CITY OF Armadale

ORDINARY MEETING OF COUNCIL
MONDAY, 10 SEPTEMBER 2012

AGENDA

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ORDINARY COUNCIL MEETING
HELD ON 27 AUGUST 2012

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HELD ON 3 SEPTEMBER 2012

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HELD ON 4 SEPTEMBER 2012

CHIEF EXECUTIVE OFFICER'S REPORT

NOTICE OF MEETING AND AGENDA

CR _____

PLEASE TAKE NOTICE that the next **ORDINARY MEETING OF COUNCIL** will be held in the Council Chambers, Orchard Avenue, Armadale at **7.00 PM**

MONDAY, 10 SEPTEMBER 2012

R S TAME
CHIEF EXECUTIVE OFFICER

6 September 2012

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

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2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

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3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

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4 PUBLIC QUESTION TIME

Minimum time to be provided – 15 minutes (unless not required)

A procedure has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure is attached to the Council Agendas made available in the public gallery.

The public's cooperation in this regard will be appreciated.

5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Request for Leave of Absence – Cr Busby

Request for leave of absence received from Cr Busby for the following periods:

- Tuesday, 25th September 2012 to Wednesday, 3rd October 2012 inclusive.
- Saturday, 13th October 2012 to Tuesday, 23rd October 2012 inclusive.

RECOMMEND

That Council grant leave of absence from Cr Busby for the following periods:

- **Tuesday, 25th September 2012 to Wednesday, 3rd October 2012 inclusive [does not include an Ordinary Council Meeting]**
- **Saturday, 13th October 2012 to Tuesday, 23rd October 2012 inclusive [includes 1 Ordinary Council Meeting – 22nd October 2012]**

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BUSINESS ARISING FROM REPORT

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CITY OF Armadale

ORDINARY MEETING OF COUNCIL

MONDAY, 27 AUGUST 2012

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CITY OF ARMADALE

MINUTES

OF **ORDINARY COUNCIL MEETING** HELD IN THE **COUNCIL CHAMBERS**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **MONDAY, 27 AUGUST 2012 AT 7.00 PM.**

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Mayor, Cr Zelones, declared the meeting open at 7.00 pm.

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2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

PRESENT:

Mayor, Cr H A Zelones JP presided over	River Ward
Deputy Mayor, Cr R Butterfield	River Ward
Cr J A Stewart	Heron Ward
Cr D M Shaw	Heron Ward
Cr C M Wielinga	Jarrah Ward
Cr C J MacDonald	Lake Ward
Cr J H Munn JP CMC	Lake Ward
Cr K Busby	Minnawarra Ward
Cr G A Best	Neerigen Ward
Cr M Geary	Neerigen Ward
Cr L Sargeson	Palomino Ward

IN ATTENDANCE:

Mr R S Tame	Chief Executive Officer
Mr I MacRae	Executive Director Development Services
Mr K Ketterer	Executive Director Technical Services
Ms Y Coyne	Executive Director Community Services
Mrs S D'Souza	CEO's Executive Assistant

Public: 3
Press: 2

LEAVE OF ABSENCE:
Leave of Absence previously granted to Cr G Nixon and Cr M H Norman

APOLOGIES:
Apology received from Cr M S Northcott.

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3 ADVICE OF RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 PETITIONS

1 **Naming of Reserve - Scott Road** (Cr Caroline Wielinga)

A petition signed by 20 residents was tabled by Cr Wielinga, the prayer of which reads:

> "*We the residents listed hereafter, are very grateful to Alby Kalajzich of Scott Road for his efforts in saving numerous homes during the bushfires of 6 February 2011 and his ongoing good humour and example.*
>
> *The City has done much to re-establish and enhance bushland around Scott Road. One such area is the gazetted, unnamed reserve adjacent to my block and South of Mount St.*
>
> *Please would you consider formally nominating this Reserve as the AK Reserve. This would not be ostentatious, we would all know that its named for Alby, but the average person would think it meant only the municipal area as listed on licence plates. I was considering making a nameplate out of some charred timber and it would cheer us all up to see such a tribute.*"

MOVED Cr C Wielinga

That Council receive the petition and refer it to the Development Services Committee.

296/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

2 **PAW Closure in Clybucca Place, Armadale** (Cr Kerry Busby)

A non-conforming petition signed by 11 residents was tabled by Cr Busby, the prayer of which reads:

> "*Would like to propose a change in my street regarding the Public Access Way next to my house. I would like it closed. The PAW I'm*

referring to is between the lots 714 (9) and 705 (10) Clybucca Place, Armadale.
We have requested to close it down in the past and it is still open and a menace (sic) and endangers myself and al the families that reside in the street."

MOVED Cr K Busby

That Council receive the petition and refer it to the Development Services Committee.

297/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS ORDINARY COUNCIL MEETING HELD ON 13 AUGUST 2012.

MOVED Cr J A Stewart that the Minutes of the Ordinary Council Meeting held on 13 August 2012 be confirmed as a true and accurate record.

298/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

1 Economic Development

- On 24th August attended the Register Committee - Heritage Council of WA held at Baird Building- in Perth.
- On 22nd August held a meeting with Bev Krebs relating to Connected Communities Armadale.

2 Consultation & Communication

- On 14th August along with most councillors attended the Councillor Community Engagement Workshops here at the City of Armadale.
- On 15th August, along with Crs MacDonald, Munn and Norman, attended WA's Most Awarded Swim School. Seadragonz Swim School in Forrestdale held a sundowner for the City of Armadale Councillors to enable us to learn more about their swim school. We were provided with a tour and a DVD presentation on the history, construction and endorsements received by Seadragonz.
- Later that evening attended City of Gosnells Public Citizenship Ceremony held in their Civic Centre Function Room.

- On 16th August, along with Cr Munn and Cr Busby, attended the Dale Prayer breakfast at the Araluen Country Club. The Mayor spoke for 10 minutes on what the future looks like for the community and what was achieved in the last 12 months for the City of Armadale

- On Saturday 18th August attended a Battle of Long Tan memorial which was held by the Armadale RSL in Memorial Park.

- On 20th August held a training session for the Armadale App which will be launched soon. This is a project funded by Connected Communities Armadale.

- On 24th August attended a meeting with Dr Tony Buti & Phil Smith (Resident in Champion Lakes)

- Today 27th August, along with the CEO, met with Sgt John Bouwman for a discussion on how the City and Police could work together in addressing some of the community concerns and achieving some positive results in the district.

3 Marketing & Public Relations

- On 17th August attended a photo opp of a HBF Outdoor Fitness Photo Shoot along with a trainer, and representative from HBF and participants.

- On 20th August attended a photo Opportunity/ interview with Dr Tony Buti to discuss recent adverse news articles on TV and in the press.

- On 22nd August held a meeting with Denson Baker and his wife regarding Denson Baker's films. Denson and his wife Clair have been engaged to film two possible 3 chapters of a Tim Winton Novel. After touring the southwest, they have concluded that they prefer using the Armadale area because of the many unique locations available in and around Champion Lakes.

- On Monday 27th August attended a meeting with Dr Tony Buti, Andrew Pheasant, the Executive Director of Community Services and other officers regarding the Armadale Film Festival.

4 Governance

- On 16th August, along with the CEO, attended a meeting at the Department of Sport & Recreation to discuss the current and long term shortage of active public open space. The CEO covered some of the details in his CEO report at the recent City Strategy meeting.

- On 21st August, along with CEO, attended the Local Government Workforce Planning Forum. The Forum was to provide us with the information needed to successfully implement Workforce Planning within the organisation. At the Forum, the Minister also launched the

new Workforce Planning Toolkit prepared by the Department for the sector.

- The Council of Local Authorities for International Relations (CLAIR) in Japan is hosting a Local Government Exchange and Cooperation Program in Japan from 28th October to 7th November 2012. The Seminar brings together people who work in local governments or related organisations, both from within and outside of Japan. The goal is to develop a network between local governments overseas and in Japan, as well as with CLAIR.

  WALGA has invited the Mayor to attend as one of its representatives.

  The Tokyo Seminar's primary focus is to provide knowledge on the Japanese local government system and includes lectures on the present state of affairs and issues of Japanese local governments. The program will also include tours, inspection visits, workshops and meetings.

9 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN – WITHOUT DISCUSSION

Nil

10 REPORTS

10.1 DEVELOPMENT SERVICES COMMITTEE MEETING

Report of the Development Services Committee on 20 August 2012 .

MOVED Cr D M Shaw that the report be received.

299/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

BUSINESS ARISING FROM REPORT

Recommendation D52/8/12 - Pedestrian Access Way (PAW) Between Lot 618 Galong Place / Lot 619 Kiama Road and Lot 1 Galong Place, Armadale

MOVED Cr D M Shaw

That Council:

1. **Advertise the proposed closure of the pedestrian access way (PAW) between Lot 618 (No.14) Galong Place/Lot 619 (No.21) Kiama Road and Lot 1 (No.11) Galong Place, Armadale to the surrounding landowners and in a newspaper circulating within the district for public comment.**

2. Council consider submitting a written request and a closure report to the Western Australian Planning Commission (WAPC) for approval to close the PAW for a trial period of thirty-six (36) months on completion of the advertising process.

3. Request the Water Corporation to advise alternative arrangements for the routing of the pipeline away from the PAW.

4. Advise the submitters of Council's decision.

300/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation D53/8/12 - Road Naming - Lots 4 and 9000 Wright Road, Piara Waters

MOVED Cr D M Shaw

That Council approach the Geographic Names Committee (GNC) seeking approval for the following new road names (or suitable road types acceptable to the GNC) on Lots 4 and 9000 Wright Road, Piara Waters as shown on the location plan included with this report:

- **Addington Road;**
- **Aquila Court;**
- **Baltic Court;**
- **Cairo Close; and**
- **Interdominion View.**

301/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation D54/8/12 - Final Adoption - Local Planning Policy PLN 2.4 Tree Preservation

Report Recommendation:

That Council:

1. Adopt the Local Planning Policy PLN 2.4 Tree Preservation as shown in *Attachment "3.1.3" of the Minutes.*

2. Publish a notice in a newspaper circulating in the district stating the Local Planning Policy PLN 2.4 Tree Preservation has been adopted, and forward a copy of the policy to the Western Australian Planning Commission.

MOVED Cr C Wielinga

That Council not adopt Recommendation D54/8/12 and that it be recommitted to the next Development Services Committee meeting for further clarification and consideration.

302/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D55/8/12 - Proposed Amendment No.66 to Town Planning Scheme No.4 - Rezoning of Lot 300 Admiral Road Bedfordale from "Public Purpose" to "Rural Living 1"

MOVED Cr D M Shaw

That Council:

1. **Pursuant to Part 5 of the *Planning and Development Act 2005*, initiate Amendment No.66 to Town Planning Scheme No.4 to:**

   a) **rezone Lot 300 Admiral Road Bedfordale from "Public Purpose" to "Rural Living 1";**
   b) **include Lot 300 Admiral Road Bedfordale within Special Control Area Map 1 with the designation of "Bushfire Protection Area"; and**
   c) **amend the Scheme Maps accordingly.**

2. **Refers the above Amendment to Town Planning Scheme No.4 to the Environmental Protection Authority (EPA) pursuant to section 81 of the *Planning and Development Act 2005*. Should the EPA advise that the amendment does not require assessment, advertise the amendment for a period of 42 days.**

3. **Authorise the Mayor and the Chief Executive Officer to execute the Amendment documents.**

4. **Forward a copy of the amendment to the Western Australian Planning Commission for information.**

5. **Advise the applicant of the above decision and that the City will require the preparation and submission of a Fire Management Plan for the lot prior to the Scheme Amendment being considered by Council for final adoption.**

6. **Request advice from the applicant regarding what measures will be put in place to protect the tree in the SE corner of the property.**

303/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D56/8/12 - Draft Activity Centre Planning Strategy Working Paper

MOVED Cr D M Shaw

That Council:

1. **Endorse and acknowledge the findings and recommendations outlined in the draft Activity Centres Planning Strategy (ACPS), as detailed in *Attachment "4.2.3" of the Minutes*, subject to minor edits and corrections identified as being required prior to the commencement of advertising by the Executive Director Development Services.**

2. **Advertise the draft Activity Centres Planning Strategy for public comment in accordance with the requirements of the Town Planning Regulations 1967 (as amended) and forward a copy to the Western Australian Planning Commission.**

3. **Note that a further report will be prepared on any submissions received during the advertising period, as part of the Local Planning Strategy.**

4. **Prepare a Structure Plan for the Armadale Strategic Metropolitan Centre in accordance with SPP 4.2 and to also consider the adjacent land within the control of the MRA.**

304/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D57/8/12 - Dedication of Lot 50 (Diagram 40922) Nicholson Road, Forrestdale as Road Reserve

MOVED Cr D M Shaw

That Council:

1. **Request the Minister for Lands to dedicate Lot 50 on Diagram 40922 for the purpose of road reserve as part of Nicholson Road, Forrestdale as shown on the attached plan.**

2. **Indemnify the Minister for Lands against any claims for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.**

305/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D58/8/12 - Dedication of Lot 50 (Diagram 46591) and Lot 56 (Diagram 46683) Urch Road, Roleystone as Road Reserve

MOVED Cr D M Shaw

That Council:

1. **Request the Minister for Lands to dedicate Lot 50 on Diagram 46591 and Lot 56 on Diagram 46683 for the purpose of road reserve as part of Urch Road, Roleystone as shown on the attached plans.**

2. **Indemnify the Minister for Lands against any claims for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.**

306/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D59/8/12 - Dedication of Right of Way (ROW) described as Lot 166 on Plan No. P11081 - Gunnamatta Place, Kelmscott as a road reserve

MOVED Cr D M Shaw

That Council:

1. **Request the Minister for Lands to dedicate Lot 166, described as a right of way (ROW) on Plan No.11081 (Vol.2754 Folio 223), having an area of approximately 671m² and situated between Lots 11 and 12 Gunnamatta Place, Kelmscott as a road reserve.**

2. **Indemnify the Minister against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.**

307/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D60/8/12 - Appointment of Authorised Officers and New Delegations Building Act 2011

MOVED Cr D M Shaw

That Council:

1. **Pursuant to Section 127 of the Building Act 2011 delegate**

    - **Section 20 - Approve or refuse a Building Permit.**
    - **Section 21 - Approve or refuse a Demolition Permit.**
    - **Section 58 - Issue an Occupancy Permit or Building Approval Certificate.**

- **Section 65 - Consider extending the period of duration of an Occupancy Permit or a Building Approval certificate.**
- **Section 110 - Issue Building Orders.**
- **Section 117 - Revoke Building Orders.**

Building Surveyors – Martin O'Shea and Matthew Waters.

2. **Approve the appointment of the following officer classes as "Authorised Officers" pursuant to section 96 (s100, s101, s102 and s103) of the Building Act 2011 for the purpose/s of s100 Entry Powers, s101 Powers after entry for purposes of compliance, s102 Obtaining information and documents, s103 Use of force and assistance, s104 Directions generally and s105 Obstruction of authorised persons.**

   Building Surveyors – Martin O'Shea and Matthew Waters.

3. **Note that the above appointments shall remain in force until such time as the person ceases employment with the City of Armadale.**

308/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D61/8/12 - International Cities Town Centres and Communities Society (ICTC) 2012 Conference - 16 - 19 October 2012 - Queensland

MOVED Cr D M Shaw

That Council:

Nominate Cr Zelones and Cr MacDonald to attend the 2012 International Cities, Town Centres and Communities Society Conference to be held at the Outrigger Surfers Paradise, Gold Coast, Queensland, from 16 to 19 October 2012, with costs incurred to be charged to the Elected Members Development Budget.

309/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D62/8/12 - Mayor's Urban Design Award

MOVED Cr D M Shaw

That Council:

1. **Support the Mayor's nomination of the Haynes Shopping Centre for the Mayor's Urban Design Award.**

310/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation D63/8/12 – Councillors' items - Tree Preservation Orders

MOVED Cr D M Shaw

That the report regarding information on the City's website for Tree Preservation Orders be referred to the appropriate Directorate for action and/or report back to Committee.

311/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

10.2 CITY STRATEGY COMMITTEE MEETING

Report of the City Strategy Committee on 21 August 2012 .

MOVED Cr C Wielinga that the report be received.

312/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

BUSINESS ARISING FROM REPORT

Recommendation CS78/8/12 - Rates Exemption Application – Free Reformed Retirement Village Association, Inc. Strata Lot 1, 1/14 Pine Tree Close Armadale

MOVED Cr C Wielinga

That Council, pursuant to Section 6.26(2)(g) of the *Local Government Act 1995*, approves the Application received from the Free Reformed Retirement Village Association Inc. for a rate exemption on the property at Strata Lot 1, 1/14 Pine Tree Close Armadale (A232980), on the basis of the property being used exclusively as Independent Aged Care Unit. This Council rates exemption is to apply from 16 July 2012.

313/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS79/8/12 - List of Accounts Paid - July 2012

MOVED Cr C Wielinga

That Council note the List of Accounts paid as presented in the attachment and summarised as follows:

Municipal Fund

Accounts paid totalling $69,037,414.03 on Vouchers 17840 – 18025, Batch 1296-1305,1307-1308, 102016-102036, 200114-200118, 300249-300259, PY01.01-PY01.02 & PY99.01

Trust Fund

Accounts paid totalling $17,112,571.43 on Vouchers 2293-2341, 400171 - 400177 &, Batch 1306

314/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS80/8/12 - Traders Permit Application - Hotdog and Hamburger Stall

In moving the following Recommendation Cr Busby advised that this matter be recommitted to a future meeting of the City Strategy Committee following consideration of a report on the revitalisation of the Jull Street Mall.

MOVED Cr K Busby, SECONDED Cr C J MacDonald
OPPOSED Cr J A Stewart

That Council not adopt Recommendation CS80/8/12.

MOTION LOST (5/6)

MOVED Cr C Wielinga

That Council approves pursuant to 6.5(1)(b) of the City's *Activities and Trading in Thoroughfares and Public Places Local Law*,

1) a trader's permit being issued to Mr Garrod-Raynor to trade a Hotdog/Hamburger and cold drinks stall within the Jull Street Mall on the conditions that:

- **Area to which permit applies – refer to Area 4 on map within Jull Street Mall;**
- **Days and Hours of Trading restricted to – Thursday to Saturday, 8.00 am to 5.00 pm**
- **Vehicle access within the mall area is to be strictly before 8.00am and after 5.00pm**
- **Type of goods to be traded – Hotdog/Hamburger & cold drinks stall;**
- **Fee – $50 plus $390 (one day per week for 6 months);**
- **Period of permit – six (6) months from the date permit is issued**
- **The applicant obtaining public liability insurance for an amount not less than $20,000,000;**
- **Compliance with the *Activities and Trading in Thoroughfares and Public Places Local Law* and any other applicable legislation; and**
- **the City reserving the right to cancel the permit should substantiated complaints be received;**
- **All litter is to be removed immediately after close of business and the area is to be left in a clean and tidy state;**
- **The applicant being registered with the City's Health Department complying with the Food Act 2008, and payment of a stallholder's fee.**

2) if there has been no substantiated complaints received and the applicant has complied with all permit conditions, an annual

permit for a further twelve (12) months be granted commencing from the expiry of the (6) month trial period, referred to in (1) above; at the annual fee of $500.

315/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation CS81/8/12 - Tender No. 10/12: Tender for Supply & Implementation of an Asset Management System

MOVED Cr C Wielinga

That Council, in respect to Tender No. 10/12 for the Supply & Implementation of an Asset Management System, accept the tender from Assetic for an amount of $193,775 (incl. GST), commencing in September 2012 & extending over approximately a three (3) year period, in accordance with their submitted tender and Council's budget allocation.

316/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation CS82/8/12 - Delegations of Authority

MOVED Cr C Wielinga, SECONDED Cr R Butterfield

That Council pursuant to Section 5.46(2) and 5.42(1) of the *Local Government Act 1995* approves* the following current delegations to the Chief Executive Officer as having ongoing application, relevance and accuracy;

Local Government Act 1995

No:	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
9	5.43(b)	Authority to accept or reject tenders under $100,000	No
10	6.12(1)(c)	To write off small amounts to a maximum of $1000 subject to the reporting of the exercise of this delegation to Council each month..	Yes
11	9.10	To appoint employees and persons as "authorized officers" for the purpose of performing functions under the Act and Regulations.	No
17	6.49	To accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.	Yes

Local Government (Financial Management) Regulations 1996

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
150	12(1)(a)	To make payments from the Municipal and Trust funds	Yes

Local Government (Long Service Leave) Regulations

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
195	6A, 6B, 7 & 8	To approve: (i) the payment of long service leave on half pay or double pay; (ii) the taking of long service leave when the leave is taken at a date greater than 6 months from the date the leave became due and the ordinary time rate at which the leave is to be paid.	No

Local Law – Activities & Trading in Thoroughfares & Public Places

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
200	Various	To administer the Local Law including the appointment of authorized persons to perform any of the functions of an authorized person but not including any of the following functions, i.e. - approve a Traders permit under clause 7.2(1)(a); - approve an outdoor eating facility under clause 7.2(1)(a); - adopt or vary policy containing conditions subject to which an application for a permit may be approved under clauses 7.2(1)(a) and 7.4; - cancel a permit under clause 7.10; - hear an objection – refer clause 8.1; - declare a thoroughfare to be a "flora road" under clause 5.3; - designate a thoroughfare or part of a thoroughfare as a "special environmental area" under clause 5.7.	Yes (other than the authority to appoint authorized persons who are not employees under section 9.10 of the *Local Government Act 1995*)

Policies of Council

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
503	ADM 17	**Council Policy ADM 17 – Legal Representation for Councillors and Employees** 1. Pursuant to Section 5.42 of the Local Government Act 1995, delegate to the Chief Executive Officer (CEO) the authority to exercise the provisions of clause 7.1 of the associated Management Practice, ie. - In cases where a delay in the approval of an application would be detrimental to the legal rights of the applicant, the CEO may authorize financial assistance for legal representation costs in accordance with the provisions under this Policy provided that an application so approved by the CEO, must be subsequently reported to the next Council Meeting whereat Council may exercise any of its powers under this Policy, including its powers under clause 6.3 which reads, "the Council may at any time revoke or vary an approval, or any conditions of approval, for the payment of legal representation costs". 2. Notes the CEO's intention, in cases where the applicant is the CEO, to on-delegate to the Executive Director Corporate Services, the same delegation powers as referred to in (1) above.	No (other than when the relevant person is the CEO in which case the authority is on-delegated to the Executive Director Corporate Services)

ABSOLUTE MAJORITY RESOLUTION REQUIRED

317/8/12 MOTION DECLARED CARRIED by an ABSOLUTE MAJORITY RESOLUTION (11/0)

Recommendation CS83/8/12 - Lease - Telstra - Lot 84 Williams Rd, Kelmscott

MOVED Cr C Wielinga

That Council, pursuant to Section 3.58(3) of the *Local Government Act 1995* and barring any public submissions received during the local public notice period – in which case the matter be referred back to Council for determination – agrees to lease to Telstra Corporation Ltd, a portion of approximately 217m^2 of Lot 84 Williams Rd, Kelmscott as shown on the

plan included in this Report for the purpose of a telecommunications tower under the following basic terms and conditions:

Lessee:	**Telstra Corporation Ltd**
Leased Premises:	**Portion Lot 84 Williams Rd, Kelmscott**
Term:	**Ten (10) years (5 years plus a 5 year option by either party) with no further options for renewal**
Commencement : Date	**1/10/2012**
Rent:	**Negotiated within range of market valuation to be increased by 4% annually or CPI whichever is the greater with a market review to be undertaken after five (5) years**
Outgoings:	**All normal outgoings are the responsibility of the Lessee**
Maintenance:	**Lessee to be responsible for all maintenance**
Insurance:	**Lessee to be responsible for building and public liability insurance**

318/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS84/8/12 - Community Consultation Responses - Community Perceptions & Ask Armadale

MOVED Cr C Wielinga

That Council receive the Community Perceptions and Ask Armadale Surveys and note that the findings of the surveys are to be considered in the development of a draft Strategic Community Plan.

319/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

Recommendation CS85/8/12 - Tender No 21/12 - Supply of Bulk Verge Collection Services

MOVED Cr C Wielinga

That with Tender No 21/12 – Provision of Bulk Verge Collection Services, Council:

1. **Accept the tender from Lui Joncevski, trading as All Earth Waste Collection Services for a period of three (3) years, commencing on 1 September 2012, for the amount of $721,000 per annum, in**

accordance with their submitted tender, and with Council's contract documentation.

