

# INFORMATION SHEET

## Why a Security Bond is required?

A security bond is a refundable bond of \$400.00 that is to be lodged with Council at the time a building licence is issued. It is a form of guarantee to protect Council's kerbing, footpaths and verges and may be used to repair or reinstate any damage that **may** occur during construction works<sup>a</sup>.

This bond is held in a trust account by Council and will be refunded to the payee upon **written advice** that all works have been completed in accordance with the licence.

Prior to refunding the bond, a Council Officer will inspect the verge area and surrounding properties to ensure that the area has been cleared and that no material has been dumped on to the verge and abutting properties.

The Council Officer will inspect the following (wherever applicable) ensuring that:

- The concrete kerbing has not been damaged
- The footpath has not been damaged
- Any open drain or drains have not been filled with rubbish or rubble
- The carriageway has not been damaged nor have sand or other materials been left upon it
- The verge and surrounding properties has been cleaned and is free of all rubbish and materials.

Should you have any queries regarding the Security Bond or should there be any damage to the concrete kerbing and/or footpath prior to commencement of your development, please contact Council's Services Information Officer on 9399 0610 who will arrange an inspection to ensure that such damage has been duly noted.

Should you have queries in regard to the issue of your building licence please contact Council's Building Department on 9399 0111.

Should you have any queries regarding the Security Bond or Security Bond Administration Fee, please contact Council's Services Information Officer on 9399 0610.

If there is no kerbing or footpath in the street, Council may, at its discretion, waive the Security Deposit of \$400.00.

There is a non-refundable administrative Footpath and Kerb Security Fee of \$132.00 (inclusive of GST) that is to be paid at the time that the Security Bond is lodged with Council. This fee is charged for a Council Officer to carry out an inspection of the kerbing, footpath and verge area prior to any work commencing and after construction works; and administration costs involved with the Security Bond.

<sup>a</sup>For example, construction works may include residential or commercial works, earthworks and installation of swimming pools, demolition works, major housing extensions, crossovers, etc.