CITY OF Armadale

INFORMATION BULLETIN

ISSUE NO. 7/2012 **19 April 2012**

CITY OF Armadale

Information Bulletin

Issue No. 7/2012

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Dear MWAC

The Officers Advisory Group met on Monday 2 April. This update is to summarise the main points from the meeting and keep MWAC informed of key issues. If you have any feedback/suggestions on the content of the Update please let me know.

Policy / Programs

Metropolitan Local Government Review: The OAG discussed the upcoming release of the draft findings of the Committee and how to facilitate an MWAC response. The findings will be circulated to MWAC on Friday 13 April, when they are released, to prepare for a discussion at the MWAC meeting. Submissions are due 11 May 2012.

Household Hazardous Waste Program: A brief presentation will be provided at the MWAC meeting to outline the Program and prepare for a fuller discussion of the Programs future direction at the June MWAC meeting.

Voluntary Product Stewardship Discussion Paper: A Submission on the Voluntary Product Stewardship Paper was presented for consideration. This Submission will be a decision item at the next MWAC meeting and is available from
http://www.wastenet.net.au/issues/Legislation/psact

Clean Energy Act Effect on Local Government: WALGA has prepared a paper on the potential effects of the Clean Energy Act on the sector. This Paper is available from
http://www.walgaclimatechange.com.au/announcements/the-cef-and-local-government

Closure of Southern Metropolitan Regional Council Facility: The SMRC are meeting on Thursday 5 April to discuss the matter. The WALGA President and MWAC staff will be meeting with SMRC on Wednesday 11 April and further updates will be provided to MWAC after that meeting.

TV's and Computers Product Stewardship Scheme: 3 Industry Arrangements have now been accredited to deliver the Scheme. MWAC will be developing a Preferred Supplier Panel Contract with the Arrangements to ensure Local Government in WA is able to effectively engage if the Scheme.

Procedural

MWAC meeting, 4pm Wednesday 18 April: the Agenda will be circulated the week before the meeting.

MWAC Non-Metropolitan Meeting (30 April – 1 May): the organisation of this event is progressing – if you have not already RSVP'd please email Heather Squire, hsquire@walga.asn.au

Vacancy on the OAG: Allan Moulton, Shire of Busselton, has resigned from the Officers Group as he has taken a job in the private sector. There is therefore a vacancy for a non-metropolitan Local Government Officer on the Group.

Kind regards
Rebecca

Rebecca Brown
Western Australian Local Government Association

15 Altona St West Perth WA 6005
PO Box 1544 West Perth WA 6872
Tel: +61 8 9213 2063 Fax: +61 8 9322 2611
Email: rbrown@walga.asn.au
Website: http://www.walga.asn.au

Waste & Recycle Conference 2012
10 - 14 September 2012, Esplanade Hotel, Fremantle www.wasteandrecycle.com.au
WasteNet Website - www.wastenet.net.au

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Local Government News

WALGA

CITY OF ARMADALE
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18 APR 2012
RECORDS SERVICES

Issue No. 14.12
9 April 2012
Please copy and distribute to interested readers

HEADLINES

- Local Government As A Regulator
- Changes To Western Power's Vegetation Management Program
- WA Transport And Roads Forum 2012 – Registrations Now Open
- WALGA President's Scholarship – Diploma Of Local Government For Elected Members – 2013 Nominations Now Open
- Vacancies On Boards And Committees
- Officer Training

MAILBAG

- Training Solutions
- Personal Property Securities Act – What Is The Impact?

ISSUES UPDATE

LOCAL GOVERNMENT AS A REGULATOR

The Productivity Commission has undertaken a study into the role of Local Government as a regulator to benchmark the extent to which particular approaches to the exercise of regulatory responsibilities by Local Government authorities affects costs incurred by business. Specifically the Commission has sought to:

- identify the scope of Local Government regulatory responsibilities in each state and territory
- clarify the extent to which the Local Government role includes implementing policies of national and state/territory governments
- assess whether different responsibilities and the approach taken to their exercise has a material impact on business costs, and
- identify best practices which have the capacity to reduce unnecessary regulatory costs for business.

The study is nearly complete and the draft report was released on Monday, 2 April 2012 (see : http://www.pc.gov.au/projects/study/regulationbenchmarking/localgov/draft).

Final submissions are due by Friday, **25 May** 2012.

As part of the consultation process on the draft report the Commission is holding a national Roundtable in Melbourne on Thursday, **26 April**, to which WALGA has been invited along with *representatives of three Local Governments in your State* – the Commission's preference is likely to be for CEOs. Attendees must meet their own costs in attending.

If you are interested in participating in the roundtable please contact Deputy Chief Executive Officer, Wayne Scheggia, on 9213 2024 or email wscheggia@walga.asn.au as soon as possible.

CHANGES TO WESTERN POWER'S VEGETATION MANAGEMENT PROGRAM

Western Power is seeking feedback from Local Governments on upcoming changes to its Vegetation Management Program to enable a quick response to dangerous trees in High or Extreme fire risk areas. Notices will be issued for planted or cultivated trees on Local Government land to be cut back within 30 days.

If trees remain too close to power lines, Western Power contractors will complete the work and local governments may be invoiced for the cost. The minimum cost for this work will be $419.00.

The changes are outlined in these documents:

http://walga.asn.au/Portals/0/Templates/Enviro%20Waste/WE-9162537v1.pdf

http://walga.asn.au/Portals/0/Templates/Enviro%20Waste/WE-9184657v1.pdf

*For further information or to provide comment please contact Environment Policy Manager, Karen Barlow on 9213 2027 or email kbarlow@walga.asn.au by Friday, **4 May**.*

WA TRANSPORT AND ROADS FORUM 2012 – REGISTRATIONS NOW OPEN

The Western Australian Local Government Association, in partnership with Main Roads WA, will be hosting the annual Transport and Roads Forum on Friday, **4 May** at the Burswood Entertainment Complex.

The theme for the 2012 forum will be *Smart Investment for the Road Ahead.*

There will be opportunities to hear from and put questions to the Minister for Transport and Shadow Minister for Transport as well as the Managing Director of Main Roads WA and Director General of the Department of Transport. Getting the best possible outcomes from road investments through pavement management systems and sustainable funding for

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heavy vehicle routes will be explored in presentations and panel sessions.

Elected Members and senior officers with responsibilities for roads and transport are strongly encouraged to attend.

There is no fee for Local Government representatives but registration is required. The registration form is available from the WALGA website www.walga.asn.au

To register for this event, please complete the registration form and return to Ulrike Wolter at uwolter@walga.asn.au.

For further information, please contact Policy Manager Transport and Roads, Mark Bondietti on 9213 2040 or email mbondietti@walga.asn.au

WALGA PRESIDENT'S SCHOLARSHIP - DIPLOMA OF LOCAL GOVERNMENT FOR ELECTED MEMBERS - 2013 NOMINATIONS NOW OPEN

Following WALGA's accreditation as a Registered Training Organisation (RTO), a Diploma of Local Government (Elected Member) was developed to meet an important strategy in building Western Australian Elected Member capability and skills.

As a nationally recognised qualification, the course content covers areas that directly relate to the roles and responsibilities of Elected Members and focuses on the high level of expertise that is required to effectively govern.

The scholarship will cover the full Diploma training cost and assessment fees, along with relevant travel and accommodation costs, up to the value of $10,000.

To apply for this scholarship simply state in around 250 words what benefits you, your Council and your community would gain from this professional development opportunity. Nominations close Saturday, **30 June.**

A full Diploma outline is available at www.workplacesolutions.asn.au/training

To obtain a nomination form or for general queries regarding the nomination process, please contact Training Manager, Jacqueline Dodd on 9213 2090 or email jdodd@walga.asn.au

VACANCIES ON BOARDS AND COMMITTEES

The Association is pleased to announce that nominations are now being sought for the following vacancies:

- Coastal Rock Fishing Safety Working Group (Readvertised)
- Edith Cowan University South West (Bunbury) Advisory Board
- Geographical Names Committee
- Trails Reference Group (Readvertised)

Nominees are required to submit a completed nomination form, statement addressing the selection criteria and short curriculum vitae (2 pages maximum) before the close of nominations at 5:00pm Thursday, **19 April.**

Nomination Forms are available from http://walga.asn.au/MemberResources/GovernanceStrategy/CurrentCommitteeVacancies.aspx

For further information please contact Executive Officer Governance and Strategy, Janet Done, on 9213 2013 or jdone@walga.asn.au

OFFICER TRAINING

Preparing Agendas and Minutes

Preparing Agendas and Minutes outlines the performance outcomes, skills and knowledge required to organise meetings, make arrangements, liaise with participants and develop and distribute meeting-related documentation.

This course applies to individuals employed in a range of work environments who organise a variety of meetings.

They may provide administrative support or have responsibility for these tasks in the context of a particular team, work group or project.

Date: Friday, **27 April**

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: $395 (plus GST)

Customer Service and Complaints Handling

Customer Service and Complaints Handling outlines the competencies required when providing customer service in a Local Government environment, including identification of customer needs and the use of effective communication skills.

It requires the ability to understand and work with a diverse range of customer groups and is appropriate for all areas of Council.

Date: Friday, **25 May**

Time: 9:00am – 4:30pm

Venue: WALGA Boardroom

Cost: $395 (plus GST)

Course flyers can be downloaded at www.workplacesolutions.asn.au.

Contact the training team at training@walga.asn.au to secure your place.

DIRECTORY UPDATES

Mr Kevin O'Connor is the Acting Chief Executive Officer of Three Springs. Mr Chris Jackson has retired

Mr Mike Cole is Acting CEO at the City of Nedlands.

Mr Lauder Coomber is Acting CEO at the Shire of Gnowangerup.

MEDIA RELEASES

3 April	Recycling Rate Impacted By Facility Closure
30 March	Local Government Reform about More than Numbers
23 March	Easter Blessings drive responsibility on the roads

Local Government News

WALGA

Issue No. 15.12

16 April 2012

Please copy and distribute to interested readers

HEADLINES

- Delay In Release Of Panel's Draft Finding – Metropolitan Local Government Review
- Country Local Government Fund Review
- 2012 Local Government Remuneration Survey
- Local Government Involvement In Speed Limit Setting
- WA Transport And Roads Forum 2012 – Registrations Now Open
- Local Government Emergency Management Forum
- Officer Training
- Western Power / Main Roads Project Delivery Workshops For Local Government
- Preventing Alcohol Related Violence In The Built Environment – Forum

MAILBAG

- InfoPage: Review Of The Royalties For Regions Country Local Government Fund
- ADT Security Introductory Letter
- Local Government / Main Roads WA Workshop
- InfoPage: Preventing Alcohol Violence In The Built Environment – Forum

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ISSUES UPDATE

DELAY IN RELEASE OF PANEL'S DRAFT FINDINGS – METROPOLITAN LOCAL GOVERNMENT REVIEW

WALGA has been advised that the release of the Metropolitan Local Government Review Panel's Draft Findings, originally scheduled for Friday, **13 April**, has been delayed. Consequently, the Association's scheduled process to develop a response to the Draft Findings will have to be amended. The Association will provide advice to Local Governments regarding WALGA's intended process as information becomes available from the Panel regarding the release and submission dates for the Draft Findings.

For further information please contact Executive Manager Governance and Strategy, Tony Brown on 9213 2051 or email tbrown@walga.asn.au.

COUNTRY LOCAL GOVERNMENT FUND REVIEW

The Western Australian Regional Development Trust's (WARDT) Report – *Review of the Royalties for Regions Country Local Government Fund* – has been released for public comment with submissions due by Friday, **11 May**. If the WARDT's 26 recommendations are accepted, the Country Local Government Fund (CLGF) will become outcomes focussed and more strategic from July next year. Further details regarding the Trust's recommendations are incorporated in an *InfoPage* distributed to all Local Governments in this week's mailbag. Local Government feedback, to guide the development of the Association's response, is requested by Thursday, **3 May**. The full report is available from http://www.rdl.wa.gov.au/.

For further information please contact Executive Manager Governance and Strategy, Tony Brown, on 9213 2051 or email tbrown@walga.asn.au or Governance and Strategy Facilitator, Tim Lane on 9213 2029 or email tlane@walga.asn.au.

2012 LOCAL GOVERNMENT REMUNERATION SURVEY

The 2012 Local Government Remuneration Survey has now been published and sent to participating Local Governments. This year's survey contains salary information for over 100 different position types with data collected from 95 Local Governments from Western Australia, Northern Territory, South Australia, Victoria, Queensland and Tasmania. For Local Governments who did not participate, but are interested in purchasing a copy the cost is $250 (inclusive of GST) for subscribers to Workplace Solutions Industrial Service and $550 (inclusive of GST) for non-subscribers.

For further information, please contact Employee Relations Officer, Carla Loney on 9213 2091 or email crloney@walga.asn.au

LOCAL GOVERNMENT INVOLVEMENT IN SPEED LIMIT SETTING

WALGA is undertaking a project regarding Local Government involvement in speed limit setting on local roads.

The project will consider the Main Roads WA *Application and Approval Guidelines – Speed Zoning* process with a view to suggest improvements; and clarify what role Local Governments want in setting speed limits on local roads in the future. Local Governments are invited to provide comment on the Main Roads application process by contacting the WALGA Policy Officer Road Safety. The Main Roads guidelines can be found at:

http://standards.mainroads.wa.gov.au/internet/standards/rtems/traffic_mgmt/speed_zones/speed_zoning_application_approval_guidelines.asp

For further information, please contact the Policy Officer Road Safety, Mal Shervill on 9213 2068 or email mshervill@walga.asn.au

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Elected Members and senior officers with responsibilities for roads and transport are strongly encouraged to attend. There is no fee for Local Government representatives but registration is required. The registration form is available from the WALGA website www.walga.asn.au To register for this event, please complete the registration form and return to Ulrike Wolter at uwolter@walga.asn.au.

For further information, please contact Policy Manager Transport and Roads, Mark Bondietti on 9213 2040 or email mbondietti@walga.asn.au

LOCAL GOVERNMENT EMERGENCY MANAGEMENT FORUM

The purpose of this Forum is to engage a wide audience of Local Government stakeholders from around the State with contextual developments impacting on emergency management, and to confirm the priority advocacy areas for Local Government.

Date: Friday, **1 June**

Time: 8.30am – 5:00pm

Venue: Burswood Entertainment Complex

Cost: $95 (incl GST)

RSVP: Friday, **25 May**

For further information or to register, please contact Marketing & Events Support Officer, Ulla Wolter on 9213 2043or email uwolter@walga.asn.au

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Venue: WALGA Boardroom

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Course flyers can be downloaded at www.workplacesolutions.asn.au.

Please contact the training team at training@walga.asn.au to secure your place.

WESTERN POWER / MAIN ROADS PROJECT DELIVERY WORKSHOPS FOR LOCAL GOVERNMENT

Western Power is hosting a series of workshops to improve Local Government technical staff's understanding and knowledge of Western Power processes and requirements for project delivery. Content will include information on the new GIS system, streetlighting, estimating and quotation processes.

This will be followed by a presentation by Main Roads on the CARS and Black Spot guidelines. Workshop and registration details are included in this week's mailbag. The workshops will be held at both metro and regional venues.

For further information on the Western Power presentation please contact Vic Grant at vic.grant@westernpower.com.au or to register please contact Michael Hoare on 9323 4988 or email michael.hoare@mainroads.wa.gov.au

PREVENTING ALCOHOL RELATED VIOLENCE IN THE BUILT ENVIRONMENT – FORUM

The Injury Control Council of Western Australia is hosting a forum to discuss alcohol related violence around licensed premises. Speakers will provide an opportunity to explore current attitudes towards alcohol related violence at licensed premises, best practice to reduce violence and a chance to consider ideas that can be implemented at a local level.

