A meal will be served at 6:15 p.m.

PRESENT:

APOLOGIES:

OBSERVERS:

IN ATTENDANCE:

PUBLIC:

“For details of Councillor Membership on this Committee, please refer to the City’s website – www.armadale.wa.gov.au/your council/councillors.”
DISCLAIMER

The Disclaimer for protecting Councillors and staff from liability of information and advice given at Committee meetings to be read.

DECLARATION OF MEMBERS’ INTERESTS

QUESTION TIME

Public Question Time is allocated for the asking of and responding to questions raised by members of the public.

Minimum time to be provided – 15 minutes (unless not required)
Policy and Management Practice EM 6 – Public Question Time has been adopted by Council to ensure the orderly conduct of Public Question time and a copy of this procedure can be found at http://www.armadale.wa.gov.au/PolicyManual

It is also available in the public gallery.

The public’s cooperation in this regard will be appreciated.

DEPUTATION

CONFIRMATION OF MINUTES

RECOMMEND

Minutes of the Community Services Committee Meeting held on 8 November 2016 be confirmed.

ITEMS REFERRED FROM INFORMATION BULLETIN - #21 - 2016

Reports on Outstanding Matters – Community Services Committee

Community Planning
Community Development
Recreation Services Report
Library & Heritage Services Monthly Report
Ranger & Emergency Services Monthly Report

If any of the items listed above require clarification or a report for a decision of Council, this item to be raised for discussion at this juncture.
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1.1 - YOUTH - THE LOFT YOUTH SPACE

WARD : ALL
FILE No. : M/630/16
DATE : 27 October 2016
REF : AT/
RESPONSIBLE MANAGER : Executive Director Community Services

In Brief:
This report proposes the establishment of a youth space ‘The Loft’ at the Armadale Arena (Mezzanine Floor).

Recommendation
That Council endorse the proposal for a youth space to be established at the Armadale Arena, The Loft.

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
1.1.1 Provide opportunities to connect individuals to each other and the wider community.
1.2.1 Recognise, value and support everyone.
1.2.2 Provide opportunities to improve health outcomes for everyone.
1.2.3 Encouraging initiatives to improve perceptions of safety.
1.3.1 Plan for services and facilities in existing and emerging communities.
1.3.2 Deliver services.
1.3.3 Advocate and share responsibility for service delivery.
1.3.4 Promote services and facilities available in the community.
1.4.1 Consult the community in diverse ways.
1.4.2 Identify our strengths, challenges and opportunities.

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
The project will require some funding for furnishings and equipment which can be met from existing Community Services budget allocations. Technical Services have identified existing budgets for storage, structural testing, wall installation and entry door security if the proposal is endorsed.

Consultation
1. Community Services
2. Property Services
3. Recreation Services
4. Youth Partnership Project
5. Armadale Youth Collaborative Action Network (CAN)
6. Youth Support Agencies
7. WA Police
8. Department of Education
9. Youth Justice Services

BACKGROUND

The City of Armadale is one of the fastest growth regions in Australia, and the second fastest in Western Australia. The 10-19 year old demographic will represent up to 13.7% of the City’s population by 2036, resulting in additional demand for education, youth services, activities and facilities within the region.

The Growing Armadale Community Engagement results showed a recurring theme that the community was looking to the City to improve services and facilities for young people that also encouraged employment and education needs of future generations. There was also evidence from the recent Perceptions Survey that the community considered that services and facilities for youth could be improved.

The City plays a key role in a number of interagency groups which includes the Youth Partnership Project (YPP).

Youth Partnership Project (YPP) is a working group that was formed to address anti-social and criminal behaviour of young people on the Perth – Armadale train line. The group has been instrumental in analysing how services are delivered for young people which showed that the lack of coordination and collaboration between services was a major contributing factor to the overall poor outcomes for youth intervention in the South East Metropolitan area.

The YPP established Youth Collaborative Action Networks (CANs) which are spaces that gather youth workers and other key staff in youth programs and services within a local area for the purposes of creating better partnerships and increasing collaborations with each other. The CANs aim to do this by identifying current youth trends and issues, critical gaps, barriers and opportunities as well as sharing relevant information in order to find more efficient, creative and responsive ways to address the immediate needs of young people.

