve Precinct G - POS Strategy upgrade.</li> <li>• Damerham Reserve Precinct G POS Strategy upgrade.</li> <li>• Apex Park Precinct G POS Strategy upgrade application sent for bore license.</li> <li>• Murray Court Precinct G POS Strategy upgrade.</li> </ul> <p><u>Maintenance</u></p> <ul style="list-style-type: none"> <li>• Contract play space maintenance.</li> <li>• Scheduled mowing.</li> <li>• Irrigation maintenance.</li> <li>• Bushland maintenance.</li> <li>• Civic Precinct maintenance.</li> <li>• New Estate maintenance.</li> <li>• Citywide streetscape maintenance.</li> <li>• Customer requests.</li> <li>• Barbecue cleaning.</li> </ul>	<p>Precinct C - POS Strategy upgrade application sent for bore license.</p> <ul style="list-style-type: none"> <li>• Rotary Park Precinct C POS Strategy upgrade.</li> <li>• Creyk Park Precinct G - POS Strategy upgrade.</li> <li>• Sanctuary Lake Reserve Precinct G - POS Strategy upgrade.</li> <li>• Damerham Reserve Precinct G POS Strategy upgrade.</li> <li>• Apex Park Precinct G POS Strategy upgrade application sent for bore license.</li> <li>• Murray Court Precinct G POS Strategy upgrade.</li> </ul> <p><u>Maintenance</u></p> <ul style="list-style-type: none"> <li>• Contract play space maintenance.</li> <li>• Scheduled mowing.</li> <li>• Irrigation maintenance.</li> <li>• Bushland maintenance.</li> <li>• Civic Precinct maintenance.</li> <li>• New Estate maintenance.</li> <li>• Citywide streetscape maintenance.</li> <li>• Customer requests.</li> <li>• Barbecue cleaning.</li> </ul>	<p>upgrade Bore Licence granted.</p> <ul style="list-style-type: none"> <li>• Creyk Park Precinct G - POS Strategy upgrade mostly completed. Playground soft fall installation underway and some environmental works to be finalised.</li> <li>• Sanctuary Lake Reserve Precinct G - POS Strategy upgrade.</li> <li>• Damerham Reserve Precinct G POS Strategy upgrade.</li> <li>• Apex Park Precinct G POS Strategy upgrade.</li> <li>• Brookwood Estate bore relocation to POS as per Bore Relocation Agreement – underway in conjunction with Developer D J MacCormick.</li> </ul> <p><u>Maintenance</u></p> <ul style="list-style-type: none"> <li>• Contract play space maintenance.</li> <li>• Scheduled mowing.</li> <li>• Irrigation maintenance.</li> <li>• Bushland maintenance.</li> <li>• Civic Precinct maintenance.</li> <li>• New estate maintenance.</li> <li>• Citywide streetscape maintenance.</li> <li>• Customer requests.</li> <li>• Barbecue cleaning.</li> </ul>
<b>Parks Subdivisional Development</b>	<ul style="list-style-type: none"> <li>• Aspiri Landscape Strategy Plan- Piara Waters.</li> <li>• Harrisdale Stage 2B.</li> <li>• Harrisdale Stage 3A.</li> <li>• Newhaven Precinct Stage 6C.</li> </ul>	<ul style="list-style-type: none"> <li>• Aspiri Landscape Strategy Plan- Piara Waters.</li> <li>• Harrisdale Stage 2B.</li> <li>• Harrisdale Stage 3A.</li> <li>• Newhaven Precinct Stage 6C.</li> </ul>	<ul style="list-style-type: none"> <li>• Aspiri Landscape Strategy Plan - Piara Waters.</li> <li>• Harrisdale Stage 2B.</li> <li>• Harrisdale Stage 3A.</li> <li>• Newhaven Precinct Stage 6C.</li> </ul>

Department	July 2012	August 2012	September 2012
	<ul style="list-style-type: none"> <li>• Newhaven Precinct Stage 7.</li> <li>• Newhaven Precinct Stage 8A.</li>   <li>• Newhaven Precinct Stage 9A.</li> <li>• Heron Park 1 – Stage 5.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>• Review landscape works.</li> </ul> <p><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• Stage 1 and 2 reviewed landscape plan.</li> <li>• Stage 3, 4, and 5 review landscape plan.</li> <li>• Stage 6 review landscape plan.</li> <li>• Stage 7 review landscape plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Newhaven Precinct Stage 7.</li> <li>• Newhaven Precinct Stage 8A.</li>   <li>• Newhaven Precinct Stage 9A.</li> <li>• Heron Park 1 – Stage 5.</li> <li>• Heron Park Phase 2 Stage 10A.</li> <li>• Wungong Precinct E Foreshore.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>• Review landscape works.</li> </ul> <p><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• Stage 1 and 2 reviewed landscape plan.</li> <li>• Stage 3, 4, and 5 review landscape plan.</li> <li>• Stage 6 review landscape plan.</li> <li>• Stage 7 review landscape plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Newhaven Precinct Stage 7.</li> <li>• Newhaven Precinct Stage 8A.</li>   <li>• Newhaven Precinct Stage 9A.</li> <li>• Heron Park 1 – Stage 5.</li> <li>• Heron Park Phase 2 Stage 10A.</li> <li>• Wungong Precinct E Foreshore.</li> </ul> <p style="text-align: center;"><b><u>METROPOLITAN REDEVELOPMENT AUTHORITY</u></b></p> <p><u>MRA - Forrestdale Business Park:</u></p> <ul style="list-style-type: none"> <li>• Review landscape works.</li> </ul> <p><u>MRA - Wungong Urban Water</u></p> <ul style="list-style-type: none"> <li>• Stage 1 and 2 reviewed landscape plan.</li> <li>• Stage 3, 4, and 5 review landscape plan.</li> <li>• Stage 6 review landscape plan.</li> <li>• Stage 7 review landscape plan.</li> </ul>
<p><b>Parks Design and Documentation</b></p>	<ul style="list-style-type: none"> <li>• John Dunn and Palomino Park Equestrian full efficiency audit of new irrigation systems.</li> <li>• GUMS water source and area of use audit and mapping.</li> <li>• GUMS reticulation system audits completed.</li> <li>• Parks schedule of estimates development - ongoing.</li> <li>• Parks annual handbook.</li> <li>• Parks 5 ear capital asset replacement plan development.</li> </ul>	<ul style="list-style-type: none"> <li>• John Dunn and Palomino Park Equestrian full efficiency audit of new irrigation systems.</li> <li>• GUMS water source and area of use audit and mapping.</li> <li>• GUMS reticulation system audits completed.</li> <li>• Parks schedule of estimates development - ongoing.</li> <li>• Parks annual handbook.</li> <li>• Parks 5 ear capital asset replacement plan development.</li> </ul>	<ul style="list-style-type: none"> <li>• John Dunn and Palomino Park Equestrian - full efficiency audit of new irrigation systems - completed.</li> <li>• Parks Capital Projects file development-underway.</li> <li>• GUMS water source and area of use audit and mapping - ongoing.</li> <li>• GUMS reticulation system audits - completed.</li> <li>• Parks schedule of estimates development - ongoing.</li> <li>• Parks Handbook - ongoing.</li> </ul>