This event is being held on Tuesday, **8 May** from 9:00am – 3:00pm at Pattersons Stadium in Subiaco.

For further information or to register, please email rgraham@iccwa.org.au or phone 9420 7212.

DIRECTORY UPDATES

Mr Simon Kot is ACEO at the Shire of Roebourne

Mr Gary Martin is ACEO at the Shire of Derby West Kimberley

MEDIA RELEASES

12 April	Communities Further Empowered through Strategic Planning

DIARY DATES: WALGA ZONE MEETINGS

'Denotes Teleconference

2012

20 April	Avon Midland Country Zone
20 April	Gascoyne Country Zone
23 April	South Metro Zone
26 April	South East Metro Zone
26 April	Central Metro Zone
26 April	East Metro Zone
26 April	Great Eastern Country Zone
26 April	Peel Country Zone
26 April	North Metro Zone
27 April	Central Country Zone
27 April	South West Country Zone
27 April	Great Southern Country Zone
27 April '	Goldfields Esperance Country Zone
30 April	Pilbara Country Zone
11 May	Murchison Country Zone
5 June	Kimberley Country Zone
22 June	South West Country Zone
22 June	Avon Midland Country Zone
25 June	Northern Country Zone
25 June	Pilbara Country Zone
25 June	South Metro Zone
27 June	South East Metro Zone
28 June	Central Metro Zone
28 June	Great Eastern Country Zone
28 June	North Metro Zone
28 June	East Metro Zone
28 June	Peel Country Zone
28 June '	Gascoyne Country Zone
29 June	Central Country Zone
29 June	Great Southern Country Zone
29 June '	Goldfields Esperance Country Zone
31 July	Kimberley Country Zone
24 August	Avon Midland Country Zone
24 August	South West Country Zone
24 August	Gascoyne Country Zone
27 August	Pilbara Country Zone
27 August	South Metro Zone
29 August	South East Metro Zone
30 August	Great Eastern Country Zone
30 August	Peel Country Zone
30 August	Central Metro Zone
30 August	North Metro Zone
30 August	East Metro Zone

30 August	Central Country Zone
31 August	Great Southern Country Zone
31 August	Goldfields Esperance Country Zone
31 August	Central Country Zone
2 October	Kimberley Country Zone
22 October	Pilbara Country Zone
22 November	Kimberley Country Zone
23 November	Avon Midland Country Zone
23 November	South West Country Zone
26 November	Northern Country Zone
26 November	South Metro Zone
26 November	South East Metro Zone
29 November	Central Metro Zone
29 November	North Metro Zone
29 November	Gascoyne Country Zone
29 November	East Metro Zone
29 November	Peel Country Zone
29 November	Great Eastern Country Zone
30 November	Central Country Zone
30 November	Great Southern Country Zone
30 November	Goldfields Esperance Country Zone
3 December	Pilbara Country Zone

ALGA NEWS

5 Apr 2012

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ALGA welcomes recommendations of COAG Reform Council

This week saw the release of the COAG Reform Council s (CRC) long-awaited report on how Australia s capital cities are faring when compared with COAG s cities criteria set in late 2009. The CRC was tasked with reviewing the strategic planning systems of all eight capital cities against the nine criteria...

Read More

ALGA to make submission on draft report on local government as regulator

The Productivity Commission has this week released a draft report, which examines whether local government regulations are placing unnecessary regulatory burdens on Australian businesses...

Read More

Bob Brown to address National General Assembly

The Leader of the Australian Greens, Senator Bob Brown, has confirmed that he will address this year s National General Assembly of Local Government (NGA) to be hosted by ALGA. Themed National Voice, Local Choice Infrastructure, Planning, Services this year s NGA will be held from 17 20 June at the National Convention Centre Canberra...

Read More

President's Column

As of 1 July, Australia s new carbon pricing system will commence and carbon emissions will attract a carbon price of $23 per tonne, which will then rise annually for three years until 1 July, 2015, when the price will be determined by the market. A key issue for some councils will be the management of the carbon price on emissions from landfills...

Read More

Briefs

Commonwealth funding supports new security at regional airports

CASA to carry our flight safety checks at regional aerodromes

Population growth surges in the outer suburbs

NT council election results officially declared

Latest on upcoming Qld Local government elections

More than one million Australians with disability are working

ABS updates on the state of Australian households

Dwelling approvals fell in February

Get ready for National Cyber Security Awareness Week

Entries now open for National Medicinewise Awards

Advertisement

LGMA National Congress & Business Expo

What will local government look like in 2020, 2030 or 2050? What issues will officials be grappling with, and how well will they do it? Australia's aging population means a new generation of leaders will have to face these challenges. How well is local government handling the move from stewardship to leadership?

Register for the **LGMA National Congress & Business Expo** in Perth and find out! The theme, *Reframing Local Futures; from stewardship to leadership*, will be explored in three streams - Regional Futures, Community Futures and Climate Futures. Many topical issues will be covered in these contexts including recent world events such as the London riots, natural disasters, the Federal Government's climate change framework and introduction of carbon pricing, the National Broadband Network, skills shortages, women in leadership positions, and the ongoing global financial crisis.

The congress will feature a number of high profile public speakers, interactive workshops, study tours, the business expo, and social and networking events.

This is a world-class event anyone with an interest in local government can't afford to miss. First-time and young professionals are encouraged to register, and take advantage of this opportunity to explore and develop local solutions to global and national issues.

Advertisment

Advertisment

Through relevant, grounded and practical strategies, this course will show you how to get the most punch from your community engagement dollar. You will see how practitioners, with the right tools and strategies, have turned around high stake situations to sustained relationships of integrity, credibility and trust, often within tight time constraints and budgets.

Read about what people said about the course:

This course is a great way to hear about new ideas and strategies with excellent validation for people doing a tough job! I now have more positive tools for engagement, new ways to involve people and more ideas for how to maintain sensitivity to culture." **Karen Ackland**, Community and Customer Relations Manager, **Horizon Power**

"This training and Carla's facilitation was excellent and well worth doing. I got a lot from the opportunity to share experience with others, and I especially enjoyed the marketplace and design team concepts." **Greg McAdam**, Engagement, **CentreFarm**, NT

Attend **Tonkin'sEngaging Community in Remote and Regional areas** to provide you with necessary assistance on how to achieve a community response when delivering your service in a rural area.

Standard Price - **$1978.90**

Special Rate for Shire Councils, Not-For-Profit and Indigenous Organisations - **$1,611.50**

4 Easy Ways to Register

Phone: 02 9224 6055
Fax: 02 9224 6066
Email:training@tonkincorporation.com
Online:http://www.tonkincorporation.com/?m=5&id=939&t=7

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ALGA NEWS

13 Apr 2012

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National Carbon Price Forum for local government confirmed

A strong response from councils to last week s ALGA News article about a potential national forum to inform local governments of their responsibilities under the Clean Energy Act has reinforced the need for accurate and timely information to support local government authorities in taking positive action to reduce carbon emissions...

Read More

Cutting landfill pollution proposed as opportunity for council income

Parliamentary Secretary for Climate Change and Energy Efficiency, Mark Dreyfus is urging the Australian public not to be misled by a scare campaign about the impact of the carbon price on landfill sites . The vast majority of landfill sites will not be subject to the carbon price...

Read More

ALGA attends Senate Committee Inquiry into Mobile Phone Towers Bill

ALGA this week appeared before the Senate Environment and Communications Legislation Committee Inquiry into Senator Bob Brown s Private Senator s Bill, which proposes a number of changes to in relation to mobile phone towers. Mobile phone towers have been the subject of much community debate over

many years and remain controversial...

Read More

President's Column

Driving to visit friends and family over the recent Easter break again reminded me of the importance of safe and reliable roads and the need for continued federal funding through the Roads to Recovery (R2R) Program...

Read More

Briefs

What the NBN Co rollout means for councils

Regional councils press need for continued road funding

Major airports continue to show increased profits

Funding available to improve safety at suicide 'hotspots'

Report confirms housing affordability pressures

AGIC officially launches Sustainable Infrastructure Rating Scheme

Northern NSW community to vote on coal-seam gas proposal

Volunteering Australia releases 2011 survey of volunteering

Cairns to be UN role model

Built Environment Meets Parliament (BEMP) Summit scheduled for June

Advertisement

Complimentary Breakfast Event
Airservices: Developing Talent, Teams and Leaders

Hosted by Team Management Systems (TMS)

Hear first-hand how Airservices is using the Team Management Profile to develop top talent and high-performing teams.

Airservices has applied the Team Management Profile (TMP) in a variety of ways to improve individual and team performance. In this special event, Jo Livingstone, Coaching and Performance Manager at Airservices, will describe the tactical approaches in using the TMP to build team effectiveness and improve individual performance. Jo has used the TMP across a wide range of business groups at Airservices and will use this experience to discuss the different contexts in which the TMP was used, the outcomes of the workshops and the critical success factors.

Julie Pigdon, Business Development Manager at Team Management Systems will also provide an introduction to the TMS approach – a language and process to help motivate team members, manage conflict, assign tasks and create positive, lasting change.

Event details

Location:	Canberra
Date:	Wednesday, 2 May 2012
Time:	7.00am – 9.00am
Register	Book online or email events@tms.com.au

Registrations close Thursday, 26 April 2012. For further information, please contact Team Management Systems on 07 3368 2333.

Advertisement

PARKS BEYOND BOUNDARIES

5th International Parks Management and Leadership Conference: Parks Beyond Boundaries

National Wine Centre, Adelaide, Australia 22 – 24 May 2012

Local government, protected area agencies, indigenous land management groups, NGO's and others are increasingly looking beyond their own boundaries to think about future partners in sustainability of parks and the environment.

'Parks Beyond Boundaries' provides an opportunity for leaders in the parks sector and allied sectors to share expertise and ideas, discussing the future of parks and the role they play in environmental, social and community health as well as cultural and economic development.

If we are to tackle the emerging environmental challenges we face, the involvement of a wider range of stakeholders is critical. We invite senior managers and leaders in the business of environmental, social, tourism and human health sectors, who have an eye to the future, to join us in Adelaide in May. Expect to be challenged and inspired by a compelling conference program and fabulous networking opportunities.

To register, visit http://www.parksforumconference2012.org/ and complete the registration form.

For further conference information:

- Email admin@parksforum.org
- Call the conference organiser on (03) 9416 2080

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12 April 2012

Communities Further Empowered through Strategic Planning

Local communities will have greater opportunity to shape their future neighbourhood with Councils across the State undertaking long term strategic planning.

The integrated strategic planning framework, including community strategic plans, has been introduced as a legislative requirement with Local Governments to have plans in place by July 2013.

WALGA President Mayor Troy Pickard said Local Governments fully supported the planning framework, with its genesis in the sector's own reform process through their Systemic Sustainability Study.

"Councils' integrated strategic planning includes a thorough community engagement process to establish a community strategic plan for a 10 to 20 year horizon," Mayor Pickard said.

"It lays out the needs and priorities of the community, from which shorter-term corporate business plans are constructed; articulating asset management, financial and workforce plans for the organisation including resourcing requirements.

"This process is constructed around a deep community engagement process that seeks genuine input from the community and the long range planning will assist Councils in their annual budgeting and day-to day operations."

Mayor Pickard said many Local Governments were already advanced in introducing the process, and were using a number of methods to gather input from local communities.

"From conducting surveys and public meetings to communicating through social media, newsletters, local newspapers and direct with Elected Members, Local Governments are getting in touch with their communities and engaging with them in meaningful and purposeful way as they prepare their long term strategic plans," Mayor Pickard said.

"This demonstrates how Local Governments are driving sector reform in a practical manner and engaging communities in local decision making.

"I'm not aware of any other sphere of government or agency that is undertaking similar long term strategic planning or engaging with the Western Australian community to such an extent."

Mayor Pickard said the fact the State Government embraced the initiative and had made it a requirement of all Local Governments was an indication of the value placed on community engagement and effective long range planning.

"We're pleased to see the State Government has embraced this initiative and look forward to working with them further on practical ways to achieve meaningful reform."

Ends

FOR COMMENT PLEASE CONTACT:
Mayor Troy Pickard, WALGA President 0409 209 649
Kate Murray, Marketing and Communications Advisor 0448 896 435

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Nil

1.1 EMPLOYEE MOVEMENTS

New Staff:

- Community Development Officer – Healthy Communities (18 month contract) – commenced 21/3/12.
- Casual Basketball Umpire – commenced 29/3/12.
- Circulation Clerk (P-T) – commenced 14/4/12.
- Parks Maintenance Operator – commenced 16/4/12.
- Parks Maintenance Operator (Civic Precinct) – commenced 16/4/12.
- Circulation Clerk (P-T) – commences 20/4/12.

Staff Leaving:

- Caretaker – resignation effective 9/4/12.
- Building Services Officer – resignation effective 12/4/12.
- Senior Liaison & Compliance Officer – resignation effective 9/5/12.
- Liaison & Compliance Officer – retirement effective 17/8/12.

Other Staff Movements (Internal):

- Nil

Current Recruitment Activity:

- Manager Economic Development – re-advertised 30/7/11, no suitable candidates.
- Organisational Development Officer – 6 month temporary appointment of internal employee.
- Engineering Positions (various) – bulk advertisement inviting applications for several engineering vacancies within the directorate - applications closed 16/2/12, final interview completed 19/3/12. Recruitment progressing.
- Executive Manager Corporate Services – interviews completed 13/4/12.
- Senior Records Officer – successful candidate withdrawn from employment. Position to be placed on hold for approximately 2 months.
- Circulation Clerks (x 2 part-time positions) – recruitment complete.
- Parks Maintenance Operator – recruitment complete.

Current Recruitment Activity (cont.):

- Parks Maintenance Operator - Civic Precinct – recruitment complete.
- Environmental Officer – recruitment progressing.
- Plant Operator/Landfill Attendant – applications closed 29/3/12.
- Manager Communications – applications closed 5/4/12.
- Ranger (P/T) – applications close 26/4/12.
- Seniors Activities & Promotions Officer – to be advertised 21/4/12.