2. Authorise the Chief Executive Officer to extend the contract for two (2) periods of 12 months to 31 August 2017, subject to satisfactory performance by the contractor, and price adjustments as specified in the Request for Tender document, Clause 4.1.

320/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation CS86/8/12 - Tender No 22/12 - Supply and Installation of Street Lighting at Ranford Road, Forrestdale

MOVED Cr C Wielinga

That with Tender No 22/12 – Supply and Installation of Street Lighting at Ranford Road, Forrestdale, Council accepts the tender from Interlec Pty Ltd in accordance with their submitted tender at a lump sum price of $132,178, plus GST, and in accordance with Council's contract documentation, and budget allocation.

321/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation CS87/8/12 - National Growth Areas Alliance (NGAA)

MOVED Cr C Wielinga

That Council notes the progress report on National Growth Areas Alliance (NGAA) activities for the period July 2011 to July 2012.

322/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

Recommendation CS88/8/12 – Councillors' Items

MOVED Cr C Wielinga

That Council refer the Councillors' items in regard to:

- **Events at Champion Lakes**
- **Best Garden Awards**
- **Keane Road Project**

to the relevant Directorate for action and/or report to the appropriate Committee.

323/8/12 MOTION not opposed, DECLARED CARRIED (11/0)

10.3 CHIEF EXECUTIVE OFFICER'S REPORT
Report of the Chief Executive Officer .

MOVED Cr G A Best that the report be received.

324/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

BUSINESS ARISING FROM REPORT

Recommendation - Councillors Information Bulletin - Issue No. 15/2012

MOVED Cr R Butterfield

That Council acknowledge receipt of Issue No 15/2012 of the Information Bulletin.

325/8/12 **MOTION not opposed, DECLARED CARRIED (11/0)**

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

13 MATTERS FOR REFERRAL TO STANDING COMMITTEES – WITHOUT DISCUSSION

1 **Zero Waste Summit 2012** (Cr Guenter Best)

Referred to advice received on the forthcoming Zero Waste Summit 2012 and requested that it be referred to the Technical Services Committee.

14 MATTERS REQUIRING CONFIDENTIAL CONSIDERATION

Nil

15 CLOSURE

The Mayor, Cr Zelones, declared the meeting closed at 7.35pm

MINUTES CONFIRMED THIS 10th SEPTEMBER 2012

MAYOR

CITY OF ARMADALE

MINUTES

OF **TECHNICAL SERVICES COMMITTEE** HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **MONDAY, 3 SEPTEMBER 2012 AT 7.00 PM.**

PRESENT: Cr R Butterfield (Chair)
Cr G A Best
Cr K Busby
Cr J H Munn JP CMC
Cr G Nixon
Cr L Sargeson

APOLOGIES: Cr D M Shaw

OBSERVERS: Nil

IN ATTENDANCE:

Mr K Ketterer	Executive Director Technical Services
Mr G Davies	Executive Manager Technical Services
Mr P Lanternier	Manager Parks
Ms Y Longridge	Minute Secretary

PUBLIC: Nil

*"For details of Councillor Membership on this Committee, please refer to the City's website – **www.armadale.wa.gov.au/your council/councillors**."*

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read due to no members of the public being present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Technical Services Committee Meeting held on 6 August 2012 be confirmed.

Moved Cr Best
MOTION CARRIED (6/0)

ITEMS REFERRED FROM INFORMATION BULLETIN

- **Outstanding Matters and Information Items**
  Nil

- **Monthly / Quarterly Departmental Reports**
  Technical Services Works Programme

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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3 SEPTEMBER 2012

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1.1 - REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE TECHNICAL SERVICES DIRECTORATE 2012

WARD	:	ALL
FILE No.	:	M/592/12
DATE	:	15 August 2012
REF	:	CB
RESPONSIBLE MANAGER	:	Executive Director Technical Services

In Brief:

- It is a requirement of the Local Government Act 1995 (as amended) that all Delegations be reviewed annually.
- Annual review of Council Delegations of Authority to the CEO as relevant to the functions of the Technical Services Directorate has been undertaken.
- **Recommend:**

  That Council, pursuant to Section 5.46(2) and 5.42(1) of the Local Government Act 1995 (as amended), **approves the current delegations to the Chief Executive Officer as having ongoing application, relevance and accuracy.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

4. Good Governance and an Effective Organisation

   4.1 Good governance and leadership.
   - 4.1.2 Ensure governance policies, procedures and activities align with legislative requirements and best practice.

   4.5 Effective and efficient administrative services.
   - 4.5.1 Ensure compliance of relevant Council policies and procedures with legislative and organisational requirements.
   - 4.5.2 Provide professional administrative services to support Council operations and services.

Legislation Implications

Assessment of legislation indicates that the following apply:

- Local Government Act 1995 (as amended):
  - Section 5.42;
  - Section 5.43;
  - Section 5.44; and
  - Section 5.46.

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Nil.

Consultation

- Technical Services Administration.
- Governance and Administration.

BACKGROUND

It is a requirement of the Local Government Act 1995 (as amended) – Section 5 5.46(2) that delegations of authority be reviewed annually. The last review was September 2011.

DETAILS OF PROPOSAL

Council's approval is sought to renew, for the next 12 months, Council's Delegations of Authority as relating to the functions of the Technical Services Directorate.

COMMENT

Analysis

In line with statutory requirements, all current Council Delegations of Authority as relating to the functions of the Technical Services Directorate have been reviewed to ensure that each Delegation is compliant with current legislation and has on-going operational relevance.

The review process has confirmed that all eight (8) current delegations:

(i) remain legislatively accurate and compliant; and
(ii) have ongoing relevance.

CONCLUSION

It is recommended that the Council Delegations of Authority as relating to the functions of the Technical Services Directorate and as presented in the following report recommendation, be confirmed as having ongoing relevance.

ATTACHMENTS

There are no attachments for this report.

T56/9/12 **RECOMMEND**

That Council, pursuant to Section 5.46(2) and 5.42(1) of the Local Government Act 1995 (as amended), **approves the following current delegations to the Chief Executive Officer as having ongoing application, relevance and accuracy:

Local Government Act 1995

No:	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
1	3.25 (1)	Notices requiring certain things to be done by owner or occupier of land.	Yes
3	3.27 (1)	Things that can be done on land that is not local government property.	Yes
7	3.54 (1)	Authority to do anything on land vested or under the control and management of Council.	Yes
14	3.26 (2)	Take action to achieve compliance with notice given under s3.25 (1).	Yes

Local Government (Uniform Local Provisions) Regulations 1996

No:	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
172	13	Authority to serve notice on owners or occupiers of land abutting a street or way to construct or repair a crossing from common boundary of the land and the street or way to the paved portion of the carriage way of the street or way.	Yes
173	17	Approve private works on, over or under a public thoroughfare or other public place and take action for offences under this Regulation.	Yes

Local Law – Local Government Property

No:	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
221	Various	Authority to administer the Local Government Property Local Law including the appointment of authorised persons (under section 9.10 of the Local Government Act 1995) to perform any of the functions of an authorised person under the local law subject to the following: (a) The CEO may refer any matter at his discretion for the decision of Council; (b) Only Council is to: (i) make a determination under Part 2; (ii) adopt or vary a policy containing conditions subject to which an application for a permit may be approved under clauses 3.3 (1) (a); (iii) enter into an agreement with a permit holder in respect of ownership of materials in a building (clause 3.7); (iv) issue a permit under clause 3.13 (1) (erect a building) or 3.13 (n) (erect or install any utility service structure); (v) appoint authorised persons who are not employees under section 9.10 of the Act.	Yes

Policies of Council

No:	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
500	ENG 3	Events on Road – Authority to approve road closures for events on roads.	Yes

ABSOLUTE MAJORITY RESOLUTION REQUIRED

Moved Cr J H Munn
MOTION CARRIED (6/0)

2.1 - SCHOOL PARKING RESTRICTIONS WITHIN THE CITY - UPGRADE OF PARKING PLANS TO CONFORM TO STANDARDS

WARD	:	HERON NEERIGEN LAKE MINNAWARRA
FILE No.	:	M/617/12
DATE	:	17 August 2012
REF	:	SA
RESPONSIBLE MANAGER	:	Executive Director Technical Services

In Brief:

- New school parking restriction drawings have been prepared for Council approval for the following four (4) schools:

  Westfield Park Primary
  Armadale Primary
  Forrestdale Primary
  Armadale Senior High

- This is a continuation of Technical Services proposal to upgrade all drawings and signage at each of the 26 schools within its Municipality.

- **Recommend:**

  That Council approve the Parking Control Signs shown on the Drawings for the listed schools.

Tabled Items

Updated parking restriction plans for:

Westfield Park Primary	Drawing No 12-121
Armadale Primary	Drawing No 12-122
Forrestdale Primary	Drawing No 12-123
Armadale Senior High	Drawing No 12-124

Officer Interest Declaration

Nil.

Strategic Implications

2. Enhanced Natural and Built Environments
   - 2.5 Safe and efficient movement of goods, services and people.
     - 2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

Legislation Implications

Assessment of legislation indicates that the following apply:

- Local Government Act 1995 (as amended), Schedule 9.1, Section 2.1.
- Road Traffic Act 1975 – Section 103.

Council Policy/Local Law Implications

Assessment of Policies/Local Law indicates that the following is applicable:

- Local Law relating to Parking Facilities.

Budget/Financial Implications

Works can be accommodated within the 2012/13 Civil Works Capital Budget.

Consultation

- Ranger Services.
- Schools.

BACKGROUND

A report was presented to the Technical Services Committee in November 2011, whereby it outlined deficiencies with the existing parking restriction signage at a number of the 26 schools within the City's boundaries.

The report detailed both Technical and Ranger Services proposal to create a more standardised approach to parking controls within the City, commencing with the preparation of new parking restriction drawings for all schools, following assessment on site between both Departments.

Each drawing would then be presented to Council for approval to ensure legality following the installation of signage.

Also presented within the November 2011 report was a program for the preparation of the parking restriction drawings and subsequent installation of the signs themselves, based on priority, following review of those schools that generate the highest number of complaints and difficulties to Rangers Services during their patrols.

Listed below as Table 1 is the current program (previously presented to Council). This report covers the schools 12-15.

Table 1

	SCHOOL	PROGRAMMED YEAR OF WORKS AND ASSOCIATED PARKING PLAN
1.	Willandra Primary	2010/11 - Completed
2.	Clifton Hills Primary	2010/11 - Completed
3.	Neerigen Brook Primary	2011/12 - Completed
4.	Challis Primary	2011/12 - Completed
5.	Kelmscott Primary	2011/12 - Completed
6.	Kelmscott High	2011/12 - Completed
7.	Gwynne Park Primary	2011/12 - Completed
8.	Kingsley Primary	2011/12 - Completed
9.	Roleystone Primary	2011/12 - Completed
10.	Roleystone High	2011/12 - Completed
11.	Grovelands Primary	2011/12 - Completed
12.	Westfield Park Primary	2012/13
13.	Armadale Primary	2012/13
14.	Forrestdale Primary	2012/13
15.	Armadale Senior High	2012/13
16.	Carey Baptist College	2012/13
17.	Cecil Andrews High	2012/13
18.	John Calvin Christian	2012/13
19.	John Calvin Primary	2012/13
20.	Xavier Catholic School	2012/13
21.	Dale Christian	2012/13
22.	Southern Hills Christian College (Bedfordale)	2012/13
23.	Brookdale Adventist	2013/14
24.	Pioneer Village	2013/14
25.	Good Shepherd Primary	2013/14
26.	John Wollaston Anglican School	2013/14

Council has already approved the updated parking restriction drawings for the first 11 schools.

Following site assessment between Technical and Ranger Services staff, the next four (4) schools on the program listed for 2012/13 are now presented for Council approval (shown on the table shaded).

CONCLUSION

The four (4) schools listed within this report are the first to be presented for approval and implementation within the 2012/13 financial year. It also brings to a total of 15 schools that have now been reassessed and new parking restriction drawings prepared. These 15 schools were considered the most warranted for immediate attention. Appropriate allocation has been included in the 2012/13 Civil Works Capital Budget to fund the new signs required at the remaining schools.

OFFICER RECOMMENDATION

That Council:

1. Approve the Parking Control Signs shown on the Drawings for the below listed schools for implementation and supersede all previous Council approvals associated with Parking and Stopping Control Signs at these schools.

Westfield Park Primary	Drawing No 12-121
Armadale Primary	Drawing No 12-122
Forrestdale Primary	Drawing No 12-123
Armadale Senior High	Drawing No 12-124

2. Confirms that minor revisions to the parking control signs, which may be necessary as a result of changing circumstances at each School over time, do not require further approval subject to the revisions being approved by the Chief Executive Officer and recorded on the relevant approved drawings.

ATTACHMENTS

1. School Parking Restriction - Upgraded Plans - Refer Attachment 2.1.1.

COMMITTEE DISCUSSION

The Committee considered that all amendments to plans for signage and line markings should be referred to the Technical Services Committee for consideration. Part 2 of the Officers' recommendation has therefore not been supported. This is consistent with previous recommendations on similar items.

T57/9/12 **RECOMMEND**

That Council approve the Parking Control Signs shown on the Drawings for the below listed schools for implementation and supersede all previous Council approvals associated with Parking and Stopping Control Signs at these schools.

Westfield Park Primary	**Drawing No 12-121**
Armadale Primary	**Drawing No 12-122**
Forrestdale Primary	**Drawing No 12-123**
Armadale Senior High	**Drawing No 12-124**

Moved Cr G Nixon
MOTION CARRIED (6/0)

3.1 - TENDER NO 23/12 - SHREDDING OF GREENWASTE AT COUNCIL LANDFILL SITES

WARD : ALL

FILE No. : M/635/12

DATE : 27 August 2012

REF : CM

RESPONSIBLE MANAGER : Executive Director Technical Services

In Brief:

- Tender No 23/12 was recently called for the provision of Shredding of Greenwaste at Council Landfill Sites.
- The Request for Tender seeks the provision of the required services for a period of three (3) years, with an option for a further two (2) 12 month extensions, subject to satisfactory performance and in accordance with Clause 4.1 in the Special Conditions of Contract.
- **Recommend:**

  That with Tender No 23/12 for Shredding of Greenwaste at Council Landfill Sites, Council:

  1. Accepts the tender from Craneswest Pty Ltd T/A Western Tree Recyclers for a period of three (3) years, commencing on 17 September 2012, for a cost of $275,000.00 pa (including GST), in accordance with the submitted tender, Councils contract documentation, and Budget allocation.

  2. Authorise the Chief Executive Officer to extend the contract for two (2) periods of 12 months up to 16 September 2017, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document Clause 4.1.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

2. Enhance Natural and Built Environments
   2.10 Best practise integrated waste management.
      2.10.1 Delivery improved municipal waste and recycling collection services.
      2.10.2 Promote recycling, reuse and minimisation of waste materials to the community and industry.
      2.10.3 Provide and manage waste disposal and recycling facilities.

Legislation Implications

Assessment of legislation indicates that the following apply:

- Section 3.57 Local Government Act 1995 (as amended) – Tenders for providing goods or services.
- Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods or services.

Council Policy/Local Law Implications

Assessment of Policies/Local Laws indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services

Budget/Financial Implications

Works can be accommodated within the 2012/2013 Waste Services Budget.

Consultation

- Intra Directorate
- Governance and Administration

BACKGROUND

The current contract for the Shredding of Greenwaste at Council Landfill Sites expires on 6 September 2012.

Tender No 23/12 for Shredding of Greenwaste at Council Landfill Sites was advertised in the Saturday 28 July 2012 edition of the 'West Australian' newspaper, and in a notice which was displayed on the Administration Centre, Armadale, Kelmscott and Seville Grove Libraries public notice boards.

Council has collected bulk verge green waste and general materials for the past 13 years. The service has been very popular with residents and has enabled many who have not been able to take advantage of tip passes to remove refuse from their properties. There are many enquiries about future collections, and a good participation ratio.

The current contract term is nearing completion, and requires renewal.

DETAILS OF PROPOSAL

The City of Armadale invited tenders for the Shredding of Greenwaste at Council Landfill Sites on Saturday 28 July 2012.

The successful tender will be required to provide the shredding of greenwaste and downsizing of logs to a size suitable for shredding at the Armadale Landfill and Recycling Facility and the Roleystone Greenwaste Site.

Council approval is sought to award the tender for the Shredding of Greenwaste at Council Landfill Sites for a period of three (3) years for the period 17 September 2012 to 16 September 2015, with possible extension of two (2) years.

Contract Type	Schedule of Rates
Contract Duration	Three (3) years
Commencement Date	17 September 2012
Expiry Date	16 September 2017
Extension Permitted	Yes as per Request for Tender Clause 4.1 (2 x 12 month extensions)
Annual Contract Cost (2 collections/year)	$275,000.00
Total Contract Cost (5 years)	$1,375,000.00
Rise And Fall Clause Included	No

COMMENT

Evaluation

Tender No 23/12 Shredding of Greewaste at Council Landfill Sites closed at 2.00pm on 14 August 2012. Tender submissions were received from:

	Tenderer's OR Respondent's Name
1.	Matthew Murray Gillett (GG Equipment)
2.	Craneswest Pty Ltd T/A Western Tree Recyclers
3.	Better Grow Organic Recycling Pty Ltd
4.	P & W Engineering Services Pty Ltd
5.	Vancouver Waste Services
6.	Shayler Pty Ltd t/as Grass Growers

No tenders were received after the close of deadline.

No non-conforming tenders were received.

An evaluation process was undertaken having specific regard to the following Qualitative Criteria:

Tenderer	Relevant Experience 10%	Key Personnel 10%	Tenderers Resources 10%	Demonstrated Understanding 10%	Tendered Price 60%	Total Overall %	Ranking
Craneswest Pty Ltd T/A Western Tree Recyclers	10.00	10.00	9.62	10.00	55.92	**95.54**	**1**
Shayler Pty Ltd T/A Grass Growers	6.71	7.84	10.00	6.73	60.00	**91.28**	**2**
Vancouver Waste Services	5.92	6.51	6.92	6.73	59.64	**85.73**	**3**
Matthew Murray Gillett (GG Equipment)	6.45	9.49	8.85	5.10	52.52	**82.40**	**4**
P & W Engineering Services P/L	4.47	4.37	5.77	4.69	59.49	**78.79**	**5**
Better Grow Organic Recycling Pty Ltd	4.34	5.81	5.77	2.24	55.44	**73.61**	**6**

Based on the panel's evaluation, using a combination of the above qualitative criteria and price the submission from Craneswest Pty Ltd T/A Western Tree Recyclers represents the most advantageous submission. It is therefore recommended this company be selected as the City's preferred supplier for Shredding of Greenwaste at Council Landfill Sites.

Conclusion

Tender for the Shredding of Greenwaste at Council Landfill Sites for period 17 September 2012 to 16 September 2015 were recently invited with six (6) submissions being received and tenders assessed by an evaluation panel against compliance and qualitative criteria.

The result was that the submission received from Craneswest Pty Ltd T/A Western Tree Recyclers represented the most advantageous tender to the City of Armadale.

The evaluation panel therefore recommends that Tender No 23/12 be awarded to Craneswest Pty Ltd T/A Western Tree Recyclers at their submitted schedule of rates for a period of three (3) years, with the option for a further two (2) 12 month extensions, subject to satisfactory performance.

ATTACHMENTS
There are no attachments for this report.

COMMITTEE DISCUSSION

Following queries by Committee, the Executive Director Technical Services advised that additional information would be provided via memorandum to Elected Members on budget implications and resourcing in relation to providing a similar service in-house.

T58/9/12 **RECOMMEND**

That with Tender No 23/12 for Shredding of Greenwaste at Council Landfill Sites, Council:

1. **Accepts the tender from Craneswest Pty Ltd T/A Western Tree Recyclers for a period of three (3) years, commencing on 17 September 2012, for a cost of $275,000.00 pa (including GST), in accordance with the submitted tender, Councils contract documentation, and Budget allocation.**

2. **Authorise the Chief Executive Officer to extend the contract for two (2) periods of 12 months up to 16 September 2017, subject to satisfactory performance by the contractor and price adjustments as specified in the Request for Tender document Clause 4.1.**

Moved Cr J H Munn
MOTION CARRIED (6/0)

3.2 - EXTENSION OF CONTRACT 22/10 FOR THE PROVISION OF STREETLIGHTING MAINTENANCE SERVICES

WARD : ALL

FILE No. : M/642/12

DATE : 28 August 2012

REF : CM

RESPONSIBLE MANAGER : Executive Director Technical Services

In Brief:

- Council accepted Tender 22/10 for Street Lighting Maintenance Services through its monthly meeting held in October 2010.
- This Contract will expire on 11 October 2012.
- The Request for Tender documents includes an option to extend the Contract for a further one (1) year to 11 October 2013.
- **Recommend:**

  That Council approve the extension of Contract 22/10 Street Lighting Maintenance Services to Nilsen (WA) Pty Ltd for the amount of $30,000.00 pa for a further one (1) year period from 12 October 2012 to 11 October 2013 in accordance with clause 8.2 Special Conditions of Contract of Council's Contract documentation.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

1. Community Wellbeing
   1.6 A safe community.
      1.6.3 Promote and support planning and activities that encourage a safe and responsible community.

2. Enhance Natural and Built Environments
   2.5 Safe and efficient movement of goods, services and people.
      2.5.1 Provide a safe and efficient movement network, including local and arterial roads and associated infrastructure.

Legislation Implications

Assessment of legislation indicates that the following apply:

- Section 3.57 Local Government Act 1995 (as amended) – Tenders for providing goods or services.
- Division 2 Local Government (Functions and General) Regulations 1996 – Tenders for providing goods or services.

Council Policy/Local Law Implications

Assessment of Policies/Local Laws indicates that the following are applicable:

- Council Policy ADM 19 – Procurement of Goods or Services.
- Council Policy ENG 11 – Street Lighting Requests.

Budget/Financial Implications

Works can be accommodated within the 2012/2013 Administration Budget.

Consultation

- Intra Directorate

BACKGROUND

Tender No 22/10 Street Lighting Maintenance was approved by Council (T77/10/10) for the period from 12 October 2010 to 11 October 2012. The Contract document includes an option to extend the Contract for a further one (1) year extension up to 11 October 2013 pending contractor's performance and price adjustments.

Existing Contract Information

Table 1 – Existing Contract Information

Current Contractor	Nilsen (WA) Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	Two years
Commencement Date	12 October 2010
Expiry Date	11 October 2012
Extension Permitted	Yes as per clause 8.2 of the Contract document for a third year
Annual Contract Cost	$27,500.00
Rise and Fall clause Included	No

DETAILS OF PROPOSAL

The City of Armadale has received a request from Nilsen (WA) Pty Ltd to consider an extension of Contract 22/10 Street Lighting Maintenance Services.

New Contract Information

Essential details of the extension of the Contract are as follows:

Table 2: New Contract Information

Contractor	Nilsen (WA) Pty Ltd
Contract Type	Schedule of Rates
Contract Duration	One year
Commencement Date	12 October 2012
Expiry Date	11 October 2013
Extension Permitted	No
Annual Contract Cost	$30,000.00
Rise and fall Included	No

COMMENT

Nilsen (WA) Pty Ltd has requested to extend the Contract for a further year based on an increase of 1.9% as per CPI for Perth Capital City as published by the Bureau of Statistics for June 2012.

Conclusion

The performance of Nilsen (WA) Pty Ltd has been monitored during the last two (2) years. Minor issues with the Contract have been dealt with through discussion with the Contractor.

The overall services provided by Nilsen (WA) Pty Ltd has been of a satisfactory standard and it is recommended that Council approve a further one (1) year extension as permitted by Clause 8.2 of the Contract document.

It is recommended that Council extend Contract 22/10 for Street Lighting Maintenance Services for a further year to 11 October 2013.

ATTACHMENTS
There are no attachments for this report.

T59/9/12 **RECOMMEND**

That Council approve the extension of Contract 22/10 Street Lighting Maintenance Services to Nilsen (WA) Pty Ltd for the amount of $30,000.00 p.a. for a further 1 year period from 12 October 2012 to 11 October 2013 in accordance with clause 8.2 Special Conditions of Contract of Council's Contract documentation.