Department	July 2012	August 2012	September 2012
	<ul style="list-style-type: none"> <li>• Vandalism monthly report.</li> <li>• Department of Water annual groundwater consumption report 2011/2012.</li> <li>• City of Armadale Groundwater Use Performance Report 2008-2012.</li>   <li>• Armadale/Kelmscott CBD Commercial Marketing Project Tulip Displays report</li> <li>• Parks Asset Database completion of asset data collection and integration.</li> <li>• Public Open space Strategy Precinct B - concept designs and estimates finalisation.</li> <li>• DCS Nicholson Road landscape design and documentation.</li> <li>• DCS Warton Road landscape design and documentation.</li> <li>• RFT Albany Highway/South West Highway entry landscape design and documentation assessment and report to TSC.</li>   <li>• Ranford Road realignment landscape design and documentation review.</li> <li>• Jull Street review landscape design and documentation.</li> <li>• Tender No 11/12 - Armadale and Kelmscott CBD Landscape Maintenance Tender Review, and report TSC.</li> </ul>	<ul style="list-style-type: none"> <li>• Vandalism monthly report.</li> <li>• Department of Water annual groundwater consumption report 2011/2012.</li> <li>• City of Armadale Groundwater Use Performance Report 2008-2012.</li>   <li>• Armadale/Kelmscott CBD Commercial Marketing Project Tulip Displays report</li> <li>• Parks Asset Database completion of asset data collection and integration.</li> <li>• Public Open space Strategy Precinct B - concept designs and estimates finalisation.</li> <li>• DCS Nicholson Road landscape design and documentation.</li> <li>• DCS Warton Road landscape design and documentation.</li> <li>• RFT Albany Highway/South West Highway entry landscape design and documentation assessment and report to TSC.</li>   <li>• Ranford Road realignment landscape design and documentation review.</li> <li>• Jull Street review landscape design and documentation.</li> <li>• Tender No 11/12 - Armadale and Kelmscott CBD Landscape Maintenance Tender Review, and report TSC.</li> </ul>	<ul style="list-style-type: none"> <li>• Parks 5 year capital asset Replacement Plan/Budget development - underway.</li> <li>• Vandalism monthly report.</li> <li>• Department of Water annual groundwater consumption report 2011/2012 – TBA.</li> <li>• City of Armadale Groundwater Use Performance Report 2008-2012 – underway.</li> <li>• Armadale/Kelmscott CBD Commercial Marketing Project Tulip Displays Report - completed (Pending further business group discussion).</li> <li>• Parks Asset Database completion of asset data collection and integration - pending (awaiting PDA reprogramming).</li> <li>• Public Open space Strategy Precinct B - concept designs and estimates tabled with POS Working Group - TBC.</li> <li>• DCS Nicholson Road landscape design and documentation.</li>   <li>• DCS Warton Road landscape design and documentation.</li> <li>• RFT Albany Highway/South West Highway entry landscape design and documentation assessment and report to TSC.</li> <li>• Ranford Road realignment landscape design and documentation review.</li> </ul>

## Information Items from the Technical Services Directorate

Department	July 2012	August 2012	September 2012
	<ul style="list-style-type: none"> <li>• Tender No 12/12 - Arion Estate landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 13/12 - Vertu Estate Stage 1 Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 14/12 - Newhaven Estate Stage 1 Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 15/12 - Heron Park Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 16/12 - City wide Weed Management and General Turf Insect Control Services Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 17/12 - Turf Renovation Services Maintenance Tender Review, and report TSC.</li> <li>• Tender No 18/12 - Playground Maintenance Tender Review, and report to TSC.</li> <li>• Tender Specification Preparation - Turf Renovation Services.</li> <li>• Continuation of Lighting Audit Active Reserves.</li> </ul>	<ul style="list-style-type: none"> <li>• Tender No 12/12 - Arion Estate landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 13/12 - Vertu Estate Stage 1 Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 14/12 - Newhaven Estate Stage 1 Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 15/12 - Heron Park Landscape Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 16/12 - City wide Weed Management and General Turf Insect Control Services Maintenance Tender Review, and report to TSC.</li> <li>• Tender No 17/12 - Turf Renovation Services Maintenance Tender Review, and report TSC.</li> <li>• Tender No 18/12 - Playground Maintenance Tender Review, and report to TSC.</li> <li>• Tender Specification Preparation - Turf Renovation Services.</li> <li>• Continuation of Lighting Audit Active Reserves.</li> </ul>	<ul style="list-style-type: none"> <li>• Jull Street review landscape design and documentation.</li> <li>• Tender No 11/12 - Armadale and Kelmscott CBD Landscape Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 12/12 - Arion Estate Landscape Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 13/12 - Vertu Estate Stage 1 Landscape Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 14/12 - Newhaven Estate Stage 1 Landscape Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 15/12 - Heron Park Landscape Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 16/12 - City wide Weed Management and General Turf Insect Control Services Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Tender No 17/12 - Turf Renovation Services Maintenance - Tender approved by Council, to be awarded 1 September 2012.</li> </ul>

Department	July 2012	August 2012	September 2012
			<ul style="list-style-type: none"> <li>• Tender No 18/12 - Playground Maintenance – Tender approved by Council, Tender approved by Council, to be awarded 1 September 2012.</li> <li>• Continuation of Lighting Audit - Active Reserves.</li> </ul>
<p><b>Property Management</b></p>	<p><u>Capital Works:</u></p> <ul style="list-style-type: none"> <li>• Administration facia renewal continuing.</li> <li>• Admin skylight replacement continuing.</li> <li>• Administration art storage facility racks continuing.</li> </ul> <p><u>Upgrade:</u></p> <ul style="list-style-type: none"> <li>• Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations.</li> <li>• Old Administration Building - Roof and flashings - weather permitting - ongoing.</li> <li>• Technical Services Office – Flat roof upgrade - weather permitting.</li> </ul>	<p><u>Capital Works:</u></p> <ul style="list-style-type: none"> <li>• Administration facia renewal continuing.</li> <li>• Admin skylight replacement continuing.</li> <li>• Administration art storage facility racks continuing.</li> <li>• Administration - Painting to exterior of building. Subject to colour confirmation.</li> </ul> <p><u>Upgrade:</u></p> <ul style="list-style-type: none"> <li>• Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations.</li> <li>• Old Administration Building - Roof and flashings - weather permitting - ongoing.</li> <li>• Minnowarra House – Power supply upgrade.</li> <li>• Technical Services Office – Flat roof upgrade - weather permitting.</li> </ul>	<p><u>Capital Works:</u></p> <ul style="list-style-type: none"> <li>• Administration facia renewal continuing.</li> <li>• Admin skylight replacement continuing.</li> <li>• Administration art storage facility racks continuing.</li> <li>• Administration - Painting to exterior of building.</li> </ul> <p><u>Upgrade:</u></p> <ul style="list-style-type: none"> <li>• Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations.</li> <li>• Old Administration Building - Roof and flashings - weather permitting - ongoing.</li> <li>• Armadale Arena – install blinds to gym area.</li> <li>• Frye Park – install blinds to main hall.</li> </ul>

Department	July 2012	August 2012	September 2012
	<u>Renewal:</u> <ul style="list-style-type: none"> <li>• Administration toilets renewal, upstairs staff and lower ground - male and female. Subject to design approval.</li> </ul>	<u>Renewal:</u> <ul style="list-style-type: none"> <li>• Administration toilets renewal, upstairs staff and lower ground - male and female. Subject to design approval.</li> <li>• John Dunn Hall / Pavilion - Pedestrian and Paving re surfacing.</li> </ul>	<u>Renewal:</u> <ul style="list-style-type: none"> <li>• Administration toilets renewal, upstairs staff and lower ground - male and female. Subject to design approval.</li> <li>• John Dunn Hall / Pavilion - Pedestrian and Paving re surfacing.</li> <li>• Armadale Arena – install gpo’s to gym.</li> <li>• Roleystone Hall – coat floor to cleaners cupboard.</li> </ul>
<b>City Projects</b>	<u>Capital Works:</u> <ul style="list-style-type: none"> <li>• Baker’s House – Construction underway.</li> <li>• Piara Waters – Anticipate site access granted and works to commence.</li> <li>• Cross Park Skate Park – On hold until Cross Park Master Plan completed.</li> </ul>	<u>Capital Works:</u> <ul style="list-style-type: none"> <li>• Baker’s House – Construction continuing.</li> <li>• Piara Waters – playing field works underway.</li> <li>• Cross Park Skate Park – On hold until.</li> </ul>	<u>Capital Works:</u> <ul style="list-style-type: none"> <li>• Baker’s House – Construction continuing.</li> <li>• Piara Waters – playing field works anticipated to start.</li> <li>• Cross Park Skate Park – On hold until Cross Park Master Plan completed.</li> </ul>

# Information Bulletin

Issue No. 15/2012

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**MATTERS OUTSTANDING REPORT**

<b>COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – AUGUST 2012</b>		
	<b>DEPT.</b>	<b>ACTION/STATUS</b>
“That the matter of profiling local business at events held at Champion Lakes be referred to the Community Services Committee.”	Community Development	C16/3/12 That the City investigate the possibility of a higher profile of regional attractions at Champion Lakes Events with a future report to be received.
that the portion of the Armadale-Fremantle Railway Line remnants from Nicholson Road to Taylor Road is worthy of entry in the MHI at an “A” Management level in its entirety.	Libraries and Heritage Services	D1/6/12 Resolve that the preservation and enhancement of historical items be referred to Community Services Committee for further investigation.