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Nil

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Nil

TECHNICAL SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS		
ITEM	**REFERRING COMMITTEE**	**COMMENTS**
Fletcher Park Bushland Management Plan *T23/6/11*	Technical Services	Further report be provided by June 2012 by Environmental Co-coordinator

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
Civil Works	Construction: • Nicholson Road – between Harrisdale Drive and Road I. • Abbey Road/Armadale Road realignment. • Ranford Road – Lake Road to Armadale Road. • Champion Drive/Tonkin Highway signals. • Slab Gully – Completion of Stage 5 upgrade. • Carawatha Road – re-surfacing. • Continuation of the footpath program. • Third Avenue - calming. • Jull Street/Third Avenue pedestrian crossing. • Brookton Highway/Lefroy Road pipe open drain. Maintenance: • Routine Maintenance as per Programme. • Contract Road Sweeping. • Footpath Defects.	Construction • Nicholson Road – between Harrisdale Drive and Road I. • Abbey Road/Armadale Road realignment. • Ranford Road – Lake Road to Armadale Road. • Champion Drive/Tonkin Highway signals. • Slab Gully – Completion of Stage 5 upgrade. • Continuation of the footpath program. • Jull Street/Third Avenue pedestrian crossing. • Brookton Highway/Lefroy Road pipe open drain. • Lowanna Way – pipe open drain (1/2 of project already complete). • Armadale Road / Seville Drive – traffic signals. • Third Avenue – re-surface and footpath. Maintenance: • Routine Maintenance as per Programme. • Contract Road Sweeping. • Footpath Defects.	Construction • Nicholson Road – between Harrisdale Drive and Road I. • Abbey Road/Armadale Road realignment. • Ranford Road – Lake Road to Armadale Road. • Slab Gully – Completion of Stage 5 upgrade. • Continuation of the footpath program. • Jull Street/Third Avenue pedestrian crossing. • Brookton Highway/Lefroy Road pipe open drain. • Lowanna Way – pipe open drain (1/2 of project already complete). • Armadale Road / Seville Drive – traffic signals. • Third Avenue – re-surface and footpath. • Yurrah Pl – re-surface • Warton Rd – Dual use path construction Maintenance: • Routine Maintenance as per Programme. • Contract Road Sweeping. • Footpath Defects.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Drainage maintenance in various locations.	• Drainage maintenance in various locations.	• Drainage maintenance in various locations.
Development	• Harrisdale Green – Stage 2B. • Harrisdale Green - Stage 3A. • Lots 113 and 114 Warton Road. • C Y O'Connor - Stage 2. • C Y O'Connor - Stage 3. • Burtonia Gardens – Stage 3. • Newhaven Precinct Stage 4B. • Newhaven Precinct Stage 4D. • Newhaven Precinct Stage 6 (School Site). • Newhaven Precinct Stage 6C. • Newhaven Precinct Stage 7. • Newhaven Precinct Stage 7B. • Newhaven Precinct Stage 7C. • Newhaven Precinct Stage 7D. • Newhaven Precinct Stage 8A. • Newhaven Precinct Stage 8B. • Newhaven Precinct Stage 8C. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9G. • Heron Park 2 - UWMP. • Heron Park 2 - Stage 10A. • Heron Park 2 - Stage 10B. • Heron Park 2 - Stage 10C. • Lot 9000 Westfield Road.	• Harrisdale Green – Stage 2B. • Harrisdale Green - Stage 3A. • Lots 113 and 114 Warton Road. • C Y O'Connor - Stage 2. • C Y O'Connor - Stage 3A. • C Y O'Connor - Stage 3B. • C Y O'Connor - Stage 4. • Burtonia Gardens – Stage 3. • Newhaven Precinct Stage 4B. • Newhaven Precinct Stage 4D. • Newhaven Precinct Stage 6 (School Site). • Newhaven Precinct Stage 6C. • Newhaven Precinct Stage 7. • Newhaven Precinct Stage 7B. • Newhaven Precinct Stage 7C. • Newhaven Precinct Stage 7D. • Newhaven Precinct Stage 8A. • Newhaven Precinct Stage 8B. • Newhaven Precinct Stage 8C. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9G. • Heron Park 2 - UWMP. • Heron Park 2 - Stage 10A. • Heron Park 2 - Stage 10B.	North Forrestdale • 6 active areas of civil works. • 9 civil works submissions under review. • 3 structure plan amendments under review. • 6 WAPC subdivision submissions under review. • 2 Urban Water Management Plan submissions under review. Churchman Brook • 1 WAPC subdivision submission under review. METROPOLITAN REDEVELOPMENT AUTHORITY MRA - Forrestdale Business Park: • 1 civil works submissions under review. MRA - Forrestdale Business Park West • 1 structure plan under review. MRA - Wungong Urban Water • 1 active areas of civil works.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Lot 101 Waterwheel Road. • Lot 102 Waterwheel Road. • Lots 800 and 801 Waterwheel Road. • Lot 9504 Kilkenny Loop – Stage 2. • Lot 700 Eighth Road. • Lot 701 Eighth Road. • Lot 22 Nicholson Road. – Stage 3. • Lot 22 Nicholson Road. – Stage 4. • Lot 22 Nicholson Road. – Stage 5. • Lot 22 Nicholson Road. – Stage 6. • Lot 22 Nicholson Road. – Stage 7. • Lot 22 Nicholson Road. – Stage 8. • Lot 22 Nicholson Road. – Stage 9. • Lot 22 Nicholson Road. – Stage 10. • Lot 22 Nicholson Road. – Entry. • Lot 58 Armadale Road - Preliminary earthworks and filling. • Lot 58 Armadale Road - Aspiri - Stage 1. • Lot 58 Armadale Road - Aspiri - Stage 2. • Lot 58 Armadale Road - Aspiri - Stage 3. • Lot 12 Canns Road. • Lot 217 Lake Road - Bunnings Site. • Lot 2 Nicholson Road - UWMP. • Lot 2 Nicholson Road.	• Heron Park 2 - Stage 10C. • Lot 9000 Westfield Road. • Lot 101 Waterwheel Road. • Lot 102 Waterwheel Road. • Lots 800 and 801 Waterwheel Road. • Lot 9504 Kilkenny Loop – Stage 2. • Lot 700 Eighth Road. • Lot 701 Eighth Road. • Lot 702 Eighth Road. • Lot 22 Nicholson Road. – Stage 3. • Lot 22 Nicholson Road. – Stage 4. • Lot 22 Nicholson Road. – Stage 5. • Lot 22 Nicholson Road. – Stage 6. • Lot 22 Nicholson Road. – Stage 7. • Lot 22 Nicholson Road. – Stage 8. • Lot 22 Nicholson Road. – Stage 9. • Lot 22 Nicholson Road. – Stage 10. • Lot 22 Nicholson Road. – Entry. • Lot 58 Armadale Road - Preliminary earthworks and filling. • Lot 58 Armadale Road - Aspiri Stage 1. • Lot 58 Armadale Road - Aspiri Stage 2. • Lot 58 Armadale Road - Aspiri Stage 3. • Lot 12 Canns Road. • Lot 217 Lake Road - Bunnings Site. • Lot 2 Nicholson Road - UWMP. • Lot 2 Nicholson Road. • Lots 7 - 65 Lake Road.	• 4 civil works submissions under review. • 3 structure plans under review. • 3 WAPC subdivision submissions under review. • 1 Urban Water Management Plan submissions under review. • 1 Local Water Management Strategy submissions under review. • 2 active major public utility installations. <u>MRA - Champion Lakes</u> • 1 civil works submissions under review. <u>MRA - Westfield Rd – Gillam Drive</u> • 2 active areas of civil works. <u>MRA - Lake Rd</u> • 1 active area of civil works.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

CITY OF Armadale

Department	March 2012	April 2012	May 2012
	• Lots 7 - 65 Lake Road. • Lot 4 Girrawheen Street. • Lot 20 Girrawheen Street. • ARA Champion Lakes – Stage 4. • ARA Gillam Drive – Stage 1. • ARA Gillam Drive – Stage 2. • ARA Westfield Rd – Stage 2. • WUW Cell C. Lot 16 Wollaston Avenue. • WUW Cell D - Structure Plan. • WUW Cell E - Lot 5 Forrest Road. • WUW Cell E - Lot 8 - 9 Forrest Road. • WUW Cell E - Lot 10 - 11 Forrest Road. • WUW Cell E - Lot 3 Eighth Road. • WUW Cell E - Lot 12 Eighth Road. • WUW Cell E - Wungong Reach Stage 1. • WUW Cell E - Wungong Reach Stage 2. • WUW Cell E - Wungong Reach Stage 3. • WUW Cell E - Whiteley Road Realignment. • WUW Cell C, D, E - Water Main Works. • WUW Cell C, D, E - Sewer Main Works.	• Lot 4 Girrawheen Street. • Lot 20 Girrawheen Street. • ARA Champion Lakes – Stage 4. • ARA Gillam Drive – Stage 1. • ARA Gillam Drive – Stage 2. • ARA Westfield Rd – Stage 2. • WUW Cell C. Lot 16 Wollaston Avenue. • WUW Cell D - Structure Plan. • WUW Cell E - Lot 5 Forrest Road. • WUW Cell E - Lot 8 - 9 Forrest Road. • WUW Cell E - Lot 10 - 11 Forrest Road. • WUW Cell E - Lot 3 Eighth Road. • WUW Cell E - Lot 12 Eighth Road. • WUW Cell E - Wungong Reach Stage 1. • WUW Cell E - Wungong Reach Stage 2. • WUW Cell E - Wungong Reach Stage 3. • WUW Cell E - Whiteley Road Realignment. • WUW Cell C, D, E - Water Main Works. • WUW Cell C, D, E - Sewer Main Works.	

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• WUW Cell F - Structure Plan. • WUW Cell M - LWMS. • WUW Cell K - Lot 101, 102, 103 Rowley Road. • WUW Cell IB - Lot 3 Rowley Road. • Forrestdale Business Park (FBP) – SAS Global Swales. • FBP – Lots 80 and 130 Ranford Road. • FBP West- Structure Plan.	• WUW Cell F - Structure Plan. • WUW Cell M - LWMS. • WUW Cell K - Lot 101, 102, 103 Rowley Road. • WUW Cell IB - Lot 3 Rowley Road. • Forrestdale Business Park (FBP) – SAS Global Swales. • FBP – Lots 80 and 130 Ranford Road. • FBP – Lots 801 Ranford Road. – Masters Hardware • FBP West- Structure Plan.	
Design and Engineering	• Tuner Road reconstruction. • Patterson Road - drainage (consultant). • Nicholson Road Stage III - re design. • Council Avenue - school parking. • Denny Avenue/Streich Avenue - traffic signals. • Balck Spot preliminary investigation. • Black Spot Preliminary 2013/2014. • Connell Avenue - regional pathway. • Minnawarra Lake. • Street lighting Nicholson Road. • Rehabilitation grants. • 10 Year Footpath Programme. • Street lighting design. • Slab Gully final stage. • Nicholson Road Stage IV - dual carriageway.	• Turner Road - final design. • Patterson Road (consultant). • Nicholson Road Stage III - re design. • Council Avenue - school parking. • Denny Avenue/Streich Avenue - traffic signals. • Black Spot 2012/2013 - draft drawings. • Black Spot - preliminary 2013/2014. • Connell Avneue - regional pathway. • Minnawarra lake. • Street Lighting - Nicholson Road. • Improvement grants. • Pathway - South West Highway/Bedfordale Hill Road. • Pedestrian Access Way - Asset register (128).	• Turner Road - final design. • Patterson Road (consultant). • Nicholson Road Stage III - re design. • Council Avenue - school parking. • Denny Avenue/Streich Avenue - traffic signals. • Black Spot 2012/2013 - draft drawings. • Black Spot - preliminary 2013/2014. • Connell Avneue - regional pathway. • Minnawarra lake. • Street Lighting - Nicholson Road. • Improvement grants. • Pathway - South West Highway/Bedfordale Hill Road. • Pedestrian Access Way - Asset register (128).

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Pedestrian Access Way - 5 Year Improvement Programme. • Orchard Avenue/Jull Street improvement. • 5 Year LATM programme. • Fourth Avenue - pedestrian crossing. • Railway Avenue south - closure. • Wollaston Road - lines/signage. • Columbia Parkway - roundabout. • Railway Avenue Kelmscott.	• Slab Gully - final stage. • Nicholson Road Stage IV - dual carriageway. • Pedestrian Access Way - 5 Year Improvement Programme. • Jull Street/Whitehead upgrade. • 5 year LATM programme. • Townley Street/Duri Street roundabout. • Twelfth Road - lane marking. • Camillo Road - lane marking • Colmbia Parkway - slow point. • Railway Avenue Kelmscott.	• Slab Gully - final stage. • Nicholson Road Stage IV - dual carriageway. • Pedestrian Access Way - 5 Year Improvement Programme. • Jull Street/Whitehead upgrade. • 5 year LATM programme. • Townley Street/Duri Street roundabout. • Twelfth Road - lane marking. • Camillo Road - lane marking • Colmbia Parkway - slow point. • Railway Avenue Kelmscott.
Parks Works	Capital/Asset Works • Memorial Park - Commencement of construction Anzac Ribbons project. • Palomino Park - Consolidation of oval reconstruction. • Fletcher Park - commencement of upgrade works. • Completion of New Signage various reserves. • Springdale Reserve - complete install pump and electrics connect to irrigation system. • Gwynne Park lighting completion • Supply and Install Automatic Reticulation John Dunn Reserve – System Installation.	Capital/Asset Works • Memorial Park - Commencement of construction Anzac Ribbons project. • Palomino Park - Consolidation of oval reconstruction. • Fletcher Park - commencement of upgrade works. Clearing permit application submitted. • Completion of New Signage various reserves. • Continue supply and install automatic reticulation John Dunn Reserve. • Continue Playground upgrades Churchman's Brook and Matthew Stott Reserve.	Capital/Asset Works • Memorial Park - Construction of Anzac Ribbons project in progress. • Palomino Park - Consolidation of oval reconstruction. • Fletcher Park - commencement of upgrade works. Clearing permit application submitted. • Supply and install automatic reticulation at John Dunn Reserve complete. • Continue Playground upgrades Churchman's Brook and Matthew Stott Reserve. • Completion of Neerigan Street landscape upgrade

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Commence Playground upgrades Churchman's Brook and Matthew Stott Reserve. <u>Maintenance</u> • Contract play space maintenance. • Scheduled mowing. • Irrigation maintenance. • Bushland maintenance. • Civic Precinct maintenance. • New Estate maintenance. • Citywide streetscape maintenance. • Customer requests. • Barbecue cleaning.	<u>Maintenance</u> • Contract play space maintenance. • Scheduled mowing. • Irrigation maintenance. • Bushland maintenance. • Civic Precinct maintenance. • New Estate maintenance. • Citywide streetscape maintenance. • Customer requests. • Barbecue cleaning.	<u>Maintenance</u> • Contract play space maintenance. • Scheduled mowing. • Irrigation maintenance. • Bushland maintenance. • Civic Precinct maintenance. • New Estate maintenance. • Citywide streetscape maintenance. • Customer requests. • Barbecue cleaning.
Parks Subdivisional Development	• Aspiri Stage 2A- Piara Waters. • Burtonia Gardens – Stage 3. • Harrisdale Stage 2B • Harrisdale Stage 3A. • Newhaven Precinct Stage 4B. • Newhaven Precinct Stage 4D. • Newhaven Precinct Stage 6 (School Site). • Newhaven Precinct Stage 6C. • Newhaven Precinct Stage 7. • Newhaven Precinct Stage 7B. • Newhaven Precinct Stage 7C. • Newhaven Precinct Stage 7D. • Newhaven Precinct Stage 8A.	• Aspiri Stage 2A- Piara Waters. • Burtonia Gardens – Stage 3. • Harrisdale Stage 2B • Harrisdale Stage 3A. • Newhaven Precinct Stage 4B. • Newhaven Precinct Stage 4D. • Newhaven Precinct Stage 6 (School Site). • Newhaven Precinct Stage 6C. • Newhaven Precinct Stage 7. • Newhaven Precinct Stage 7B. • Newhaven Precinct Stage 7C. • Newhaven Precinct Stage 7D. • Newhaven Precinct Stage 8A.	• Aspiri Stage 2A- Piara Waters. • Burtonia Gardens – Stage 3. • Harrisdale Stage 2B • Harrisdale Stage 3A. • Newhaven Precinct Stage 4. • Newhaven Precinct Stage 6 (School Site). • Newhaven Precinct Stage 6C. • Newhaven Precinct Stage 7. • Newhaven Precinct Stage 8A • Newhaven Precinct Stage 9A • Heron Park 2 – Stage 10. • Heron Park 2. UWMP. • Heron Park 1 – Stage 5.