Moved Cr G Nixon
MOTION CARRIED (6/0)

4.1 - COUNCILLORS' ITEMS REFERRED TO TECHNICAL SERVICES COMMITTEE

WARD	:	ALL
FILE No.	:	M/647/12
DATE	:	30 August 2012
REF	:	KK
RESPONSIBLE MANAGER	:	Executive Director Technical Services

In Brief:

- At the Ordinary Council Meeting of 27 August 2012, Cr Best referred to advice received on the forthcoming Zero Waste Summit 2012 and requested that it be referred to the Technical Services Committee.

At the Ordinary Council Meeting of 27 August 2012, Cr Best referred to advice received on the forthcoming Zero Waste Summit 2012 and requested that it be referred to the Technical Services Committee.

Officer Comment

The Executive Director Technical Services confirms that this matter had already been addressed as the subject of a report on the Technical Services Committee Agenda. Generally, the City's Elected Member nominee for attendance at technical waste-related conferences is recommended from the Chair of the Technical Services Committee, representatives of the Rivers Regional Council, or from Technical Services Committee Members.

Refer to the item elsewhere on this Agenda titled "Zero Waste Summit 2012".

T60/9/12 **RECOMMEND**

That the Officer's comments be noted.

Moved Cr R Butterfield
MOTION CARRIED (6/0)

4.2 - ZERO WASTE SUMMIT 2012

WARD	:	ALL
FILE No.	:	M/621/12
DATE	:	20 August 2012
REF	:	KK
RESPONSIBLE MANAGER	:	Executive Director Technical Services

In Brief:

- The Zero Waste Summit 2012, titled "New Perspectives on Zero Waste", is to be held in Melbourne on 22 and 23 October 2012.
- **Recommend:**

  1. That Council nominate Councillor …….. as a delegate to the Zero Waste Summit 2012, titled "New Perspectives on Zero Waste", to be held in Melbourne on 22 and 23 October 2012.

     OR should no nomination be received, then the recommendation is as follows:

     That no nomination is made for attendance at the Zero Waste Summit 2012.

  2. That Council note the attendance of one Technical Services Officer as delegate to the Zero Waste Summit 2012, titled "New Perspectives on Zero Waste", to be held in Melbourne on 22 and 23 October 2012.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

2. Enhanced Natural and Built Environments
   - 2.10 Best practice integrated waste management.
     - 2.10.1 Deliver improved municipal waste and recycling collection services.
     - 2.10.2 Promote recycling, reuse and minimisation of waste materials to the community and industry.
     - 2.10.3 Provide and manage waste disposal and recycling facilities.

Legislation Implications

General assessment of relevant legislation, eg Local Government Act 1995 (as amended), has not revealed any restrictions.

Council Policy/Local Law Implications

Assessment of Policies/Local Laws indicates that the following are applicable:

- Council Policy ADM3 – Conferences and Training.
- Council Policy EM1 – Reimbursement of Councillor's Expenses.

Budget/Financial Implications

Costs can be accommodated within the 2012/2013 Annual Budget.

Consultation

- Intra Directorate.

BACKGROUND

There have been a number of policies and programs developed at both State and Federal levels, including the "State Waste Strategy", "Product Stewardship Act", and the "Televisions and Computers Product Stewardship Scheme", which have created high expectations in relation to waste management.

In Australia there has been a major Government commitment in the form of a price on carbon, which resulted in considerable public, political and media debate. Importance has been placed on the complex field of climate science to underpin key decision making surrounding this commitment, and resultant requirements placed on local governments and the industry.

The Zero Waste Summit 2012 is titled "New Perspectives on Zero Waste", and will:

- Offer exposure to the latest innovative waste management solutions.
- Promote the concept and adoption of Zero Waste principles.
- Provide an understanding of the critical factors in achieving behavioural change.
- Advise on how changes in product stewardship legislation have been accepted by industry.
- Detail case studies of recycling and resource recovery projects from the commercial and industrial sector.
- Discuss the true meaning of Zero waste.
- Explore the potential of alternative waste management technologies.
- Advise on immediate and long term impacts of the carbon tax and increasing landfill levies.

DETAILS OF PROPOSAL

The Zero Waste Summit 2012 will be held in Melbourne on 22 and 23 October 2012, with keynote speakers including:

- Dr Adam Read - Practice Director, Waste Management Resource Efficiency, AEA (Atomic Energy Authority).
- Senator Don Farrell - Parliamentary Secretary for Sustainability and Urban Water.
- Amanda Keogh - Sustainability Manager, Fuji Xerox.
- Arek Sinanian - Global Business Sector Leader, Climate Change, SLR Consulting Australia.
- Andrew Street - Director SLR Consulting Limited.
- Dr Shahbaz Aftab - Development Assessment Unit, Environmental Protection Authority, Victoria.
- Stan Moore - Chief Executive Officer, Australian Packaging Covenant.
- Russ Martin - President, Global Product Stewardship Council.
- Carmel Dollisson - General Manager, ANZRP (Australian and New Zealand Recycling Platform).
- Stephanie Roth - Environmental Manager, Stanwell Corporation.
- Sam Gill - Manager Cleansing and Waste, City of Sydney.
- Rob Millard - Chief Executive Officer, Metropolitan Waste Management Group.
- Mike Ritchie - Director, Mike Ritchie and Associates.
- Ian Harvey - Manager Strategy and Programs, Zero Waste South Australia.
- Harry Copeland - Former Waste Minimisation Manager, City Waste Services, Brisbane City Council.
- Tracy Chalk - Waste and Community Protection Manager, Penrith City Council.
- Geoffrey Pryor - Coordinator, South East Resource Recovery Group.

Attendance costs, including full registration, flights, accommodation, and sundry expenses, are approximately $3,345.00 per person.

ATTACHMENTS
There are no attachments for this report.

T61/9/12 **RECOMMEND**

That Council:

1. **Nominate Councillor Best as a delegate to the Zero Waste Summit 2012, titled "New Perspectives on Zero Waste", to be held in Melbourne on 22 and 23 October 2012.**

2. **Note the attendance of one Technical Services Officer as delegate to the Zero Waste Summit 2012, titled "New Perspectives on Zero Waste", to be held in Melbourne on 22 and 23 October 2012.**

Moved Cr R Butterfield
MOTION CARRIED (6/0)

4.3 - MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN VENUESWEST AND THE CITY OF ARMADALE - CHAMPION LAKES

WARD	:	HERON
FILE No.	:	M/633/12
DATE	:	27 August 2012
REF	:	KK
RESPONSIBLE MANAGER	:	Executive Director Technical Services

In Brief:

- The Champion Lakes area was designed and constructed through the initiatives of the City of Armadale, the Armadale Redevelopment Authority (ARA), Landcorp, and various other State Departments involved in the process.
- Elements of the draft Memorandum of Understanding between the City of Armadale and VenuesWest for the management of various areas of Champion Lakes are detailed within this report for Council's consideration.
- **Recommend:**

  That Council:

  1. Note the detailed elements of agreement between the City of Armadale and VenuesWest, as outlined in this report.
  2. Authorise the Chief Executive Officer to enter into the Memorandum of Understanding to that effect.

Tabled Items

Nil.

Officer Interest Declaration

Nil.

Strategic Implications

2. Enhanced Natural and Built Environments
   - 2.7 Assets and infrastructure managed over the long term to meet current and future needs.
     - 2.7.3 Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure.

4. Good Governance and an Effective Organisation
   4.1 Outcomes and Strategies for the next five years.
      4.1.5 Support strategic alliances, stakeholder forums, and advisory committees that assist Council in policy development and service planning.

Legislation Implications

General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions).

Council Policy/Local Law Implications

General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications

Provision has been made in the 2012/2013 Budget and 15 Year Financial Plan for the operational implementation of this Memorandum of Understanding (MOU). None of these cost implications have an impact on the SARS for Champion Lakes.

Consultation

- VenuesWest.
- Intra Directorate.
- Chief Executive Officer.

BACKGROUND

The Champion Lakes area was designed and constructed through the initiatives of the City of Armadale, the Armadale Redevelopment Authority (ARA), Landcorp, and other various State Departments.

The development comprises the following elements:

- A residential area.
- A commercial area which is still to be developed.
- A sporting area specifically designed to international standards for rowing events.
- Public Open Space (POS) associated with the development.
- Roads and services associated with the development.

The Champion Lakes Regatta Centre was built on land owned by the State Government and City of Armadale. The City transferred its property (Wright Lake) to the State Government for a nominal sum to allow consolidation of the entire project site.

The concept envisaged was that the Regatta Centre would be a State managed international facility adjacent to a prestige residential estate and commercial development zone. Public access would be maintained to a beach area and designated areas of public open space (POS). An aboriginal interpretive site was constructed recognising the significance of Wright Lake in aboriginal culture and support shown by the local Noongar people.

All public land immediately adjacent to the rowing water body would remain in State ownership, but a management agreement would rest management of the beach and interpretive centre areas with the City.

On development of the residential and commercial precincts, normal POS provisioning would become the responsibility of the City. Some infrastructure installed to the protect water quality in the main lake will remain the responsibility of the management of the Regatta Centre (VenuesWest).

This has now evolved as follows:

- Parts of the residential area have become the responsibility of the City as subdivision has taken place. Phase 4 of the residential component has recently been submitted for approval, which will complete the south western development edge.

- The commercial element is still undeveloped, and will be managed by the Metropolitan Redevelopment Authority (MRA), VenuesWest (VW), or Landcorp.

- All formalised POS, roads and services have been transferred to the City through the subdivisional processes.

- The sporting area has been handed over to VW, who are responsible for the management of the venue and facilities. The actual land transaction is still in progress, and is expected to be finalised within the next few months. The State land under VW's responsibility includes areas which are accessible by the community, therefore must be considered public open space. It is these areas of land, and the associated public facilities on these areas, which form the subject of the MOU between the City and VW.

COMMENT

The areas proposed for inclusion in the MOU are depicted on the attached plan.

The areas which have been the subject of negotiations between the City and VW have been many, with the following elements comprising the agreement to date, as those being the responsibility of the City of Armadale:

- The Aboriginal Interpretive Space (AIS) located on the corner of Lake Road and Henley Drive. The AIS comprises various structures, and has a main feature of an amphitheatre for use by the community and community groups. Reservations for the use of the Centre are to be made through the Community Services booking processes as for all other community facilities.

- The public beach on the lake, comprising a low limestone wall and beach area. The City's responsibility is limited to that area above the water line. Warning signage relating to the use of the lake and located on the beach or park is the responsibility of VW.

- The POS off Henley Drive. This POS serves as an approach to the public beach and comprises a grassed area with associated irrigation. Normal park furniture is also included.

- The public toilet block located on the POS off Henley Drive. The toilets have been vandalised in recent times, but VW have been required to upgrade these to an acceptable standard before the City would be willing to take them over.

- The public beach near the Champion Lakes residential area. Similarly, the City would be responsible for this amenity down to the water line.

- The retaining wall running between the VW area of responsibility and the residential development area.

The following elements have been agreed as to being the responsibility of VW:

- The water body.
- The island and bridges.
- All pathways and roads around the lake.
- All greened areas around the lake.
- The undeveloped areas not included in the areas of responsibility of the City of Armadale.
- The stormwater treatment area located between the residential area and the lake. This area provides for a secondary environmental treatment of any stormwater runoff before entering the lake, and provides greater assurance of good water quality for the lake. The City's facilities already provide the primary environmental treatment of stormwater runoff.

The above areas of responsibility are aligned to the initial concept responsibilities and have been negotiated and agreed at Senior Officer level. These have now been submitted to the parties' respective Chief Executive Officer's for endorsement and final comment.

CONCLUSION

The MOU has been negotiated in good faith, and reflects the initial concept for roles and responsibilities relating to the management of the ultimate development of Champion Lakes.

ATTACHMENTS

1. Champion Lakes Ownership Management 1 - Refer Attachment 4.3.1.
2. Champion Lakes Ownership Management 2 - Refer Attachment 4.3.2.
3. Champion Lakes Ownership Management 3 - Refer Attachment 4.3.3.

T62/9/12 **RECOMMEND**

That Council notes the detailed elements of agreement between the City of Armadale and VenuesWest, as outlined in this report, and authorise the Chief Executive Officer to enter into the Memorandum of Understanding to that effect.

Moved Cr G Nixon
MOTION CARRIED (6/0)

COUNCILLORS' ITEMS

5.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) - CONTAINERS DEPOSIT SCHEME (Cr Jeff Munn)

Cr Munn advised of having attended a recent MWAC meeting, and provided detail of this meeting, specifically with reference to the Container Deposit Scheme being motivated in certain sectors. Further, that a request would be made to discuss this matter with the Executive Director Technical Services on the most appropriate course of action to engender support for this proposal, possibly on a regional basis through the Rivers Regional Council.

5.2 MEMORIAL PARK RIBBONS PROJECT (Cr Ruth Butterfield)

Following a query by Cr Butterfield, Elected Members were advised that the artwork for Memorial Park had been delayed due to technical issues, however installation was now scheduled for October 2012, with an anticipated unveiling in November 2012.

T63/9/12 **That Council refer the Councillors' items in regard to:**

- **Municipal Waste Advisory Council – Containers Deposit Scheme**
- **Memorial Park Ribbons Project**

to the relevant directorate for noting.

Moved Cr R Butterfield
MOTION CARRIED (6/0)

EXECUTIVE DIRECTOR TECHNICAL SERVICES REPORT

6.1 INTERSECTION IMPROVEMENTS - ARMADALE ROAD/WARTON ROAD

Main Roads WA (MRWA) have recently advised their approval of the design for the above intersection improvements. This intersection will be signalised, with improvements to include:

- Two through lanes on Armadale Road in the intersection;
- Appropriate turning lanes on both approaches;
- Two right turn lanes on Warton Road into Armadale Road; and
- A left slip lane.

Plans have been posted on the Committee Room boards for discussion as necessary.

For information.

6.2 JULL STREET/THIRD AVENUE IMPROVEMENTS

MRWA has, after many months of consultation, provided conditions under which the above intersection improvements are to be implemented. The only outstanding information required is the determination of the pedestrian and vehicle counts through the intersection on a "typical" day. Counts are currently underway, and will be completed before 7 September 2012. These figures will determine the configuration and final design of the pedestrian access across the intersection.

The construction has been scheduled for completion before the end of November 2012, so as not to have a negative impact on the end of year commercial activities in the area.

For information.

6.3 CBD PARKING - TIME RESTRICTIONS

Cr Busby requested that an investigation into on-street parking time restrictions be commenced, with the aim to increase the time allowances in front of shops fronting streets, particularly those in the CBD.

The investigation will include reports on the availability of short, medium and long term parking, as provided in the public parking areas and those on private land. Walking distances, radii of service, and availability will be detailed and reflected on a plan for easy presentation and understanding.

Comments of Technical and Enforcement Staff will be included in the report.

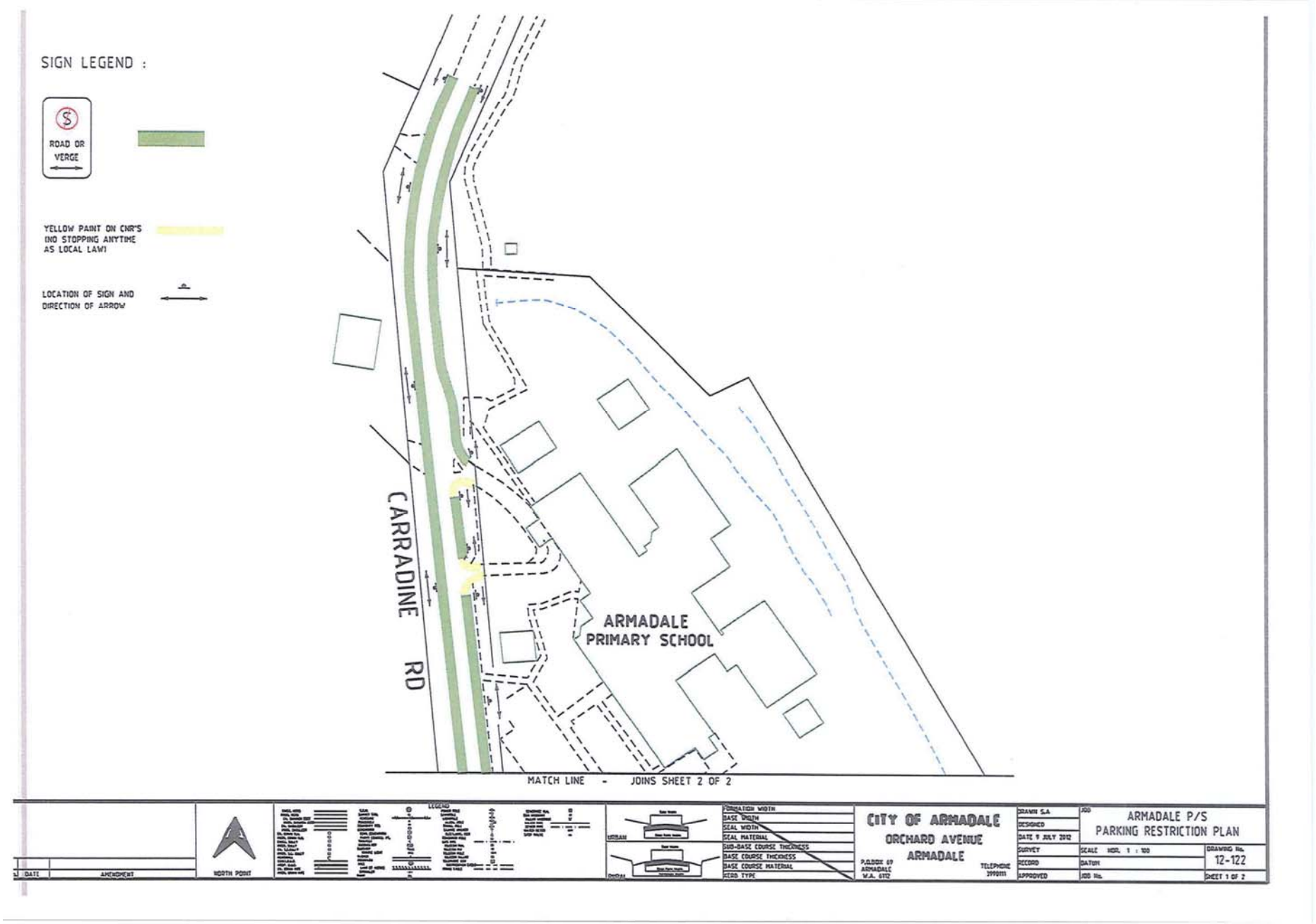
This investigation is well progressed, and it is the intention that a report will be presented on this matter at the October 2012 Technical Services Committee Meeting.

For information.