## MONTHLY OFFICER REPORTS

### **Community Planning:**

#### **Cross Park/Springdale Park - John Dunn Reserve/Rushton Park Community Engagement and Master Planning**

Community engagement sessions with stakeholders were undertaken on 17 July 2012 (John Dunn Reserve), 30 July (Cross Park), 1 August 2012 (Springdale Park) and 2 August 2012 (Rushton Park). The consultants are currently collating the information gained at the sessions to produce first draft concept plans for further discussion with the stakeholders and the City.

#### **Piara Waters and Harrisdale – Shared Use School and Community Sites**

GHD consultants have been engaged to undertake the concept planning of the three Department of Education (DoE) and City shared use sites. Project start up meeting has been held with GHD, DoE consultant architects and City representatives.

### **Eat, Act, Live:**

*Eat Act Live* is progressing well with 17 health, nutrition and fitness programs now complete or nearing completion with an average of 15 participants attending each program. The evaluation data indicates a very positive outcome for the majority of participants with 25% of participants completing more than one program. Ongoing participants have joined existing healthy lifestyle programs operating in the City of Armadale and City of Gosnells. Positive word of mouth comments about *Eat Act Live* is contributing to a steady intake of new participants. *Eat Act Live* is facilitated by the City with funding provided by the Commonwealth government.

### **Children & Families:**

#### **Stargate Drama Program**

The sixth series of the Stargate Drama Program commenced on Monday 20th August at the Champion Centre. Comprising 12 weekly workshops, the program invites two local 'high needs' primary schools to nominate up to 20 students each aged from 8 - 12 years to participate. The schools focus on students who would benefit the most from the program, which offers coaching in skills relating to team work, communication, creativity, role play and building confidence. A performance and special graduation ceremony is held at the completion of the program, to which family and friends are invited. Feedback from both parents and schools whose children have participated in previous Stargate programs has consistently been very positive, noting that they have seen better behaviour and communication since the children graduated.

The City supports the Stargate Drama initiative through the Children and Families program.

### **Youth:**

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### **Ignite Basketball Program**

Following the successful launch of Ignite Basketball on June 30th, the next week saw the participants start the Ignite Regular Session format. Through the expertise of professional coaches, the young people are taken through challenging coaching sessions (both group and individual) and work towards making the team in under 14's, under 16's and Under 18's categories. Sessions and challenges are kept fun and achievable and culminate in conditioned full court games. Program partners Drug ARM WA has and will continue to deliver several educational workshops over the coming weeks.

The second Ignite tournament kicked off on July 21 and featured the beginning of Ignite's leadership development. Eight team captains were chosen for each squad of five people and were given the responsibility of being in charge for the entire tournament. They needed to find team strips, assign team number stickers, handle substitutions and with a provided schedule, ensure their team was ready to play on the correct court at the correct time. The best five performing captains were chosen to take part in an 'end of tournament' All-Stars game versus the Ignite Coaches, while being coached by special guests Jess Wagstaff and Cam Tovey from the Perth Wildcats.

Ignite Basketball's first competitive match (Under 16 boys) will be played against Griff Longley's Midland Midnight Basketball on Friday the 10<sup>th</sup> of August at Armadale Arena.

### **Seniors, Access and Inclusion:**

#### Scam Forum

In partnerships with Dale Cottages the City hosted an information forum on avoiding scams, improving safety around the home and personal safety in the community at the Greendale Centre on the 19th July. Presentations were provided by speakers from the Department of Commerce and the Armadale Police. Feedback from the forum indicated that attendees were highly satisfied with the forum and expressed an interest in attending future forums on a range of topics including safety/security, health, information and activities for seniors. Some of these will be addressed at the 'Positive Ageing Wellness Conference' in September and the 'Positive Ageing Expo' in November.

#### Stay On Your Feet Week

Dale Cottages, in partnership with the City of Armadale, has successfully secured a grant for \$1,000 from the Injury Control Council towards a 'Positive Ageing Wellness Conference' on 13th September to mark Stay On Your Feet Week.

### **Access and Inclusion:**

#### Disability Advisory Team (DAT) Meeting

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The Disability Advisory Team met on Tuesday 7 August at which the City's Manager of Information Technology and Communications showcased the new accessible web site for the Visitors Centre. The DAT discussed the progress report on the implementation of the Disability Access and Inclusion Plan for the Disability Services Commission of WA and prioritised strategies for progression in 2012/2013.

### Disability Access and Inclusion Plan(DAIP) Progress Report

The progress report for the DAIP was lodged with the Disability Services Commission of WA by the 31 July. In preparing the progress report discussions were held with City Managers to identify strategies for 2012/2013. The main DAIP initiatives undertaken in 2011/2012 were:

- the development of disability awareness training to be delivered to staff in October 2012
- communication of legislative changes and awareness of new access to premises standard to appropriate staff
- consultation with people with disability and carers to identify barriers to inclusion
- preparation of Count Me In Local Government Inclusion Grant application for a program to improve social inclusion
- park improvement works to improve accessibility and inclusion for people with disabilities
- progress towards making the City's website more accessible  
improved access to administration forms and applications now available on line

### **Volunteering:**

Armadale Volunteer Services (AVS) hosted a Volunteer Management Network meeting on Monday 13 August with guest presenters from Local Government Insurance Services (LGIS) presenting on Insurance and Risk Management for community groups.

The AVS newsletter will be distributed within the week. Currently, the newsletter is accessed by approximately 700 electronic subscribers and is posted to over 300 residents in the City of Armadale. More than 120 not for profit organisations also receive a copy. This newsletter includes an article on volunteering at the City of Armadale. An analysis of a 12 month snapshot of volunteering revealed volunteers at the City of Armadale contributed 42,772 hours in addition to the contribution made by Councillors.

Program	Number of Volunteers	Number of Volunteer Hours
SES	35	11901.25
Roleystone Bushfire Brigade	60	8950
Bedforddale Bushfire Brigade	62	5096
<b>Emergency Services</b>	<b>157</b>	<b>25947.25</b>
Books on Wheels SG library	2	94
World of Words SG library	1	90
Crime Club SG Library	1	18

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Armadale Library	4	723
<b>Library programs</b>	<b>8</b>	<b>925</b>
Birtwistle Local Studies Library	23	1386
History House	10	2393
<b>Heritage programs</b>	<b>33</b>	<b>3779</b>
Drop n Shop	5	819.5
Civic Pride Action Group (CPAG)	14	1050
CoA RoadWise Advisory Committee	8	100
Environmental Groups	1049	8446
Disability Awareness Team	3	45
Positive Ageing Working Group	3	12
Visitors Centre	11	1649
<b>Other</b>	<b>1093</b>	<b>12121.5</b>
	<b>1291</b>	<b>42772.75</b>

### Events:

#### Minnawarra Art Award

The Minnawarra Art Award, was held this year in the Armadale District Hall, from 17 - 25 July 2012 .

Sixty six pieces were exhibited from 49 artists, some from as far afield as Geraldton and Albany and with a significant number from the South-West.

Stockland continued their sponsorship - a \$5,000 commission of a 3D work to the artist of their choice. Metropolitan Redevelopment Authority continued what had previously been the Armadale Redevelopment Authority sponsorship - an acquisitive prize of \$5000.

The marketing campaign this year extended to Cannington and Victoria Park, as well as advertising on Radio Fremantle, and was picked up by Paula Silbert at 94.5FM, HeritageFM and Curtin Radio 6NR.