TECHNICAL SERVICES DIRECTORATE
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Department	March 2012	April 2012	May 2012
	• Newhaven Precinct Stage 8B. • Newhaven Precinct Stage 9A. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9G. • Heron Park 2 – Stage 10. • Heron Park 2. UWMP.	• Newhaven Precinct Stage 8B. • Newhaven Precinct Stage 9A. • Newhaven Precinct Stage 9D. • Newhaven Precinct Stage 9G. • Heron Park 2 – Stage 10. • Heron Park 2. UWMP.	**METROPOLITAN REDEVELOPMENT AUTHORITY** MRA - Forrestdale Business Park: • review landscape works. MRA - Wungong Urban Water • Stage 1 review landscape plan. • Stage 3 review landscape plan. • Stage 4 review landscape plan. • Stage 5 review landscape plan. • Stage 6 review landscape plan.
Parks Design and Documentation	• Cross Park future water supply. • GUMS Water Source and Area of Use Audit. • GUMS Completion of Reticulation System Audits. • Parks Schedule of Estimates Development. • Parks Annual Handbook. • Parks 5 year Capital Asset Replacement Plan development. • Kelmscott CBD landscape upgrade. • Vandalism monthly report. • Vandalism comparison report 2009/2010 and 2010/2011. • Neerigen Street landscape upgrade.	• Cross Park future water supply. • GUMS Water Source and Area of Use Audit. • GUMS Completion of Reticulation System Audits. • Parks Schedule of Estimates Development. • Parks Annual Handbook. • Parks 5 year Capital Asset Replacement Plan development. • Kelmscott CBD landscape upgrade. • Vandalism monthly report. • Vandalism comparison report 2009/2010 and 2010/2011. • Neerigen Street landscape upgrade.	• Cross Park future water supply. • GUMS Water Source and Area of Use Audit. • GUMS Completion of Reticulation System Audits. • Parks Schedule of Estimates Development. • Parks Annual Handbook. • Parks 5 year Capital Asset Replacement Plan development. • Kelmscott CBD landscape upgrade. • Vandalism monthly report. • Vandalism comparison report 2009/2010 and 2010/2011. • Nicholson Road landscape design and documentation.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Nicholson Road landscape design and documentation. • Warton Road landscape design and documentation. • Armadale Road landscape design and documentation. • Champion Drive landscape design and documentation. • RFT Albany Highway/South West Highway entry landscape design and documentation. • Ranford Road landscape design and documentation. Jull Street review landscape design and documentation. • Review Playground maintenance tender specification.	• Nicholson Road landscape design and documentation. • Warton Road landscape design and documentation. • Armadale Road landscape design and documentation. • RFT Albany Highway/South West Highway entry landscape design and documentation. • Ranford Road landscape design and documentation. Jull Street review landscape design and documentation • Contract 14/10 review Playground maintenance tender specification. • Contract 10/10 review Arion and Nicholson Road maintenance tender specifications. • Contract 9/10 review Vertu Estate Stage 1 maintenance tender specification. Contract 11/10 review Newhaven Estate Stage 1 maintenance tender specification. • Contract 12/10 - review Armadale and Kelmscott CBD maintenance tender specification.	• Warton Road landscape design and documentation. • RFT Albany Highway/South West Highway entry landscape design and documentation. • Ranford Road landscape design and documentation. • Jull Street review landscape design and documentation. • Contract 10/10 review Arion and •Nicholson Road maintenance tender review and report. • Contract 9/10 review Vertu Estate Stage 1 maintenance tender review and report. Contract 11/10 review Newhaven Estate Stage 1 maintenance tender review and report. • Contract 12/10 - review Armadale and Kelmscott CBD maintenance tender review and report. • Contract 14/10 review Playground maintenance tender review and report. • Tender Specification preparation Heron Park landscape maintenance. • Tender Specification preparation Turf Renovation Services. • Continuation of Lighting Audit Active Reserves.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

CITY OF Armadale

Department	March 2012	April 2012	May 2012
Property Management	Capital Works: • Administration –Tenders to close on 31 January for Fascia project. Contract to be awarded in April 2012. Report due to go to Council 13 February. 2012. • Administration archive conversion air conditioning will be installed in 4 weeks. Details of art storage facility racks to be investigated in conjunction with Community Services. • Safe roof access points to be re-instated and increased at Armadale Arena. Upgrade: • Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations. • Old Administration Building - Roof and flashings - ongoing. • Depot Communications Tower has been erected. Communications control hut due to arrive second week in February. Power supply and equipment relocation due March 2012. • General upgrade works to Armadale Golf Club. Completion by April 2012. • Champion Centre - new toilets to comply with code.	Capital Works: • Administration facia renewal continuing. • Admin skylight replacement continuing. • Administration archive conversion air conditioning continuing. • Administration art storage facility racks continuing. Upgrade: • Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations. • Old Administration Building - Roof and flashings - ongoing. • Champion Centre, new toilets to comply with code. • Technical Services Office – Flat roof upgrade.	Capital Works: • Administration facia renewal continuing. • Admin skylight replacement continuing. • Administration archive conversion air conditioning continuing. • Administration art storage facility racks continuing. Upgrade: • Depot Workshop - switchboard (ongoing). Difficulties with utilities and confirmation of regulations. • Old Administration Building - Roof and flashings - ongoing. • Champion Centre, new toilets to comply with code. • Technical Services Office – Flat roof upgrade.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Technical Services Building – Safety roof anchor points installation underway. • Electric door to new Community Services Office. • New furniture for Community Services and Rangers office. <u>Renewal:</u> • Armadale Town Hall - Windows and doors renewal. Completion expected end of March 2012. • Design work for Admin toilets renewal, upstairs staff and lower ground - male and female. • Kelmscott Hall flooring renewal. • Replacement of skylight windows in John Dunn Hall. • Replacement gutters and downpipes at Forrestdale Hall. • Replacement air conditioning to the boxing gym at Armadale Arena.	<u>Renewal:</u> • Admin toilets renewal, upstairs staff and lower ground - male and female. Subject to design approval. • Replacement gutters and downpipes at Forrestdale Hall. • Replacement air conditioning to the boxing gym at Armadale Arena. • Lighting to John Dunn Hall change rooms. • Flooring works to John Dunn Hall change rooms • John Dunn Pavilion external surfacing and paving.	<u>Renewal:</u> • Admin toilets renewal, upstairs staff and lower ground - male and female. Subject to design approval. • Replacement gutters and downpipes at Forrestdale Hall. • Replacement air conditioning to the boxing gym at Armadale Arena. • Lighting to John Dunn Hall change rooms. • Flooring works to John Dunn Hall change rooms • Depot Workshop - Asbestos roof internal protection. • John Dunn Pavilion external surfacing and paving.
City Projects	<u>Capital Works:</u> •• Baker's House –Works commence. • Piara Waters – Works commence.	<u>Capital Works:</u> • Baker's House – Works delayed awaiting outcome of Lotterywest funding.	<u>Capital Works:</u> • Baker's House – Funding confirmed. Tender report to Committee.

TECHNICAL SERVICES DIRECTORATE
Works Programme – March – May 2012

Department	March 2012	April 2012	May 2012
	• Cross Park Skate Park – Detailed design & review	• Piara Waters – Works delayed, awaiting completion of bulk earthworks and drainage. • Cross Park Skate Park – Detailed design and review.	• Piara Waters – Bulk earthworks due for completion. Tender report to follow. • Cross Park Skate Park – On hold until Cross Park Master Plan completed.

CITY OF Armadale

Information Bulletin

Issue No. 7/2012

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Lilac Divider

Nil

Development Services
Yellow Divider

Nil

MATTERS OUTSTANDING REPORT

COMMUNITY SERVICES COMMITTEE REPORT ON OUTSTANDING MATTERS – APRIL 2012		
	DEPT.	**ACTION/STATUS**
"That the matter of profiling local business at events held at Champion Lakes be referred to the Community Services Committee."	Community Development	C16/3/12 That the City investigate the possibility of a higher profile of regional attractions at Champion Lakes Events with a future report to be received.
Parking Clifton Hills Primary	EDTS/EDComs Rangers	CS29/3/12 RECOMMEND That the Councillor item in regard to parking issues at Clifton Hills Primary be referred for action and/or report to the relevant Directorate.

COMMUNITY DEVELOPMENT REPORT –APRIL 2012

Community Planning:

The South East Regional Recreation Advisory Group (SERRAG) review of the Regional Recreation Strategy was presented to Elected Members on 7 February 2012 and 8 March 2012. The City of Armadale still is awaiting the final release of the document following these presentations.

The Armadale Golf Course Feasibility Study is underway and a stakeholder workshop has been held. A report outlining the findings of the feasibility study will be presented towards the middle of 2012.

A project scope has been completed for the concept design of three community sites in Harrisdale and Piara Waters for community/education shared use sites. The concept plans will include shared use of community/sporting buildings and playing fields on two primary school sites and one high school site as identified in the approved structure plans in the North Forrestdale development area. Close liaison between the Department of Education and the City is continuing to ensure the shared use sites are designed to meet stakeholder and community. It is anticipated design will begin mid May 2012 and be finalised July/August.

Youth

Youth Activity Area Activation and National Youth Week

Drug ARM will be providing assistance in the operations of the Youth Activity Area to ensure a qualified Youth Worker is in attendance at the Youth Activity Area at key times The Youth Worker will also encourage the development of a dedicated Youth Activity Area Committee comprised of local young people who regularly utilise the YAA and would like to have a say in maintaining, promoting and activating the space. Young people interested in joining the committee are invited to play an active role in planning future events, providing guidance and information about the area and ensuring any issues are reported. They will also have the opportunity in time to gain coaching qualifications and use these to help run events and competitions.

On the 13th of April Freestyle Now hosted a competition to wrap up the series of popular weekly BMX and Skateboarding coaching sessions which have been running in the YAA since February and welcome in National Youth Week 2012. The event attracted around 70 young people with a number of them competing in the event and receiving prize giveaways at the end of the day.

To mark the end of National Youth Week, Skateboarding Australia, supported by funding from the Department of Communities, will host a skate specific session at the Youth Activity Area on Sunday 22nd April.

Armadale Youth Resources' Evolution@Jull St will be taking place throughout the City on the day with the NOVA Vox Pop van attending to conduct a live cross to the radio station to promote the events taking place. AYR will be facilitating a range of activities including market stalls, youth band performances, hip hop dance performances, Drum Beat performances, arts sessions, climbing wall, art and textile fashion display and Indigenous dance performances.

Friday 30th March saw the first screening of Polytechnic West Digital Media Technology students' creative videography on the Youth Activity Area multimedia screens. About 50 young people were in the area to view the screening. More opportunities such as this will continue to be made available as the City and Polytechnic West continue to work together with the Digital Media Technology course coordinator.

Friday Night Youth Activities
The Friday night youth program coordinated by Save the Children and Armadale Youth Resources previously held in the CBD (former Post Office) has relocated to the Champion Centre as of Friday 13th April, which provides a more suitable space for the program.

Children & Families:

The City is working with local organisation Communicare to raise awareness amongst Child Care Centre staff of the importance of the Australian Early Development Index (AEDI) as a measure of children's school readiness. Strategies include a survey of early childhood educators in the centres to determine how staff and parents would like to receive information about the AEDI, and the provision of posters, lesson plans and a copy of the 'We are Champion Children' book developed last year. The next national data collection for the AEDI will occur from May to July 2012 with results available in early 2013.

Seniors, Access and Inclusion

Plan For Your Future Forum
The City hosted a ‘Plan for Your Future’ forum on the 29th March with presentations by the Seniors’ Housing Centre and Council On The Ageing. Designed for people considering a change in their living arrangements as they move towards retirement the forum was very well attended (49 people). Feedback from participants indicated they were highly satisfied with the information provided.

Positive Ageing Strategy Working Group
The first meeting of the Positive Ageing Working Group was held on 11th April and attended by representatives of local sector organisations, community members, Councillors and the Seniors, Access and Inclusion Officer. Cr Ruth Butterfield was nominated as Chairperson for the working group which will continue to meet bi-monthly.

Disability Advisory Team Meeting
The Disability Advisory Team met on the 3rd April to discuss the Count Us In Inclusion Grant and outcomes of recent consultation with people with disability, their carers and families. Other topics of interest included a new approach to marketing the 'You're Welcome' initiative and exploring ideas for a project to improve employment outcomes for people with disability.

Volunteering

Armadale Volunteer Services had a busy month in March with 74 enquiries from potential volunteers.

In partnership with the City of Gosnells, Armadale Volunteer Services hosted a volunteer management network with guest speaker Martin J Cowling presenting on "How Volunteer Managers Sabotage Their Programs". This network event attracted 30 participants and feedback included comments such as "Awesome," "Excellent! Thank you, it was great" and "Many, many thanks, a great morning."

National Volunteer Week will be celebrated at the Armadale Town Hall on Tuesday 15th May from 2.30pm. In keeping with a circus themed celebration Bizircus will be providing entertainment followed by light refreshments. Armadale Volunteer Services will also be hosting a Step into Volunteering session on Thursday 17th May at 6pm in the Armadale library for those who are keen to volunteer but are not sure where to start.

Community Partnerships

Healthy Communities Initiative - Eat, Act, Live

The Eat Act Live project is progressing at a rapid pace. Promotion of Eat, Act, Live has continued in local shopping centres and through meetings with stakeholders. The response from local GP's has been very positive with up to 30 participants being referred to the program to date. Arena staff have undergone training to deliver two national programs, Heart Moves and Lift for Life, which will commence in May.

Ignite Basketball

Plans are underway for the launch of the first Ignite Basketball program on 30th June. Ignite Basketball is a partnership initiative between Armadale PCYC and the City of Armadale funded by the Attorney-General's Department through a Proceeds of Crime grant ($150,000). Recent efforts in promoting the concept to potential partners has garnered wide ranging support from a number of State and local not-for-profit agencies supporting the development of young people and families. Work is underway on the development of training sessions for coaches, volunteers and youth workers; and the development of Ignite Basketball branding.

Arts & Events

Minnawarra Festival

Following the Minnawarra Festival held on Sunday,18 March 2012 , results of patron surveys have been collated which will now provide valuable data in relation to demographics, marketing, as well as layout, content, and preferred activities.

Service providers and other participants were also surveyed for their thoughts to assist with plans for 2013. This information will be distributed to councillors along with an opportunity for Councillors to provide feedback on this year's event and how the festival can be further developed.

Two community artworks were created during the festival. The first was a mural with a multicultural theme which was created in Memorial Park and the second; a mosaic based on Armadale themes was created in Minnawarra Park. Information will be provided to the community in the near future about where these works can be viewed in the short and longer terms.

Minnawarra Art Award

Following the loss of the Function Room as an exhibition space, options are currently being considered for alternate venues for this year's Minnawarra Art Award. Once this is finalised a date can be set and the event promoted throughout the community. In the meantime expressions of interest have been sought from artists wishing to participate with over 50 responses received to date. Further information about the Art Award will be provided as details are confirmed

Champion Centre

Aboriginal Justice Expo

The Aboriginal Justice Program (Department of the Premier and Cabinet) held a two day Expo at the Champion Centre. Present at the Expo were Department of Human Services CRS, Child Support Agency Medicare and Centrelink, Births Deaths & Marriages, Department of Transport, Department of Fines and Enforcements, Australian Medical Centre, ORS, Gosnells Legal Centre, Aboriginal Workforce Training and Development Centre and Australian Electoral Commission. The purpose of the expo was to enable Aboriginal people within the South Eastern corridor access to a range of services in the one place. Although the attendance was low from community members it gave the Champion Centre a chance to develop relationships with key agencies that it has not been able to do so in the past.