MEETING DECLARED CLOSED AT 7:44PM

SUMMARY OF "A" ATTACHMENTS

ATT NO.	SUBJECT	PAGE
2.1	**SCHOOL PARKING RESTRICTIONS WITHIN THE CITY - UPGRADE OF PARKING PLANS TO CONFORM TO STANDARDS**	
2.1.1	School Parking Restriction - Upgraded Plans	60
4.3	**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN VENUESWEST AND THE CITY OF ARMADALE - CHAMPION LAKES**	
4.3.1	Champion Lakes Ownership Management 1.	67
4.3.2	Champion Lakes Ownership Management 2.	68
4.3.3	Champion Lakes Ownership Management 3.	69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YELLOW PAINT ON CNR'S (NO STOPPING ANYTIME AS LOCAL LAW)
LOCATION OF SIGN AND DIRECTION OF ARROW
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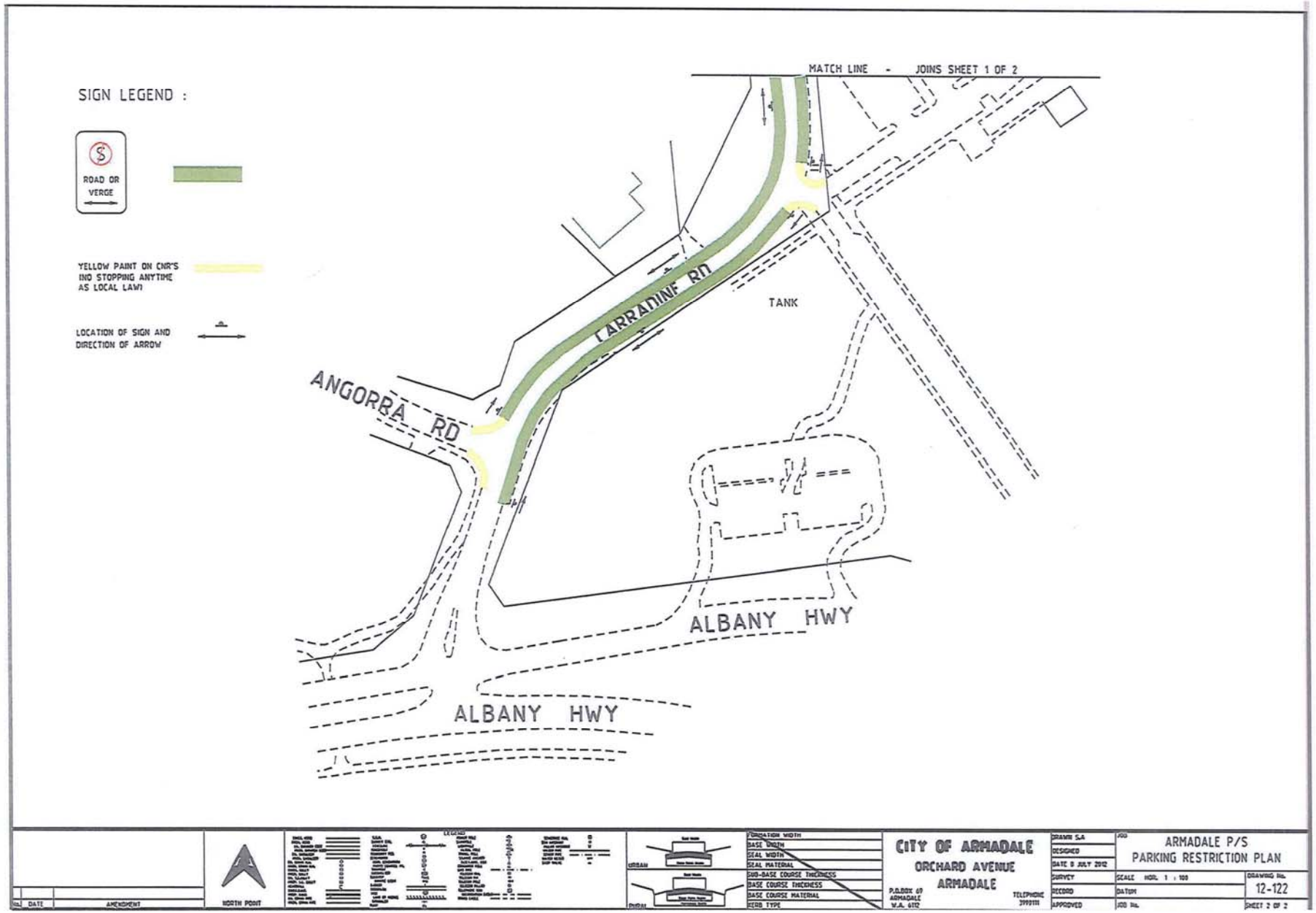
ARMADALE PRIMARY SCHOOL
MATCH LINE - JOINS SHEET 2 OF 2
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
ARMADALE P/S
PARKING RESTRICTION PLAN
12-122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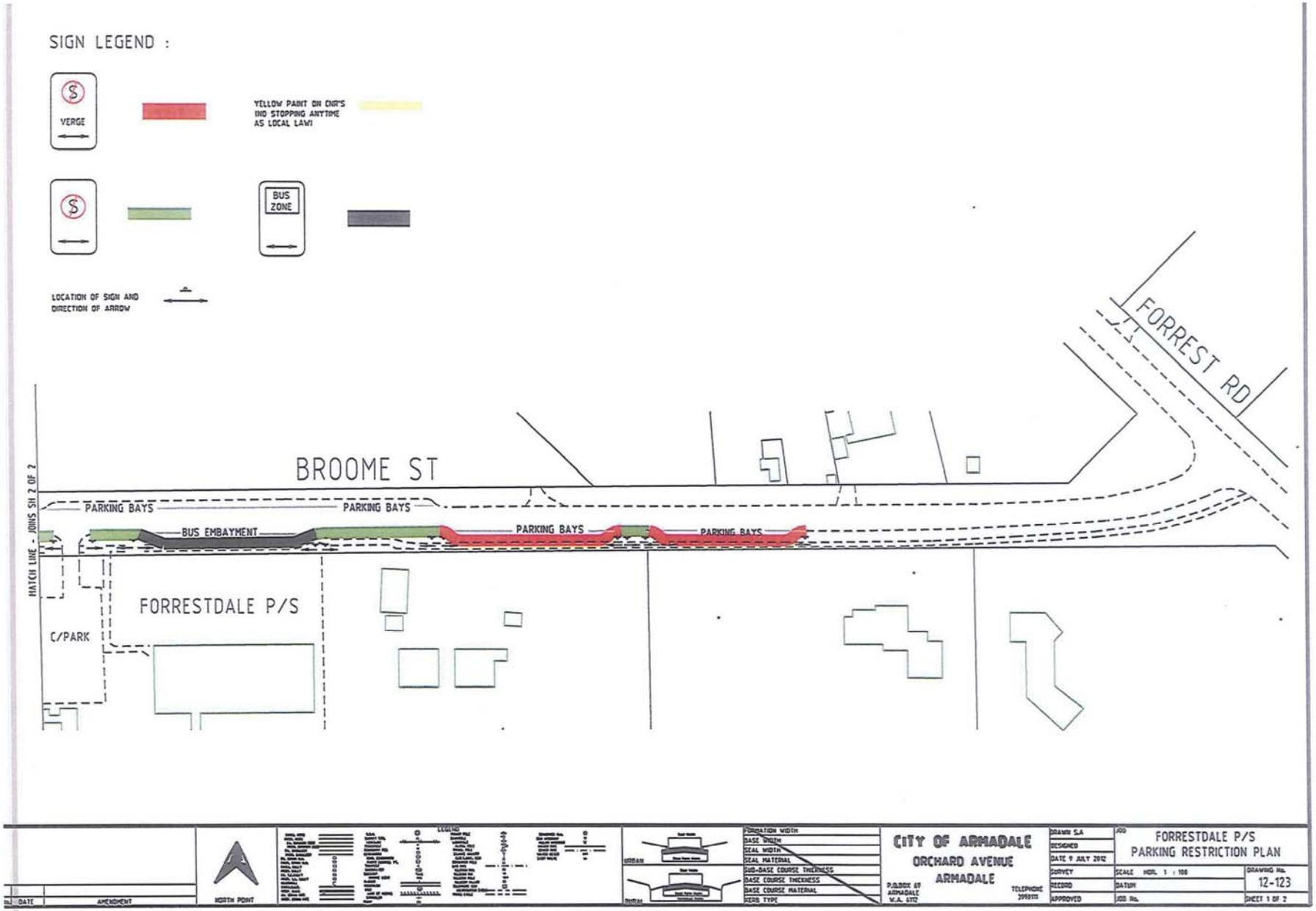
ROAD OR VERGE
YELLOW PAINT ON CNR'S (NO STOPPING ANYTIME AS LOCAL LAW)
LOCATION OF SIGN AND DIRECTION OF ARROW
MATCH LINE - JOINS SHEET 1 OF 2
TARRADINE RD
TANK
ANGORRA RD
ALBANY HWY
ALBANY HWY
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
P.O.BOX 49
ARMADALE
W.A. 6112
TELEPHONE
399311
DRAWN S.A
DESIGNED
DATE 9 JULY 2012
SURVEY
RECORD
APPROVED
ARMADALE P/S
PARKING RESTRICTION PLAN
SCALE HOR. 1 : 100
DATUM
DRAWING No.
12-122
SHEET 2 OF 2
NORTH POINT
DATE
AMENDMENT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YELLOW PAINT ON CNR'S IND STOPPING ANYTIME AS LOCAL LAW
BUS ZONE
LOCATION OF SIGN AND DIRECTION OF ARROW
FORREST RD
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PARKING BAYS
PARKING BAYS
BUS EMBAYMENT
PARKING BAYS
PARKING BAYS
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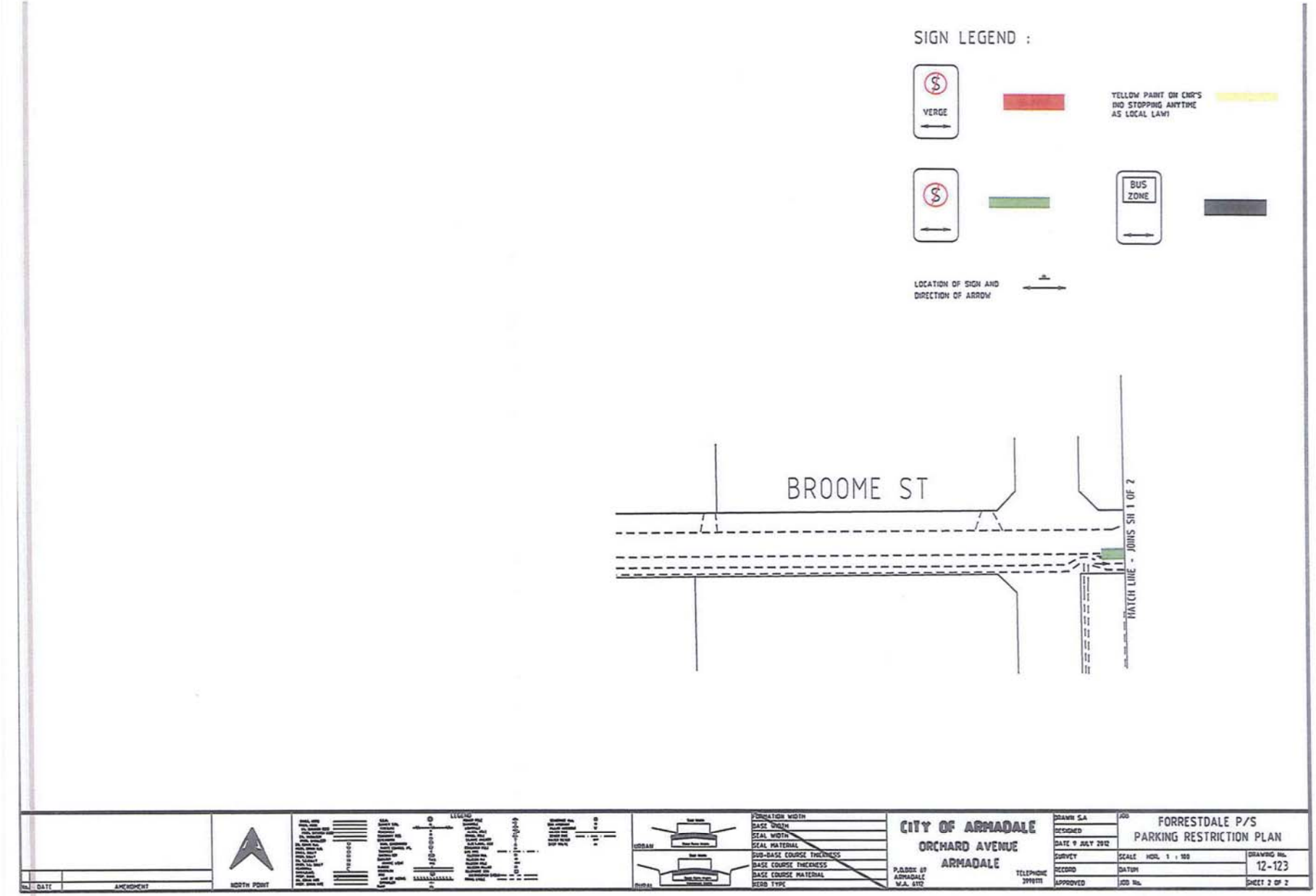
FORRESTDALE P/S
C/PARK
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
FORRESTDALE P/S
PARKING RESTRICTION PLAN
12-123


SIGN LEGEND :
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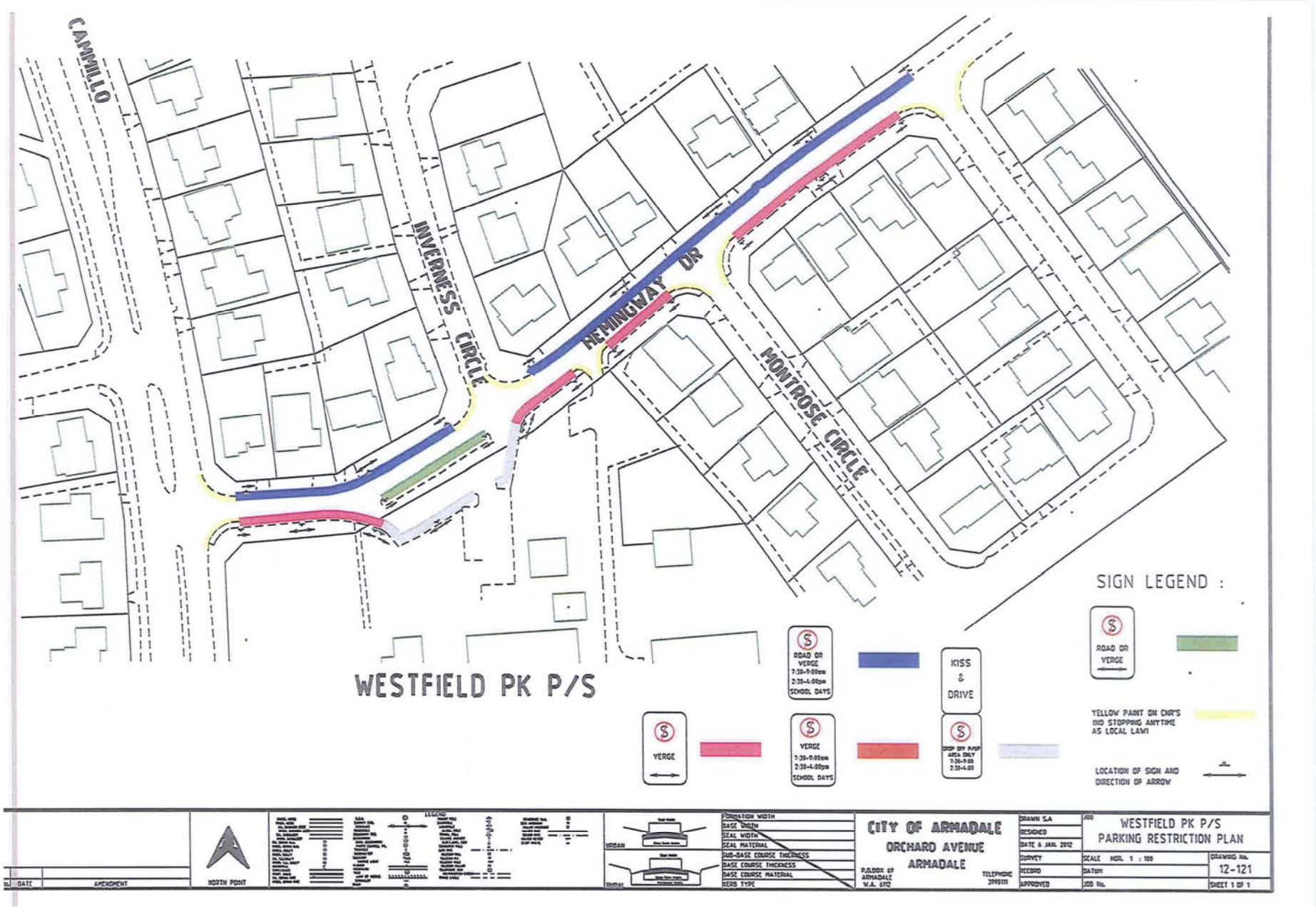
HATCH LINE - JOINS SH 1 OF 2
NORTH POINT
FORMATION WIDTH
BASE WIDTH
SEAL WIDTH
SEAL MATERIAL
SUB-BASE COURSE THICKNESS
BASE COURSE THICKNESS
BASE COURSE MATERIAL
KERB TYPE
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
P.O.BOX 49
ARMADALE
W.A. 6112
TELEPHONE
3998111
DRAWN S.A
DESIGNED
DATE 9 JULY 2012
SURVEY
RECORD
APPROVED
JOB
FORRESTDALE P/S
PARKING RESTRICTION PLAN
SCALE HOR. 1 : 100
DATUM
JOB No.
DRAWING No.
12-123
SHEET 2 OF 2


CAMILLO
INVERNESS CIRCLE
HEMINGWAY DR
MONTROSE CIRCLE
WESTFIELD PK P/S
SIGN LEGEND :
ROAD OR VERGE
7:30-9:00am
2:30-4:00pm
SCHOOL DAYS
KISS & DRIVE
VERGE
YELLOW PAINT ON CNR'S IND STOPPING ANYTIME AS LOCAL LAW
LOCATION OF SIGN AND DIRECTION OF ARROW
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
WESTFIELD PK P/S
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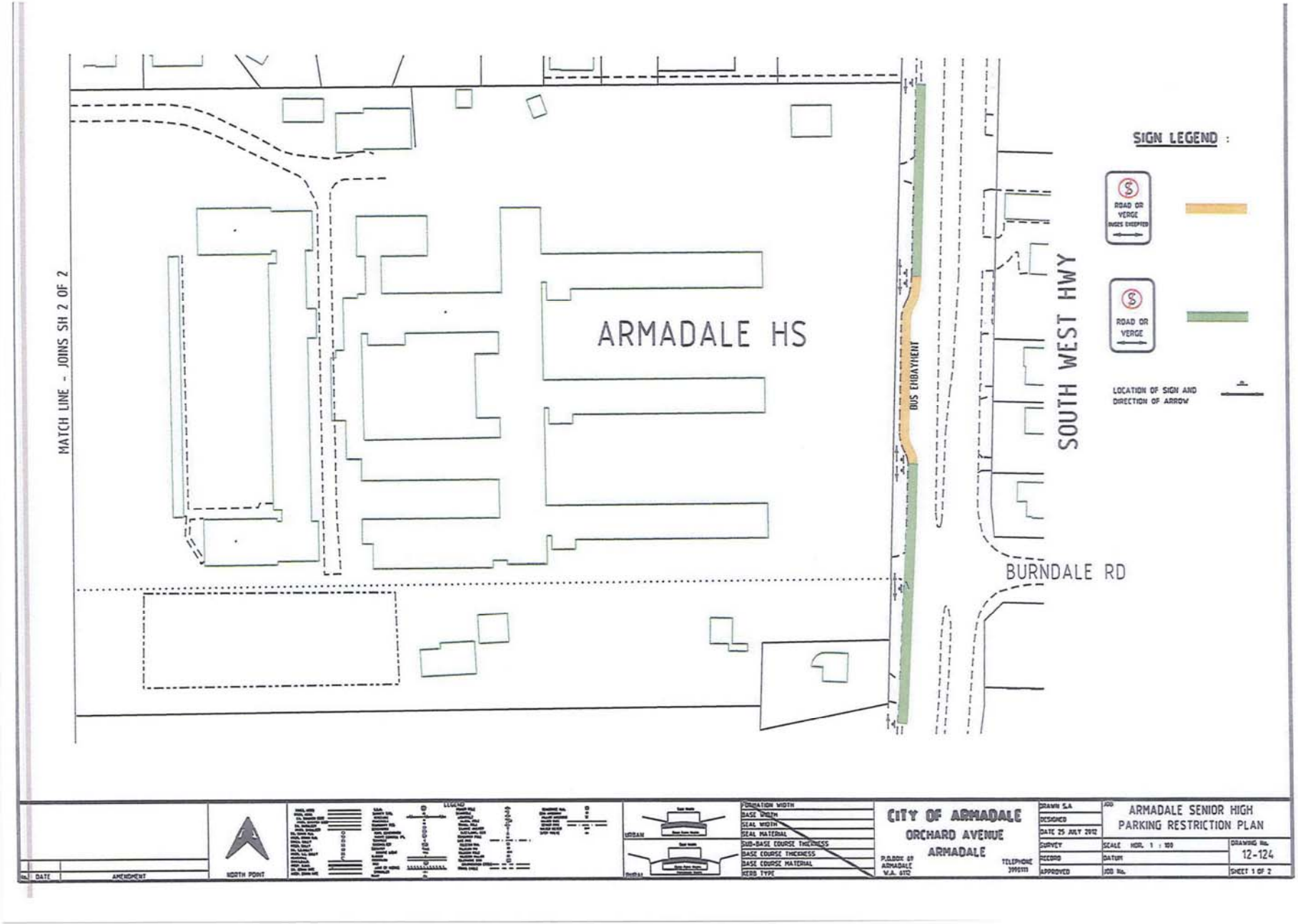
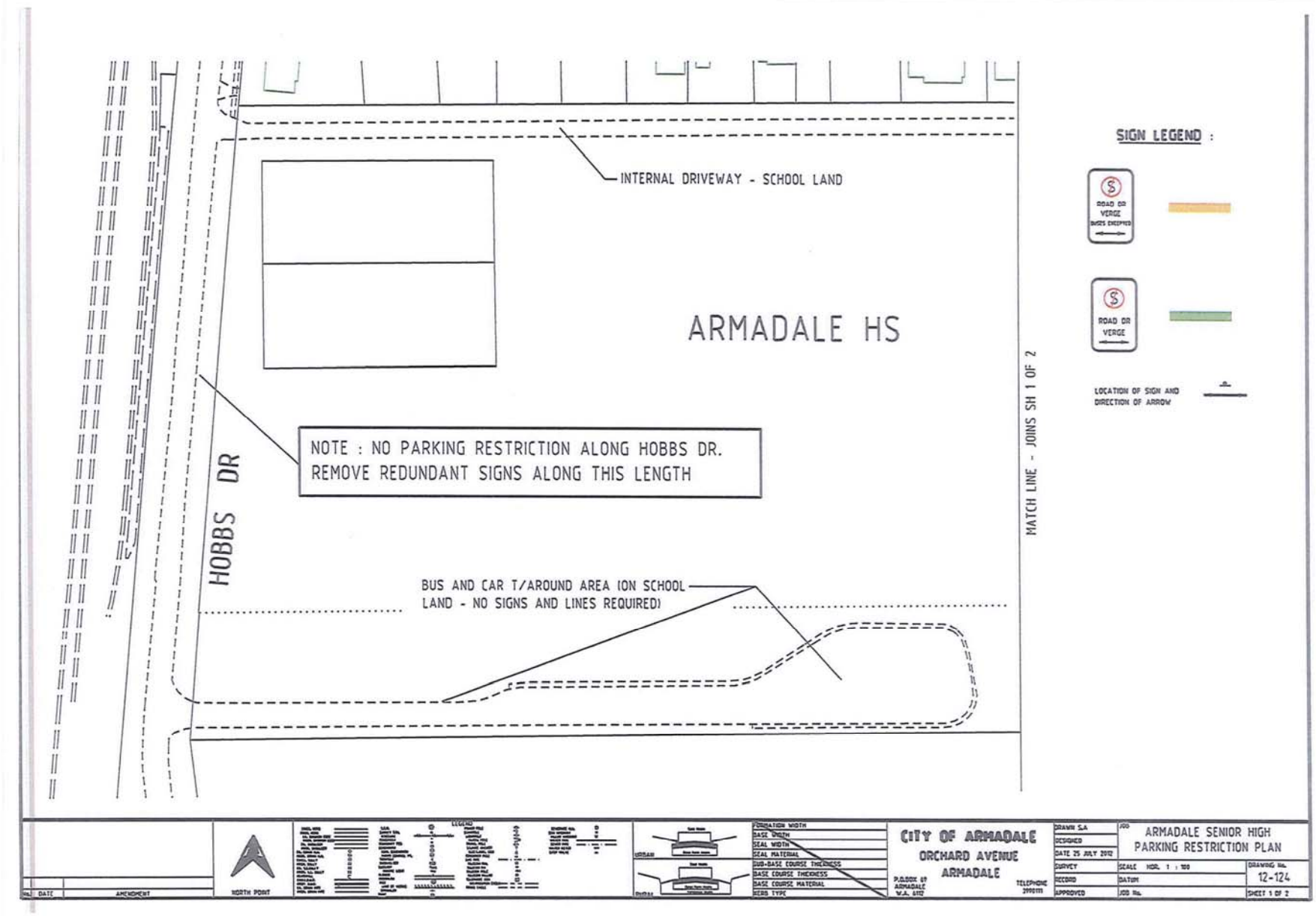
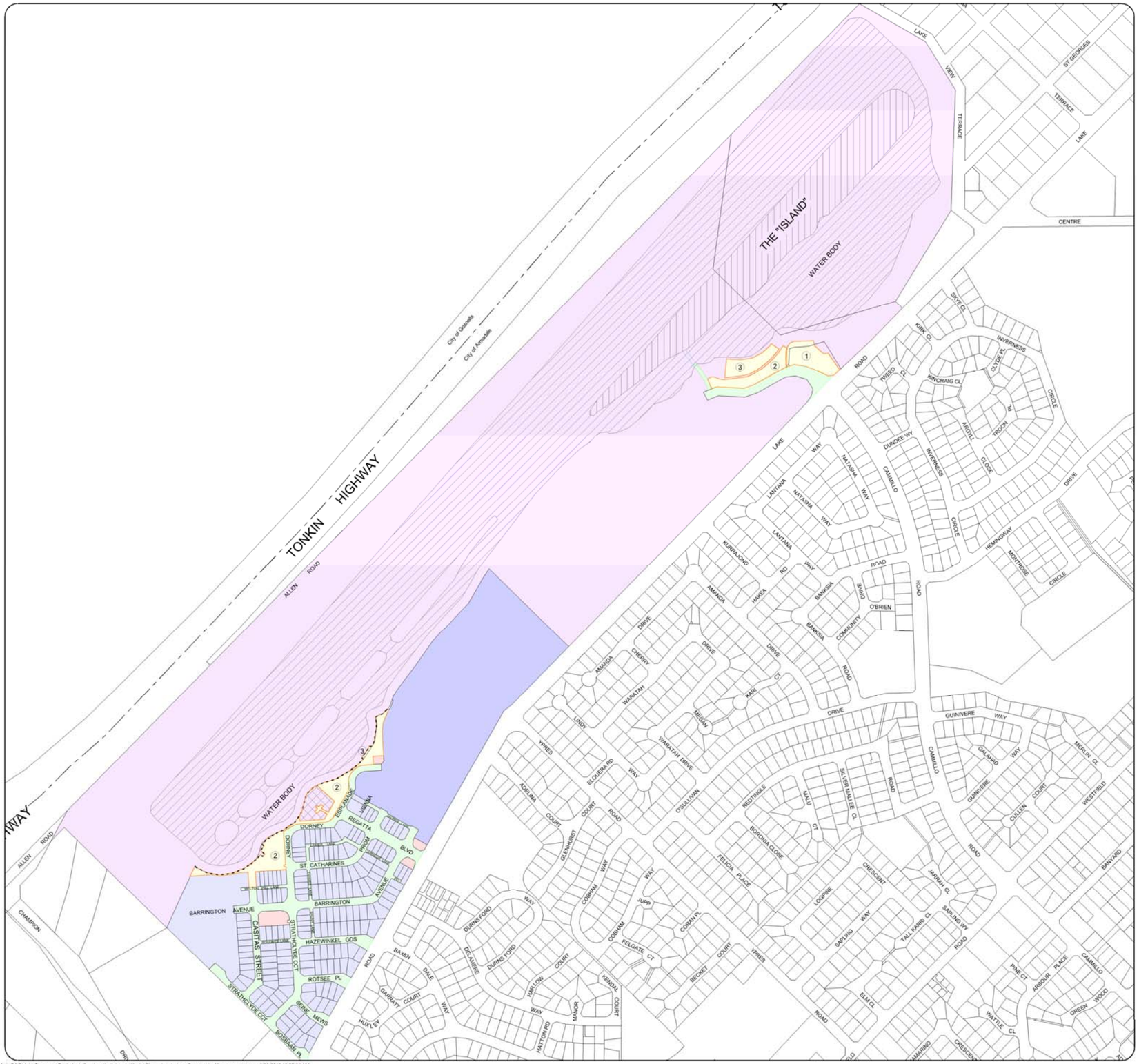
12-121


ARMADALE HS
MATCH LINE - JOINS SH 2 OF 2
BUS EMBAYMENT
SOUTH WEST HWY
BURNDALE RD
SIGN LEGEND :
ROAD OR VERGE
ROAD OR VERGE
LOCATION OF SIGN AND DIRECTION OF ARROW
NORTH POINT
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
ARMADALE SENIOR HIGH
PARKING RESTRICTION PLAN
12-124