The exhibition attracted excellent numbers particularly on the Saturday when a free performance with international harpist, Anthony Maydwell, staged amongst the artworks, was attended by 70 people. 120 people viewed the exhibition over the weekend. During the week average attendance was 35.

Survey results showed that while around 75% of respondents came from suburbs within the City of Armadale, people also travelled from the following suburbs -

Applecross; Ascot; Bullcreek; Byford; Cannington; Como; Coogee; Geraldton; Lynwood; Morley; Mundijong; Noranda; Rockingham; Safety Bay; Stirling; Subiaco; Thornlie; Tuart Hill; Victoria Park; Willetton; and Wembley.

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The next art award is the South-East metro High School art award - Outside the Frame, running from 5 - 10th September 2012 , again at the Armadale District Hall. The award night will be held on Thursday 6 September 2012.

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### ***LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT JULY 2012***

#### **LIBRARY SERVICES**

A series of more meaningful graphs are being devised that will provide more useful comparative data related to library usage. As these are not as yet complete, the statistical performance indicators the month of July 2012 will be presented with the August report.

#### **“E”xtension Activities (Enrich, Educate, Explore, Escape, Entertain, Evolve)**

##### ***Reports on activities and community information sessions held during the month.***

35 regular sessions were held (e.g. story time, Baby Rhyme Time, Books on Wheels, World of Words Multicultural Group, reading & writing groups, Family Tree Group)

7 additional Library and Heritage community engagement sessions were held in the City’s libraries this month.

Reports on some these are detailed below. :

#### **“E” (Educate, Escape, Entertain) session**

##### **Report – *July 2012 School Holiday Programme***

**Prepared by – *Shirley Reilly and Rita Lennon, Librarians at Seville Grove and Armadale Libraries***

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Topic: Active in Armadale

Presenters: Shirley Reilly, Rita Lennon

Dates: Tuesday 10<sup>th</sup> July, Thursday 12<sup>th</sup> July; Friday 13<sup>th</sup> July; Tuesday 17<sup>th</sup> July and Wednesday 18<sup>th</sup> July 2012

Venue: Armadale and Seville Grove Libraries

No. Attending: 116 children; 63 adults

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ARM (2 sessions): PJ storytime – 17 children, 12 adults; Drumming – 40 children, 22 adults. SVG: (3 sessions): Hotdog books - 37 children, 17 adults; Full of Beanz - 22 children, 12 adults

Comments:

Our school holiday program was inspired by the upcoming Olympic Games, with activities to keep children entertained and entice them to use our libraries.

It was “Pyjama-lympics” at Armadale Library with a pyjama story time. Most of the children arrived in their pyjamas but there was no time for bedtime stories as we got into the Olympic spirit with songs and stories about sports and physical activities. This gave us the opportunity to showcase our locally produced book, “We are Champion Children”. After much jumping, running, trotting, etc. throughout the session the kids were invited to make an Olympic torch, a gold medal and a green and gold streamer baton to cheer for Australia in the Olympics.

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Full of Beanz entertained the children at Seville Grove Library with Olympic themed motor skills activities. Twenty two children enjoyed a fast paced time full of physical fun based on Olympic sports with a twist. This included a parachute game, running, crawling and jumping.



Seville Grove Library hosted two sessions of hotdog bookmaking while the State Library's book cubby was in residence for the school holidays. Children were encouraged to create a book about their favourite sport or the Olympics and some excellent books were made. A sheet of A3 paper is folded and cut to make

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the book. It is decorated, illustrated and written in and finally photocopied in colour. The new copied book is folded and cut so the child now has their finished book to keep and share. A copy of each book was also placed in the book cubby for everyone to read. This is a wonderful technique that promotes literacy and self esteem and can be used in a wide range of programs.



It wasn't quite Rhythmic Gymnastics but there was plenty of rhythm in the drumming workshop at Armadale Library. Martin from Rhythm Fix co-ordinated both kids and

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parents to perform a percussion spectacular. There were drums and percussion instruments for all to share, plus singing and dancing to entice even the shy ones to participate with gusto. It was an event worthy of a spot in the opening ceremony of any Olympic Games!



A wonderful selection of activities was enjoyed by a wide age range of children who came to the library for an interactive and entertaining experience.

### **“E” (Educate, Explore, Entertain) Session**

#### **Report: Community Engagement Session Prepared by: Jan Pedrolì – Librarian**

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Topic:	Author Talk
Presenter:	Paul Carter
Date:	19 July 2012
Time:	7.00-8.00pm
Venue:	Armadale Library Reading Room
No. Attending:	47

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#### Comments:

In an attempt to entice more men, in particular younger men, into the library Paul Carter was invited to give a talk at the Armadale Library. With the assistance of

## MONTHLY OFFICER REPORTS

Paul's publisher - Allen & Unwin - and the local bookseller - Books Plus - , we managed to book this popular author into our library.

Being more than a bit of an adventurer and having book-titles under his name like "*Don't tell Mum I am on the rigs, she thinks I am a piano player in a whorehouse*" one can expect even non-readers to be attracted to this author's books. A good crowd attended this session. There clearly was a greater range in age and gender amongst the attendees than is normally attracted which met the aim of the session.

Paul began his talk by acknowledging the National Year of Reading a cause that he is happily promoting and supporting. The very humorous talk by Paul about his various interests and experiences kept the crowd thoroughly entertained for about an hour and at the end of the talk, when the library was closed for the night, people lingered on to purchase copies of Paul Carter's books as well as have a chat and drink. A number of visiting librarians attending took the opportunity to have a tour of the Armadale Library facility.

## MONTHLY OFFICER REPORTS

### *HERITAGE SERVICES*

#### **Statistical Performance Indicators**

The Heritage Department's statistical performance indicators reports for the month of July 2012 are attached.

### ***BIRTWISTLE LOCAL STUDIES LIBRARY (BLSL)***

#### Monthly Statistics

(Report prepared by Susan Hall, Historian/Local Studies Librarian)

***The following projects and activities have involved the BLSL staff, volunteers or visitors:***

#### **ContentDM and launch of Picture Armadale**

Approximately 900 photographs have been added to the contentDM database which is now available online using the City of Armadale website. An observation is that there seems to be a slight increase in the number of visitors to BLSL with a personal history to tell or local photographs to share.

A news article, accompanied by photographs was published in the Examiner Newspaper promoting the "Picture Armadale" web site and the availability of historic photographs.

The developer of the Picture Armadale web site was interviewed in a short radio segment by Steve Gordon on 6PR, on Sunday 29 July. It is anticipated that a copy of the interview will be sent by the radio station for inclusion in the BLSL collection.

#### **Special events involving the BLS Library staff and volunteers: MS Word indexing and style setting workshop**

Volunteer, Helen Tromans led a mini-workshop for the BLSL volunteers and visitor, Jan McCahon-Marshall, on creating an index for the oral history transcripts and on alternative ways to set the format of the interview logs and transcripts to ensure uniformity of the final publication.

#### **Family History**

A presentation was given to the Family Tree Group meeting on the last Thursday in July by the National Archives of Australia representative, Marjorie Bly. The resources of the NAA centre and the web site were demonstrated.

## MONTHLY OFFICER REPORTS

### HISTORY HOUSE MUSEUM

(Report prepared by Christen Bell, Museum Curator)

#### **Minnawarra Historic Precinct**

The first of a series of small booklets that explore local history has been produced. This booklet uses text and images to tell the story of the buildings in the Minnawarra Precinct. The purpose of the booklet is to be something visitors can take away with them as a souvenir of their time in the City of Armadale.

Further booklets will be produced exploring other historical points of interest in the City of Armadale.

#### **Museum Exhibitions**

Weltands: Bunyip to Beautiful finished early July and during its run:

- Had approximately 200 people visited the museum and viewed the exhibition.
- 28 people attended the two public talks relating to the flora and fauna of Forrestdale Lake.
- Two classes from Pioneer Village School partook in education programs linked to the exhibition.
- 19 children and parents attended the museum's July holiday program that was linked to the exhibition.

This exhibition was successful and accessed a different audience who was interested in natural heritage as apposed to the museums traditional audience who has an interest in cultural heritage.