National Close the Gap Day

The Champion Centre held their first Close the Gap Day on 22nd March, there were 26 services and approx 150 people attended the event. All exhibitors were from a health perspective we also had a number of live demonstrations such as cooking, physical activity and children's activities. The day was a huge success with feedback from community and services asking for more events of this type. Service Providers in attendance where Aboriginal Alcohol and Drug Service INC, Aboriginal Health Team Child and Adolescent Health Armadale Arena, Armadale Communities for Children, Armadale Community health Service, Armadale Home Help Mooditj Services, Asthma Foundation, Australian Medical Association, Best Start Department for Communitiew, Breastscreen WA, Indigenous Parenting Services, Healthy Living Healthy Communities, Volunteering WA, Communicare, David Wirrpanda Foundation, Department of Commerce, Department of Human Services Centrelink, Diabetes WA, Foodbank, North Metro Public Health Unit, Nyoongar Sports Association, Polytechnic West, Read Write Now, RUAH, South Metro Public Health Unit, Canning Division of GP's and Beyond Black.

Canoeing

Canoeing WA in partnership with Department of Sport & Recreation and the Champion Centre have begun Mooditj Paddling a program designed to teach Aboriginal kids to kayak at the Champion Lakes Regatta Centre.

CANWA Publication

On Friday 23rd of March Champion Centre staff attended the launch of the "Growing Communities, arts and culture in local government" publication by CANWA CEO Pilar Kasat and Minister John Day. The Champion Centre submitted an abstract to showcase the January School Holiday program Mosaic art and was one of ten local governments chosen for the publication.

Bridges out of Poverty

Champion Centre has partnered with Communicare to present Dr Ruby Payne's Bridges out of Poverty one day workshop facilitated by Social Solutions. Held on the 26th April the workshop aims to provide participants specific strategies for improving outcomes for people living in poverty.

LIBRARY & HERITAGE SERVICES GENERAL MONTHLY REPORT – APRIL 2012

March 2012

LIBRARY SERVICES
Statistical Performance Indicators

The Library Department's statistical performance indicators report for the month of March 2012 is attached.

"E"xtension Activities (Enrich, Educate, Explore, Escape, Entertain, Evolve)

Reports on activities and community information sessions held during the month:

"E" (Enrich, Explore, Evolve) session

Report – *Community Information Talk*
Prepared by – *Jan Pedroli – Adult Services Librarian*

Topic: Poetry with Afeif & Vivienne
Presenter: Afeif Ismail & Vivienne Glance

Date: Tuesday 20th March 2012
Time: 6.30-8.00pm
Venue: Armadale Library Reading Room

No. Attending: 18

Comments:

It is a rare occasion when 18 people listen to 2 performers and for nearly one and a half hours nobody moves, coughs or has a sip of coffee or fruit-juice. The audience was spellbound by Afeif's poetry, performed both in the original Arabic and English, as well as by his life's story so far.

Afeif Ismail was a published poet and playwright in his native Sudan when he became a human rights activist. His activism resulted in him becoming a political prisoner many times over and after 24 spells in jail Afeif decided to leave his country of birth and took his family to Egypt where he spent considerable time in a refugee camp before being granted permission to settle in Australia.

Afeif's poetry deals with his experiences both in the Sudan and in Australia. As a migrant from a very different culture Afeif sees and experiences Australian life and customs with a keen eye for detail as well as the absurd. Poems are both long and short, humorous and serious.

With Afeif creating his poems in Arabic there is a need for translation. However, to make 'African poetry' in Arabic accessible to an Australian audience there is more needed than just translation and this is where Perth poet and playwright Vivienne Glance comes in. She has both translated and recreated Afeif's poems in a way that does justice to its origins as well as make the imagery accessible to the Australian mind. This was always done in co-

operation with Afeif, the creator. Therefore Afeif Ismail calls Vivienne Glance his "co-transcreator"!

Afeif's sometimes halting English language skills somehow seemed appropriate when telling his – at times harrowing – life story. However, when reciting his poetry Afeif became alive and an engaging performer. Vivienne, who recited the "transcreated" works in English, is not only a poet and playwright but also an actor and her skill as such made this poetry session an unforgettable experience!

When the session finished it was remarkable to note that not a single attendee left the premises. Everybody wanted to purchase at least one copy of Afeif's books and thank both him and Vivienne for an unforgettable experience.

"E" (Enrich, Educate, Explore, Evolve) Program

Report – National Year of Reading – March 2012
Prepared by – *Jenny Ramshaw - Librarian*

Topic: National Year of Reading packs
Date: School term 1 & 2

To assist in the promotion of the National Year of Reading (NYR) to local schools, the library has put together National Year of Reading information packs. These will be delivered to schools by the Young People Service's Librarian in conjunction with the promotion of other programs such as Ripper Readers and Better Beginnings. The packs contain worksheets and activities that will assist teachers in promoting reading and literacy in the classroom.

Also included in the pack is a copy of the book 'We are Champion Children'. This book is part of the Better Beginnings Literacy Program project Creating Books in Communities which aims to engage with Culturally and Linguistically Diverse families.

The National Year of Reading national organisers requested copies of photographs of the packs being delivered to schools for their web site to encourage other public libraries to be proactive in promotion of the NYR.

HERITAGE SERVICES

Statistical Performance Indicators

The Heritage Department's statistical performance indicators report for the month of March 2012 is attached.

Birtwistle Local Studies Library (BLSL)

(Report prepared by Susan Hall, Historian/Local Studies Librarian)

The following projects and activities have involved the BLSL staff, volunteers or visitors:

Minnawarra Festival

The theme used to capture visitor's attention to the Birtwistle Local Studies Library display at the Armadale Hall, was the 1960s era with hit songs from the time providing background music to the area. A scrapbook of A4 photographs was available for people to write their comments or to add to the known information about the people, places or the event. Interest in the collection of photographs and the five aerial photographs on display was shown by visitors waiting to be served refreshments or to have a valuation done for their family heirlooms. Approximately 16 people spent time remembering the names of people and identifying the landmark of aeroplanes and cars in trees. One gentleman returned with a copy of the proposed Westfield Park (1967) development to be added to the Library's collection.

The origin of road and locality names in the City of Armadale

Jennie Carter, author of Settlement to City, recently completed the collation of the 374 page file listing the origin of road and locality names in the district of Armadale as an adjunct to the book. The file will be accessible from the City's web site. A printed version of the file is available for reference in the BLSL library.

Family history

The genealogy volunteers met recently to share ideas and their online resources so that they can more confidently assist the increasing variety of family history queries at the BLSL. One guest was present to share his list of free family history websites, which were previously unknown to many of the volunteers. The library subscribes to Ancestry and Find My Past databases but an increasing number of family history resources and magazines are becoming available to challenge the breadth and depth of knowledge of all genealogists.

Oral history

Approaches have been made to interview Gary Smith (Citizen of the Year); John Haynes (local and possibly the last dairy farmer in the district) and Sylvia Thompson (Roleystone resident in the 1930s-1950s). Contact details have been sought for the Brown family to gather the history of the Gladalan plant nursery.

An application has been made to Armadale Volunteer Services for more oral history interviewers. The need, and often the urgency, to interview current and previous residents and business people of the district is acknowledged but each interview takes at least six hours of preparation and interview time. The BLSL oral history program is reliant on volunteers who have to balance their personal commitments with those of the potential interviewee. It can take several weeks to have an actual interview completed. Judgments need to be made along the way as to the suitability of an interviewee for recording their interview.

"Picture Armadale" Project

It was reported in report of December 11/January 12, that *suitable databases and software systems are being investigated to host selected images from the Local Studies Library photographic collection on the City's website via the public library catalogue. Testing of the preferred database is due to commence. Once the final decision has been made as to its suitability, and contracts are finalized, the task of entering the digitized photographs and adding the known metadata will commence.*

Online Computer Library Centre (OCLC), the supplier of the Public Library's AMLIB software, offered local governments who use this software free access to the CONTENTdm Quickstart package. The City's Information Technology and Communications Manager suggested that this be considered as a solution to storage of the City's now digitized photographic collection that resides with the Birtwistle Local Studies Library (BLSL). The Quickstart package allows for up to 3,000 items to be stored on OCLC's Hosting Services.

An analysis of this option, as opposed to the City storing the images to make them available publicly via the library catalogue, determined that the cost structure, the flexibility and the security of the CONTENTdm offer was indeed worth taking up. The contracts for the service have been entered into, with the knowledge that should the library at any stage change from the AMLIB software, or should the collection of photographs exceed 3,000, then the City can either remove its data from the OCLC Hosting Service, or it can pay the licence and hosting fees and retain the service should it determine that this is the preferred solution for the long term storage and access to its digitized photographic collection.

Local History project funds budgeted within the BLSL budget, have enabled a newly qualified librarian with an interest and experience in this area, Jeff Walker, to be offered a contract position with responsibility for the "Birtwistle Local Studies Library digital image access project". At the History Reference Group meeting held on Thursday 5th April, when reporting on the progress of this project, it was agreed to name the project "Picture Armadale" in keeping with the names *Picture Australia* and *Picture Joondalup* that have been adopted and appears to be becoming an industry standard. Updates on the Picture Armadale project will be provided as the project progresses, with advice to Council on when it becomes available in the live environment.

To date good progress is being made with the selected photographs from the BLSL collection being prepared for launching on the internet through a dedicated website. Jeff Walker is training the BLSL volunteers to add metadata to the photographs as part of this process. The re-typing of the catalogue details gives the opportunity to make corrections or add details to the photograph's original record.

Coinciding with this project has been the donation of copies of photographs from World War II showing the Armadale Women's Emergency Corps. This special collection is unique to the City of Armadale and fortunately, Mr. Kim Fletcher was able to identify the location of the photographs and many of the people depicted, including himself as a three or four year old.

History House Museum

(Report prepared by Christen Bell, Museum Curator)

Museum Reopening

The museum reopened to the public on the 1st of March 2012. Museum and Birtwistle Local Studies Library volunteers and staff as well as former Armadale Kelmscott Historical Society members were invited to view the museum's new look. A positive response was received by all who attended. Thanks to the new carpet and a repaint of the walls History House now looks brighter and larger providing a more pleasurable visitor experience.

Aladdin's Cave: Treasures of the Collection

This exhibition is now open at HHM and will run until August 2012. The exhibition is an opportunity to display significant objects from the collection that have not been on public display for some time.

Objects on display include the St Mary's Church lectern, the painting by Parnell Dempster, the Bedfordale community floor clamp and the Commodores hat from the Lake Jandakot Sailing Club.

Donations of note

Mrs Eileen McKay has kindly donated the wedding dress worn by her mother Sylvia Anderson to the HHM. The story of Sylvia Anderson was recently published in the book *The Private, the Heroine & the Troops* by Shirley Anderson-Cirillo. Mrs McKay also donated the original box that the dress came in, the original receipt and some bandages used by her mother when she was a member of the Armadale Women's Emergency Corp during WWII.

Mr Anthony Crickmore donated 2 certificates of appreciation and some newspaper articles relating to the Challis School Fire in 1986.

Minnawarra Festival

For the Minnawarra Festival HHM extended its opening hours and ran two programs. The first was a "Mystery Objects" which was very popular. The second was a small display up at the Armadale District Hall with the Birtwistle Local Studies Library on Armadale in the 1960s. The main purpose of the display was to put out a call for objects, images and documents relating the history of the district from the 1960s.

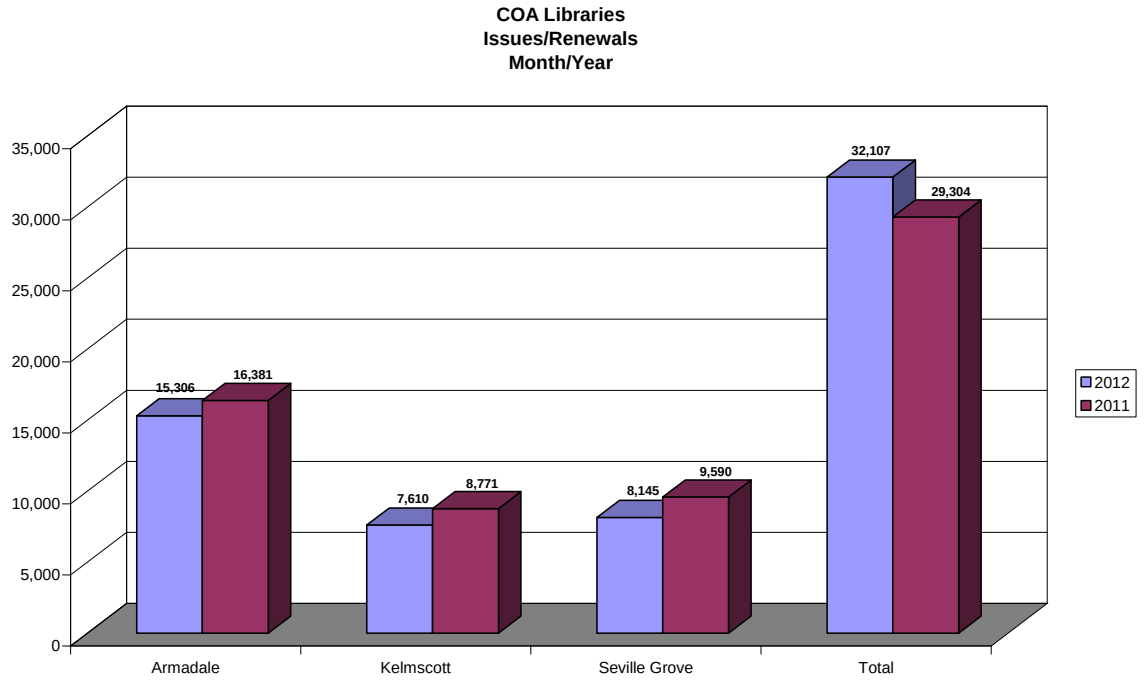
HHM received 90 visitors during the Minnawarra Festival which is up considerably from the previous year.