INTERNAL DRIVEWAY - SCHOOL LAND
ARMADALE HS
HOBBS DR
NOTE : NO PARKING RESTRICTION ALONG HOBBS DR.
REMOVE REDUNDANT SIGNS ALONG THIS LENGTH
BUS AND CAR T/AROUND AREA (ON SCHOOL LAND - NO SIGNS AND LINES REQUIRED)
MATCH LINE - JOINS SH 1 OF 2
SIGN LEGEND :
ROAD OR VERGE
ROAD OR VERGE
LOCATION OF SIGN AND DIRECTION OF ARROW
CITY OF ARMADALE
ORCHARD AVENUE
ARMADALE
ARMADALE SENIOR HIGH
PARKING RESTRICTION PLAN
12-124



ANNEXURE A
Champion Lakes Management Plan 1

LEGEND

- VENUES WEST
- VENUES WEST - THE ISLAND
- VENUES WEST - WATER BODY
- VENUES WEST - STORMWATER TREATMENT AREA
- CITY OF ARMADALE - ROADS
- CITY OF ARMADALE - OTHER LAND MAINTAINED
- 1 - ABORIGINAL INTERPRETIVE CENTRE
  2 - PUBLIC OPEN SPACE
  3 - PUBLIC BEACH
- AREA TO BE MAINTAINED BY CITY OF ARMADALE (AFTER SIGNATURE OF MOU WITH EVENTS WEST)
- LANDCORP / PRIVATE OWNERSHIP
- METROPOLITAN REDEVELOPMENT AUTHORITY
- OTHER RESERVE
- RETAINING WALL
- LOCAL GOVERNMENT AUTHORITY BOUNDARY

N

75 0 75 150m

SCALE 1 : 7 500

CITY OF Armadale

DATE OF ISSUE 3 September 2012

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ANNEXURE A
Champion Lakes Management Plan 2

LEGEND

- VENUES WEST
- VENUES WEST - THE ISLAND
- VENUES WEST - WATER BODY
- VENUES WEST - STORMWATER TREATMENT AREA
- CITY OF ARMADALE - ROADS
- CITY OF ARMADALE - OTHER LAND MAINTAINED

1 - ABORIGINAL INTERPRETIVE CENTRE
2 - PUBLIC OPEN SPACE
3 - PUBLIC BEACH

- AREA TO BE MAINTAINED BY CITY OF ARMADALE (AFTER SIGNATURE OF MOU WITH EVENTS WEST)
- LANDCORP / PRIVATE OWNERSHIP
- METROPOLITAN REDEVELOPMENT AUTHORITY
- OTHER RESERVE
- RETAINING WALL
- LOCAL GOVERNMENT AUTHORITY BOUNDARY

N

25 0 25 50m

SCALE 1 : 2 500

CITY OF Armadale

DATE OF ISSUE 3 September 2012

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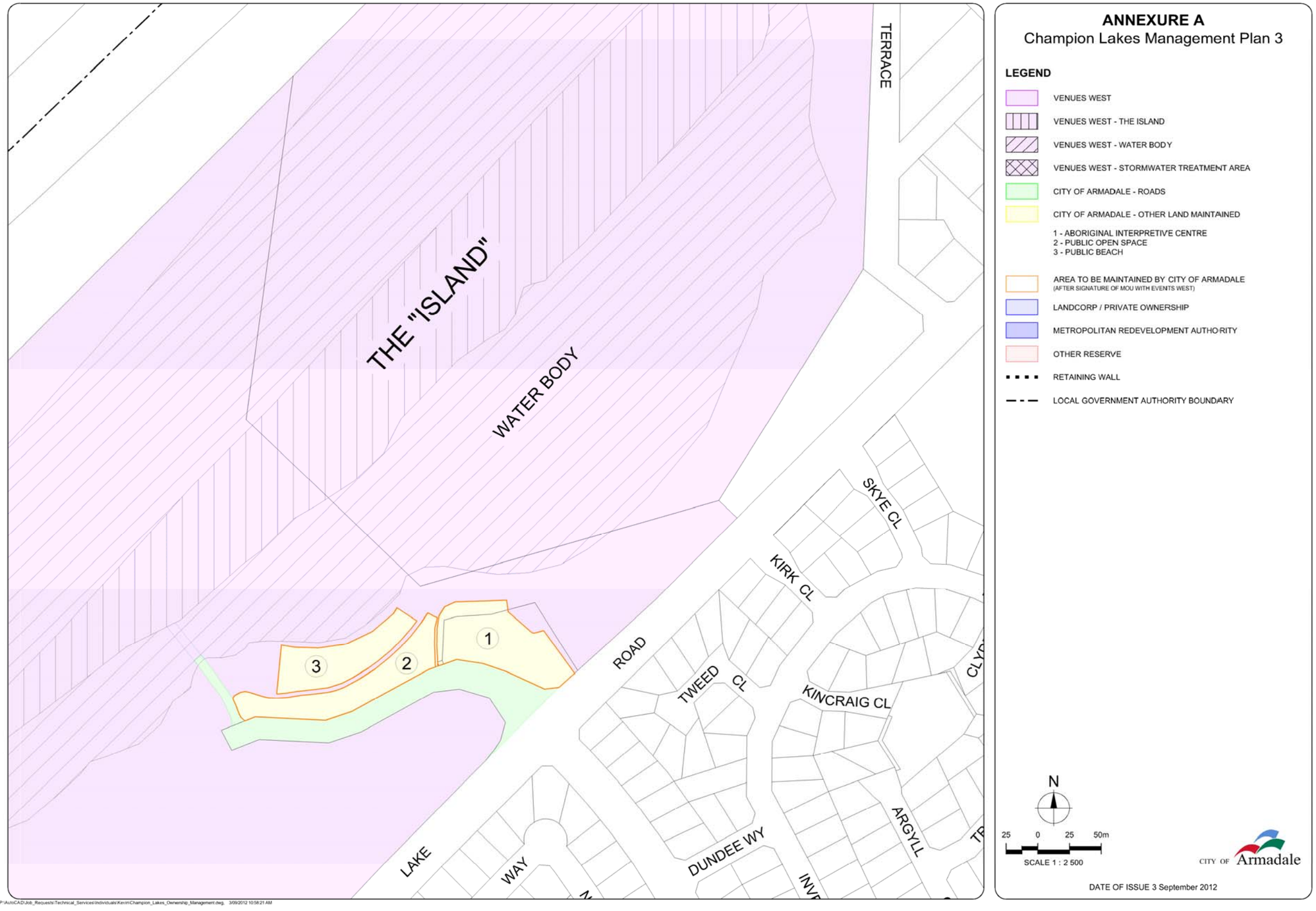

ANNEXURE A
Champion Lakes Management Plan 3

LEGEND

- VENUES WEST
- VENUES WEST - THE ISLAND
- VENUES WEST - WATER BODY
- VENUES WEST - STORMWATER TREATMENT AREA
- CITY OF ARMADALE - ROADS
- CITY OF ARMADALE - OTHER LAND MAINTAINED
  1 - ABORIGINAL INTERPRETIVE CENTRE
  2 - PUBLIC OPEN SPACE
  3 - PUBLIC BEACH
- AREA TO BE MAINTAINED BY CITY OF ARMADALE (AFTER SIGNATURE OF MOU WITH EVENTS WEST)
- LANDCORP / PRIVATE OWNERSHIP
- METROPOLITAN REDEVELOPMENT AUTHORITY
- OTHER RESERVE
- RETAINING WALL
- LOCAL GOVERNMENT AUTHORITY BOUNDARY

N

25 0 25 50m

SCALE 1 : 2 500

CITY OF Armadale

DATE OF ISSUE 3 September 2012

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CITY OF ARMADALE

MINUTES

OF **COMMUNITY SERVICES COMMITTEE** HELD IN THE **COMMITTEE ROOM**, ADMINISTRATION CENTRE, 7 ORCHARD AVENUE, ARMADALE ON **TUESDAY, 4 SEPTEMBER 2012 AT 7.00 PM.**

PRESENT: Cr J A Stewart (Chair)
Cr K Busby
Cr G A Best
Cr R Butterfield
Cr C J MacDonald
Cr G Nixon
Cr L Sargeson (Deputy for Cr Northcott)

APOLOGIES: Cr M S Northcott

OBSERVERS: Nil

IN ATTENDANCE:

Ms Y Coyne	- Executive Director Community Services
Mr N Kegie	- Executive Manager Community Services
Mrs P L Walker	- Manager Library & Heritage Service
Mr J Walker	- Librarian
Ms Susan Hall	- History/Local Studies Librarian
Ms S Gasior	- Minute Secretary

PUBLIC: Nil

*"For details of Councillor Membership on this Committee, please refer to the City's website – **www.armadale.wa.gov.au/your council/councillors**."*

DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings was not read as no members of the public were present.

DECLARATION OF MEMBERS' INTERESTS

Nil

QUESTION TIME

Nil

DEPUTATION

Nil

CONFIRMATION OF MINUTES

Nil

RECOMMEND

Minutes of the Special Community Services Committee Meeting held on the 3 July 2012 be confirmed

Minutes of the Community Services Committee Meeting held on 10 July 2012 be confirmed.

Moved Cr G BEST
MOTION CARRIED (7/0)

ITEMS REFERRED FROM INFORMATION BULLETIN

- **Outstanding Matters & Information Items**
  Report on Outstanding Matters – Community Services Committee

- **Monthly / Quarterly Departmental Reports**
  Community Development Report –Community Development Report July2012
  Manager Library & Heritage Services Monthly Report –July 2012
  Manager Ranger & Emergency Services Monthly Report –July 2012
  Tourism/Visitor Centre Monthly Report –July 2012

- **Minutes/Notes of Occasional/Advisory Committees**
  Disability Advisory Team7 August 2012

- **Miscellaneous**
  Flyer – Volunteer Management Network

Committee noted the information and no further items were raised for discussion and/or further report purposes.

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COMMUNITY SERVICES COMMITTEE

4 SEPTEMBER 2012

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3. COMMUNITY DEVELOPMENT

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4. COMMUNITY PLANNING

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5. COUNCILLORS' ITEMS

NIL 35

6. EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

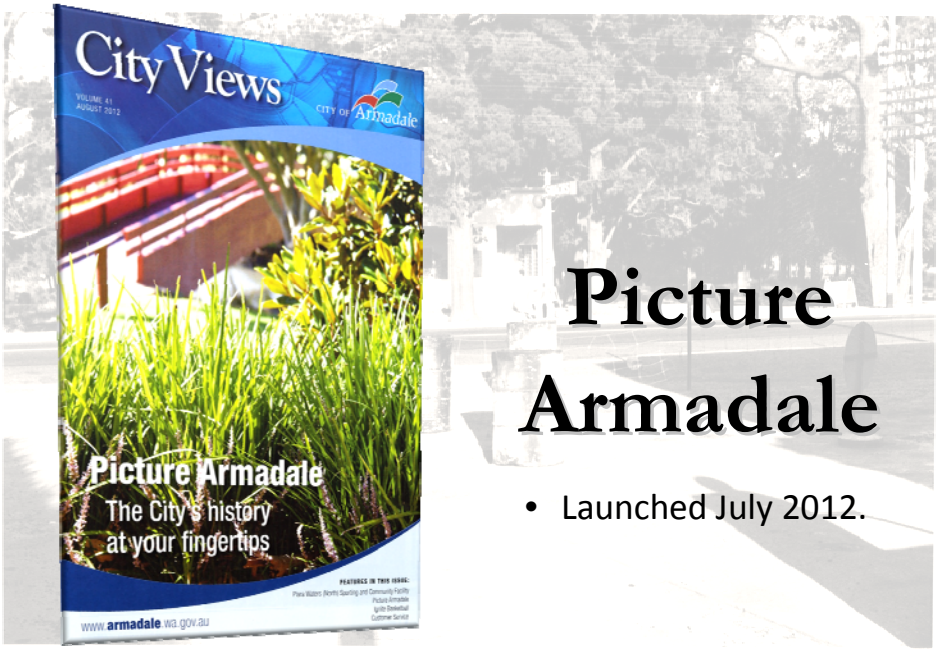
Nil

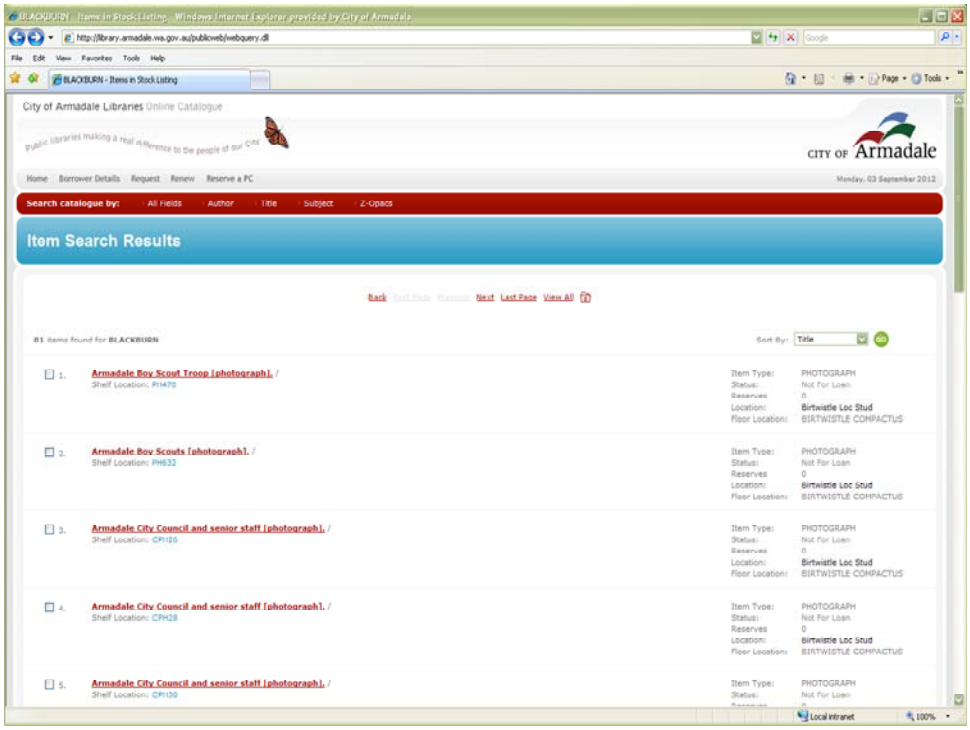
SUMMARY OF "A" ATTACHMENTS.....59

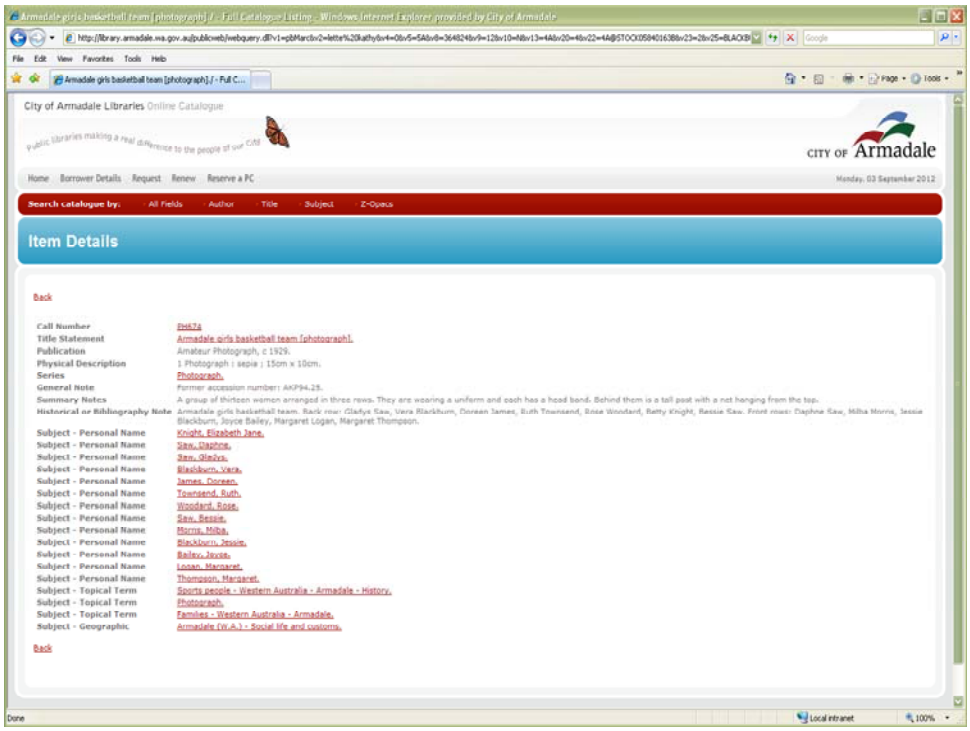
1.1 - PICTURE ARMADALE

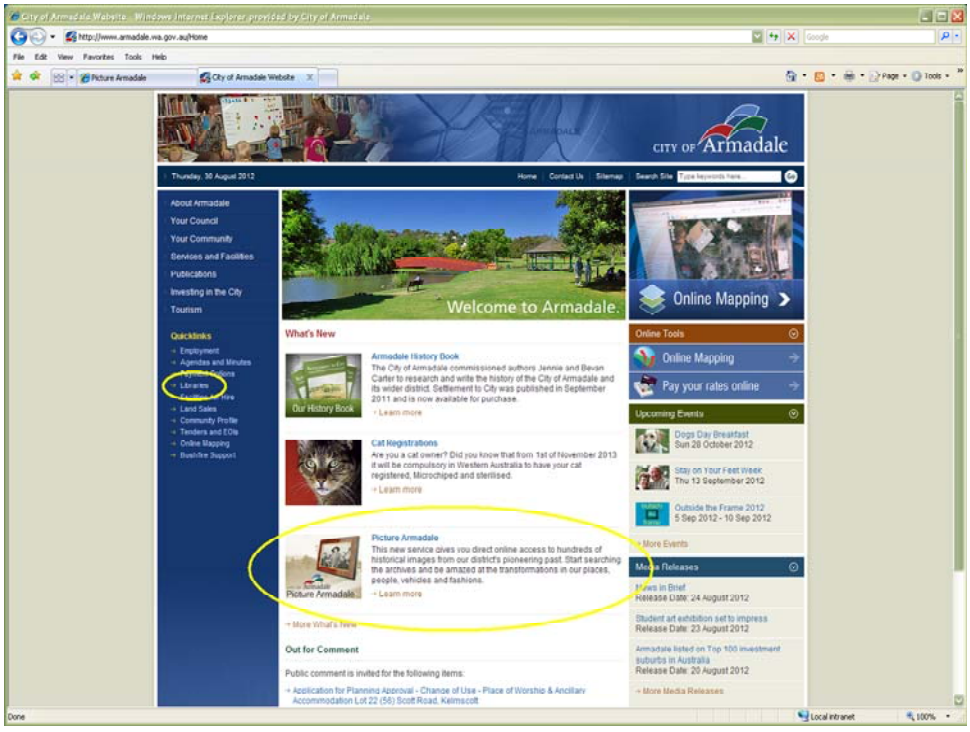
Committee Discussion

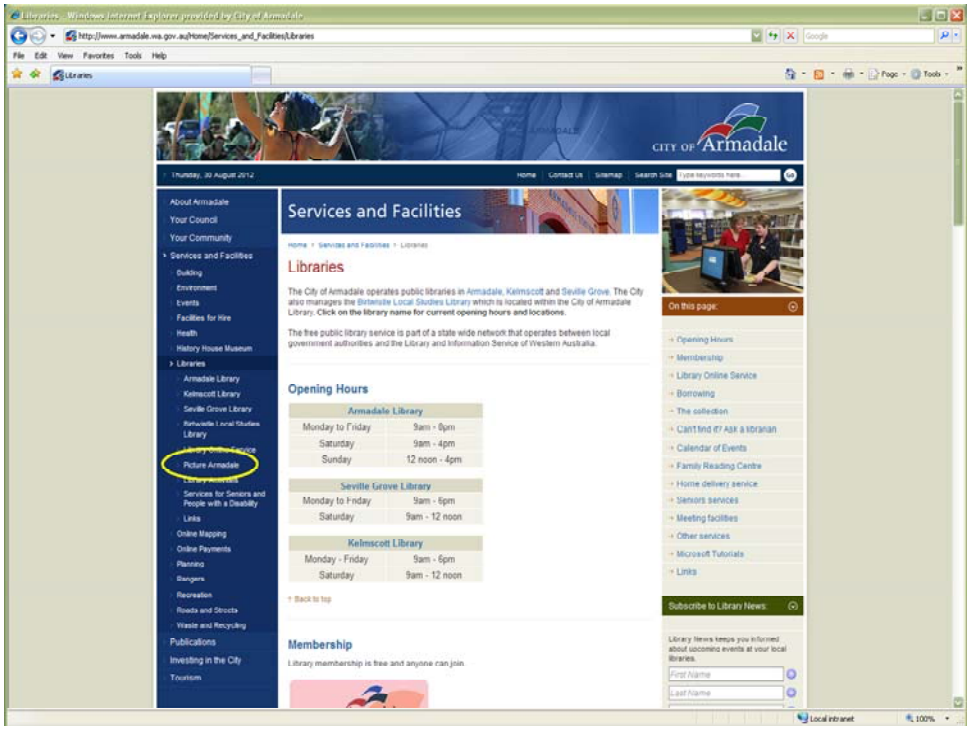
At the conclusion of the Presentation, Committee wished to acknowledge the passion, diligence and commitment of the City's Officer for their work towards the preservation of Local History.