#### **History House Museum Interpretation Plan Stage 1B-D**

The new permanent exhibition that looks at the districts history from 1830 through to 1914 is progressing well. Object selection and key themes have been chosen. Text and images for the interactive aspect have been completed and the object labels and text panels for the rest of the exhibition are near completion. All that remains is the final approval of the design text panels and interactive and installation.

#### **Education Program**

##### Statistics to date:

Holiday Programs	72	
School Visits	319	
Incursions	256	
Special Programs	160	
Senior's Programs	32	TOTAL = 839

#### **Launch of Senior's Program**

The Museum Education Officer has been working with the City's Community Development Officer Seniors Access and Inclusion Wendy Hill, Caroline Dryland

## MONTHLY OFFICER REPORTS

from Southside Care and Deena Lazzari from Southern Districts Support Association to develop a program for their clients to be delivered at their Day Centres. The July presentations have been completed and were very well received.

This program is now being delivered to the Day Centres.

- August – Popping Down to the Shops
- September – Snippets of the Past
- October – A Box of Memories
- November – Stories of our Past

MONTHLY OFFICER REPORTS

<b>Birtwistle Local Studies Library</b>				
	<b>Current Month</b>	<b>Year to date</b>		
	<b>July 12</b>	<b>July 11</b>	<b>Jul 11- July 12</b>	<b>Jul 10 – July 11</b>
Reference Enquiries	6	2	136	135
Research Enquiries	11	19	132	195
Visitor Attendance	89	136	1447	891
Volunteer Hours	62	129	978	656
Digitising Records	37	10	200	13
<b>Oral History</b>				
Letters Sent	3	12	34	31
Interviews Completed	4	4	22	20
Transcripts Completed/ reviewed	2	1	28	30
Volunteer Hours – Transcribing	33	50	490	620
Volunteer Hours - Interviewing	20	19	89	95
<b>Family History Research</b>				
Reference	2	10	79	231
Research	31	32	524	359
Volunteer Hours	50	29	410	479

**Month** July

**Year** 2012

MONTHLY OFFICER REPORTS

History House Museum	Current Month	Year to date		
		July 12	July 11	July 12- June 13
General Visitors	168	163	186	163
School Visits	0	N/A	0	0
School Incursions	56	N/A	56	0
Holiday Programs	19	19	19	19
Community Programs	0	N/A	0	0
Seniors Programs	18	0	18	0
<b>Total Visitors</b>	<b>261</b>	<b>182</b>	<b>261</b>	<b>182</b>
Volunteer Hours	148	174	148	174
<b>Bert Tyler Vintage Machinery Museum</b>	<b>July 12</b>	<b>June 11</b>	<b>July 12 – June 13</b>	<b>Jul 11 – June 12</b>
Visitors		179		179

**Month: July Year: 2012**

July 2012 will see a new method for recording users of museum services. The statistics will provide a closer look at how the community is using museum services.

- General Visitors include individuals and adult groups
- School visits are school groups that come to History House Museum
- School Incursions is when a museum program is delivered at a school
- Holiday programs are museum programs run during school holidays
- Community programs are general programs or events held by History House
- Seniors programs are specially designed programs for Seniors

## MONTHLY OFFICER REPORTS

### ***RANGER AND EMERGENCY SERVICES***

#### **Animal Control**

##### Dogs

Ranger Services received four hundred and nineteen (419) requests for assistance during the report period. It is of interest to note that there is slight reduction in the number of requests for assistance in the progressive totals from July 2011 to July 2012.

The primary focus of Ranger Services is managing the response to the community for requests for service.

##### Livestock

During this report period Ranger Services attended to seventeen (17) requests for assistance in dealing with stock wandering. The majority of incidents involving stock on public roads, and highways, occur outside normal working hours generally late night or early hours of the morning.

##### Court Action

The following information relates to legal action taken by Ranger Services. These matters were heard and determined in the Armadale Magistrates Court during the report period.

<b>OFFENCE</b>	<b>FINDING OF COURT</b>	<b>PENALTY \$</b>	<b>COSTS \$</b>	<b>TOTAL \$</b>
Dog Attack (on animal)	Guilty	2,200	3,601.95	<b>5,801.95</b>

#### **Vehicles**

##### Parking

Ranger Service attended to eighty four (84) matters relating to the unlawful parking of vehicles during this report period. It is envisaged that this area of Ranger Service operations will steadily increase as development within the CBD increases.

##### Control of Vehicles (Off Road Areas)

Ranger Service attended to twenty nine (29) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period

##### Abandoned Vehicles

## MONTHLY OFFICER REPORTS

The number of abandoned vehicles continues to increase, and the cost to the City in the collection and disposal of the vehicle (most of which have no commercial value) is far in excess of projected budget estimates. This is a problem currently being shared by most Metropolitan Local Governments.

### **Litter**

Ranger Services have received several complaints, from concerned members of the community, regarding household rubbish being deposited onto reserves and road verges throughout the district. Keeping roadsides, reserves and other areas litter free is a major focus of the City of Armadale and Rangers are ever vigilant in identifying and apprehending litter offenders.

During this report period Ranger Services attended to thirty eight (38) requests for service. The overall number of litter related incidents for 2012/2013 shows a disturbing increase in litter enquiries from the corresponding period of 2011/2012.

### **Fire Services**

There were thirty (30) enquiries relating to fire incidents during the July report period; however these matters were principally related to smoke emission concerns.

### **General**

#### **AFAC Conference**

The 19th Australian Fire and Emergency Services Council (AFAC) and Bushfire Cooperative Research Centre (CRC) Conference is to be held in Perth from 28 -31 August

The theme for this year's conference is "*Diverse country. Common ground.*"

AFAC represents all fire, land management and emergency service agencies in Australia and New Zealand. The Bushfire Co-operative Research Centre is the peak research body for the fire industry in this region.

The 2012 conference will be staged at the Perth Convention and Exhibition Centre, Western Australia from Tuesday, 28 August to Friday 31 August 2012.

The format across the four days includes a Research Forum on the Tuesday, followed by a two day conference program on the Wednesday and Thursday. A Professional Development Program will be held on Friday.

The Conference program addresses a number of principle topics. The Research Forum will feature research across all hazards and will explore the following major topics:

- **Drivers** shaping Emergency Management
- **Diversity** and **Resilience**

## MONTHLY OFFICER REPORTS

- **Volunteering** into the Future
- The **Environments** (natural, built, marine)
- Incident **Management** – leadership and accountability
- **Research** to Policy to Practice
- Research **Projects**

The program includes a mix of keynote and invited speakers, and speakers selected from abstracts received in response to the Call for Papers. Posters will once again be given a prominent location in the Knowledge Lounge, located in the main Trade Exhibition area.

MONTHLY OFFICER REPORTS

**July 2012 Statistics**

<i><b>DOGS</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Wandering	64	56	64	56	Up 14%
Dogs for Pick Up	40	43	40	43	Down 7%
Barking	28	50	28	50	Down 44%
Attacks	18	15	18	15	Up 20%
Lost & Found	86	82	86	82	Up 49%
Multiple / Restricted Inspections	7	3	7	3	Up 133%
Vet collection & Cremation	11	0	11	0	Up
General Information	13	19	13	19	Down 32%
<b>Sub Total</b>	<b>267</b>	<b>268</b>	<b>267</b>	<b>268</b>	
Office Phone Enquiries	152	153	152	153	
<b>Total</b>	<b>419</b>	<b>421</b>	<b>419</b>	<b>421</b>	
<i><b>PARKING / VEHICLES</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
General Parking	30	28	30	28	Up 7%
Trucks	7	6	7	6	Up 16%
School Parking	31	20	31	20	Up 6%
Illegal Parking in CBD	16	7	16	7	Up 129%
Abandoned Vehicles	24	12	24	12	Up 100%
Off Road Vehicles	29	19	29	19	Up 53%
<b>Sub Total</b>	<b>137</b>	<b>92</b>	<b>137</b>	<b>92</b>	Up 49%
Office Phone Enquiries	8	14	8	14	Down 43%
<b>Total</b>	<b>145</b>	<b>106</b>	<b>145</b>	<b>106</b>	Up 37%
<i><b>LIVESTOCK</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Lost & Found	3	0	3	0	Up
General	13	18	13	18	Down 28%
<b>Sub Total</b>	<b>16</b>	<b>18</b>	<b>16</b>	<b>18</b>	Down 11%
Office Phone Enquiries	1	5	1	5	Down 80%
<b>Total</b>	<b>17</b>	<b>23</b>	<b>17</b>	<b>23</b>	Down 26%