The Armadale Youth CAN was the first one established in 2014 and is chaired by the City of Armadale. The CAN meets bi-monthly and so far has been very successful at improving partnerships, increasing continuous dialogue between members as well as fostering strong partnerships between youth services and programs operating within the Armadale community. The other CAN’s are Gosnells/Canning and Belmont/South Perth/Victoria Park.

The Armadale Youth CAN has identified the need for a youth space from which to co-locate and provide services, programs and activities. Currently, there is no designated ‘youth space’ or ‘Youth Centre’ in Armadale. Previously a space called ‘The Bunker” was operated by Armadale Youth Resources in the CBD, however this is no longer operational. There are some organisations that provide youth type programs and spaces, however these are usually associated with their own activities.
The need for a youth space or Youth Centre was commented on by a significant number of respondents to the Growing Armadale community engagement and the recent Perceptions Survey.

In addition, the City regularly receives requests and queries by local organisations, agencies, parents and young people for activities/programs for young people and places to go.

In September 2015, the City took part in a co-design workshop with local youth who had been involved at some point with the justice system, or in City programs and service providers run by the YPP. The results were compiled into a report titled: Youth Centered Early Intervention Model for Young People with Complex Needs. This report highlighted the risk factors and protective factors identified by the young people as overarching themes raised for a young person’s journey into crime and antisocial behaviour. The risk factors include poor emotional wellbeing, inadequate access to resources to meet basic needs, poor family functioning, poor educational support and lack of skills to cope. The protective factors include life skills, social and emotional wellbeing, stable families, adequate resources, educational engagement and safe community.

Through this engagement Armadale young people identified that they need:

“positive places to hang out. They wanted to be able to play sport and other recreational activities in the community. Youth said they needed people who believe in them and a place where they don’t feel discriminated against.”

The City of Armadale has traditionally suffered high rates of domestic violence, which makes the provision of a safe place for young people a priority. Similarly, young people from disadvantaged backgrounds are less likely to have access to technology and internet access in the home, in 2009 ABS found that 60% of households in the lowest income quantile didn’t have access to internet at home, further disadvantaging their education and employment prospects.

The underutilised mezzanine floor at the Armadale Arena has been identified as an area that would be suitable to create a youth space.

DETAILS OF PROPOSAL

It is proposed to establish a youth space at the Armadale Arena entitled The Loft.

It is proposed the space will be open to young people aged 8 – 18 years after school hours from approximately 3.30 – 6.30pm week nights. The space will be staffed during these drop-in hours by a rotating interagency roster of youth workers from the Armadale Youth Collaborative Action Network (CAN). The human resources and some youth programs and activities will be contributed in-kind by the partnering organisations and the roster for staff and programs will be developed at the bi-monthly CAN meetings chaired by the City.

The City and CAN have developed working relationships with the following organisations to support the delivery of programs and services from The Loft:

- Save the Children;
- Hope Community Services;
- WA Police;
- Wanslea;
COMMUNITY SERVICES

COMMITTEE - Community Development

- Mission Australia;
- Communicare;
- YMCA;
- Minnawarra House;
- Mercycare;
- Anglicare;
- Headspace Armadale;
- Department of Education (Participation Team); and
- Public Transport Authority (Right Track Program).

The space will be designed through a co-design process which involve consultation with local youth and service providers who are likely to use space. This process will ensure that the space created will foster a sense of ownership and pride, whilst being relevant to the users and service providers.

Outside of the drop-in hours on week days, it is proposed the space will be available to be booked for use by all participating CAN partner organisations including CoA to hold meetings with young people, host youth workshops and run youth programs. This process would be governed by a Memorandum of Understanding. Collective policies including a thorough risk mitigation plan would be developed in consultation with the CAN.

There is a cost for furnishings and equipment to establish The Loft as a youth space which can be met from existing Community Services budget allocations. External sources of funding will also be sought. Technical Services will be committing an allocation to the project for storage, structural testing, installation of a wall and secure door at front entry if the project is endorsed.

