

## Useful References

[info@dsr.wa.gov.au](mailto:info@dsr.wa.gov.au)

[www.dsr.wa.gov.au](http://www.dsr.wa.gov.au)—  
Clubs—Clubhouse—  
Planning Your Club

*If you are failing to plan,  
you are planning to fail—*  
Tariq Siddique

City of Armadale  
Leisure Services  
Locked Bag 2  
Armadale WA 6992

Club Development Officer  
9399 0407

[www.armadale.wa.gov.au](http://www.armadale.wa.gov.au)

## Strategic/Business Plans

Planning is the key to your club's future. Long term planning for your club is vital for its growth and prosperity.

### Planning assists with the following;

- Determining where a club wants to go and how it will get there.
- Articulating the main objectives of the club.
- Ensuring that resources (human, physical and financial) are to be used effectively.
- The Club's accountability.
- Encouraging members to take a big picture view of their club.

Long term budgeting is a vital aspect of your club's operations and planning.

You will be required to demonstrate planning when applying for funding, grants and requesting financial assistance.

### The Planning Process:

- Establish a planning committee.
- Conduct a planning workshop.
- Consult with your members.
- Develop the plan (Mission, Goals, Objectives, Actions, Responsibilities, Timeframes, and Resources).
- Present the Plan to the members for endorsement.
- Promote and Action the Plan.
- Review and evaluate.
- Celebrate the successes.

A brief one pager may be all that your club requires.