MONTHLY OFFICER REPORTS

<i>LITTER</i>	July 2012	July 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
General Information	0	0	0	0	Same
Private Property	2	6	2	6	Down 67%
Roadside / Reserve	18	5	18	5	Up 260%
Verge	17	8	17	8	Up 112%
<b>Sub Total</b>	<b>37</b>	<b>19</b>	<b>37</b>	<b>19</b>	Up 95%
Office Phone Enquiries	1	2	1	2	Down 50%
<b>Total</b>	<b>38</b>	<b>21</b>	<b>38</b>	<b>21</b>	Up 81%
<i>FIRE</i>	July 2012	July 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Burning Off / General Information	5	2	5	2	Up 150%
Firebreak / Hazard	1	1	1	1	Same
Firebreak Variation	0	0	0	0	Same
Fire Permit Enquiries	0	n/a	0	n/a	
Permits Issued	0	n/a	0	n/a	
Nuisance Smoke - Legal Burning Off	3	n/a	3	n/a	
<b>Sub Total</b>	<b>9</b>	<b>3</b>	<b>9</b>	<b>3</b>	Up 200%
Office Phone Enquiries	21	15	21	15	Up 40%
<b>Total</b>	<b>30</b>	<b>18</b>	<b>30</b>	<b>18</b>	Up 67%

<i>GENERAL</i>	July 2012	July 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
General Information	0	0	0	0	Same
Shopping Trolleys	13	6	13	6	Up 116%
<b>Sub Total</b>	<b>13</b>	<b>6</b>	<b>13</b>	<b>6</b>	Up 116%
Office Phone Enquiries - Trolleys	12	4	12	4	Up 200%
Office Phone Enquiries - Cats	15	10	15	10	Up 50%
Office Phone Enquiries - General	123	102	83	102	Down 19%
<b>Total</b>	<b>150</b>	<b>116</b>	<b>110</b>	<b>116</b>	Down 5%

MONTHLY OFFICER REPORTS

<i><b>TOTAL</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
<b>Sub Total Reports / Complaints</b>	<b>479</b>	<b>406</b>	<b>479</b>	<b>406</b>	Up 18%
Total Office Phone Enquiries	333	305	293	305	Down 4%
<b>Total Reports / Complaints</b>	<b>812</b>	<b>711</b>	<b>772</b>	<b>711</b>	Up 9%

<i><b>WARNINGS</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Dogs	11	22	11	22	Down 50%
Parking	0	0	0	0	Same
Off Road Vehicles	0	0	0	0	Same
Litter	0	0	0	0	Same
Fire & Fire Orders	2	3	2	3	Down 33%
Shopping Trolleys	0	0	0	0	Same
Other (Inc Abandoned Vehicles)	11	6	11	6	Up 80%
<b>Total</b>	<b>24</b>	<b>31</b>	<b>24</b>	<b>31</b>	Down 23%
<i><b>INFRINGEMENTS</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Dogs	50	55	50	55	Down 9%
Parking	113	63	113	63	Up 79%
Off Road Vehicles	0	3	0	3	Down
Litter	3	4	3	4	Down 25%
Fire	0	0	0	0	Same
Shopping Trolleys	0	0	0	0	Same
Other	1	2	1	2	Down 50%
<b>Total</b>	<b>167</b>	<b>127</b>	<b>167</b>	<b>127</b>	Up 31%
<b>NUMBER WITHDRAWN</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>25</b>	Down 8%
<b>Number Paid</b>	<b>141</b>	<b>180</b>	<b>141</b>	<b>180</b>	Down 22%

MONTHLY OFFICER REPORTS

<b><i>IMPOUNDED DOGS</i></b>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Claimed	40	53	40	53	Down 25%
Sold	0	0	0	0	Same
Destroyed	6	10	6	10	Down 40%
Vet / Rescue	18	6	18	6	Up 200%
Stolen	0	0	0	0	Same
<b>Total</b>	<b>64</b>	<b>69</b>	<b>64</b>	<b>69</b>	Down 7%
<b><i>IMPOUNDED VEHICLES</i></b>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Vehicles	7	5	7	5	Up 40%
Motor Cycles	0	1	0	1	Down
<b>Total</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>6</b>	Up 17%
<b><i>IMPOUNDED LIVESTOCK</i></b>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Total	1	0	1	0	Up
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	
<b><i>ABANDONED TROLLEYS</i></b>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Impounded	0	1	0	1	Down
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b><i>COURT PROSECUTIONS</i></b>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>	
Dog	1	2	1	2	Down
Fire	0	0	0	0	Same
Parking	0	0	0	0	Same
Litter	0	0	0	0	Same
Off Road Vehicles	0	0	0	0	Same
<b>Total</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	Down
<b>No. of Guilty Verdicts</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>2</b>	Down
<b>Withdrawn</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	Same

MONTHLY OFFICER REPORTS

<i><b>FINES ENFORCEMENT</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>
<b>Infringements sent to FER</b>	<b>156</b>	<b>108</b>	<b>156</b>	<b>108</b>

Up 44%

<i><b>DOG REGISTRATIONS</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>
New Dog Registrations	148	155	148	155
Renewed Dog Registrations	12	23	12	23
<b>Total</b>	<b>160</b>	<b>178</b>	<b>160</b>	<b>178</b>
<b>Total Animals on System</b>	<b>12458</b>	<b>12406</b>		

Down 5%

down 48%

Down 10%

<i><b>PHONE CALLS</b></i>	<b>July 2012</b>	<b>July 2011</b>	<b>2011/2012 Progressive Total</b>	<b>2010/2011 Progressive Total</b>
Office – Rangers calling Office	73	68	73	68
Office – Messages for Staff	17	39	17	39
Office – Referred to Other	48	66	48	66
Calls to Rangers' Private Residences from After Hours Service	8	15	8	15
<b>TOTAL</b>	<b>146</b>	<b>188</b>	<b>146</b>	<b>188</b>

Down 7%

Down 56%

Down 27%

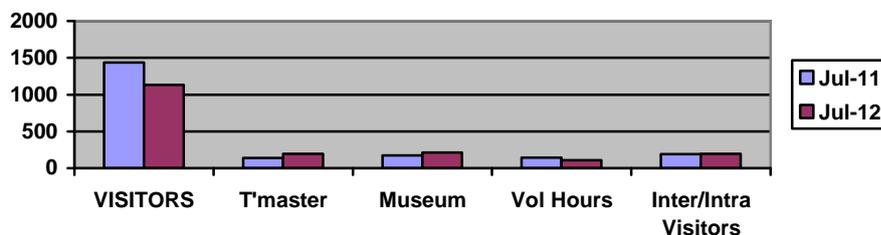
Down 47%

Down 22%

MONTHLY OFFICER REPORTS

***TOURISM DEVELOPMENT***

**Statistics:**



Visitors	Ticketmaster	TOTAL Visitors Less Ticketmaster	Inter State Visitors	Overseas Visitors	TOTAL O/sea & Interstate VISITORS	Volunteer Hours	Museum
<b>1131</b>	<b>195</b>	<b>936</b>	<b>121</b>	<b>75</b>	<b>196</b>	<b>109</b>	<b>212</b>

***VISITOR CENTRE OPENED FOR 199 HOURS***

***AVERAGE VISITORS PER WEEK: 283***

***VOLUNTEER HOURS PER WEEK: 27***

**VISITOR CENTRE - DOLLAR VALUE TO THE COMMUNITY:**

*Average Visitor Spend – Day Visitor:*

**\$ 1,671** per day = **\$ 11,700** per week = **\$ 46,800** per month

Based on \$50 per person who came into the Visitor Centre staying one day in our area,  
 This is a conservative figure as current guidelines are based on \$80 per person each day.  
 Figure calculated as - Visitors less Ticketmaster.