Aiming to provide not only safe places and a rotating roster of youth workers to be a positive encounter for those young people on their day, the Loft will also provide constant programs that cover life skills, positive mental health, coping strategies and homework club – all provided by partner organisations of the Armadale Youth CAN through existing funds.

OPTIONS

Council has the following options:

1. Endorse the proposal to establish a youth space at the Armadale Arena, The Loft.
2. Not endorse the proposal to establish a youth space at the Armadale Arena, The Loft and request/suggest alternative locations to be considered.
3. Not endorse the proposal to establish a youth space at the Armadale Arena, The Loft.

Option 1 is recommended.

CONCLUSION

The Loft will be a multi-purpose youth space based on the mezzanine level of the Armadale Arena, aimed at young people aged 8 – 18 years old living, studying or frequenting the City of Armadale. This youth space will provide a safe space for local youth to access and gain support from local youth agency workers, engage in positive recreation and feel included by community. Utilising an existing City facility will maximise engagement with the community, whilst minimising costs and achieving major outcomes for young people.
Similarly following a partnership model, will ensure the space is staffed and used appropriately by leveraging existing resources from a range of local organisations.

This space will introduce young people including vulnerable and at-risk youth, to numerous youth workers and service providers operating within the City by allowing them to “drop-in” and hang out in the space in the company of the rostered youth workers.

In addition to this, youth will have access to a range of information and support as well as the opportunity to create a support network of positive peer relationships. One of the intended outcomes of the project is to decrease youth related anti-social behaviour within the City and create a safer community for young people and the wider community.

RECOMMEND

That Council:

Endorse the proposal to establish a youth space at the Armadale Arena, The Loft

ATTACHMENTS

There are no attachments for this report.
1.2 - JULL STREET MALL UPDATE

**In Brief:**
- This report provides an update on the current progress of works and activities associated with the Armadale City Centre Activation Plan and seeks endorsement to progress with two key projects.

WARD: MINNAWARRA

FILE No.: M/654/16

DATE: 14 November 2016

REF: GF

RESPONSIBLE MANAGER: Executive Director Community Services

**Tabled Items**
Tree Lighting and Artwork Excavation

**Officer Interest Declaration**
Nil

**Strategic Implications**
1.1.1 Provide opportunities to connect individuals to each other and the wider community.
1.2.3 Encourage initiatives to improve perceptions of safety.
3.1.1 Promote Armadale and its potential business opportunities to facilitate targeted economic development.

**Legislation Implications**
Nil

**Council Policy/Local Law Implications**
Activities and Trading in Thoroughfares and Public Places Local Law 2005
COMD 7 – Jull Street Mall Activities

**Budget/Financial Implications**
The 2016/17 budget has allocated $180,000 for the activation elements of the Jull Street Mall Revitalisation Action Plan 2013 – 2015.

The 2016/17 budget also allocated $153,000 for Stage 2 of infrastructure works in Jull Street Mall. These funds were identified to deliver an audio system and tree lighting within the Jull Street Mall.

**Consultation**
1. Community Services
2. Technical Services
3. Economic Development
4. Jull Street Business Owners
BACKGROUND
Council resolved in July 2016 to endorse the Armadale City Centre Activation Plan. The Activation Plan provides a framework to guide the implementation of initiatives within the Armadale City Centre that can generate key economic and social benefits for the Armadale City Centre and the broader community.

The City has made significant progress in meeting the actions listed in the Jull Street Mall Activation Plan. This report provides an update on general progress and seeks endorsement to progress with two projects, noting the possibility of disruption to the Mall because of infrastructure works.

PROPOSAL

General
The City has progressed numerous initiatives outlined in the Armadale City Centre Activation plan. Please see the updates below.

Planter Boxes
The City is currently investigating the provision of planter boxes in the mall which can be planted with seasonal plants. This will add instant colour to the mall and can be moved to different locations as required. The City will engage with local business on the location of the planter boxes before proceeding. It is anticipated these will be installed prior to Christmas.