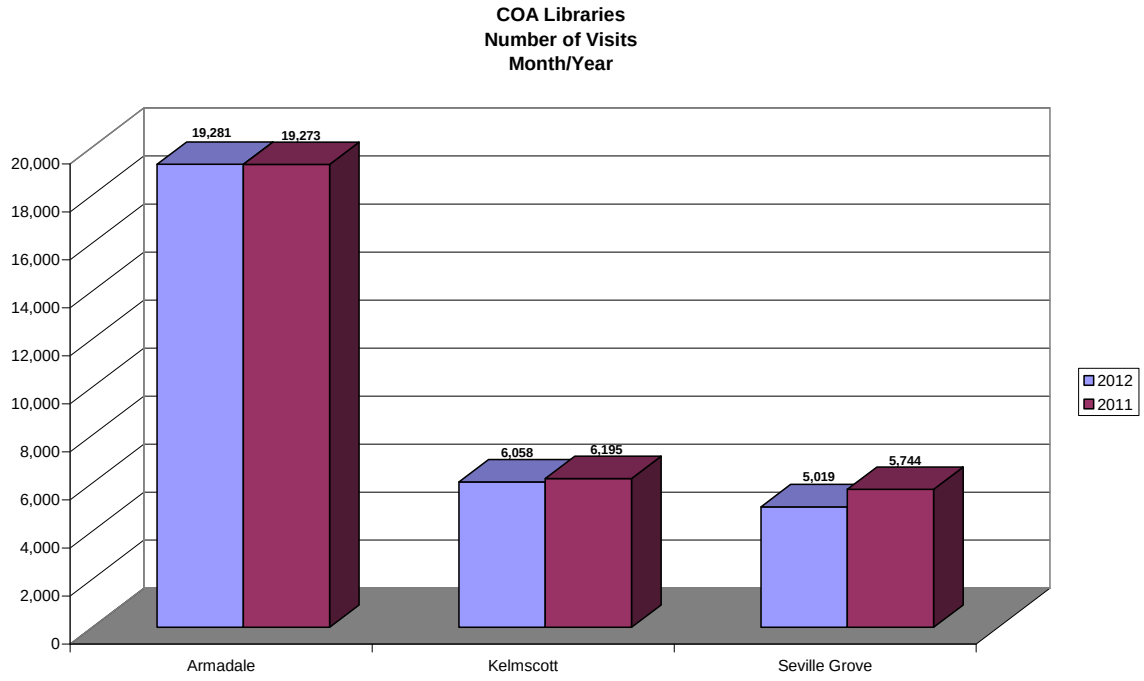
Public Programs

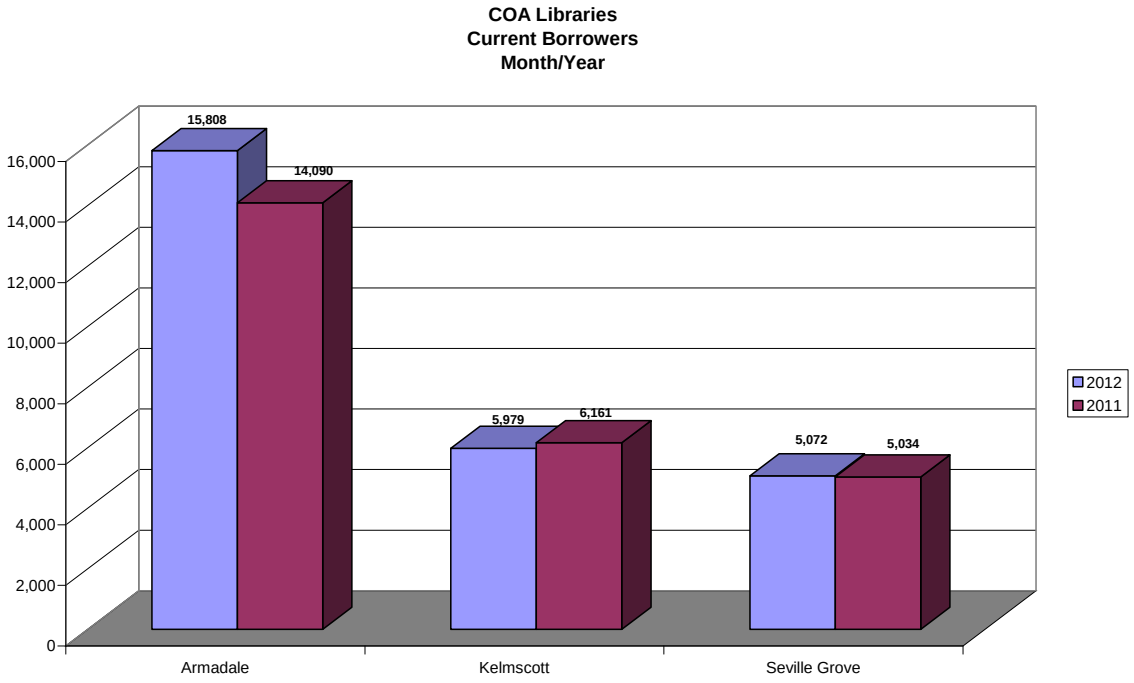
March has been a busy month for Public Programs. School visits included Southern Hills Christian College who visited the Museum to participate in the Local Government Program and to see and hear about our Local ANZACS. The Mayor gave a much appreciated talk to

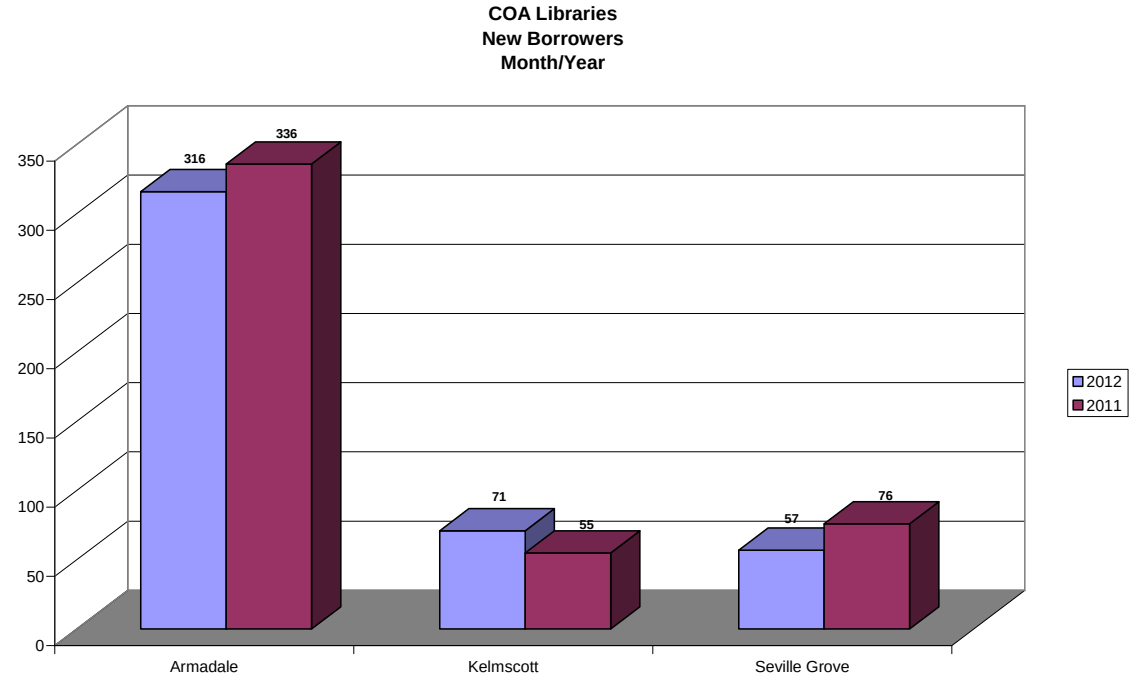
the class about Armadale's Local Government. The Armadale Education Support Unit visited the Museum and participated in the CBD walk of "Armadale's Past" and listened to a talk about Moondyne Joe. Another group from the Armadale Education Support Unit also visited and were given a guided tour of the Museum.

Public Program numbers are very encouraging as thus far this year participants number 436. The total for last year was 472.

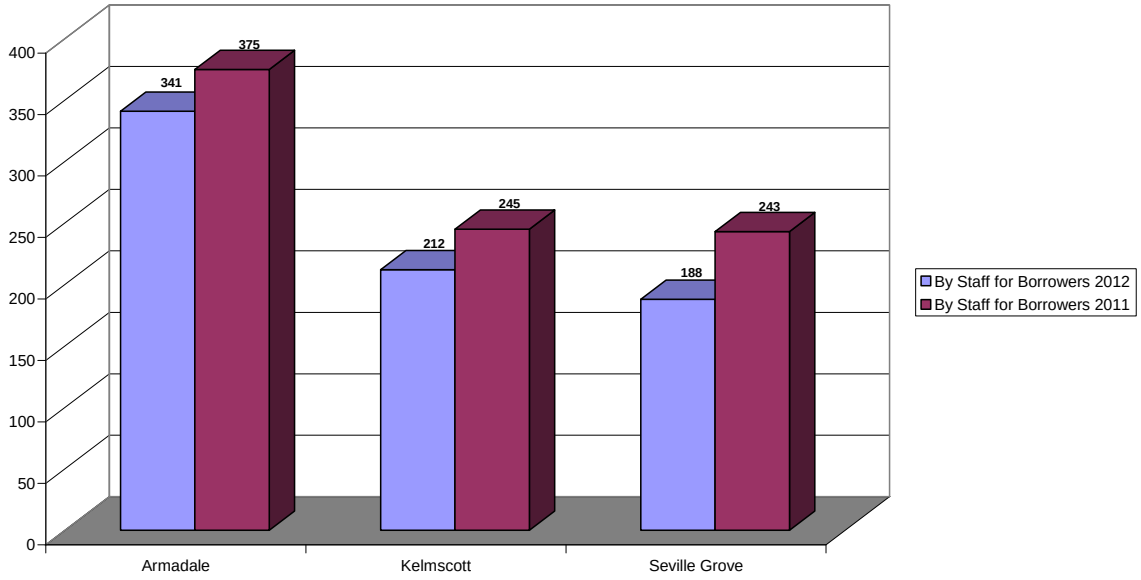

COA Libraries
Issues/Renewals
Month/Year
35,000
30,000
25,000
20,000
15,000
10,000
5,000
0
15,306
16,381
7,610
8,771
8,145
9,590
32,107
29,304
Armadale
Kelmscott
Seville Grove
Total
2012
2011


COA Libraries
Number of Visits
Month/Year
20,000
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
19,281
19,273
6,058
6,195
5,019
5,744
Armadale
Kelmscott
Seville Grove
2012
2011

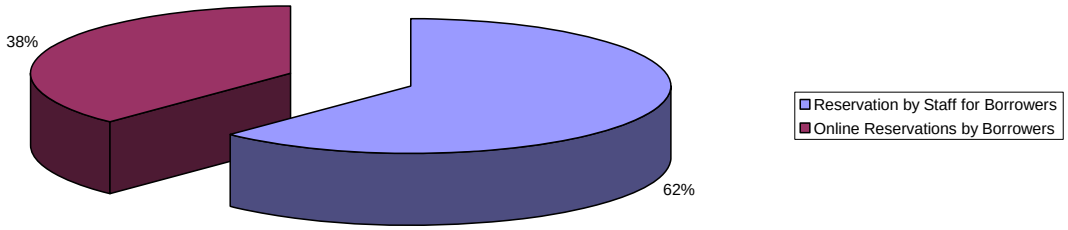

COA Libraries
Current Borrowers
Month/Year
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
15,808
14,090
5,979
6,161
5,072
5,034
Armadale
Kelmscott
Seville Grove
2012
2011

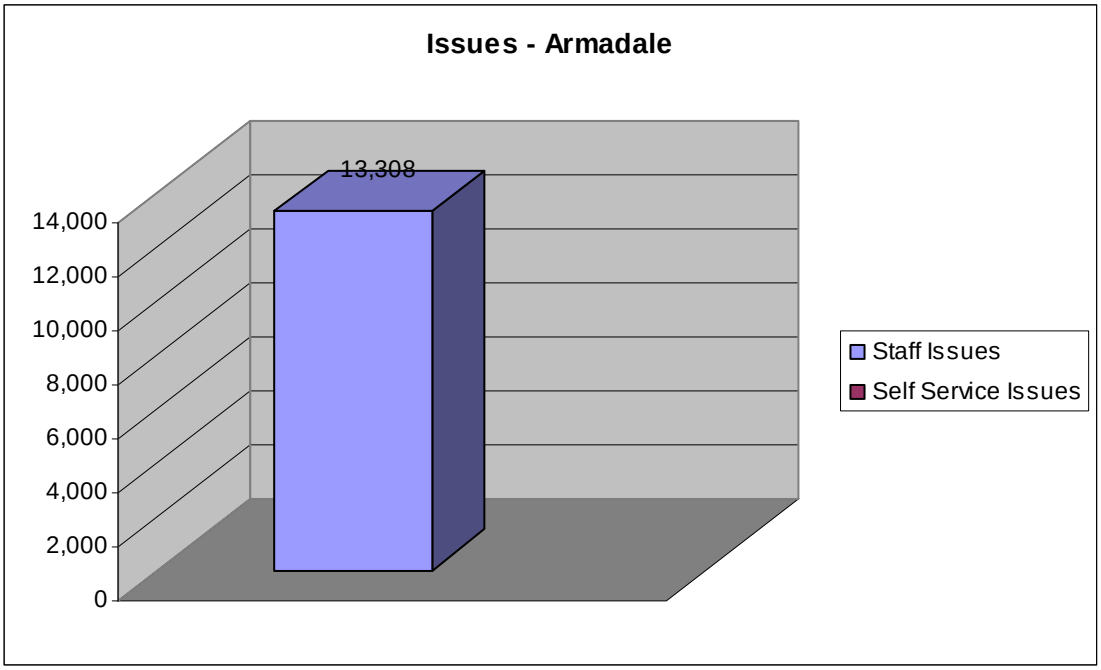

COA Libraries
New Borrowers
Month/Year
350
300
250
200
150
100
50
0
316
336
71
55
57
76
Armadale
Kelmscott
Seville Grove
2012
2011

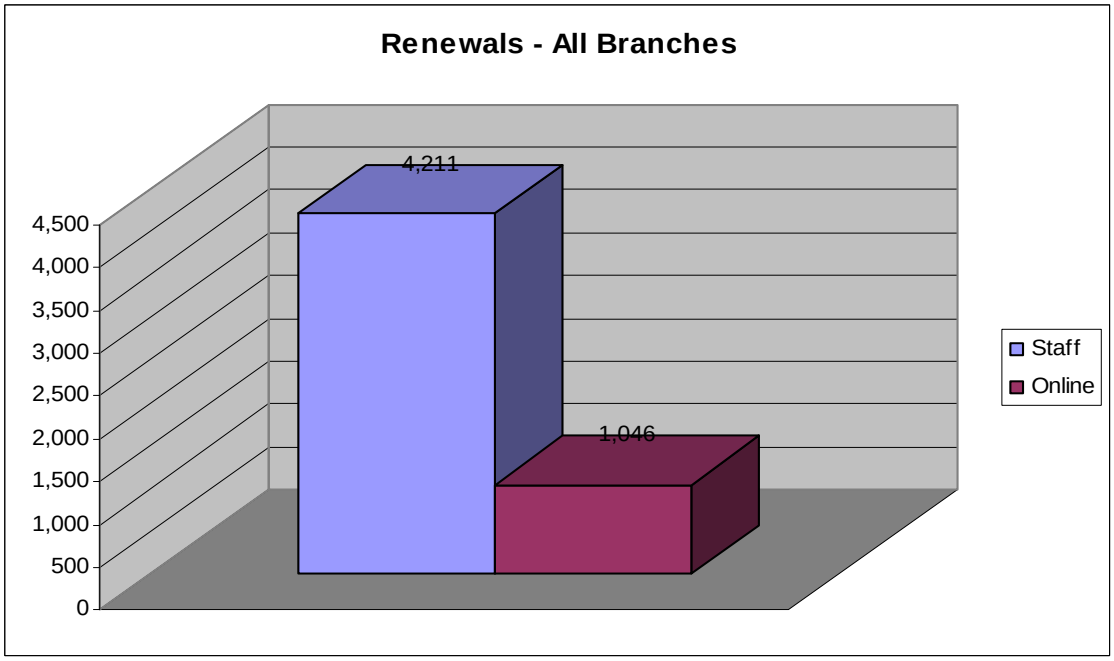
COA Libraries
Borrower's Reservations
Month/Year



COA Libraries
Comparison Reservation by Staff & Direct by Borrower
Month/Year




Issues - Armadale
13,308
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
Staff Issues
Self Service Issues


Renewals - All Branches
4,211
1,046
4,500
4,000
3,500
3,000
2,500
2,000
1,500
1,000
500
0
Staff
Online

MONTHLY OFFICER REPORTS

Birtwistle Local Studies Library				
	Current Month	**Year to date**		
	Mar 12	**Mar 11**	**Jul 11- Mar 12**	**Jul 10 – Mar 11**
Reference Enquiries	8	8	89	109
Research Enquiries	4	12	78	121
Visitor Attendance	125	143	925	465
Volunteer Hours	34	27	685	337
Digitising Records	24	8.5	36	46
Oral History				
Letters Sent	3	11	17	10
Interviews Completed	0	11	14	11
Transcripts Completed/ reviewed	3	4	19	14
Volunteer Hours – Transcribing	52	45	329	410
Volunteer Hours - Interviewing	0	35	51	51
Family History Research				
Reference	4	14	60	154
Research	46	36	344	242
Volunteer Hours	44	35	220	354

Month March **Year** 2012

MONTHLY OFFICER REPORTS

History House Museum	**Current Month**	**Year to date**		
	Mar 12	**Mar 11**	**July 11- June 12**	**Jul 10 – June 11**
General Visitors	494	97	1360	928
School/Child Care Groups/holiday programs	58	28	359	70
Total Visitors	552	125	1691	998
Volunteer Hours	246	165	1539	1126
Bert Tyler Vintage Machinery Museum	**Mar 12**	**Mar 11**	**July 11 – June 12**	**Jul 10 – June 11**
Visitors	252	55	1048	884

Month: March Year: 2012

- General Visitors include individuals and adult groups
- School and child care groups are that make bookings to attend the museum, the Out Reach program or those attending a school holiday program.