*Average Spend – Including Accommodation:*

**\$1,050** per night = **\$ 7,350** per week = **\$ 29,400** per month

Figure is calculated by Using Inter and Overseas figures only for the month, based on \$150 per person.

**TOTAL TOURISM DOLLAR VALUE – JULY 2012: \$76,200**

## MONTHLY OFFICER REPORTS

### **Armadale Visitor Centre**

During July there was a slight decline in numbers coming through the Centre, however, interstate visitations were higher than last month with a 65% increase on Eastern States travellers and a 50% increase in Ticketmaster sales.

Google analytics reports an increase in visits with Singapore predominately leading the international market above the United Kingdom.

### **Meetings**

- On July 10 the Tourism Coordinator and Senior Tourism Officer met with David Oliphant and Steve Arnott General Manager of Araluen Golf Resort, discussing future partnerships and cooperative marketing.
- On 18 July the Tourism Coordinator and Senior Tourism Officer met with visiting onsite Judge David Duncanson representative from Tourism Council carrying out an onsite verification of our entry for 2012 Perth Airport Western Australian Tourism Awards. All policies and procedures have been updated and made readily available for the onsite visit.
- Our Senior Tourism Officer attended a VCAWA teleconference.
- A structured Workplace Learning Student from Cecil Andrews High School is contributing once a week to the daily operations of the Visitor Centre until mid October. We always appreciate the opportunity to participate in our local school community.
- On 25 July the Tourism Coordinator and Senior Tourism Officer attended Business Armadale breakfast forum with guest speakers Sam Buckeridge – BGC, Robert Shaw- Daly & Shaw, Cr Henry Zelones and Carl Curtis - Landcorp
- Our Tourism Officer attended a photo shoot on 25 July for our marketing campaign.

### **Membership**

- On 31 July the Tourism Coordinator, Senior Tourism Officer and Communications Manager met with local business members and visited tourism product throughout our region, checking venues for conferences.
- Liaising with membership resulting in cooperative marketing for the 2013 regional guide.

### **Marketing**

- Visitor Centre held a stall at NAIDOC week on 3 July providing gift bags and information packs.

## MONTHLY OFFICER REPORTS

- Visitor Centre held a stall at Nerrigen Brook Primary School on 4 July as part of their community awareness programme. Gift bags and information packs were handed out.
- The Tourism Coordinator and Senior Tourism Officer attended the opening of the Minnowarra Art Festival.
- The Visitor Centre has completed their submission for the annual 2012 GWN7 Top Tourism Awards. Finalists will be announced 10<sup>th</sup> August. This is the 23<sup>rd</sup> year and a total of 19 regions have nominated – Margaret River, Christmas Island, Halls Creek, Rottnest Island, Bridgetown, Busselton, Denmark, Derby, Dunsborough, Esperance, Fremantle, Kalbarri, Kalgoorlie, Kununurra, Laverton, Northampton and Shark Bay.
- Our Senior Tourism Officer has nominated our Tourism Development Officer for Golden “T” Award – Manager of the Year Award with the winner announced at the Tourism Awards Gala dinner.
- A submission is being prepared to host the Annual 2013 Visitor Servicing Conference hopefully to be held in Armadale which would be a wonderful way to showcase our City and bring significant economic benefit to the City and our community.

### **Tourism Development**

- The Tourism Coordinator and Senior Tourism Officer attended a City of Perth seminar ‘Effective Community Engagement for Local Government and Tourism’
- The Artistic Reference Group met with the Coordinator to continue the development of locally made unique souvenirs’ for the upcoming Spring into Armadale soft launch in September 2012.
- The Tourism Coordinator, Manager, Leisure Services and the Club Development Officer met with Ian Wee of Perth Integrated Health Cycling Group to develop and plan a new cycling event, the Armadale Grand Fondo.
- Large Posters, pull-up banners and leaflets are being prepared for our next twelve month advertising and tourism marketing campaign to commence in September. There will be four unique seasonal campaigns featuring a ‘Ticket to Armadale’ and carrying the tag ‘Armadale – so close, so unexpected!’

MINUTES OF OCCASIONAL ADVISORY COMMITTEES

## CITY OF ARMADALE

# NOTES

### Disability Advisory Team (DAT)

Bi-monthly meeting

Tuesday 7 August 2012 at 9.30pm

Committee Room, City Administration Building- 7 Orchard Ave, Armadale

Chair: Cr Melissa Northcott

Minutes prepared by Carolyn Fisher

### 1.0 Attendance & Apologies

#### Attendance:

Name	Title
Cr. Melissa Northcott	Chairperson. Councillor – City of Armadale
Ms Carolyn Fisher	Community Development Support Officer/Meeting Note Taker – City of Armadale
Ms Wendy Hill	Community Development Officer – Seniors Access and Inclusion – City of Armadale
Mr Mark Dadd	Community Representative
Mr Ron Fisher	Community Representative
Ms Pat Hart	Community Representative
Mr Ron Fisher	Community Representative
Ms Sheila Parker	Community Representative
Mr John Glassford	Property Services Manager- City of Armadale
Ms Lynne Darby	CEO- Directions WA
Ms Susan Hillel	Building Services Manager – City of Armadale
Ms Lorraine Gill	Local Organisation Representative
Ms Toni Roberts	Local Area Coordinator- Disability Services Commission

#### Apologies:

Ms Pat Hart	Community Representative
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## MINUTES OF OCCASIONAL ADVISORY COMMITTEES

Ms Gail Nessi	Armadale Health Service
Ms Sheila-Anne Macloud	Acting Area Manager Kelmscott-Disability Services Commission (DSC)

### **Special Guest:**

Adam Holthouse	Manager IT & Communications, City of Armadale
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### **2.0 Minutes**

May minutes circulated amongst group.

### **3.0 Business Arising From Today's Minutes**

- Wendy Hill to schedule meeting with Business Armadale to discuss promotion to local business's of disability inclusion and accessibility in the City of Armadale.  
Relevant City staff and Cr Melissa Northcott to attend meeting.

#### **Outstanding actions from May minutes**

- John Glassford to examine screen doors currently on public toilets at Frye Park; doors inhibiting wheelchair access- In progress
- John Glassford to provide feedback to DAT group on current plans for pedestrian access on Jull St Mall and Strike Avenue/Armadale Avenue intersection; identified as dangerous areas for pedestrians particularly for disabled persons. – Update today by John Glassford

#### **Jull St Intersection Update- John Glassford**

(see attached document: *Jull St Crossing Concept*)

The City has allocated \$115k in this year's budget for the Jull St pedestrian upgrade. (see attached document: City Strategy Committee Council Meeting 26 September 2011)

Changes include:

- Raising of the road to allow for an even surface for pedestrians and wheelchairs to traverse the intersection. (see red section in document)
- Paving at the edge of the crossing to be altered to alert visually-impaired pedestrians to the end of a walkway and the beginning of a road.
- Rumble strips to be installed on Jull St. to indicate to drivers to reduce speed and take care at the intersection.

The City is waiting for approval from Main Roads regarding signage and speed limit changes to proceed.

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### **4.00 Adam Holthouse- Accessible web site presentation**

Presentation of draft accessible Armadale Visitors Centre website by IT & Communications Manager, Adam Holthouse.

The City is currently working on the final stages on the Armadale Visitors Centre website redevelopment, which will include disability accessibility features.

Mr Holthouse previewed the website to the group and outlined the user-friendly features including font size and background colour alteration, allowing the user to increase and decrease font size and manipulate screen background colour, allowing for heightened visibility.

Language options are another feature the IT staff are currently exploring for the website.

The website is expected to go live at the end of August.

The user-friendly elements contained in the Visitors Centre website are planned to carry forward to the City's website.

### **5.0 Disability Awareness Week**

This year's planned Art Awards have been cancelled due to a lack of interest by local schools in participating in the event and an unsuccessful grant application.