Public Art
The City has undertaken a selection process through the endorsed City’s Public Art Assessment Panel (Policy COMD8 – Public Art) to call for expressions of interest to deliver a public art piece within the Jull Street Mall, shortlist proposals and select the preferred artist.

The preferred artist is Alister Yiap, who is a well-respected artist in the community with significant project experience, most recently designing public art works within Brookfield Place within the Perth CBD.

The expected timeframe for completion is April 2017, which will align with the City’s Armadale Arts Festival.

Events and Activities
The City have implemented a diverse range of events and activities in the Jull Street Mall, This has included:

- Monthly Twilight Markets (November – March)
- Weekly Music in the Mall performances (November – April)
- Christmas Parade (December)
- Perth Kilt Run (September)
- Positive Ageing Expo (November)
- Youth Week Event (April)
- Children’s Week Event (May)
- Art Festival Launch (April)

The City is also working with a local resident to develop a weekly community market on Sunday mornings in the Jull Street Mall. The market provider is intending to commence in February 2017.
Vacant tenancies
The City is currently working together with landowners and property agents to attract tenants to the vacant tenancies or explore redevelopment options. Council will note the recent Development Approval for the previous MRA building and the current works at the Fox and Hound.

An option currently being explored includes supporting the Armadale Arts Collective to take up a vacant tenancy in the Jull Street Mall. The City has been taking a pro-active approach to engage with the local arts community and showcase the artistic talent within the City of Armadale. This has resulted in initiatives such as the Armadale Arts Studio Trail, Armadale Arts Festival and Public Art Strategy.

This engagement has resulted in the arts community developing the Armadale Arts Collective, which includes nine local artists who have formed a joint collective to pool their resources for exhibit and sell their work at various markets in the region.

The Armadale Arts Collective in collaboration with the City’s Cultural Development Officer has developed an Armadale Arts Collective retail proposal in the Jull Street Mall. The aim of the proposal is to activate the Jull St Mall by developing a quality local artist giftware and gallery shop in the Armadale CBD.

The vision is for the retail space to become a creative community hub; drawing tourists, local arts consumers, artists, creative entrepreneurs and increase the cultural vibrancy in the Jull Street Mall.

Potentially the retail space will benefit 20 artists contributing to the arts collective, more than 50 artists attending community workshops each week, 4 creative industry professionals hiring a subsided co-working office space and attracting an estimated 10,000 potential customers to the Jull Street Mall each year.

A further report will be presented to Council on this initiative in the near future.

Mural Art Project
The City has been liaising with local land owners on implementing a mural arts trail in April/May 2017 to coincide with the Armadale Arts Festival. The first year of the program will include engaging highly respected national and international urban artists to paint three walls within the Armadale City Centre.

In addition the City will develop a publication which documents all artworks within the Armadale City Centre, which encourages community members to take a self-guided art walk during the Armadale Arts Festival.

Community Involvement
The Armadale City Centre Activation Plan identified the need for the City to facilitate a community driven strategy for the ongoing management of the Mall. The City intends to work closely with local community members and business owners to take stronger ownership of what is happening in the mall.

This will be achieved by holding a planning meeting with interested community members and providing financial and in-kind support to initiatives delivered by the community. This
approach will facilitate increased community ownership, reducing reliance on the City organised events and increased vitality and activity in the Mall.

**Christmas Decorations**
The City has contracted the provision of Christmas decorations within the Jull Street Mall. This will consist of 40 Christmas wreathes attached to each side of the banner poles in Jull Street Mall.

The wreaths have been decorated with lights and baubles and will have an alternated feature of either a star or volunteering photo in the middle. The volunteering photos are being sourced by the City of Armadale Volunteer Services Coordinator and Club Development Officer to represent and celebrate the people within our community that give all year round.

Additionally the City is running a Christmas Window Dressing Competition for retailers based within the Armadale CBD. This will encourage retailers to dress their windows in the Christmas spirit and community members to vote online for the best retailer display. Public voting will occur through the City of Armadale website and the Visitors Centre and run from 1 December 2016 until 5 January 2017.