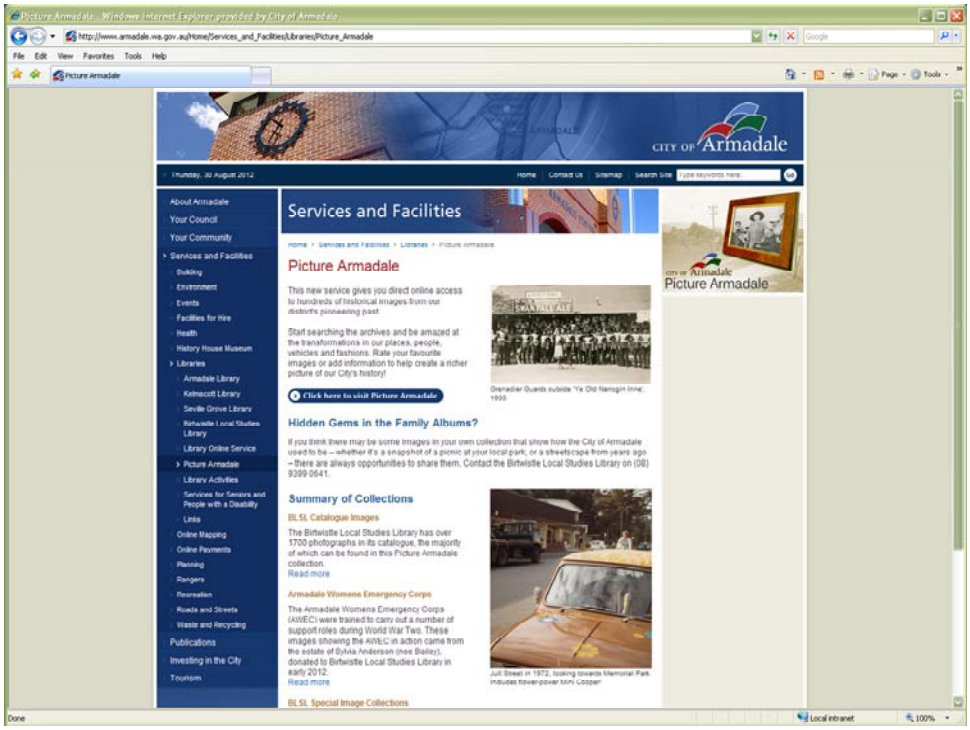


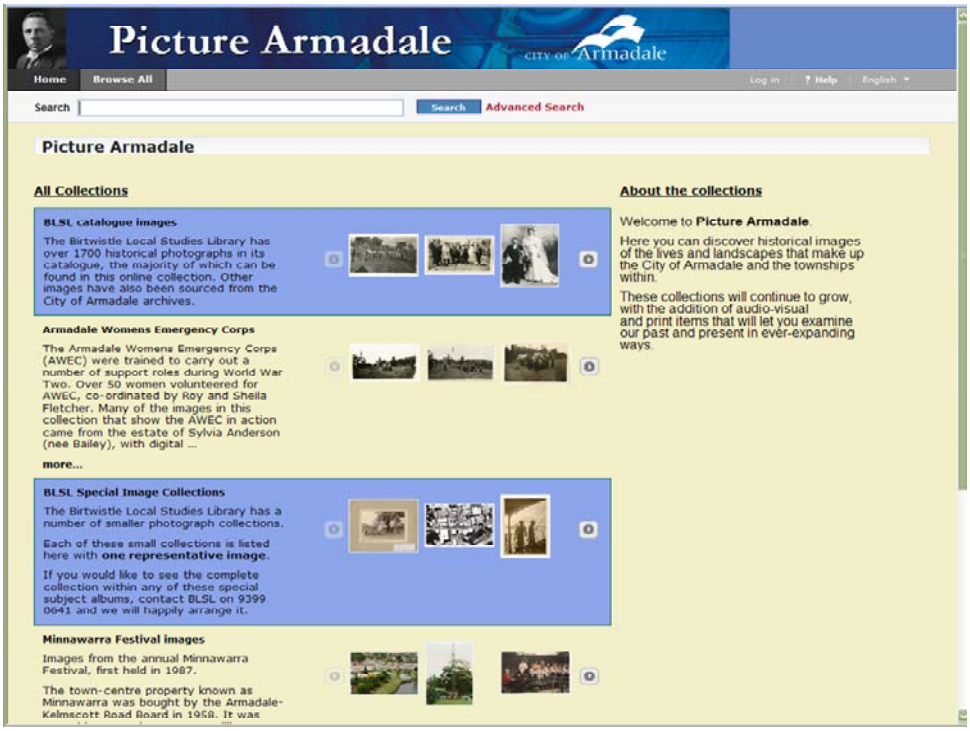



City of Armadale Libraries Online Catalogue
CITY OF Armadale
Item Details
Back
Armadale girls basketball team [photograph].
Photograph.
Back

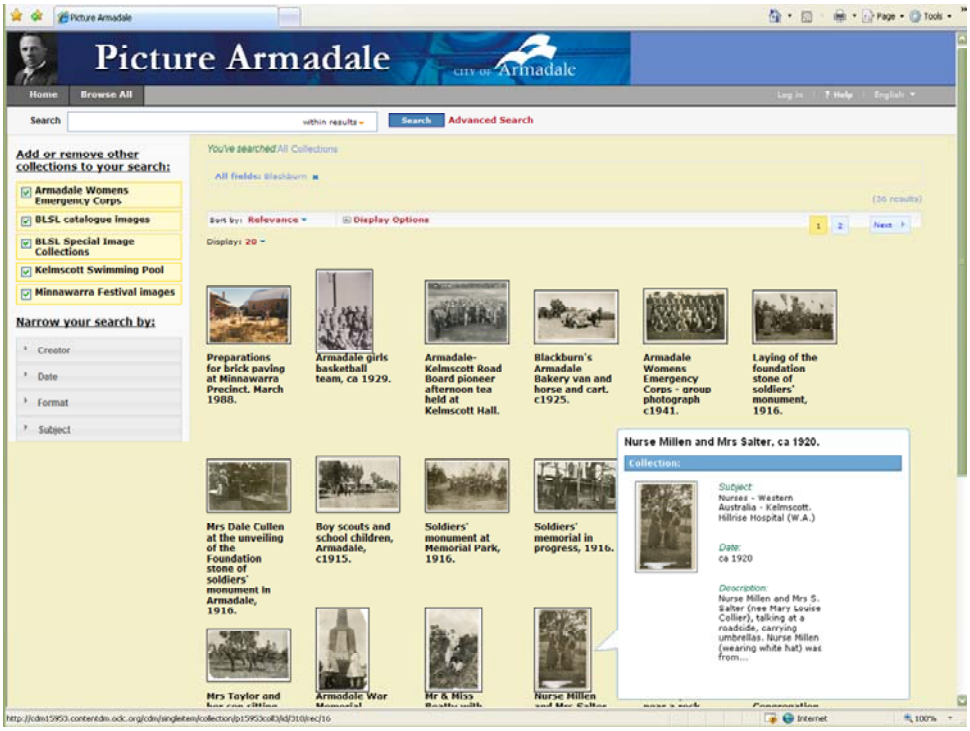

CITY OF Armadale
Welcome to Armadale.
Online Mapping
What's New
Armadale History Book
Cat Registrations
Picture Armadale
Online Tools
Online Mapping
Pay your rates online
Upcoming Events
Out for Comment

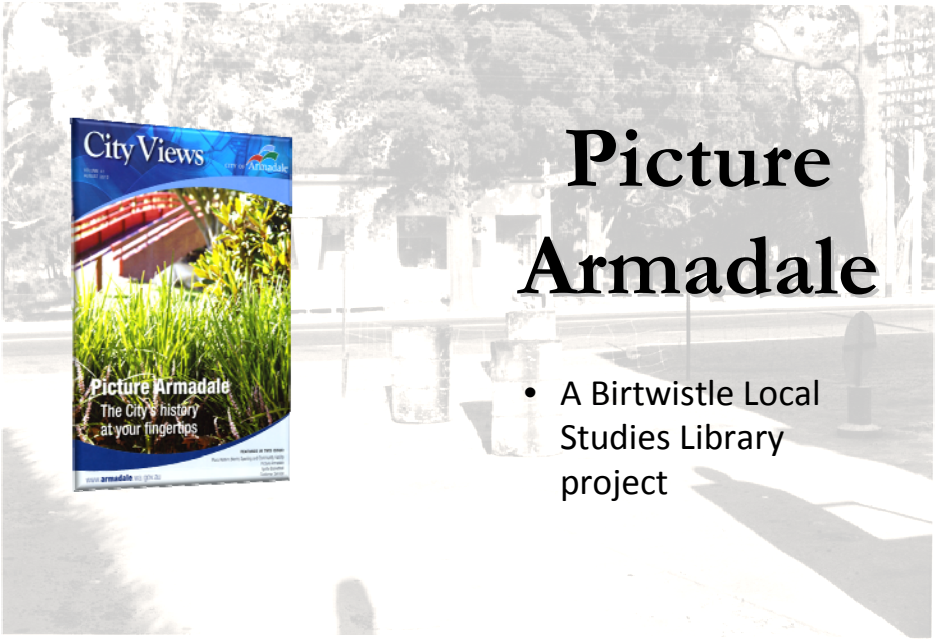

Services and Facilities
Libraries
Opening Hours
Armadale Library
Monday to Friday 9am - 9pm
Saturday 9am - 4pm
Sunday 12 noon - 4pm
Seville Grove Library
Monday to Friday 9am - 6pm
Saturday 9am - 12 noon
Kelmscott Library
Monday - Friday 9am - 6pm
Saturday 9am - 12 noon
Membership
Picture Armadale

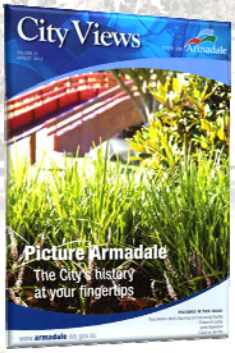

Services and Facilities
Picture Armadale
Hidden Gems in the Family Albums?
Summary of Collections
BLSL Catalogue Images
Armadale Womens Emergency Corps
BLSL Special Image Collections


Picture Armadale
CITY OF Armadale
Home
Browse All
Search
Search
Advanced Search
Picture Armadale
All Collections
BLSL catalogue images
The Birtwistle Local Studies Library has over 1700 historical photographs in its catalogue, the majority of which can be found in this online collection. Other images have also been sourced from the City of Armadale archives.
Armadale Womens Emergency Corps
The Armadale Womens Emergency Corps (AWEC) were trained to carry out a number of support roles during World War Two. Over 50 women volunteered for AWEC, co-ordinated by Roy and Sheila Fletcher. Many of the images in this collection that show the AWEC in action came from the estate of Sylvia Anderson (nee Bailey), with digital ...
more...
BLSL Special Image Collections
The Birtwistle Local Studies Library has a number of smaller photograph collections.
Each of these small collections is listed here with one representative image.
If you would like to see the complete collection within any of these special subject albums, contact BLSL on 9399 0041 and we will happily arrange it.
Minnawarra Festival images
Images from the annual Minnawarra Festival, first held in 1987.
The town-centre property known as Minnawarra was bought by the Armadale-
About the collections
Welcome to Picture Armadale.
Here you can discover historical images of the lives and landscapes that make up the City of Armadale and the townships within.
These collections will continue to grow, with the addition of audio-visual and print items that will let you examine our past and present in ever-expanding ways.

Picture Armadale
Picture Armadale
CITY OF Armadale
Home
Browse All
Search
Search
Advanced Search
Add or remove other collections to your search:
Armadale Womens Emergency Corps
BLSL catalogue images
BLSL Special Image Collections
Kelmscott Swimming Pool
Minnawarra Festival images
Narrow your search by:
Creator
Date
Format
Subject
You've searched: All Collections
All fields: Blackburn
(36 results)
Sort by: Relevance
Display Options
Display: 20
Thumbnail
Title
Description
Subject
Collection
Preparations for brick paving at Minnawarra Precinct, March 1988.
BLSL catalogue images
Armadale girls basketball team, ca 1929.
BLSL catalogue images
Armadale-Kelmscott Road Board pioneer afternoon tea held at Kelmscott Hall.
BLSL catalogue images
BLSL catalogue images

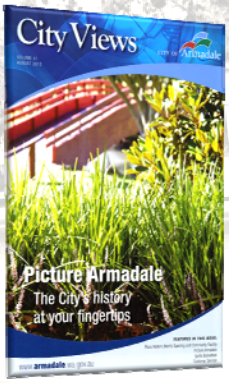

Picture Armadale
Home
Browse All
Search
Advanced Search
Add or remove other collections to your search:
Armadale Womens Emergency Corps
BLSL catalogue images
BLSL Special Image Collections
Kelmscott Swimming Pool
Minnawarra Festival images
Narrow your search by:
Creator
Date
Format
Subject
Preparations for brick paving at Minnawarra Precinct. March 1988.
Armadale girls basketball team, ca 1929.
Armadale-Kelmscott Road Board pioneer afternoon tea held at Kelmscott Hall.
Blackburn's Armadale Bakery van and horse and cart. c1925.
Armadale Womens Emergency Corps - group photograph c1941.
Laying of the foundation stone of soldiers' monument, 1916.
Mrs Dale Cullen at the unveiling of the Foundation stone of soldiers' monument in Armadale, 1916.
Boy scouts and school children, Armadale, c1915.
Soldiers' monument at Memorial Park, 1916.
Soldiers' memorial in progress, 1916.
Nurse Millen and Mrs Salter, ca 1920.
Collection:
Subject
Nurses - Western Australia - Kelmscott. Hillrise Hospital (W.A.)
Date
ca 1920
Description
Nurse Millen and Mrs S. Salter (nee Mary Louise Collier), talking at a roadside, carrying umbrellas. Nurse Millen (wearing white hat) was from...


City Views
Picture Armadale
The City's history at your fingertips
Picture Armadale
• A Birtwistle Local Studies Library project



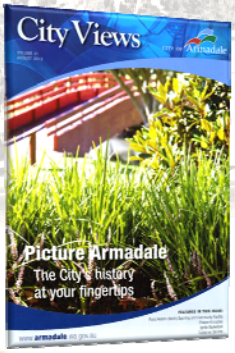
Volunteer hours spent on the project:

- 100 hours

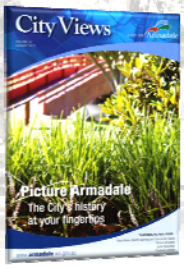


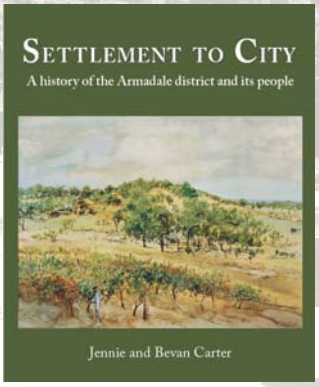
Picture Armadale

- A Birtwistle Local Studies Library project

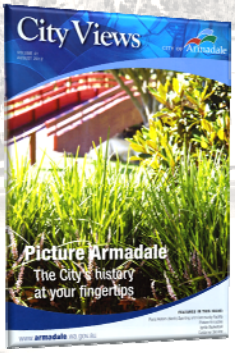


The project provides the opportunity to share the district's history with the community – near and far



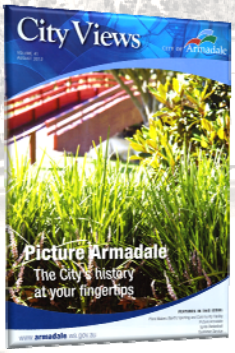


The project supplements the district's history book, released in September 2011



The project provides the opportunity to

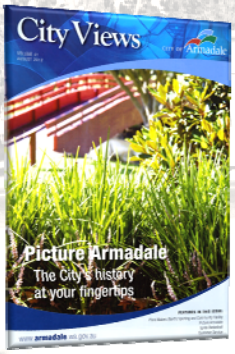
- correct the details of the people, places and events shown in the online photographs



The project encourages

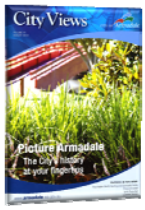
- More visitors into the Armadale Library and into the Birtwistle Local Studies Library

Gilwell Scout Masters' Training Camp, Kelmscott ca 1946
[Photo courtesy of Geoff Newell]



The following photographs are additions to the BLSL collection as a result of the Picture Armadale project :

Gilwell Scout Masters' Training Camp, Kelmscott ca 1946
[Photo courtesy of Geoff Newell]



Petrol pumps, Albany Road, Kelmscott ca 1940s

[Photo courtesy of Geoff Newell]

Jandakot Lake Yacht Club clubroom, ca late 1950s

[Photo courtesy of Geoff Newell]

Quarry behind existing Pioneer Village, u.d.

[Photo courtesy of Ken Devine]

Armadale Mechanics Institute, u.d.

[Photo courtesy of Ken Devine]

Third Road, Armadale , ca late 1920s.

[Photo courtesy of Ken Devine]

Albany Road, Kelmscott, ca late 1920s.

[Photo courtesy of Ken Devine]

Possibly Derry Na Sura works, ca early 1900s.

[Photo courtesy of Ken Devine]

Armadale Co-op staff, 1957.

[Photo & staff names courtesy of Margaret Lee]

2.1 - REVIEW OF DELEGATIONS OF AUTHORITY RELEVANT TO THE COMMUNITY SERVICES DIRECTORATE

WARD	:	ALL
FILE No.	:	M/538/12
DATE	:	2 August 2012
REF	:	SG
RESPONSIBLE MANAGER	:	Executive Director Community Services

In Brief:

- Annual review of Delegations of Authority to the Chief Executive Officer as relevant to the Community Services Directorate.
- That Council pursuant to Section 5.46(2) and .42(1) of the Local Government Act 1995 **approves the following current delegations to the Chief Executive Officer as having ongoing application, relevance and legislatively accurate.

Tabled Items

1. Nil

Officer Interest Declaration

Nil

Strategic Implications

1. Planning Ahead & Evaluating Progress
   - Develop and coordinate long term plans for all services.
   - Strategic Planning processes including community consultation.

Legislation Implications

The relevant Sections of the Local Government Act 1995 are as follows:

5.42. Delegation of some powers and duties to CEO

(1) A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.*

** Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties —

(a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;

(b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;

(c) appointing an auditor;

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
(e) any of the local government's powers under section 5.98, 5.99 or 5.100;
(f) borrowing money on behalf of the local government;
(g) hearing or determining an objection of a kind referred to in section 9.5;
(h) any power or duty that requires the approval of the Minister or the Governor; or
(i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees
(1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
(3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
(a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
(b) the exercise of that power or the discharge of that duty by the CEO's delegate,
are subject to any conditions imposed by the local government on its delegation to the CEO.
(4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
(5) In subsections (3) and (4) —
"conditions" includes qualifications, limitations or exceptions.

5.46. Register of, and records relevant to, delegations to CEO's and employees
(1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
(3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

Directorate Managers

BACKGROUND

It is a requirement of the Local Government Act 1995 – Section 5.46(2) that delegations of authority be reviewed annually.

DETAILS OF PROPOSAL

Council's approval is sought to renew the delegations of authority as presented in this report.

COMMENT

ANALYSIS

Details of each of the delegations relevant to this Committee have been reviewed and it is confirmed that all delegations remain legislatively accurate and compliant and have ongoing relevance.

Conclusion
It is recommended that the delegations, as presented in the following recommendation, be approved until the next review date.

ATTACHMENTS

There are no attachments for this report.

C38/9/12 **RECOMMEND**

That Council:

1. **pursuant to Section 5.46(2) and 5.42(1) of the Local Government Act 1995 **approves the following current delegations to the Chief Executive Officer as having ongoing application, relevance and accuracy;**

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
		Local Government Act 1995	
6	**3.47**	• **Authority to sell or dispose of impounded goods.**	**Yes**
12	**9.20**	• **To withdraw infringement notice**	**Yes**
16	**3.47 (a)**	• **Disposal of sick or injured animals**	**Yes**
		Other Delegations	
603	**6.12(b)**		**Yes**

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
502		**Policies of Council** • **COMD1 – Consider requests for assistance according to the following categories:** • **Donation** • **Community Grant** • **Annual Contribution** • **Partnership Contribution**	**Yes**

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
603	6.12 (b)	**Other Delegations** **Community Development** **Authority to approve any request for "one-off" free use of Council's facilities shall be delegated to the Chief Executive Officer. Any requests for "one-off" free use of facilities shall be considered on its merits but will normally only be eligible for approval if it is a not-for- profit community service activity that provides a significant benefit to the community. In the event that a request is refused the matter is to be referred to the Community Services Committee for consideration prior to a decision.**	**Yes**

No	Delegated Authority		Assigned by CEO
	Section Ref	Delegation Described	
82	17 (10) 18 (5)	**Bush Fires Act 1954** • **Fire Services – The Mayor and Chief Bush Fire Control Officer be give delegated authority to vary the prohibited and restricted burning periods.**	**No**

ABSOLUTE MAJORITY RESOLUTION REQUIRED

Moved Cr R Butterfield
MOTION CARRIED (7/0)

3.1 - SUPPORT FOR THE 2012 ARMADALE FILM FESTIVAL

WARD	:	ALL
FILE No.	:	M/636/12
DATE	:	28 August 2012
REF	:	NK
RESPONSIBLE MANAGER	:	Executive Director Community Services

In Brief:

- The City has received a request from the Armadale Film Festival for financial and logistical support for the 2012 event which is scheduled to take place from 29 November to 1 December, 2012. The Armadale Film Festival also wishes to secure the support of the City for future years.
- This report provides details of the request and recommends that Council supports the 2012 Armadale Film Festival in coordinating the outdoor logistical elements of the Armadale Film Festival to the amount of $11,000 and notes that the amount will result in a budget over-run in the Events budget for 2012/13 year.

Committee recommended that consideration of this matter be addressed at the Council meeting on 10 September following distribution of further information on the 2012 Armadale Film Festival.

Tabled Items

Nil

Officer Interest Declaration

Nil

Strategic Implications

This report relates to strategy 1.3.2 of the City's Strategic Plan;

Promote and support community arts, historical and cultural facilities and events

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

The anticipated cost to support the Armadale Film Festival outlined in this report is $11,000. The Events budgets does not have provision for this amount and it will result in an over expenditure for the 2012 – 13 year if Council wishes to support the event.

Consultation

1. Armadale Film Festival
2. Dr Tony Buti MLA, Member for Armadale
3. CoA Communications Department
4. CoA Arts and Events Officer

BACKGROUND

The inaugural Armadale Film Festival (AFF) took place in December 2011. Developed as an initiative of, and with seed funding from the Armadale Redevelopment Authority, the AFF is coordinated by an incorporated not for profit community group. The inaugural program comprised screenings of national and international films as well as a series of awards for locally made films. The AFF is funded through external funding bodies and corporate sponsors with in-kind support provided by volunteers and other organisations. The City has supported the AFF since its inception in 2009 by providing logistical and events advice to its steering committee as well as through the provision of a $2,000 cash prize for the *Best Organisation in Armadale* award category.

In addition to the ongoing support described above, the City was heavily involved in the 2011 festival in the following ways;

- Providing marketing and promotional assistance.
- Securing external funding of $18,000 to present the Birak Aboriginal cultural festival which was held as an element of the AFF. The City's Champion Centre and Events staff coordinated and staffed this component of the AFF.
- Providing some infrastructure elements (Staging, toilets) at no cost as the AFF was held on the same weekend as the City's annual Carols concert.
- The City's Arts and Events officer provided logistical support over the festival, assisting with set up and pack down as well as coordinating the stage entertainment elements.

It was always envisaged that the City could provide ongoing support for the AFF; however not at the level required to help establish the inaugural event. Since the 2011 festival officers have been providing advice to the AFF, in particular to assist in the planning of the logistical elements of the outdoors component. This is to help build capacity in the AFF to coordinate these elements so that City officers do not need to be directly involved and are therefore not 'stretched' at the start of the City's already substantial summer events season.

Informal discussion about the City's level of support for the AFF over a number of months culminated in a meeting on August 27 involving the City's Mayor, local member for Armadale, Dr Tony Buti MLA, representatives from the AFF and City officers. At that meeting the AFF requested the following;

- An events officer to coordinate event infrastructure
- Cross promotional opportunities with other City events
- Promotional and distribution assistance
- Venue space

The AFF also advised of the difficulty in obtaining external funds and sponsorship, and its limited ability to pay for the infrastructure elements of the festival (staging, screen, security etc.)

DETAILS OF PROPOSAL

The recommendation of this report is that the City coordinates and funds the logistical elements of the outdoors component of the Armadale Film Festival as well as providing some promotional opportunities through City publications and at events leading up to the AFF. It should be noted that this does not mean coordination of the entire festival but rather a defined scope encompassing the set up of the outdoors area in Memorial Park. The AFF would remain the coordinator of the overall event and its various components.

It is forecast that an amount of up to $11,000 would be required to cover related elements which comprise; Screen/Projection, Entertainment, Stage/Marquee/Equipment hire, Audio (PA), Security, First Aid and Toilets. This total also includes provision for an events coordinator to oversee the set up and pack down of the site as it is not desirable to try to incorporate this work within the City's ongoing events program. The City would contract a co-ordinator to work the weekend of the festival. The proposal also incorporates in-kind promotional support as occurred for 2011.

The assistance package that is proposed will enable the AFF to operate effectively for the 2012 event.

Part of the recommendation also looks at developing an ongoing and sustainable partnership between the City and AFF that would assist the festival to leverage additional external funding as well as building capacity in the AFF to manage all of the event elements effectively.

COMMENT

ANALYSIS

The inaugural Armadale Film Festival was extremely successful with credit due to the AFF steering committee and the various organisations and volunteers that supported the event. This includes the significant support provided by City officers in the lead up and during the festival itself. It is a unique event that adds to the cultural landscape of the area and is worth supporting as it grows and develops.

It is not practical or desirable however, for the City to simply 'take on' a significant coordinating role in an event initiated by an external organisation. As well as adding to the City's already substantial events program, ongoing direct logistical support for one organisation could be seen as prejudicial against other community groups that would like the same type of assistance.

If Council does wish to provide support to external organisations it would require additional budget allocation and staff resourcing in addition to a rationale for which events would be supported.

While the AFF has an immediate issue for the 2012 that is addressed through one of the recommendations of this report, it is important that a sustainable partnership be developed for the future. Should the recommendations of this report be adopted, officers would begin the process of developing an appropriate partnership agreement for the consideration of Council.

OPTIONS

Option 1.

- Council supports the 2012 Armadale Film Festival in coordinating the outdoor logistical elements of the Armadale Film Festival to the amount of $11,000 and notes that the amount will result in a budget over-run in the Events budget for 2012/13 year.
- Notes the provision of promotional support for the Armadale Film Festival
- Officers develop a draft partnership agreement with the AFF to be presented to the Community Services Committee for consideration.

This is the preferred option.

Option 2.

Council could decide to provide funding directly to the AFF to enable them to coordinate the related festival elements. This option is not preferred as it is apparent that while the AFF has significant experience and skills in the film elements of such a festival it currently lacks capacity to effectively coordinate the logistical components of this type of event.

Option 3.

Council could decide not to financially support the AFF.