The Disability Services Commission (DSC) has elected to coordinate an exhibition event for Disability Awareness Week in December. DSC will be the lead agency in the coordination and organisation of the event with other organisations providing support to the event, including the City of Armadale.

The individuals and organisations on the previous Art Awards' working group are invited to attend DSC's Disability Awareness Week exhibition working group. The next meeting will be held Wednesday 22<sup>nd</sup> August at DSC, Kelmscott.

### **6.0 Progress Report**

The City's DAIP was endorsed by DSC in February 2012; the City is now due to provide a progress report to DSC on activity since the endorsement. Of the 8 outcomes outlined in the DAIP, a number of strategies have already been achieved. Projects have been identified in conjunction with the City's Managers for progression in 2012/13.

### **7.0 Projects for 2012/13**

Projects for progression by the DAT include:

1.2.2 – In consultation with people with disabilities, identify a network of priority routes and ensure a continuous accessible path of travel on these

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routes, including rest points with seating, tactile paving as required and accessible paths and kerbs.

2.4.2 – Liaise with local government services to improve access to their premises.

2.4.3 – Promote to local businesses the economic benefits of being accessible.

2.4.4 – Develop information for businesses on access/universal design especially shopping centre, small shops in the mall, banks, Centrelink and Pioneer Village.

8.2.1 – Provide advice and support to local businesses to become more accessible and inclusive.

Outcomes 2.4.2, 2.4.3, 2.4.4 and 8.2.1 (outlined above) of the DAIP relate to the promotion of and creation of awareness of disabilities within the community.

The City of Armadale is to work with local business to educate and create awareness of disabilities within the local community.

Action: Wendy Hill to schedule meeting with the Business Armadale to discuss promotion to local business's of disability inclusion and accessibility in the City of Armadale and how this can best be achieved.

### **8.0 Other Business**

Close of meeting: The meeting closed at 11.00am

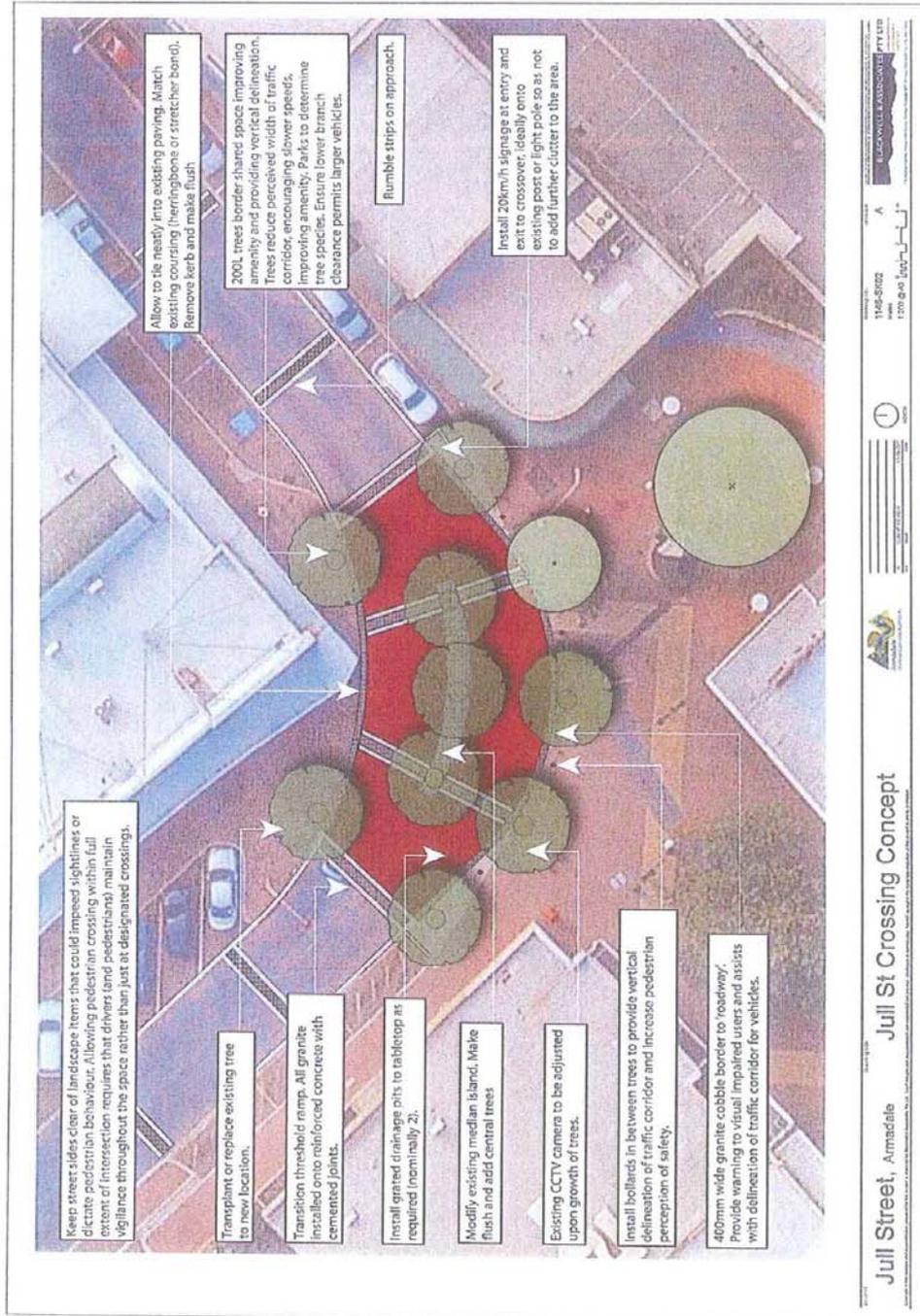
The next DAT meeting will be held on **Tuesday, 2nd October 2012.**

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Attachment "A-C"

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CITY STRATEGY  
 COMMITTEE –20 SEPTEMBER 2011



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CITY STRATEGY 41 COUNCIL MEETING – 26 SEP 2011  
COMMITTEE – Miscellaneous 20 SEPTEMBER 2011

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and, amend the 2011/2012 Annual Budget as follows:

Expenditure

Jull Street Mall / Third Road Intersection Pedestrian  
Prioritisation

Increase by \$115,000

Revenue

Contributions from Armadale Redevelopment  
Authority

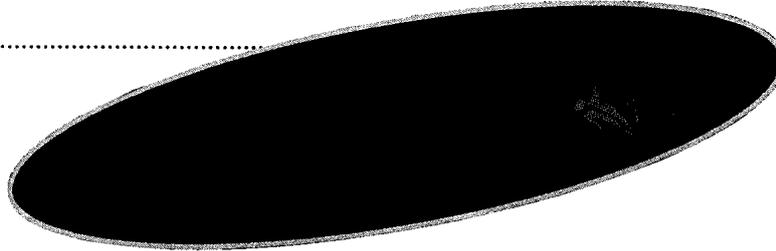
Increase by \$115,000

for the purpose of funding amendments at the Jull  
Street Mall /Third Road Intersection for  
improvement of the pedestrian experience.

**\*\* ABSOLUTE MAJORITY REQUIRED FOR PART 2 OF  
THE RECOMMENDATION**

Moved Cr Hart  
Motion Carried (7-0)

MISCELLANEOUS



**Volunteer Management Network**

***An opportunity for Coordinators of Volunteers to Network***

*Working together to promote volunteering  
Supporting each other and sharing information*

**NETWORK TOPIC - INSURANCE AND RISK MANAGEMENT  
GUEST SPEAKERS FROM LGIS  
(LOCAL GOVERNMENT INSURANCE SERVICES)**

**All welcome!!**

**Monday 13 August 2012**

**9:30am - 11:30am**

**Champion Centre**

**76 Champion Dr, Seville Grove  
(next to the Seville Grove library)**

**Please RSVP by  
Thursday 9 August to: -**

Wendy Stanley, Volunteers Services Coordinator  
Armadale Volunteer Services

Phone 9399 0629

Fax 9399 0184

Email [volunteering@armadale.wa.gov.au](mailto:volunteering@armadale.wa.gov.au)