**Youth Outreach Programs**
The City is currently working with Hope Community Services and Mission Australia to provide youth support and diversionary activities for young people who meet in the Jull Street Mall. These activities are providing valuable support to our current activities in the Jull Street Mall and connecting young people to available services.

**Security Patrol**
The City is conducting a three month trial of operating Community Liaison Officers within the Jull Street Mall from Tuesday 1 November 2016 to Sunday 29th January 2017.

At the completion of the trial, an analysis will be provided to Council through the City Strategy Committee.

**Projects**
The City has investigated the delivery of two projects identified in the Armadale City Centre Activation Plan. These projects include installing tree lighting and a speaker system in the Mall.

**Tree Lighting**
The City has investigated the provision of illuminating the street trees within the Jull Street Mall to create a point of interest within the Armadale City Centre and attract increased pedestrian activity in the evening.

The three options considered by the City included:
1. Fibre optic lighting;
2. In ground uplights; and
Technical Services have advised that the preferred option is the in-ground uplights.

The recommended lighting system has vandal resistant fittings and have LED’s that have a life of 60,000 hours. The system has the ability to change light colours through a sophisticated control system.

It is recommended that the City progress with installing the in-ground up-lights at the base of four (4) trees within the mall to provide a creative impact in the mall. For this to occur there will be a need for local excavation to be made at the base of each tree and at the master controller near the main switchboard. Please see attached map.

The total cost of installing the in-ground up-lights, including a control box which can change colours of the lighting from white, red, green and blue is $105,000.

Audio System
An investigation into the provision of an audio system within the Jull Street Mall has been undertaken to provide background music and public announcements as required. The system may include all weather speakers securely mounted on existing street lighting poles in the Jull Street Mall and main source equipment (amplifier, mixer and speaker processor).

An assessment of the proposal was undertaken by Technical Services and the installation would require significant excavation of the new paving which is not advised at this stage.

It is recommended that the City does not proceed with the audio system at this time due to the considerable disruption which would be required.

CONCLUSION
The City has made significant progress in meeting the actions listed in the Armadale City Centre Activation Plan. These achievements have included implementing a range of activation initiatives which are listed in the report.

In addition the City has investigated two key projects which include installing up-lights and an audio system in the Jull Street Mall. It is recommended that the City proceed with the up-lights and not proceed with the audio system.
RECOMMEND

That Council:

1. Notes the progress of the activities conducted and planned within the Jull Street Mall as part of the City Centre Activation Plan as detailed in this report.
2. Endorse the City to install in-ground up-lighting of trees within the Jull Street Mall.
3. Agree not to proceed with an audio system within the Jull Street Mall at this time.

ATTACHMENTS

1. Jull Street Mall Proposed Tree Lighting
2. Lighting Photos
2.1 - WORDING APPROVAL FOR HISTORIC SITE PLAQUE - ORIGINAL WESTFIELD LOCALITY

WARD : ALL
FILE No. : M/669/16
DATE : 21 November 2016
REF : PW
RESPONSIBLE MANAGER : Executive Director Community Services

In Brief:
- This agenda item considers an Historic Site Plaque for the Original Westfield Locality
- Recommend that the wording of the plaque be approved

Tabled Items
Nil

Officer Interest Declaration
Nil

Strategic Implications
1.1 A strong sense of community spirit
   1.1.3 Value and celebrate our diversity and heritage
   1.1.4 Foster local pride

Legislation Implications
Nil

Council Policy/Local Law Implications
Nil

Budget/Financial Implications
Approximately $3,000 per plaque inclusive of plinth, funding included in the 2016/17 Budget.