CONCLUSION

The Armadale Film Festival is a unique and worthwhile cultural initiative that should be supported into the future. As with many good initiatives, it is having some teething problems and requires some assistance to become established. Consistent with the practice of building capacity in local organisations to become self sufficient, the recommendations of this report look to address an immediate issue as well as developing a longer term and more sustainable solution.

Officer recommendation

1. Supports the 2012 Armadale Film Festival in coordinating the outdoor logistical elements of the Armadale Film Festival to the amount of $11,000 and notes that the amount will result in a budget over-run in the Events budget for 2012/13 year.
2. Notes the provision of promotional support for the Armadale Film Festival.
3. Receive a further report for consideration through the Community Services Committee relating to the City's ongoing support for the Armadale Film Festival.

Committee Discussion

Committee discussed the report and the officer recommendation and was of the view that further information was required prior to committing support to the 2012 Armadale Film Festival. Additional information required includes background of the Festival, a summary of the 2011 event, status of the Birak Aboriginal Festival which co-incided with the Armadale Film Festival in 2011, use of the requested funds and what feature/short films are intended to be shown at the 2012 event.

The Executive Director Community Services advised that the Armadale Film Festival is scheduled to take place from 29 November to 1 December 2012 and hence there is a time imperative for the incorporated group to be informed of the outcome of their request. The City has been advised that without Council's financial support there is every likelihood that the event will not proceed.

As a consequence, Committee resolved the following recommendation:

ATTACHMENTS
There are no attachments for this report.

C39/9/12 **RECOMMEND**

That Council:

further address and consider this matter at the Ordinary Meeting of Council on 10 September following distribution of further information on the 2012 Armadale Film Festival.

Moved Cr C J MacDonald
MOTION CARRIED (7/0)

4.1 - SOUTH EAST REGIONAL RECREATION ADVISORY GROUP - REVIEW OF THE REGIONAL SPORT AND RECREATION FACILITIES STRATEGY

WARD	:	ALL
FILE No.	:	M/501/12
DATE	:	13 July 2012
REF	:	GG
RESPONSIBLE MANAGER	:	Executive Director Community Services

In Brief:

A review of the 2004 Regional Sport and Recreation Facilities Strategy was completed in February 2012 and provides a framework for the redevelopment and development of key regional recreation and sport facilities within the South East region. The report recommends that Council;

- Receive the South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012).
- The South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012) be used to guide decision-making regarding the provision of regional facilities within the City of Armadale.

Tabled Items

1. Executive Summary, Regional Sport and Recreation Facilities Strategy, February 2012.

Officer Interest Declaration

Nil

Strategic Implications

1.1.2 Support and strengthen community groups, organisations and volunteer services.
1.2.5 Ensure Council's services and facilities are accessible.
1.5.1 Provide and promote Council sport, recreation and leisure facilities.
2.4.2 Maintain and improve where required the quality, amenity and accessibility of open spaces.
2.6.1 Provide and maintain Council buildings, facilities and public amenities.
2.6.2 Develop new buildings and facilities in accordance with asset management principles and based on a planned and prioritised approach.
2.7.3 Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure.

Legislation Implications

Nil

Council Policy/Local Law Implications

Nil

Budget/Financial Implications

Nil

Consultation

1. South East Regional Recreation Advisory Group (SERRAG)
2. Community Services staff
3. Department of Sport and Recreation (DSR)
4. Western Australian Sports Federation
5. SERRAG Council Elected Members presentations
6. MANEX
7. State sporting associations

BACKGROUND

The Regional Sport and Recreational Facilities Strategy (RSRFS) was an initiative of SERRAG which includes representation from the Cities of Armadale, Belmont, Canning, Gosnells and South Perth; the Shire of Kalamunda; the Town of Victoria Park; the Department of Sport and Recreation (DSR); Curtin University; and the WA Sports Federation.

SERRAG was the first regional recreation group in Australia to recognise the benefits of taking a regional approach to the provision of major sport and recreation facilities. With the support of member organisations and the DSR, the first Regional Sport and Recreation Facilities Strategy was completed in 1998 and later updated in 2004.

The latest review of the RSRFS aims to build on the foundations of the previous documents to provide strategic direction for the provision of regional sport and recreation facilities in the short (3-5 years) to medium (5-10 years) term.

In October 2010, SERRAG sought interested consultants to quote on reviewing/updating the RSRFS for the South East metropolitan region of Perth. A sub-committee of the broader SERRAG group met and evaluated the applicants, with the successful consultants selected being Coffey Commercial.

In 2010, it was agreed by SERRAG members to develop a new RSRFS. Each Local Government Authority contributed $3,500 toward development of the Strategy; with further funding provided by the DSR.

The consultants, Coffey Commercial, presented the final RSRFS report at two combined Elected Members workshops for all SERRAG members on 7 February 2012 and 8 March 2012.

DETAILS OF PROPOSAL

For the purpose of the development of the strategy, regional facilities were defined as:

Quality venues for one or a number of sports or recreation activities with the ability to host grand finals from regional and district competitions and state league matches or equivalent recreation standard where usage extends beyond an LGA. It is recognised that without the

facility, sport in the region would be unable to operate effectively and recreational opportunities may be compromised.

As outlined in the final RSRFS, the document would:

- *Document the current and proposed facilities, services and programs within the region.*
- *Identify and understand the anticipated population growth within a regional context and projected demand/future facility needs of individual sports.*
- *Map facilities to clearly illustrate location, catchments, gaps and duplication across the region.*
- *Identify areas of over-provision and make recommendations with regard to potential rationalisation and/or potential alternative use or closure.*
- *Identify possible opportunities for the development of partnerships between the cross boundary SERRAG member organisations and identification of policy framework/guidelines to foster such partnerships.*
- *Confirm and/or recommend appropriate management arrangements for the delivery of the Regional Sport and Recreation Facilities Strategy.*
- *Identify sport and recreation facility planning priorities and actions including a prioritised 5-10 year Implementation Plan addressing capital works, redevelopments, rationalisation/consolidation, and sports development initiatives for specific sports, geographic areas and the region as a whole.*

Coffey Commercial consulted each SERRAG member organisation to seek current information that would assist in development of the strategy. This analysis helped guide the extensive consultation that took place with fourteen state sporting associations and four State Government departments. The major findings from the stakeholder consultation were:

- *There is a general lack of active sporting space and active reserves, with the existing spaces suffering from issues associated with over-play.*
- *Sustainability and water management issues may compromise the future management of sport and recreation reserves.*
- *There is a lack of alignment, "buy-in and consultation of State Sport Associations with Local Governments.*
- *The regeneration and redevelopment of existing infrastructure (i.e. Leisurelife, Leisure World and Armadale Aquatic Centre) as well as the development of new facilities such as the Cannington Leisureplex, is going to be a key focus over the next 10 years.*

The key recommendations of the RSRFS are summarised in its Executive Summary as follows:

Coordinated Cross LGA Boundary Developments
It is essential to ensure that facility provision is not compromised by competing developments within identified catchment areas.

Sports Specific Developments
SERRAG wherever possible will need to ensure that there is alignment with State Sporting Associations Strategic Facility reports and strategies.

Enhancement, Regeneration & Redevelopment or Rationalisation of Current Facilities
It is important that all SERRAG partners support the regeneration and development of the identified regional facilities as a priority for the region.

Active Sporting Reserves
Ongoing research and analysis is required on the capability of reserves to meet the growing demand for formal pitch sport provision.

Rationalise and Regenerate Community Recreation Centres
The regeneration, redevelopment and rationalisation of existing community recreation centres will become an attractive proposition, particularly where infrastructure is capable of providing for multi-sport and multi-functional users.

Equine Provision
Research should be carried out for the feasibility of a regional level Equestrian centre to be built within the SERRAG region, as a joint initiative between LGA's.

Informal / Formal Adventure Sports
Feasibility work should be undertaken with the Department of Environment and Conservation to identify designated wheeled sport (non-motorised and motorised) within the Darling Scarp and surrounding National Forest.

Provision of trails
SERRAG should have a regional trails plan that links in with the Perth metropolitan trails plan.

Role of Curtin University

Curtin University's role within SERRAG needs to be developed. It should include being a key events and performance centre, utilising the centre court within Curtin Stadium.

Asset Management
There needs to be a consistent approach to Asset Management across the region. SERRAG committee needs to reiterate Asset Management importance throughout each member LGA.

Dual Use with Education
A consistent approach to dual-use agreements with schools across the region is critical for the development and use of sport & recreation facilities.

Development of Relationships with Strategic Partners
As space and resources are becoming scarcer there is a need to ensure that SERRAG works with key land owners within the region to help ensure there is active sporting provision. This may mean that SERRAG may need to work with stakeholders to change / influence policy direction, but the long term vision must be the availability of sustainable sporting reserves for the residents.

Cost & Access to Facilities
The Community benefit and value of Sport & Recreation needs to be fundamental to the State Sporting Association (SSA) & Local Government relationship. There is an increased and mutual benefit if both parties work together and value each other's role. The SERRAG group should work strongly to ensure that the LGA's are recognised as a major partner of community sport.

LGA / SSA Relationship & Communication
There is a need to develop more effective working relationships between SSA's and local government members of SERRAG. It is essential for the development of the regional sport and recreation infrastructure that the work of the associations in seeking to develop the sport is clearly articulated to SERRAG members.

Sports Development and Volunteer Development
There appears therefore to be a need to provide a concerted and joint approach to the development of the volunteer base across local government areas. This will require State Sport associations to work with all local governments to formulate more effective volunteer development programs.

Policy Intervention / Guidance
The current suite of planning policies is having a detrimental effect on the provision of some sport and recreation facilities, most notably active sporting reserves. This needs to be addressed as a priority and a consistent policy approach is required to be developed across Local governments within the SERRAG partnership to ensure a strong negotiating position, particularly when addressing cross boundary deficiencies.

Water / Climate / Environmental Considerations
The relevance of global warming, water shortages, energy costs and other environmental issues are having a significant impact on the service provision and access to good quality, well maintained facilities. There is a need for partner organisations to develop a consistent reference point for addressing these impacts on the provision of sport and recreation facilities.

Ongoing Monitoring, Evaluation & Review
It is proposed that member bodies sign up to a consistent mechanism for monitoring and evaluating current investment in regional sport and recreation facilities as part of this plan. It is important in the first instance to collect information to establish a benchmark against which participation, volunteer development and coach development can be measured. The establishment of key performance indicators are identified in the implementation plan and area suggested as a starting point to introduce a baseline mechanism for collecting data across of the government managed/controlled regional facility infrastructure. They could subsequently be extended to incorporate youth participation, employment etc and also be incorporated within leasehold commitments entered into with sport and recreation organizations.

It is the intention that each Local Government Authority of SERRAG receive the RSRFS through Council.

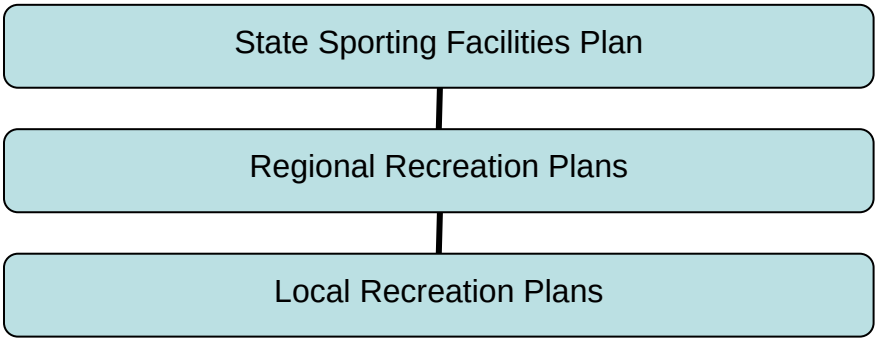
COMMENT

ANALYSIS

The development of a RSRFS for the South East metropolitan region offers a strong platform to promote sound decision-making regarding provision of regional sport and recreation facilities in the City of Armadale.

The City played an important role in the development of the RSRFS through its involvement on the Steering Committee, and was able to ensure strategic projects such as Champion Lakes and Wungong Urban Regional Recreation Reserve, and the upgrades of Armadale Arena, Armadale Aquatic Centre and Armadale Golf Course were included in the plan. This in turn has assisted the City to attract funding from DSR for these major projects with the most recent example being the $1 million grant for the upgrade of Armadale Aquatic Centre.

The DSR is strongly supportive of the concept of regional planning, and have been promoting the development of regional recreation plans for a number of years. SERRAG is currently the only region in the Perth Metropolitan Area to have a Regional Facilities Plan which gives the region a competitive advantage over other regions when it comes to funding for major projects. The planning hierarchy that has been adopted by DSR is illustrated below:



It is deemed that a satisfactory methodology was undertaken by the consultants in development of the recommendations in the RSRFS. Extensive consultation was undertaken with many state sporting associations and State Government departments including: Department of Sport and Recreation; Department of Education; Department of Planning; and Department of Water.

In summary, the RSRFS implementation plan includes the following items specific to the City of Armadale;

The RSRFS does not support the provision of any further municipal golf course development in the region, other than the enhancement to the Armadale Golf Course. The RSRFS has identified the region is sufficiently served for golf and the Armadale Golf Course provides an important facility for the southern SERRAG area and recommends improvement.

The RSRFS supports the continued development of the Champion Lakes facility. SERRAG members in partnership with the Metropolitan Redevelopment Authority and Venues West are to provide guidance to the sites' continued development and evolution.

The RSRFS supports the provision of a community based leisure facility in the City of Armadale/City of Gosnells region. In consultation with the City of Gosnells and City of Armadale, SERRAG has identified a need for a new leisure facility to serve the population

growth in the Southern River growth area. The facility is not likely to be located within the City of Armadale, but its catchment may benefit Armadale residents.

The RSRFS recommends SERRAG members provide an integrated approach between partner LGA's (particularly City of Belmont, Victoria Park, Armadale, Gosnells and Shire of Kalamunda) to encourage regional equine industry facility development. The RSRFS identifies a future need for regional equine industry facility development due to the redevelopment/capacity of Belmont and Ascot race courses and the loss of equine facilities through urban development. The RSRFS also encourages the development of trails within rural areas which provide direct equine access to centres of population.

The RSRFS supports the investigation into the feasibility and potential development of a regional wheeled sport facility (non-motorised). It is recommended SERRAG and the key member LGA's explore the opportunity to work in partnership with the Department of Environment and Conservation to develop the use of state forest for active sport and recreation (in particular for wheeled sports and the equine industry).

The RSRFS supports the development of a regional trails plan to incorporate use of the natural features and resources of the region and in alignment with the State trails plan and include equine use, walking use and mountain biking use.

The RSRFS recommends a consistent approach be taken to dual-use agreements with schools across the region is critical for the development and use of sport and recreation facilities. The City of Armadale is leading in this regard, having obtained a Memorandum of Understanding with the Department of Education on the development of sport and community facilities for duel use school sites within the City. Additionally, the City is currently working with the Department of Education on the concept planning of three dual use school sites in the growth areas of Piara Waters and Harrisdale. There are also five dual use school/community and sporting sites identified in the Wungong Urban project area. The City of Armadale advocates for the dual use of community and sporting facilities with school sites, particularly where land availability is constrained.

It is noted that not all recommendations in the Final Report will be applicable to the City of Armadale and some recommendations may not be fully endorsed by Council. For this reason, it is suggested the Final Report be 'received' only.

OPTIONS

1. Receive the South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012).

2. Note the South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012) be used to guide decision-making regarding the provision of regional facilities within the City of Armadale.

Or

1. Do not receive the South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012). This option is not recommended.

CONCLUSION

The Regional Sport and Recreation Facilities Strategy will provide a suitable reference document to guide decision-making regarding provision of regional facilities within the City of Armadale in the context of the South East Metropolitan region

ATTACHMENTS

1. Executive Summary - Serrag
2. SERRAG Audit - Aquatic Facilities
3. SERRAG Audit - Indoor Sport Recreation Facilities
4. SERRAG Audit - Outdoor Sport Recreation Facilities
5. SERRAG Audit - State Sport Recreation Facilities

C40/9/12 **RECOMMEND**

That Council:

1. Receive the South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012).

2. The South East Regional Recreation Advisory Group's (SERRAG) Regional Sport and Recreation Facilities Strategy (February 2012) be used to guide decision-making regarding the provision of regional facilities within the City of Armadale.

Moved Cr R Butterfield
MOTION CARRIED (7/0)

COUNCILLORS' ITEMS

Nil

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Nil

MEETING DECLARED CLOSED AT 8.43pm

SUMMARY OF "A" ATTACHMENTS

ATT NO.	SUBJECT	PAGE
4.1	**SOUTH EAST REGIONAL RECREATION ADVISORY GROUP - REVIEW OF THE REGIONAL SPORT AND RECREATION FACILITIES STRATEGY**	
4.1.1	Executive Summary - Serrag	106
4.1.2	SERRAG Audit - Aquatic Facilities	109
4.1.3	SERRAG Audit - Indoor Sport Recreation Facilities	110
4.1.4	SERRAG Audit - Outdoor Sport Recreation Facilities	111
4.1.5	SERRAG Audit - State Sport Recreation Facilities	112

1 EXECUTIVE SUMMARY

The South East Regional Recreation Advisory Group (SERRAG) was the first regional recreation group within Australia to recognise the benefits of taking a regional approach to the provision of major sport and recreation facilities. The SERRAG region is geographically located to the east and south east of the Perth Metropolitan area, it comprises the local governments of the Cities of Armadale, Belmont, Canning, Gosnells and South Perth as well as the Shire of Kalamunda, the Town of Victoria Park and Curtin University. With the recent developments and rapid population growth within the Perth metropolitan area, it has become critical to develop a clear rationale and strategic planning process within this region to establish sports and recreation facility development priorities which are critical for the well-being of current and future residents.

The aim of this Regional Sport and Recreation Facilities Strategy aims to build on the foundations of the 2004 strategy and identify priorities for provision of regional facilities over the next 5-10 year period.

The research undertaken to complete this report included a review of background documentation, a demographic, social and economic analysis of the region, and an analysis of their implications for the future provision of regional facilities. This analysis helped guide the extensive consultation that took place with State Sporting Associations and the member Local Government Authorities. This research provided the level of need and demand that is currently experienced in the region, as well as the potential future levels of need and demand.

Through the demographic analysis it was noted that the high proportion of couples with children and the likely increase in distribution of those aged 5-17 years in the Shire of Kalamunda, City of Armadale, Gosnells and Canning further highlights the need to develop sport and recreation infrastructure. It is this segment of the population who traditionally participate strongest in sporting activity. It is also these age groups that are likely to be most strongly represented in future growth areas.

This may indicate a higher than average demand for competitive sporting infrastructure.

The aging population within the Cities of Belmont and South Perth, the Shire of Kalamunda and the Town of Victoria Park will require a greater demand for the provision of passive recreational space and leisure pursuits.

The aging population indicates that over time the demand for non-competitive recreational infrastructure will increase more significantly in these Local Government areas than the competitive sporting infrastructure demanded by a more youthful population.

The major findings from the stakeholder consultation included:

- There is a general lack of active sporting space and active reserves, with the existing spaces suffering from issues associated with over-play;
- Sustainability and water management issues may compromise the future management of sport and recreation reserves;
- There is a lack of alignment, 'buy-in' and consultation of State Sport Associations with Local Governments.
- The regeneration and redevelopment of existing infrastructure (i.e. Leisurelife, Leisure World and Armadale Aquatic Centre) as well as the development of new facilities such as the Cannington Leisureplex, is going to be a key focus over the next 10 years.

Following on from the research and consultation the key findings for the report include the following recommendations:

Coordinated Cross LGA Boundary Developments

- Is essential to ensure that facility provision is not compromised by competing developments within identified catchment areas.

Sports Specific Developments

- SERRAG wherever possible will need ensure that there is alignment with State Sporting Associations Strategic Facility reports and strategies.

Enhancement, Regeneration & Redevelopment or Rationalisation of Current Facilities

- It is important that all SERRAG partners support the regeneration and development of the identified regional facilities as a priority for the region.

Active Sporting Reserves

- Ongoing research and analysis is required on the capability of reserves to meet the growing demand for formal pitch sport provision.

Rationalise and Regenerate Community Recreation Centres

- The regeneration, redevelopment and rationalisation of existing community recreation centres will become an attractive proposition, particularly where infrastructure is capable of providing for multi-sport and multi-functional users.

Equine Provision

- Research should be carried out for the feasibility of a regional level Equestrian centre to be built within the SERRAG region, as a joint initiative between LGA's.

Informal / Formal Adventure Sports

- Feasibility work should be undertaken with the Department of Environment and Conservation to identify designated wheeled sport (non-motorised and motorised) within the Darling Scarp and surrounding National Forest.

Provision of trails

- SERRAG should have a regional trails plan that links in with the Perth metropolitan trails plan.

Role of Curtin University

- Curtin universities role within SERRAG needs to be developed. It should include being a key events and performance centre, utilising the centre court within Curtin Stadium.

Asset Management

- There needs to be a consistent approach to Asset Management across the region. SERRAG committee need to reiterate Asset Management importance throughout each member LGA.

Dual Use with Education

- A consistent approach to Dual use agreements with schools across the region is critical for the development and use of sport & recreation facilities.

Development of Relationships with Strategic Partners

- As space and resources are becoming scarcer there is a need to ensure that SERRAG works with key land owners within the region to help ensure there is active sporting provision. This may mean that SERRAG may need to work with stakeholders to change / influence policy direction, but the long term vision must be the availability of sustainable sporting reserves for the residents.

Cost & Access to Facilities

- The Community benefit and value of Sport & Recreation needs to be fundamental to the State Sporting Association & Local Government relationship. There is an increased and mutual benefit if both parties work together and value each other's role. The SERRAG group should work strongly to ensure that the LGA's are recognised as a major partner of community sport.

LGA / SSA Relationship & Communication

- There is a need to develop more effective working relationships between SSA's and local government members of SERRAG. It is essential for the development of the regional sport and recreation infrastructure that the work of the associations in seeking to develop the sport is clearly articulated to SERRAG members.

Sports Development and Volunteer Development

- There appears therefore to be a need to provide a concerted and joint approach to the development of the volunteer base across local government areas. This will require State Sport associations to work with all local governments to formulate more effective volunteer development programs.

Policy Intervention / Guidance

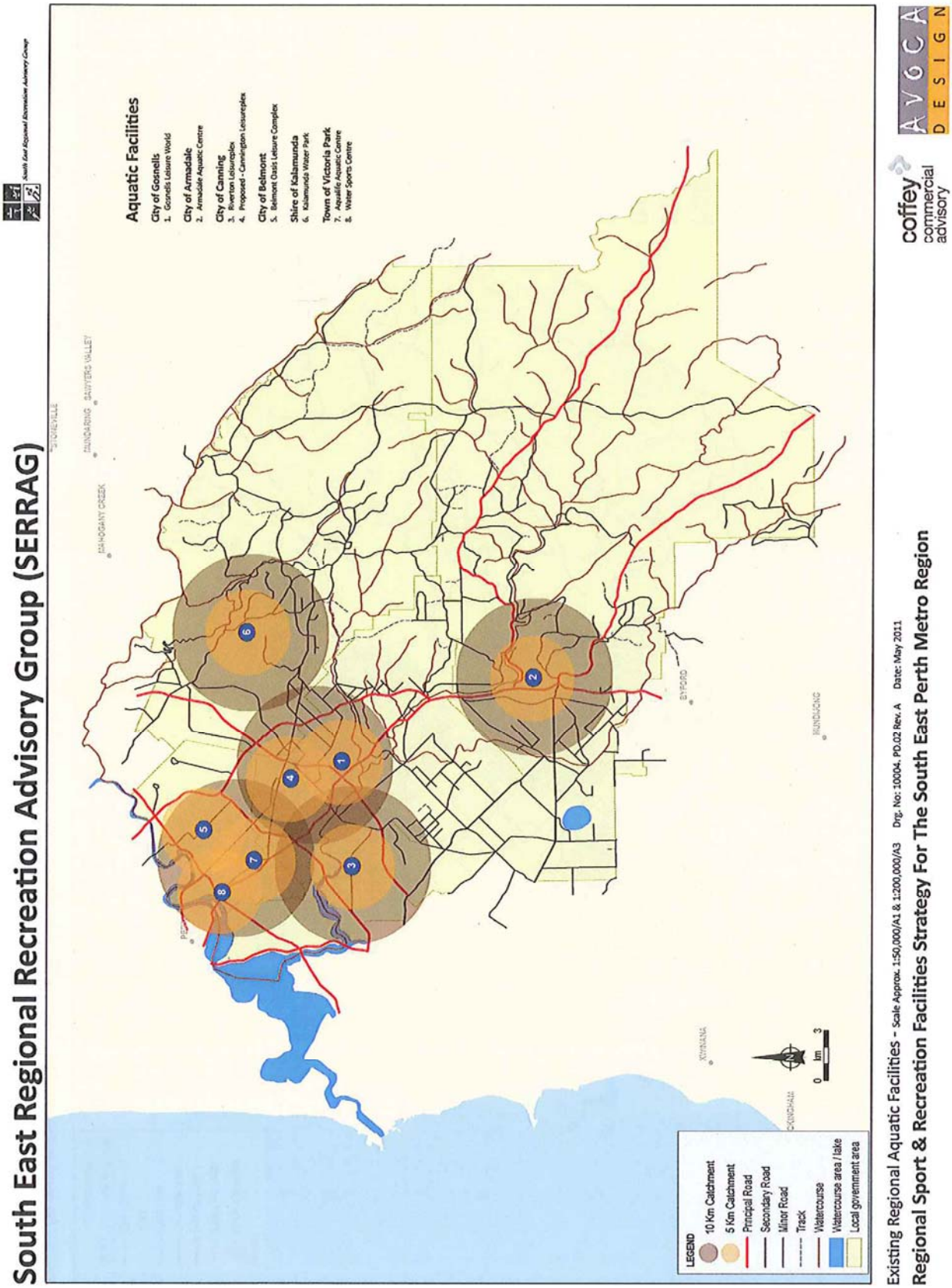
- The current suite of planning policies is having a detrimental effect on the provision of some sport and recreation facilities, most notably active sporting reserves. This needs to be addressed as a priority and a consistent policy approach is required to be developed across Local governments within the SERRAG partnership to ensure a strong negotiating position, particularly when addressing cross boundary deficiencies.