MONTHLY OFFICER REPORTS

RANGER AND EMERGENCY SERVICES GENERAL MONTHLY REPORT – APRIL 2012

Animal Control

Dogs

Ranger Services received four hundred and eighty six (486) requests for assistance during this report period.

Whilst the number of individual incidents is comparative to the corresponding period of March 2011, the 2011/12 progressive totals indicating a 14% increase in this area of operations over the last twelve (12) months.

Current tasks and activities performed by Ranger Services.

- *Impounding straying or wandering dogs.*
- *Issuing relevant infringement notices, cautions, or warnings as appropriate.*
- *Follow up complaints.*
- *Ensuring all correspondence in relation to dog control is carried out.*
- *Collection of evidence and prosecutions of offenders and court appearances.*
- *Arranging for destruction of dogs when necessary*
- *Property inspections for dog registrations.*
- *Kennel inspections.*
- *Dangerous Dog Declaration investigation.*
- *Pound Cleaning and maintenance.*

Livestock

During this report period Ranger Services attended to twenty one (21) requests for assistance in dealing with stock wandering. The 2011/12 progressive totals also indicating an increase in this area of operations over the last twelve (12) months.

Court Action

The following information relates to legal action taken by Ranger Services during the report period

OFFENCE	FINDING OF COURT	PENALTY $	COSTS $	TOTAL $
Dog Attack (on animal)	**Guilty**	300	125.70	**425.70**
Dog Attack (on animal)	**Guilty**	300	125.70	**425.70**
Dog Attack (on person)	**Guilty**	250	125.70	**375.70**

MONTHLY OFFICER REPORTS

Vehicles

Parking

Ranger Service attended to one hundred and eighty two (182) incidents relating to the unlawful parking of vehicles during this report period.

The abovementioned figures indicate a significant increase in the number of unlawful parking incidents, particularly around schools. In order to facilitate the safe effective flow and control of traffic, and to monitor parking in and around schools, it is the responsibility of Ranger Services to maintain and administer the provisions of Local Laws Relating to Parking Facilities.

One of the ways of achieving this is by a strict application of parking local laws thereby reducing the risk of injury caused by the indiscriminate parking of vehicles, and to ensure the smooth flow of traffic is maintained.

The Current tasks and activities being performed by the Rangers

- *School parking patrols (limited)*
- *Issuing of parking infringement notices, cautions and warnings as appropriate.*
- *Investigation of complaints.*
- *Investigate and report damage caused by illegal parking (reserves etc.)*
- *Commercial vehicle parking (on complaint only)*

Abandoned Vehicles

The number of abandoned vehicles reported to Ranger Services continues to be of concern, with twenty five (25) being recorded during this report period.

Control of Vehicles (Off Road Areas)

Ranger Service attended to eight (8) reports of vehicles (motor cycles) being driven in areas that are prohibited, during the report period.

Current tasks and activities performed

- *Act on complaints.*
- *Work in liaison with Police Service.*
- *Apprehension of offenders.*
- *Correspondence relating thereto.*
- *Issuing of cautions, warnings, or infringement notices.*

Fire Services

There were forty four (44) enquiries relating to fire incidents during the March report period, these matters were principally related to concerns regarding firebreaks and information relation to general fire safety.

MONTHLY OFFICER REPORTS

Current tasks and activities performed

- *Investigate complaints.*
- *Carry out firebreak inspections.*
- *Compile reports.*
- *Issue Infringement notices/cautions where appropriate.*
- *Institute legal action.*
- *Attend court as witness*
- *Support fire services as required*

Litter

Ranger Services continue to receive complaints, from concerned members of the community, regarding the amount of household rubbish being deposited onto reserves and road verges throughout the district.

During this report period Ranger Services attended to thirty one (31) requests for assistance regarding the illegal dumping or rubbish.

Keeping roadsides, reserves and other areas litter free is a major focus of the City of Armadale and Rangers are ever vigilant in identifying and apprehending litter offenders.

Current tasks and activities performed

- *Investigate complaints relating to dumping of rubbish.*
- *Issue infringement notices, cautions or warnings and take court action where appropriate.*

General

Annual Firebreak Inspection Programme

Several months prior to the beginning of the fire season Ranger Services evaluate areas throughout the City for the purpose of identifying and formulating a firebreak inspection strategy for that particular year. Rangers also issue Notices, in accordance with the provisions of the Bush Fires Act, to landowners where it is identified that a potential fire hazard is developing and requires additional work prior to the firebreak period.

The costs of installation of firebreaks are borne by all landowners, which is reasonable given that the landowners (or land managers) are responsible for fire management on their property. It is relevant to note that annually, Local Government and State Government agencies direct significant resources toward community level fire management. This shared approach ensures that the risk to the community in terms of fire management is minimized and enables the formation of effective partnerships and working relationships for fire response, education and advice.

In the City of Armadale, some interesting statistics have arisen as a result of compliance activities as indicated below:

- There is 28,324 rated properties in the City of Armadale;

MONTHLY OFFICER REPORTS

- Inspections were undertaken between December 1 2011 and March 14 2012 to determine compliance with fire regulations;
- In total 5,212 or 18% of rated properties were inspected.
- 127 infringements have been issued to landowners for failing to comply with the Firebreak Notice, which equates to approximately 2%, of properties inspected.

MONTHLY OFFICER REPORTS

March 2012 Statistics

DOGS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Wandering	64	57	616	471	Up 31%
Dogs for Pick Up	39	23	339	266	Up 27%
Barking	38	41	315	276	Up 14%
Attacks	14	9	181	159	Up 14%
Lost & Found	118	104	960	816	Up 13%
Multiple / Restricted Inspections	3	8	43	60	Down 28%
Vet collection & Cremation	12	0	120	0	Up
General Information	22	6	160	93	Up 72%
Sub Total	**310**	**248**	**2734**	**2141**	Up 28%
Office Phone Enquiries	176	195	1782	1811	Down 1%
Total	**486**	**443**	**4516**	**3952**	Up 14%

PARKING / VEHICLES	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
General Parking	30	19	214	152	Up 41%
Trucks	11	6	46	41	Up 12%
School Parking	75	9	442	46	Up 861%
Illegal Parking in CBD	24	10	153	35	Up 337%
Abandoned Vehicles	25	27	194	166	Up 17%
Off Road Vehicles	8	9	201	125	Up 61%
Sub Total	**173**	**80**	**1250**	**565**	Up 121%
Office Phone Enquiries	9	11	232	119	Up 95%
Total	**182**	**91**	**1482**	**684**	Up 117%

LIVESTOCK	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Lost & Found	0	0	10	18	Down 44%
General	16	20	115	117	Down 2%
Sub Total	**16**	**20**	**125**	**135**	Down 7%
Office Phone Enquiries	4	1	125	54	Up 131%
Total	**20**	**21**	**250**	**189**	Up 32%

MONTHLY OFFICER REPORTS

LITTER	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
General Information	0	0	0	6	Down
Private Property	1	4	54	38	Up 42%
Roadside / Reserve	11	17	98	168	Down 42%
Verge	16	6	184	76	Up 142%
Sub Total	**28**	**27**	**336**	**288**	Up 17%
Office Phone Enquiries	3	0	59	55	Up 7%
Total	**31**	**27**	**395**	**343**	Up 15%

FIRE	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Burning Off / General Information	5	5	67	62	Up 8%
Firebreak / Hazard	30	17	580	323	Up 80%
Firebreak Variation	1	5	124	91	Up 36%
Fire Permit Enquiries	0	n/a	91	n/a	
Permits Issued	0	n/a	422	n/a	
Sub Total	**36**	**27**	**1284**	**476**	Up 170%
Office Phone Enquiries	8	0	663	629	Up 5%
Total	**44**	**27**	**1947**	**1105**	Up 76%

GENERAL	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
General Information	3	3	56	111	Down 50%
Shopping Trolleys	2	0	19	0	
Sub Total	**5**	**3**	**75**	**111**	Down 32%
Office Phone Enquiries - Trolleys	0	9	**23**	**51**	Down 55%
Office Phone Enquiries - Cats	9	2	99	58	Up 70%
Office Phone Enquiries - General	63	0	789	205	Up 285%
Total	**72**	**14**	**911**	**425**	Up 114%

TOTAL	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Sub Total Reports / Complaints	**568**	**405**	**5804**	**3716**	Up 83%
Total Office Phone Enquiries	272	223	3772	2982	Up 26%
Total Reports / Complaints	**840**	**628**	**9576**	**6698**	Up 43%

MONTHLY OFFICER REPORTS

WARNINGS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Dogs	12	24	104	186	Down 45%
Parking	0	4	2	21	Down 90%
Off Road Vehicles	0	0	1	1	Same
Litter	0	7	14	26	Down 46%
Fire & Fire Orders	7	19	218	81	Up 169%
Shopping Trolleys	0	0	0	36	Down
Other (Inc Abandoned Vehicles)	21	16	99	117	Down 15%
Total	**40**	**70**	**438**	**468**	Down 6%

INFRINGEMENTS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Dogs	164	43	515	410	Up 26%
Parking	157	138	850	707	Up 20%
Off Road Vehicles	0	1	4	1	Up
Litter	6	11	28	90	Down 69%
Fire	4	1	163	63	Up 159%
Shopping Trolleys	0	0	0	4	Down
Other	0	1	8	21	Down 62%
Total	**331**	**195**	**1568**	**1296**	Up 210%
NUMBER WITHDRAWN	**75**	**40**	**304**	**233**	**Up 31%**
Number Paid	**178**	**139**	**1277**	**1001**	**Up 28%**

IMPOUNDED DOGS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Claimed	37	45	496	391	Up 27%
Sold	0	0	0	0	Same
Destroyed	2	7	80	98	Down 18%
Vet / Rescue	25	12	128	96	Up 33%
Stolen	0	0	0	2	Down
Total	**64**	**64**	**704**	**587**	Up 20%

MONTHLY OFFICER REPORTS

IMPOUNDED VEHICLES	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Vehicles	10	6	48	38	Up 26%
Motor Cycles	0	0	1	0	Up
Total	**10**	**6**	**49**	**38**	Up 29%

IMPOUNDED LIVESTOCK	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Sheep	0	0	0	4	Down
Horses	0	0	4	0	Up
Goats	0	0	1	4	Down
Other	0	0	0	2	Down
Total	**0**	**0**	**5**	**10**	Down 50%

ABANDONED TROLLEYS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Impounded	0	0	97	126	Down 23%
Released	0	0	0	96	Down
Total	**0**	**0**	**97**	**222**	Down 56%

IMPOUNDED SIGNS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Impounded	0	0	0	1	Down
Released	0	0	0	0	Same

COURT PROSECUTIONS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Dog	3	5	22	28	Down 21%
Fire	0	0	1	1	Same
Parking	0	0	1	2	Down
Litter	0	0	0	1	Down
Off Road Vehicles	0	0	0	0	Same
Total	**3**	**5**	**24**	**32**	Down 25%
No. of Guilty Verdicts	3	5	23	32	Down 28%
Not Guilty Verdicts	0	0	1	0	Up

MONTHLY OFFICER REPORTS

FINES ENFORCEMENT	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Infringements sent to FER	**73**	**0**	**576**	**395**	Up 49%

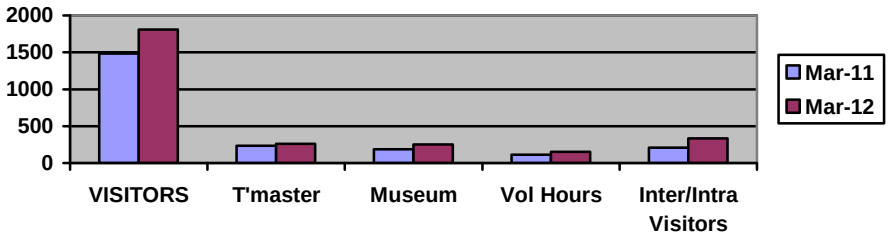
DOG REGISTRATIONS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
New Dog Registrations	174	171	1843	1743	Up 6%
Renewed Dog Registrations	123	35	3468	3089	Up 12%
Total	**297**	**206**	**5311**	**4832**	Up 10%
Total Animals on System	**12712**	**12215**			

PHONE CALLS	March 2012	March 2011	2011/2012 Progressive Total	2010/2011 Progressive Total	
Office – Rangers calling Office	105	40	715	705	Up 1%
Office – Messages for Staff	15	5	258	156	Up 65%
Office – Referred to Other	6	22	204	171	Up 19%
Calls to Rangers' Private Residences from After Hours Service	1	3	19	30	Down4%
TOTAL	**127**	**70**	**1196**	**1062**	Up 13%

MONTHLY OFFICER REPORTS

ARMADALE VISITOR CENTRE REPORT – MARCH 2012

Statistics



Visitors	Ticketmaster	TOTAL Visitors Less *Ticketmaster*	Inter State Visitors	Overseas Visitors	TOTAL *O/sea & Interstate* VISITORS	Volunteer Hours	Museum
1809	**262**	**1547**	**138**	**194**	**332**	**150**	**252**

VISITOR CENTRE OPENED FOR **197** HOURS

AVERAGE VISITORS PER WEEK: **452**
VOLUNTEER HOURS PER WEEK: **38**

VISITOR CENTRE - DOLLAR VALUE TO THE COMMUNITY:

Average Visitor Spend – Day Visitor:

$ 2,763 per day = **$ 19,338** per week = **$ 77,350** per month

Based on $50 per person who came into the Visitor Centre staying one day in our area,
This is a conservative figure as current guidelines are based on $80 per person each day.
Figure calculated as - Visitors less Ticketmaster.

Average Spend – Including Accommodation:

$1,779 per night = **$ 12,450** per week = **$ 49,800** per month

Figure is calculated by Using Inter and Overseas figures only for the month, based on $150 per person.

TOTAL TOURISM DOLLAR VALUE – MARCH 2012: $127,150

MONTHLY OFFICER REPORTS

Visitor Centre Overview

March was a busy month for training, festivals and expos at the Visitor Centre, there was something new and exciting happening every week!

- Twenty-six members, staff and volunteers of the Visitor Centre attended a Small Business Development Commission Tourism Boost workshop held at the Manse Restaurant on the 27th March. Held over five hours with follow-up consultations available to all participants, this workshop, provided free by the SBDC, gave excellent tourism small business operational training.

- The 20th Annual Minnawarra Festival was held on Sunday 18th March at Minnawarra Park and various locations in the Armadale CBD. We held a Tourism Expo here at the Visitor Centre to compliment the Festival. 10 tourism product companies including Millbrook Winery, Armadale Cottage Bed & Breakfast and the Serpentine Jarrahdale Recreation Centre from within our membership base participated.

- On Saturday 24th March, the Armadale Visitor Centre had a stall at the Hills Heartbeat Festival held at the Southern Hills Christian College in Bedfordale. It was a great success and we gave away over 250 free show bags, Adam Monk prints and promoted our beautiful region to all who attended.