Consultation
History Reference Group

BACKGROUND
Council has approved budgetary funding for a series of Historic Site Plaques. The following resolution was adopted by Council at its Ordinary Meeting of 9 March 2015 (C8/3/15).
That Council:
Approve for consideration of inclusion in the 2015/16 Draft Budget an amount of $10,000 per annum to fund approximately three (3) plaques each year, depending on actual cost, with the plaques to be placed at historic sites within the City.
Funding of $10,000 was subsequently approved in the 2015/16 Budget. Council further resolved at its Ordinary Meeting of 13 July 2015 (C31/7/15) the following detail regarding the layout of the Historic Site plaques:

That Council:
Endorse suggested standard layout for historic site plaques of the words historic site in upper case on the left hand side of an A3 plaque, the City’s crest on the bottom right hand side of the plaque and an appropriate outline of the subject matter on the top right hand side of the plaque.

(Note that not all plaques will include an artistic outline related to the subject matter, depending on photographic or illustrated availability).

Also detailed in the March 2015 agenda item is advice that an annual Community Project would invite recommendations for Historic Site plaques. As well as requests from the History Reference Group and Community Heritage Advisory Group members, it is appropriate that other community members be invited to make recommendations of historic sites. They will be required to provide historical information related to the site as well as copies of any documentation and photographs that they may have. This will assist in growing the historical collections of the Birtwistle Local Studies Library. This Community Project has been progressed with a media release together with details and a downloadable form from the City’s website and has attracted some interest.

Council further resolved at its Ordinary Meeting of 19 January 2016 (C4/1/16)

That Council:
Endorse the recommendation that the final location of all Historic Site Plaques be determined by the Technical Services Directorate taking into consideration pedestrian and traffic movement and any other planning and/or technical factors in the vicinity of the site.

DETAILS OF PROPOSAL

The proposal is that Council approve the proposed wording for a plaque for the Original Westfield Locality.

ANALYSIS

The History Reference Group has determined that the original Westfield locality is of sufficient historic significance to warrant an Historic Plaque being installed, due to its importance to the early settlement of the district. Rather than an illustration of one of the early buildings of school or church hall, a ‘mud map’ will be included on the plaque indicating the position of Westfield Road c1925 with the locations of the two community buildings, their relationship to the Fremantle to Armadale railway line and the current Ranford Road.

OPTIONS

1. Approve the wording for the Historic Site Plaque for the Original Westfield Locality.
2. Amend the wording for the Historic Site Plaque for the Original Westfield Locality.
3. Not approve a plaque for the site.
CONCLUSION

The location of the Original Westfield Locality Historic Site plaque will be determined by the Technical Services Directorate as previously agreed by Council. The original locality was just west of the Twelfth Road/Armadale Road roundabout close to where Bunnings is currently located. An appropriate location that links to the Westfield Public Siding of the Fremantle to Armadale Railway plaque will be considered. One option will be near the roundabout adjacent to public footpaths.

RECOMMEND

That Council:

Endorse the following recommended wording for an Historic Site Plaque for the Original Westfield Locality.

Once part of the Jandakot Road Board, it was subdivided into small land holdings (1880s). Well known families were Moenich, Murphy and Allen. The school was known as East Jandakot (1906) then Westfield (1919) in acknowledgement of the nearby siding on the Fremantle to Armadale railway. The school closed in 1948 and the building removed. The school, tennis court and Congregational Church Hall straddled Westfield Road.

ATTACHMENTS
There are no attachments for this report.
COUNCILLORS’ ITEMS

Nil

EXECUTIVE DIRECTOR COMMUNITY SERVICES REPORT

Nil

MEETING DECLARED CLOSED AT ___________
# Community Services Committee

## Summary of Attachments

### 6 December 2016

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**Attachment 1.2.1**

**Jull Street Mall Proposed Tree Lighting**

**Attachment 1.2.2**

**Lighting Photos**
VICTORIA AVENUE – COLOUR CHANGING IN GROUND UPLIGHTS – RED PHASE

VICTORIA AVENUE – COLOUR CHANGING IN GROUND UPLIGHTS – GREEN PHASE

VICTORIA AVENUE – COLOUR CHANGING IN GROUND UPLIGHTS – BLUE PHASE
KINGS PARK IN GROUND UPLIGHTS – NO COLOUR CHANGE
ROKEBY ROAD IN GROUND UPLIGHTS – NO COLOUR CHANGE