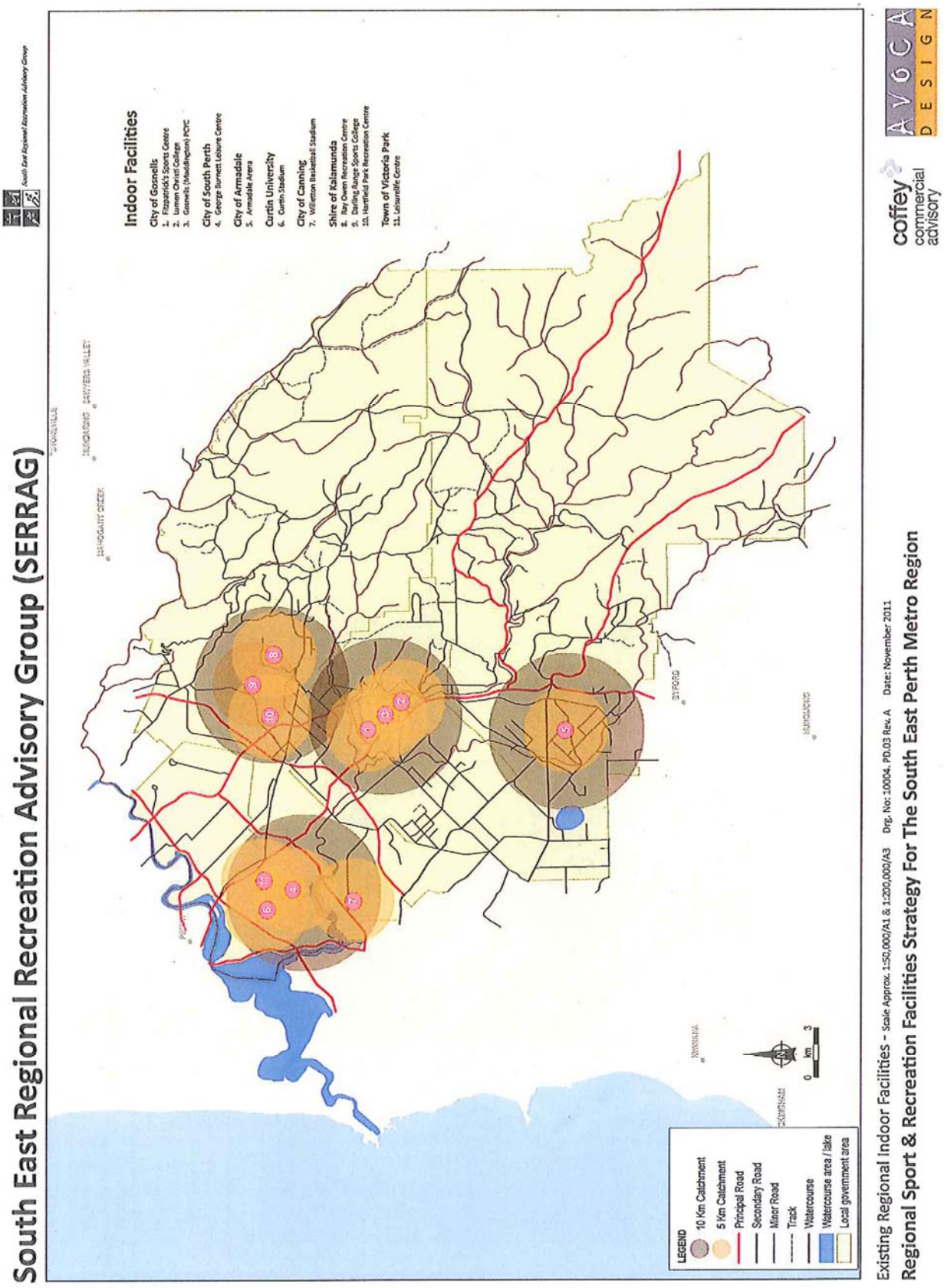
Water / Climate / Environmental Considerations

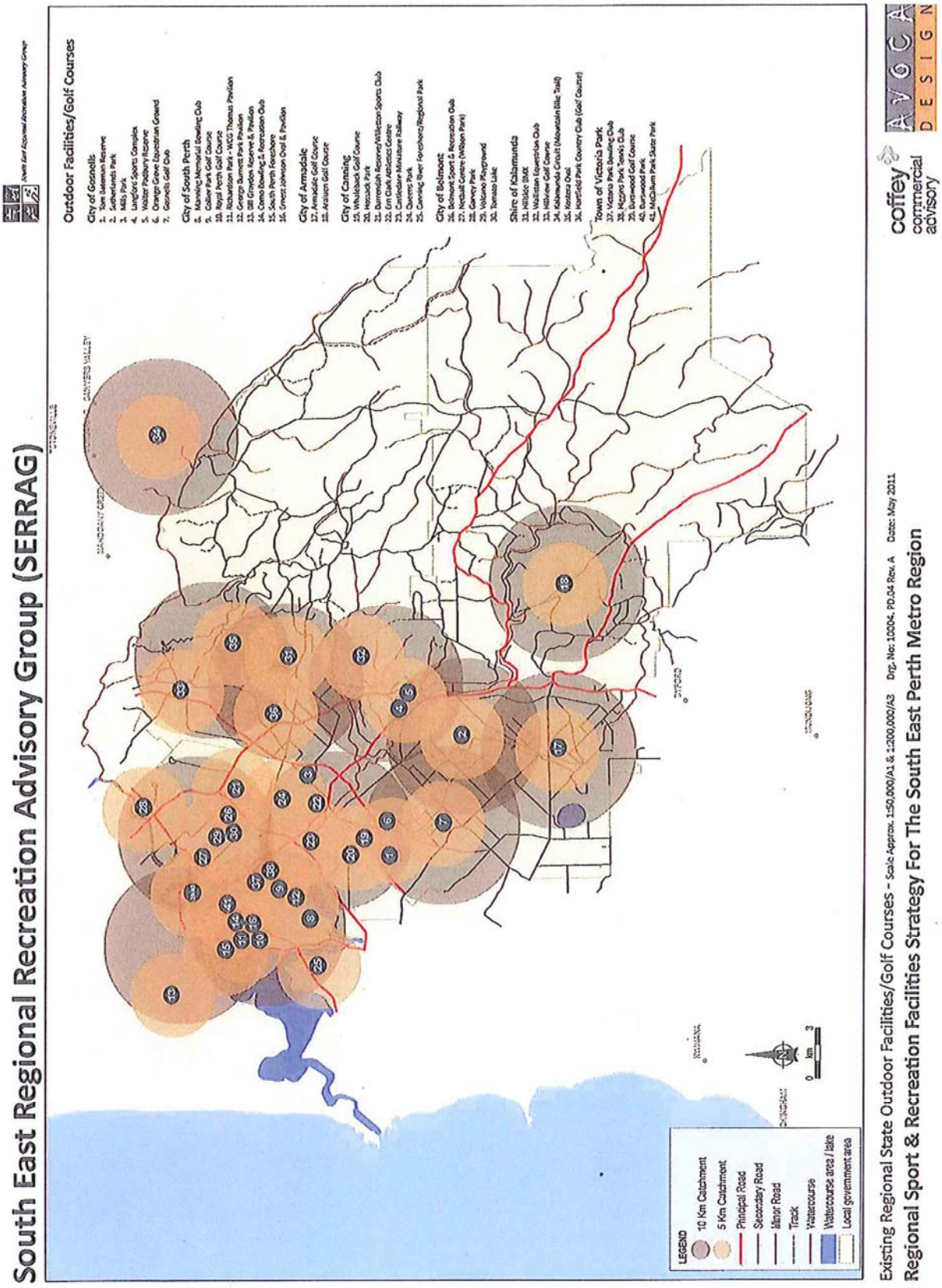
- The relevance of global warming, water shortages, energy costs and other environmental issues are having a significant impact on the service provision and access to good quality, well maintained facilities. There is a need for partner organisations to develop a consistent reference point for addressing these impacts on the provision of sport and recreation facilities.

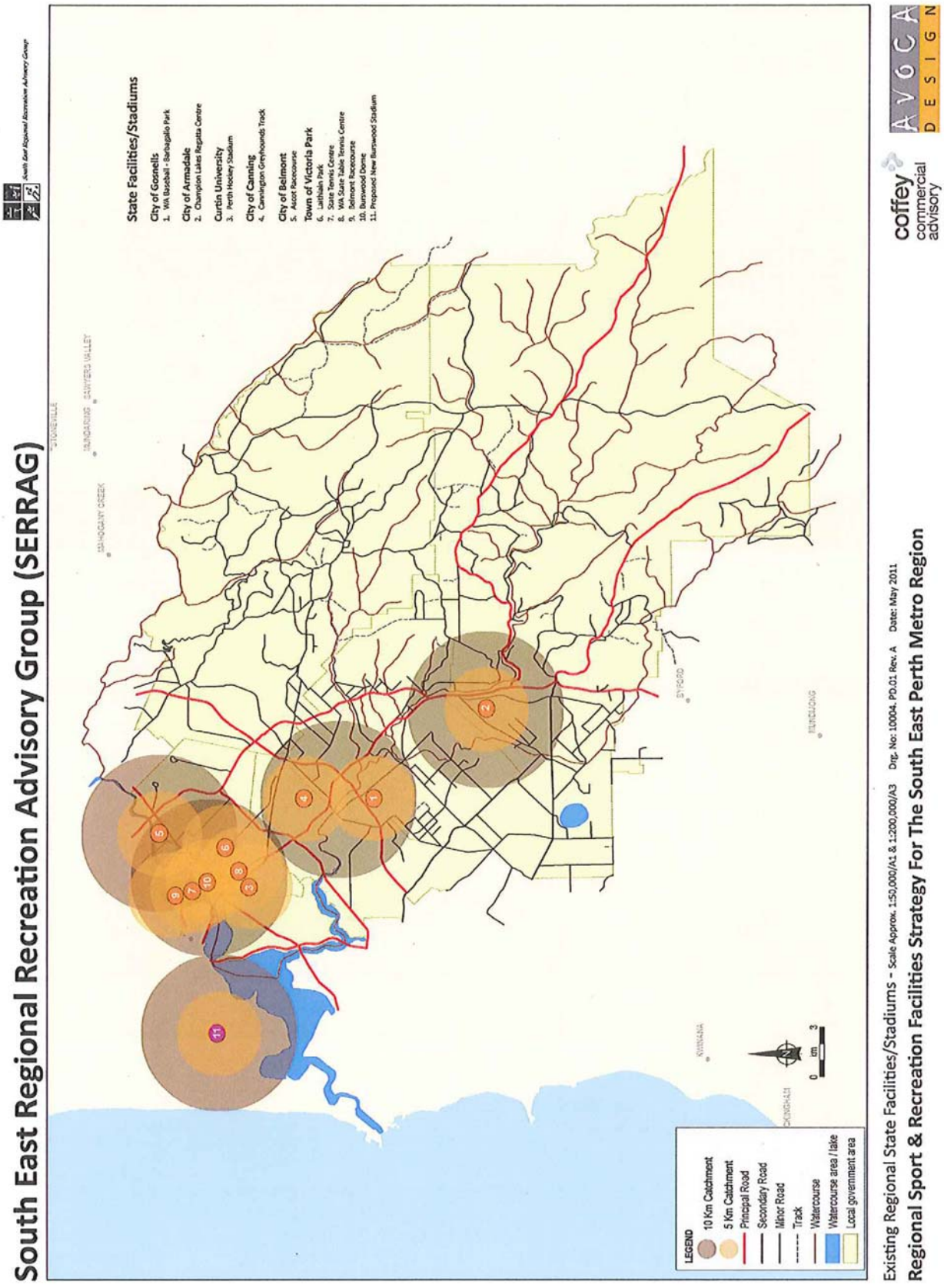
Ongoing Monitoring, Evaluation & Review

- It is proposed that member bodies sign up to a consistent mechanism for monitoring and evaluating current investment in regional sport and recreation facilities as part of this plan. It is important in the first instance to collect information to establish a benchmark against which participation, volunteer development and coach development can be measured. The establishment of key performance indicators are identified in the implementation plan and area suggested as a starting point to introduce a baseline mechanism for collecting data across of the government managed/controlled regional facility infrastructure. They could subsequently be extended to incorporate youth participation, employment etc and also be incorporated within leasehold commitments entered into with sport and recreation organizations.


South East Regional Recreation Advisory Group (SERRAG)
South East Regional Recreation Advisory Group
Aquatic Facilities
City of Gosnells
1. Gosnells Leisure World
City of Armadale
2. Armadale Aquatic Centre
City of Canning
3. Riverton Leisureplex
4. Proposed - Cannington Leisureplex
City of Belmont
5. Belmont Oasis Leisure Complex
Shire of Kalamunda
6. Kalamunda Water Park
Town of Victoria Park
7. Aquatic Aquatic Centre
8. Water Sports Centre
LEGEND
10 Km Catchment
5 Km Catchment
Principal Road
Secondary Road
Minor Road
Track
Watercourse
Watercourse area / lake
Local government area
0 km 3
Existing Regional Aquatic Facilities - Scale Approx. 1:50,000/A1 & 1:200,000/A3 Drg. No: 10004. PD.02 Rev. A Date: May 2011
Regional Sport & Recreation Facilities Strategy For The South East Perth Metro Region
coffey commercial advisory
AVOCA DESIGN


South East Regional Recreation Advisory Group (SERRAG)
South East Regional Recreation Advisory Group
Indoor Facilities
City of Gosnells
1. Fitzpatrick's Sports Centre
2. Lumen Christi College
3. Gosnells (Maddington) POYC
City of South Perth
4. George Burnett Leisure Centre
City of Armadale
5. Armadale Arena
Curtin University
6. Curtin Stadium
City of Canning
7. Willetton Basketball Stadium
Shire of Kalamunda
8. Ray Owen Recreation Centre
9. Darling Range Sports College
10. Hartfield Park Recreation Centre
Town of Victoria Park
11. Leisurelife Centre
LEGEND
10 Km Catchment
5 Km Catchment
Principal Road
Secondary Road
Minor Road
Track
Watercourse
Watercourse area / lake
Local government area
0 km 3
Existing Regional Indoor Facilities - Scale Approx: 1:50,000/A1 & 1:200,000/A3 Drg. No: 10004. PD.03 Rev. A Date: November 2011
Regional Sport & Recreation Facilities Strategy For The South East Perth Metro Region
coffey commercial advisory
AVOCA DESIGN


South East Regional Recreation Advisory Group (SERRAG)
Outdoor Facilities/Golf Courses
City of Gosnells
City of South Perth
City of Armadale
City of Canning
City of Belmont
Shire of Kalamunda
Town of Victoria Park
LEGEND
10 Km Catchment
5 Km Catchment
Principal Road
Secondary Road
Minor Road
Track
Watercourse
Watercourse area / lake
Local government area
Existing Regional State Outdoor Facilities/Golf Courses - Scale Approx. 1:50,000/A1 & 1:200,000/A3 Drg. No: 10004. PD.04 Rev. A Date: May 2011
Regional Sport & Recreation Facilities Strategy For The South East Perth Metro Region
coffey commercial advisory
AVGCA DESIGN


South East Regional Recreation Advisory Group (SERRAG)
State Facilities/Stadiums
City of Gosnells
1. WA Baseball - Barbagallo Park
City of Armadale
2. Champion Lakes Regatta Centre
Curtin University
3. Perth Hockey Stadium
City of Canning
4. Carrington Greyhounds Track
City of Belmont
5. Ascot Racecourse
Town of Victoria Park
6. Lathlain Park
7. State Tennis Centre
8. WA State Table Tennis Centre
9. Belmont Racecourse
10. Burswood Dome
11. Proposed New Burswood Stadium
LEGEND
10 Km Catchment
5 Km Catchment
Principal Road
Secondary Road
Minor Road
Track
Watercourse
Watercourse area / lake
Local government area
0 km 3
coffey commercial advisory
AVOCA DESIGN
Existing Regional State Facilities/Stadiums - Scale Approx. 1:50,000/A1 & 1:200,000/A3 Drg. No: 10004. PD.01 Rev. A Date: May 2011
Regional Sport & Recreation Facilities Strategy For The South East Perth Metro Region

CHIEF EXECUTIVE OFFICER'S REPORT

10 SEPTEMBER 2012

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1. REPORTS

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CITY OF ARMADALE
Chief Executive Officer's Report

Mayor and Councillors
City of Armadale

Following is my Report for the period ended 10 September 2012

1.1 - RANFORD ROAD PROJECT - NEGOTIATIONS WITH METROPOLITAN REDEVELOPMENT AUTHORITY (MRA)

WARD	:	PALOMINO
FILE No.	:	M/664/12
DATE	:	6 September 2012
REF	:	RT
RESPONSIBLE MANAGER	:	Chief Executive Officer

In Brief:

1. At its Ordinary Meeting of 13 August 2012, Council considered a CEO's report related to a joint agreement for pre-funding of constructing a section of Ranford Road between lake Road and Alex Wood Drive.
2. An in-principle agreement has now been drafted between Hydrox Nominees (Masters), City of Armadale and the MRA.
3. Council is being made aware of this draft confidentially. The in-principle agreement is still subject to legal advice and the CEO advises that he is now taking steps towards formal agreement.
4. It is recommended that Council note the CEO's advice and the terms of the in-principle funding agreement for the prefunding of Ranford Road works between Lake Road and Alex Wood Drive..

Tabled Items
Nil.

Officer Interest Declaration
Nil.

Strategic Implications
2. Enhanced Natural and Built Environments.
   2.5 Safe and efficient movement of goods, services and people.
      2.5.1 Provide a safe and efficient movement network including local and arterial roads and associated infrastructure.

Legislation Implications
General assessment of relevant legislation (eg Local Government Act) has not revealed any restrictions).

Council Policy/Local Law Implications
General assessment has not revealed any applicable Policies/Local Laws.

Budget/Financial Implications
Works proposed for 2012/13 under this arrangement will not require allocation of any additional funds by Council.

Consultation
Metropolitan Redevelopment Authority (MRA).
Hydrox Nominees (Masters)

BACKGROUND

Council last considered the mater of a joint agreement for pre-funding of construction of the section of Ranford Road between Lake Road and Alex Wood Drive in the CEO's report of 13 August 2012 (Resolution 295/8/12).

This section of Ranford Road is to be funded by the Forrestdale Business Park Development Contribution Scheme (DCS) under the oversight of the Metropolitan Redevelopment Authority. However, the Scheme is unable to fund these works until some time in the future. The new Masters development adjacent to this section of Ranford Road necessitates a proposal whereby the MRA, City of Armadale and Masters prefund the works, to be reimbursed by the Scheme at a later date.

Council at its meeting on 13th August 2012 resolved as follows (295/8/12):

That Council:

1. *note progress on negotiation of an arrangement to bring forward urgently needed works on Ranford Road from Lake Road to Alex Wood Drive;*
2. *approve the expenditure of up to $2M of City funds on that section of Ranford Road, subject to satisfactory agreement being reached with the Metropolitan Redevelopment Authority on the reimbursement of the City's contribution from the Forrestdale Business Park Developer Contribution Scheme; and*
3. *seek a further report on the outcome prior to signing of the agreement.*

COMMENT

An in-principle Agreement has now been drafted between Hydrox Nominees (Masters), City of Armadale and MRA. (Refer Confidential attachment)

It is suggested that the Agreement incorporates the best safeguards Council can hope to achieve in this funding arrangement, which is urgently needed for these works to proceed.

The in-principle Agreement is still subject to legal advice before a final arrangement is set in place.

The Draft is forwarded confidentially for the information of Council and to advise that the CEO is now taking steps towards formal agreement.

ATTACHMENTS

1. Draft Ranford Road In-principle Funding Agreement - *This matter is considered to be confidential under Section 5.23(2) (c) (d) (e ii) of the Local Government Act, as the matter relates to a contract entered into or which may be entered into by the City of Armadale; AND the matter involves legal advice obtained or which may be obtained by the City of Armadale; AND the matter, if disclosed, would reveal information that has a commercial value to a person*

RECOMMEND

That Council note the CEO's advice and the terms of the in-principle funding agreement for the prefunding of Ranford Road works between Lake Road and Alex Wood Drive.

Moved Cr
MOTION CARRIED (…….)

1.2 - COUNCILLOR'S INFORMATION BULLETIN - ISSUE NO. 16/2012

WARD : ALL

FILE No. : M/654/12

DATE : 4 September 2012

REF : CT

RESPONSIBLE MANAGER : Chief Executive Officer

In Brief:

- Councillors' Information Bulletin – Councillors are advised to take note of the information submitted in Issue No. 16/2012 to be received by Council.

Strategic Implications

Corporate Services

2.1 Identify and implement mechanisms to improve communication and achieve common understanding of corporate issues and objectives.

COMMENT

The following general information and memorandums were circulated in Issue No. 16/2012 on 6 September 2012.

Correspondence & Papers

- **Correspondence Papers**
- Info page Regional Subsidiaries – August 2012
- **WA Local Government Association (WALGA) News**
- Issue No. 34.12 – 27 August 2012
- **Australian Local Government Association (ALGA) News**
- 24 August 2012
- 31 August 2012
- **Media Releases**
- Building Approvals Crisis a Fallacy – 24 August 2012
- Country Infrastructure to be Reviewed – 3 September 2012

Information from Human Resources

- Employee Movements

Information from City Strategy

Progress Report

Progress Report on Contingency, Operational & Strategic Projects

- **Outstanding Matters & Information Items**

Report on Outstanding Matters – City Strategy Committee

- **Donations**

August 2012

Accounting Reports

Report of the Common Seal

Information from Development Services

- **Outstanding Matters & Information Items**
  Report on Outstanding Matters - Development Services Committee
  Health
  Health Services Manager's Report - August 2012
- **Planning**
  Planning Applications Report - August 2012
  Reviews before the State Administrative Tribunal (SAT)
  Town Planning Scheme No.4 - Amendment Action Table
  Subdivision Applications - WAPC Approvals/Refusals - August 2012
  Subdivision Applications - Report on Lots Registered for 2011/2012
  PAW Closure Report - Significant Actions during August 2012
  Compliance Officer's Report - August 2012
- **Building**
  Building Services Manager's Report - August 2012
  Building Applications Monthly Statistics - August 2012

ATTACHMENTS
There are no attachments for this report.

RECOMMEND

That Council acknowledge receipt of Issue No 16/2012 of the Information Bulletin.

Moved Cr
MOTION CARRIED (…….)