- Our Coordinator attended the Araluen Chilli Festival held in Fremantle over the 10th & 11th March.

- The Coordinator and several staff members of the Visitor Centre attended the Business Armadale evening event held at the new Masters Store on the 12th March.

- On Tuesday 27th Yvonne, Barbara and Rochelle attended a Tourism Council Industry Function held at the Parliament House courtyard. Three hours of networking with members of Parliament raising the profile of the City of Armadale and its tourism product and potential was extremely productive enabling us to obtain valuable connections within both parties of Parliament.

- Barbara and Yvonne attended a Forum Advocating Cultural & Eco Tourism (FACET) Tourism Breakfast on the 29th March at which Tourism WA presented their State Government Tourism Strategy.

On Monday 26th March we welcomed Barbara Hugill to the position of Senior Tourism Officer at the Visitor Centre. Barbara has taken over the operational oversight of the Visitor Centre, releasing Yvonne Bradfield into the role of Tourism Coordinator and Tourism Development.
Barbara managed the Kalbarri Visitor Centre for the past seven years and is a current member of the Visitor Centre Association of WA Board.

MONTHLY OFFICER REPORTS

We look forward to the next strategic developments within the Tourism Department of the City as we continue to raise the profile of our region bringing economic benefit and sustainability to our community.

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

CITY OF ARMADALE

NOTES

OF THE **ABORIGINAL AND TORRES STRAIT ISLANDER ADVISORY GROUP** TO BE HELD IN THE MEETING ROOM, AT THE CHAMPION CENTRE

TUESDAY, 6 MARCH 2012 AT 12:30pm

1. ATTENDANCE

Name	Organisation	Title
Ms Jodie Clarke	**City of Armadale**	**Champion Centre Coordinator/ Chairperson**
Ms Carolyn Fisher	**City of Armadale**	**Community Development Support Officer/ Minute Taker**
Mr. Neil Kegie	**City of Armadale**	**Executive Manager Community Services**
Cr. Gunter Best	**City of Armadale**	**Councillor**
Ms Madge Hill		**Community Representative**
Ms Sharleen Gray		**Community Representative**
Ms Marie Taylor	**St. James Catholic School/ CEAC**	**Member/ATA**
Ms Suella Wright	**Child & Adolescent Health**	**Director**
Ms Amanda Poglits	**Department Child Protection**	**Aboriginal Practice Leader**
Mr Robert Becker	**Department Child Protection**	**District Director**

2. APOLOGIES

Mr. Albert McNamara		**Chairperson**
Ms Carmen Morgan	**Child & Adolescent Health**	**Acting Director**

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

BUSINESS OF THE MEETING

3. The meeting was opened at 12:40pm; Jodie welcomed everyone to the meeting.

INFORMATION ITEMS

4. One Stop Shop Updates:

City of Armadale – Neil Kegie

- Neil Kegie (NK) advised group he currently attends the State Human Services Managers Forum. By way of facilitating good information flows Neil had asked the forum members if they would like to receive copies of the ATSIAG notes, subject to ATSIAG's agreement.

  The forum advised this was a good idea.

Action: Carolyn Fisher to forward the approved ATSIAG notes on to the Robert Becker, District Director of the DCP who chairs the Human Services Forum.

- NK confirmed that he had not heard from the AACC regarding the future of the One Stop Shop initiative.

Action: Neil Kegie to contact DIA and the AACC requesting an update n the status of the One Stop Shop initiative.

- NK discussed the Healthy Communities Grant and the newly established *Eat Act Live* program, which focuses on reducing chronic disease.
  NK informed the group that:
  (i) a Healthy Communities Officer has been appointed to the City
  (ii) partnership has been established with the City of Gosnells for the program implementation and;
  (iii) publicity material for the program is currently in progress and will be distributed to the group in next meeting.

Action: Eat Act Live promotional material to be provided to group in next meeting

- NK informed group that the City assisted Armadale PCYC to source a $150,000 grant for a Saturday night basketball program (IGNITE) to replace the Midnight Basketball initiative. This will run for 40 weeks and is targeted towards young who engage in anti social behaviour or who are at risk of doing so.

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

City of Armadale Champion Centre- Jodie Clarke

- The Aboriginal Justice Program, 8th & 9th March
  Program to held at the Champion Centre and will include information from Driver Training, fines Enforcement, Births, Deaths & Marriages, employment agencies and other agencies involved in obtaining driver licences.
  Jodie advised the Champion Centre is facilitating the program, rather than running it.

- Close the Gap Day, Thursday 22nd March, 10am-2pm
  20 health & wellbeing agencies will be involved in the event at the Champion Centre and will feature medical health checks, cooking demonstrations, physical activity demonstrations & kids activities.

- NAIDOC week- promotional material and an events program is in progress

- Weekly Planner- Weekly calendar of Champion Centre news and events. Calender is sent weekly to local schools, relevant agencies including Department Housing and DCP, uploaded to City website and Facebook page. Jodie displayed program to the group.

  DCP advised they would be happy to display Champion Centre flyers in their centre.

Action: Champion Centre to continue to create database of CC participants.
Champion Centre is to provide DCP with relevant flyers and brochures for display in DCP's centre.

Gunter Best- CoA

- Gunter discussed the success of the current Men's Shed program and future promotion of the program.

Department of Child Protection (DCP)- Robert Becker

Robert introduced himself to the group and provided a history of his involvement with DCP and his work in metropolitan and rural Western Australia.

- Robert highlighted his concerns for the area, being:

(i). High number of Aboriginal children in child protection
(ii) High percentage of Aboriginal children in non-Aboriginal care
(iii) Incidence of domestic violence in the area and incidence of children involved in these situations.

- Robert outlined his goals in his position as being:

(i) Decrease the number of Aboriginal children in child protection
(ii) Increase the number of Aboriginal carers for children in child protection
(iii) Facilitate better parent and children-in-care relationships.

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

JC advised the Champion Centre would like to assist in this facilitation and could provide meeting rooms for parent, child meetings.

Child & Adolescent Health- Suella Wright

- Best Beginnings program- program is designed to assist new mothers and babies and provided intensive support and access to relevant agencies, e.g. justice and housing.

- Suella Wright (SW) advised Carol Mould, Enhanced Living/Best Beginning Nurse from Child & Adolescent Health is interested in speaking at the next ATSIAG meeting about the *Best Beginnings* program
  Group agreed this would be beneficial.

Action: SW to invite Carol Mould to attend next ATSIAG meeting

Sharleen Gray – Community Representative

- Discussed her personal experience and difficulty in securing housing, and discussed her working experience in teacher's aid.

Marie Taylor (MT)- Aboriginal Teachers Aid, St. James Catholic School

- Discussed her background in teaching in Catholic Education.

- Discussion around high requirement for Aboriginal Teaching Assistants in the area- MT is the only Aid in the Armadale area.

- Would like to run information sessions at the Champion Centre promoting Catholic Education for Aboriginal children.

- St James currently has Year 12 students who are interested in participating in CoA and Champion Centre programs and events.

Action: JC to contact Ron Gollard, Principal at St James Catholic School to discuss volunteering opportunities.

5. General Business

Truancy

- Cr Gunter Best expressed his concerns over rising school children truancy in the area.

Meeting closed at 2.00pm

6. Next meeting details

3 April 2012 at 12.30pm

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

NOTES

DISABILITY ADVISORY TEAM MEETING
DATE: TUESDAY, 03 APRIL 2012; 9.30AM- 11.15AM
VENUE: CITY OF ARMADALE COMMITTEE ROOM, 7 ORCHARD AVENUE, ARMADALE

1.0 Attendance & Apologies

Attendance:

Name	Title
Cr. Melissa Northcott	Councillor – City of Armadale - Chair
Ms Carolyn Fisher	Community Development Support Officer – City of Armadale
Ms Wendy Hill	Community Development Officer – Seniors Access and Inclusion – City of Armadale
Ms Pat Hart	Community Representative
Mr Mark Dadd	Community Representative
Ms Sheila-Anne Macloud	Local Organisation Representative
Ms Sheila Parker	Community Representative
Ms Susan Hillel	Building Services Manager – City of Armadale

Apologies:

Ms Lorraine Gill	Local Organisation Representative
Ms Gail Nessi	Local Organization Representative
Mr John Glassford	Property Services Manager- City of Armadale
Ms Lynne Darby	Local Organisation Representative
Mr Ron Fisher	Community Representative

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

2.0 Minutes
Notes to be taken by Carolyn Fisher.

3.0 Actions from February Notes

(i) DAT Terms of Reference – review of Purpose Statement

Purpose Statement on DAT terms of reference has been reviewed by Ms Wendy Hill and Ms Melissa Northcott.
Wendy Hill read out the following proposed purpose statement to group for comment.

To work with the City of Armadale and the community in the provision of accessibility and inclusion for people with a disability, their carers and families.

Group discussion followed around the proposed statement.
Full agreement by group on the above Purpose Statement.

4.0 Art Awards 2012

The first meeting for the Art Awards working group was held 7 March 2012. Wendy Hill was in attendance; Pat Hart and Mark Dadd were unable to attend.
At the 7 March meeting, the working group discussed:

- The 2011's Art Awards- review of
- What improvements could be made from the 2011 Awards
- The requirement for funding and local school involvement in the Awards

The next group meeting will be held 4 April at 2pm at Southside Care.

5.0 Count Us In Inclusion Grant

Disability Service Commission (DSC) 'Count Us In' local government grant for $25,000. Grant submission was lodged by Wendy Hill on Thursday 15 March 2012.
Organisations involved in the grant submission included DSC-Kelmscott, Directions WA, Southside Care, Therapy Focus, and Inclusion WA.

6.0 Consultation in the Community

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

On the 15 March 2012, a community consultation was held for people with disabilities and their carers, in line with the DSC 'Count Me In' local government grant.

Over 50 community members and agencies attended the consultation which aimed to gather information from the community regarding services and activities for people with disabilities, their carers and families.

The consultation received positive feedback from those in attendance.

12 attendees elected to join the project steering group.

Cr Mellissa Northcott thanked Wendy Hill and contributing agencies for contributing to the event.

7.0 Local Government Access & Inclusion Group Meeting

Last meeting held March 2012. Wendy Hill was in attendance.

(i) You're Welcome

DSC has designed several designs for You're Welcome postcards, bookmarks and posters to publicise www.accesswa.com.au.
The DAT is to review the designs and vote for their favourite designs and slogans.

Wendy distributed the design to the DAT members to review and asked for group feedback.

Option G was discussed as the preferred design due it use of universal symbols and design simplicity.

(ii) Transition to retirement for people with Disability Project

This project is being developed by DSC in response to information about the impact of ageing on people with disability.

The project is planned to identify the numbers of people with disability needing to retire from their current work places and the impact their retirement will have on their carers or accommodation service and their need to support. Active ageing programs/community activities available for older people in the community will be mapped and those accessible to people with disability will be identified.

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

(iii) Local Government Employment Strategy.

The strategy will involve working with Local Government CEOs to develop strategies to increase employment for people with disability, as well as linking LGAs with DES providers, ADEs, LACs and other stakeholders. DSC staff met with CEOs at the outer Metropolitan Regional Council forum.(OMRC)

Commission staff will meet each OMRC CEO individually (and other relevant staff) in late May to discuss options and provide localised advice.

8.0 Projects in 2012

At the last DAT meeting in February 2012, DAT members were asked to put forward suggestions of projects the group would like to be involved with in 2012.
Wendy Hill suggested the following projects:

- Council building updates- discuss future upgrades to City of Armadale buildings.

Action: Wendy Hill to invite John Glassford to attend next DAT meeting to provide update to group on facility accessibility and upgrades.

(ii) Accessible City of Armadale visitor website- currently in progress.

Action: Wendy Hill to invite Ron Fisher to join working group on website. Ron has previously expressed an interest in the project.

(iii) Disability Awareness Training

At the present time there is no date or venue organised, but it is anticipated this training will be provided later in the year.
Action: Wendy Hill to provide update at next DAT meeting.

Group satisfied with above projects.

9.0 Other Business

- **Inclusive Activities in Armadale**

MINUTES OF OCCASIONAL/ADVISORY COMMITTEES

Wendy Hill received a phone call from a disabled community member enquiring about inclusive activities in the City.
Wendy had invited the gent to join the DAT group as he expressed an interest in being involved with disability services in Armadale.
Action: Wendy Hill to invite to next DAT meeting.

- **Building legislation**

New State Government building legislation came into effect yesterday, Monday 2 April.
City of Armadale is working to align their current practices and procedures to align with the new legislative framework.

- **WA Youth Award**

Cr. Melissa Northcott has been nominated for the WA Youth Award and has reached the Award finals.

Close of meeting
The meeting closed at 11.15am

The next DAT meeting will be held on Tuesday, 29th May 2012.

Meeting name: Positive Ageing Working Group
Venue: City of Armadale Committee Room – 7 Orchard Avenue Armadale
Date: Wednesday 11 April
Time: 9.30AM

Attendance & Apologies

Name	**Title**
Mr Grant Nixon	Councillor – City of Armadale
Ms Trudy Hodges	CEO- Dale Cottages Inc.
Mr Chris Bloomer	Community Representative
Cr Ruth Butterfield	Deputy Mayor- City of Armadale
Ms Doreen Southam	Community Representative
Ms Cheryl Samborski	CEO - Armadale Home Help
Ms Wendy Hill	Seniors Access & Inclusion Officer- City of Armadale
Ms Carolyn Fisher	Community Development Support Officer- City of Armadale
Apologies:	
Lorraine Gill	Disability Services Commission- Accommodation
Caroline Dryland	Southside Care

1.0 Introductions
Introductions (name, organisation, position, reason for joining working group, key issues identified for the ageing City population) provided and discussed by all attendees.

Some key issues discussed were:

- Lack of understanding of council planning around facilities for seniors- i.e. how are council responding to an ageing population and what future plans are in place for future facilities for seniors?
- Waste management
- Facilities for younger Seniors- needs of younger Seniors are different to that of older persons
- Building access for the wider variety of Seniors
- Transport
- Aged care facilities in area- in particular for rural residents
- Street violence and requirement for neighbourhood care
- The crossovers between seniors and disabled persons and their requirements

2.0 New members not attending this meeting
Ministry of Health, Southeast Metro Health Service and the Seniors Club put forward by group as possible inclusions to working group.

Action: Wendy Hill to invite above agencies to future meeting.

Group discussed best meeting days and times. Thursday at 9am agreed as most suitable for all members present.

Action: Wendy Hill to check with other members not in attendance and Committee room availability for Thursday 9am.

3.0 Positive Ageing Strategy 2011-2014
Copies of strategy were distributed to everyone.
Wendy Hill discussed 3 year strategy and the achievements so far.

10.0 Purpose & Objectives of the working group
Working group is a working group and not a committee.
Group to work on achievable tasks set by the working group themselves.

11.0 Terms of reference
Introduction, purpose and objectives read out by Wendy Hill.

12.0 Election of presiding member and deputy presiding member
Wendy Hill read out election criteria.
Trudy Hodges nominated Cr. Butterfield to the position.
Cr. Butterfield accepted position and no objections were put forward.
Cr. Butterfield elected to chairperson for Positive Ageing Working Group.

7.0 Other business

Group suggested a contact list be circulated amongst the working group for greater correspondence between members.

Action: Contact list of group members to be circulated amongst group.

Cr Butterfield discussed the idea of implementing disability and seniors training for all City of Armadale staff to better equip personnel with an understand of the needs of and barriers faced by the disabled and seniors.
Wendy Hill advised a disability awareness training session has been designed. The program is set to commence shortly.

8.0 Meeting times

To be advised

Meeting closed at 10.15am