

## COMMUNITY GRANT GUIDELINES

### 2011/2012 Round 2 (February 2012)

#### WHO CAN APPLY?

Your group can apply for a community grant if it:

- Is a non-profit community group or organisation including sporting, welfare, educational (school P&Cs only), arts, cultural, children, families, youth, seniors, disability and related groups.
- Is located within or primarily services residents in the City of Armadale.
- Is incorporated or auspiced by an incorporated group.
- Can demonstrate community support and a matching contribution either cash or in-kind.
- Has satisfactorily acquitted any previous community grant allocations.

#### WHAT SORT OF PROJECTS CAN BE FUNDED?

Funding can be granted for projects that:

- Will benefit the local community and/or residents of the City of Armadale
- Do not require ongoing funding
- Do not duplicate other projects
- All other avenues for funding have been explored and/or exhausted.

Examples of projects include community events, programs, workshops, activities and equipment purchases (only granted once every three years).

#### HOW MUCH CAN WE RECEIVE?

You can apply for up to \$1,000 per application. Your organisation also needs to contribute to the project in cash or in-kind contributions e.g. donated rent for a venue, administration support, volunteer support, staff wages etc.

#### HOW OFTEN CAN YOU APPLY?

You can apply in round 1 (August 2011) or round 2 (February 2012) of the annual grant round but will only be granted funds once in any financial year. We aim to be fair and equitable. Groups who have not received financial support from the City of Armadale may be given priority.

#### HOW TO APPLY?

Before submitting an application individuals and groups are encouraged to contact Karen Kujawski, CDO Community Partnerships on [info@armadale.wa.gov.au](mailto:info@armadale.wa.gov.au) or 9399 0689 to confirm eligibility requirements and to discuss the proposed project.

You need to complete and return the application form supplied by **4pm on Friday 17<sup>th</sup> February 2012**. It is very important that you answer all questions and pay special attention to the budget section (including provision of quotes for items over \$200).

**THE COMMUNITY GRANT SCHEME IS IN ACCORDANCE WITH THE CITY OF ARMADALE COMMUNITY GRANT POLICY (COMD1).**